

CITY OF GLENDALE COMMON COUNCIL

Meeting Minutes

October 10, 2022

Regular meeting of the Common Council of the City of Glendale held in City Hall, 5909 North Milwaukee River Parkway, Glendale, Wisconsin and via Zoom conference call.

The meeting was called to order by Mayor Bryan Kennedy at 6:00 p.m.

Roll Call: Present: Mayor Bryan Kennedy, Ald. Tomika Vukovic, Jim Daugherty, John Gelhard, Phillip Bailey, Steve Schmelzling, and JoAnn Shaw. Absent: None.

Other Officials Present: Karl Warwick, City Administrator; Nathan Bayer, City Attorney; Mark Ferguson, Police Chief; John Fellows, Community Development Director; Shawn Lanser, Deputy City Administrator; Charlie Imig, Director of Public Works; Jessica Ballweg, Human Resources Director; and Megan Humitz, City Clerk.

PLEDGE OF ALLEGIANCE.

The members of the Common Council, City staff, and all those present pledged allegiance to the flag of the United States of America.

OPEN MEETING NOTICE.

City Administrator Warwick advised that in accordance with the Open Meeting Law, the local news media was advised on Thursday, October 6, 2022, of the date of this meeting; that the Agenda was posted on the official bulletin board of City Hall, the Glendale Police Department, and the North Shore Library; that copies of the Agenda were made available to the general public in the Municipal Building and the Police Department; and those persons who requested, were sent copies of the Agenda.

PUBLIC COMMENT.

No public comment.

REVIEW OF THE PRELIMINARY 2023 ANNUAL PROGRAM BUDGET

I. File No. _____

Review of the Preliminary 2023 Annual Program Budget

The Council reviewed the proposed 2023 City Budget. City Administrator Warwick reviewed with the Council members the overall budget information. The City budget – general fund summary, special revenue funds, and debt service – was reviewed page by page, account by account. Department budgets were also reviewed.

The public hearing on the 2023 Annual Program Budget is scheduled for November 14, 2022, which will also include approval of the Budget Resolution.

CONSENT AGENDA.

II. File No. _____

Adoption of Minutes from Meetings held on September 26, 2022, and Approval of Accounts Payable.

Motion by Ald. Daugherty, seconded by Ald. Gelhard, to Adopt Minutes from the Meeting held on September 26, 2022, and Accounts Payable were approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

NEW BUSINESS.

III. File No.
Community Development Project Schedule & Timelines

Community Development Director John Fellows stated a memorandum was provided which summarized various planning, economic development, and zoning opportunities to enhance the City's economic development, advance the goals of the City's Comprehensive Plan, and streamline a programs and processes. These items are being presented so that the City Council can determine a multi-year plan for the implementation of these projects. These projects were not included in the 2023 Draft Budget but could be included depending on the City Council's desires. The Comprehensive Plan 2040 provides for an implementation time frame of a variety of items that staff is asking the City Council to prioritize and determine whether to allocate a multi-year funding plan. Staff has reviewed the implementation list and believes that specific projects over the next several years could improve the City's position for greater opportunities for economic development. These items include Zoning Code Update/Rewrite, Target Investment Areas, Housing Study, and Retail Study. Staff is asking City Council to consider establishing a schedule for a Comprehensive Plan Update, Target Area Investment Study, Retail Study, and Housing Study.

This item was discussed for informational purposes only.

IV. File No.
Squad/Body Camera Cloud Storage

Chief Ferguson stated when the Department was looking at purchasing WatchGuard body cameras and new squad cameras one of the issues discussed was storage and associated costs. Staff and IT were present for a WatchGuard presentation where two storage options were available, cloud storage or on-site server. Cloud storage involved an annual fee while the server option was a one-time purchase and significantly less expensive. Staff and IT chose the server option as it was believed it would provide adequate storage and a significant savings to the City. Watchguard video has been used since July 2021 and it is apparent that it greatly underestimated what the amount of storage needed would be and that cloud storage should have been chosen. There have been issues with the server which required it to be replaced. This has led to some lost data. The server is currently 61% full and based on storage requirements will be full by March 2023. In addition to the storage issues, daily operations and maintenance of videos is more difficult and time consuming with the server than it would be with cloud storage. This has led to a significant increase in staff time to manage the system to the point that it is almost a full-time assignment. Cloud storage would eliminate the operational, management and maintenance issues associated with server storage.

The transition to cloud storage would require a one-time migration fee of \$27,900 and an annual storage fee of \$22,800. The annual fee will cover unlimited storage. The Department is applying for a DOJ grant that may cover a portion of the migration fees. It is recommended that the City budget for the full amount of \$50,700 for 2023 and then budget \$22,800 for storage every year thereafter. Staff is asking City Council to include this cost in the final 2023 City Budget.

This item was discussed for informational purposes only.

V. File No.
Proclamation for White Cane Safety Day.

Mayor Kennedy stated the provided proclamation is to recognize the impact the White Cane Law has on the safety of pedestrians in communities and create welcoming communities for all residents, while reducing the number of accidents involving pedestrians. The White Cane Law Statute N. 346.26(1) states "An operator of a vehicle shall stop the vehicle before approaching closer than 10 feet to a pedestrian who is carrying a cane or walking stick which is white color or white trimmed with red and which is held in an extended or raised position or who is using a dog guide and shall take such precautions as may be necessary to avoid accident or injury to the pedestrian."

Motion by Ald. Daugherty, seconded by Ald. Schmelzling, approve the Proclamation for White Cane Safety Day. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

VI. File No. _____

Proclamation Declaring October 2022 as Pregnancy and Infant Loss Awareness Month and October 15, 2022 as Pregnancy and Infant Loss Awareness Day in the City of Glendale, Wisconsin.

Ald. Vukovic stated the provided proclamation is to recognize and acknowledge those who have lost a child during pregnancy or infancy and promote awareness and understanding.

Motion by Ald. Daugherty, seconded by Ald. Gelhard, to approve the Proclamation Declaring October 2022 as Pregnancy and Infant Loss Awareness Month and October 15, 2022 as Pregnancy and Infant Loss Awareness Day in the City of Glendale, Wisconsin. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

COMMISSION, COMMITTEE, BOARD, AND STAFF REPORTS.

There were several updates from Council members, on the activities of the various Commissions, Committees and Boards on which they serve as a Member and an Administrator update.

CLOSED SESSION.

Motion by Ald. Shaw, seconded by Ald. Bailey, to convene in Closed Session per Wis. Stats. §19.85(1)(c) to consider the employment, promotion, compensation, wage ranges or performance evaluation data of public employees, in all departments, over which the Council has jurisdiction or exercises responsibility. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried.

A closed session of approximately 33 minutes was held. The Council discussed the review of the City Administrator.

Motion by Ald. Shaw, seconded by Ald. Bailey, to reconvene to open session and regular order of business. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried.

ACTION ON CLOSED SESSION ITEMS.

No action was taken on closed session items.

ADJOURNMENT.

There being no further business, motion was made by Ald. Gelhard, seconded by Ald. Vukovic, to adjourn the meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried and adjournment of the Common Council was ordered at 8:13 p.m., until Monday, October 24, 2022, at 6:00 p.m.

Megan Humitz
City Clerk