

**CITY OF GLENDALE COMMON COUNCIL**

Meeting Minutes

October 25, 2021

Regular meeting of the Common Council of the City of Glendale held via Zoom conference call.

The meeting was called to order by Mayor Kennedy at 6:00 p.m.

Roll Call: Present: Mayor Bryan Kennedy, Ald. Tomika Vukovic, Jim Daugherty, John Gelhard, Richard Wiese, Steven Schmelzling, and JoAnn Shaw. Absent: None.

Other Officials Present: Rachel Safstrom, City Administrator; Shawn Lanser, Deputy City Administrator; Mark Ferguson, Police Chief; Charlie Imig, Director of Public Works; Megan Humitz, City Clerk.

PLEDGE OF ALLEGIANCE.

The members of the Common Council, City staff, and all those present pledged allegiance to the flag of the United States of America.

OPEN MEETING NOTICE.

Administrator Safstrom advised that in accordance with the Open Meeting Law, the local news media was advised on Thursday, October 21, 2021, of the date of this meeting; that the Agenda was posted on the official bulletin board of City Hall, the Glendale Police Department, and the North Shore Library; that copies of the Agenda were made available to the general public in the Municipal Building and the Police Department; and those persons who requested, were sent copies of the Agenda.

REVIEW OF THE PRELIMINARY 2022 ANNUAL PROGRAM BUDGET.

- I. File No.  
Review of the Preliminary 2022 Annual Program Budget

The Council reviewed the proposed 2022 City Budget. City Administrator Safstrom reviewed with Council members the overall budget information. The City budget—general fund summary, special revenue funds, and debt service was reviewed page by page, account by account. Department budgets were also reviewed.

The 2022 Preliminary Budget is affected by limited local economic growth, which results in limited property tax levy increase to fund the 2022 budget. The largest single revenue source for the City is the tax levy. The tax levy for 2022 is project to be \$13,316,630. The total increase in the tax levy is \$103,459 or 0.78%, compared to 2.04% in 2021.

As of January 1, 2021, the value of net new construction during the previous 12 months was approximately \$6,525,700 or 0.31 percent of the City's valuation. Consequently, the City (by State law) is allowed to increase the property tax levy to fund the 2022 operations and capital expenditures. Additionally, the City is able to increase property tax levy by the amount of the North Shore Fire Department expenditure increase—\$72,249.

The proposed 2022 budget for operations and maintenance totals \$16,150,000, an increase of \$493,000 or 3.15% from the 2021 budget. The Special Revenue Funds is proposed to be \$1,376,182, a decrease of 1.78% from the current year. The total City budget as presented, included

all Capital Project Funds, Debt Service, Special Revenue Funds and Proprietary Funds is \$32,974,997, an increase of 1.78% over 2021. The proposed budget does not have any utility rate increases on the utility charges set by the Common Council. However, existing utility fees for the water utility will increase primarily due to State mandated maintenance programs. MMSD sets the Metro Sewer Rate.

The 2022 Preliminary Annual Program Budget has a decrease in Assessed Tax Rate to \$7.198 per thousand. This means a home assessed at \$200,000 would pay \$1439.60 in City Taxes.

The City participates in the State's voluntary expenditure restraint program. This enables the City to receive an annual incentive payment as a reward for holding expenditures in the General Fund at or below the levels from the previous year adjusted by inflation. The City plans to continue to participate in this program in 2022 allowing for a 2023 State payment. The City anticipates receiving approximately \$233,708 from the State in 2022, approximately \$22,119 more than 2021.

The Council discussed several points within the budget including capital projects, equipment purchases, and street and alley maintenance projects.

As more information is obtained regarding the budget, new sheets will be distributed to the Council. A final statement of assessment was received from the State of Wisconsin last week, which was provided to the Council on the amended blue pages in the budget. Additional amended pages also provided included changes to the general fund revenues, special revenue funds, and North Shore Municipal Court charges.

The public hearing on the 2022 Annual Program Budget is scheduled for November 8, 2021, which will also include approval of the Budget Resolution and the American Rescue Plan Funds.

Ald. Gelhard raised the question regarding why there was an increase in salaries and wages in 2019 in the City Administrator Budget. Administrator Safstrom clarified the increase was a result of the hiring of an Administrative Secretary position which was included back in the budget.

Mayor Kennedy requested clarification regarding the length of the contract with the Assessor. Administrator Safstrom stated the contract is four years, and will end in 2023, as it was renewed at the revaluation with Bayshore.

Mayor Kennedy questioned if City Staff had difficulty staffing Richard E. Maslowski Park with students for summer help this year. Administrator Safstrom stated yes, this was a universal problem around the state.

Ald. Gelhard questioned if taxes can be increased to the point of new construction and we have a figure for new construction.. Administrator Safstrom clarified it is identified by the State of Wisconsin as of January 1, 2021, so numerous buildings will not be included and will be on next year's total and some were on last year's total. The total amount as of January 1, 2021 as provided by the State was \$6,525,700.

Mayor Kennedy raised a question regarding TIF #7 and whether the money coming in for fees and expenses and all else is applied to the bond. Administrator Safstrom stated this is correct, as a portion does not go to the City. According to the debt schedule, the principal payments will increase in 2025 until the TIF closes in 2028

PUBLIC COMMENT

No public comment.

CONSENT AGENDA.

II. File No.

Adoption of Minutes of Meeting held on October 11, 2021 and Approval of Monthly Reports.

Motion by Ald. Daugherty, seconded by Ald. Vukovic, to Adopt the Minutes of the Meeting held on October 11, 2021 and Approve the Monthly Reports. Ayes: Ald. Vukovic, Daugherty, Gelhard, Schmelzling, Wiese, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

COMMISSION, COMMITTEE, BOARD, AND STAFF REPORTS.

There were several updates from Council members, on the activities of the various Commissions, Committees and Boards on which they serve.

ADJOURNMENT.

There being no further business, motion was made by Ald. Vukovic, seconded by Ald. Daugherty, to adjourn the meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried and adjournment of the Common Council was ordered at 6:59 p.m., until Monday, November 8, 2021, at 6:00 p.m.

Megan Humitz  
City Clerk

Recorded: October 26, 2021.