

**CITY OF GLENDALE COMMON COUNCIL**

Meeting Minutes

April 11, 2022

Regular meeting of the Common Council of the City of Glendale held in City Hall, 5909 North Milwaukee River Parkway, Glendale, Wisconsin and via Zoom conference call.

The meeting was called to order by Mayor Bryan Kennedy at 6:00 p.m.

Roll Call: Present: Mayor Bryan Kennedy, Ald. Tomika Vukovic, Jim Daugherty, John Gelhard, Richard Wiese, Steve Schmelzling, and JoAnn Shaw. Absent: None.

Other Officials Present: Darrell Hofland, Interim City Administrator; Nathan Bayer, City Attorney; Mark Ferguson, Police Chief; John Fellows, Director of Community Development; Charlie Imig, Director of Public Works; and Megan Humitz, City Clerk.

PLEDGE OF ALLEGIANCE.

The members of the Common Council, City staff, and all those present pledged allegiance to the flag of the United States of America.

OPEN MEETING NOTICE.

Interim City Administrator Hofland advised that in accordance with the Open Meeting Law, the local news media was advised on Thursday, April 7, 2022, of the date of this meeting; that the Agenda was posted on the official bulletin board of City Hall, the Glendale Police Department, and the North Shore Library; that copies of the Agenda were made available to the general public in the Municipal Building and the Police Department; and those persons who requested, were sent copies of the Agenda.

PUBLIC COMMENT.

No public comment.

CONSENT AGENDA.

I. File No. \_\_\_\_\_  
Approval of Accounts Payable.

Motion by Ald. Vukovic, seconded by Ald. Daugherty, to approve Accounts Payable. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

NEW BUSINESS.

II. File No. \_\_\_\_\_  
Presentation of Feasibility Study of Two Potential Glendale Library Sites.

Mayor Kennedy stated the Common Council, at its January meeting, awarded a contract with Kueny Architects, Pleasant Prairie, WI for \$7,259 to conduct a feasibility study for the two identified potential Glendale library sites located at 7101 Green Bay Avenue and 6373 N. Jean Nicolet Road. A representative of Kueny Architects is before Council to make a presentation of their findings.

Kueny Architects representative, Jon Wallenkamp, stated a high level review was provided of what has been completed over the past several months at 7101 N Green Bay Avenue and 6373 N Jean Nicolet Road. The square footage of both properties is very similar, with 7101 N Green Bay Avenue coming in at around 19,000 square feet and 6373 N Jean Nicolet Road coming in at around 18,000 square feet. Both facilities are three levels, and each has a lower level below grade with exposed windows. The 7101 N Green Bay Avenue property has no tax data collected, however Kueny will work to obtain that information. The property is currently being renovated by the owner, both interior and exterior. A visual was provided on what would go into the facility as a library and the potential layout; however, it has not been reviewed by library staff or a committee so it is entirely high level conceptual. In the structural review, there would be a wood frame with steel bar choice flooring. There was also imagery provided of the location of “before” and “after” progress of the renovations to date. The electrical system is older and would need to be redone, as well as the need for an additional of a sprinkler system. The 6373 N Jean Nicolet Road property is a newer facility, but would structurally need the same improvements to sustain the weight of the collections. There are no advantages in one location versus the other based on the volume of pieces that could fit. Both facilities would require the same cost per square foot under renovations, which would be \$159-200 per square foot, and that would not include the cost to purchase the property, but does include the structural reinforcements to both floors. The total cost based on square footage for 7101 N Green Bay Avenue is approximately \$3.8 million, and the cost for 6373 N Jean Nicolet Road is approximately \$3.6 million in renovations.

Ald. Gelhard questioned what the cost would be to reinforce the flooring. Mr. Wallenkamp confirmed the price would be \$12 per square foot, which would be required in any area containing collections.

Mayor Kennedy stated based on previous recommendations of needing 25,000 square feet for a library, the entire building at either location would need to be utilized for a library. The 7101 N Green Bay Avenue site holds slightly more lot acreage and parking than the 6373 N Jean Nicolet site.

Interim Administrator Hofland added the best guess scenario would be the 7101 N Green Bay Avenue location would cost approximately \$5.35 million, while 6373 N Jean Nicolet Road would cost approximately \$6.6 million. For both sites, an additional \$1.5 million would be required to build a collection, plus another \$1 million for furniture, shelving, and necessities.

Mayor Kennedy provided a reminder that this item was for discussion only, as the City is currently in an agreement with Bayside. The Bayside library has begun breaking ground, and the group is in the midst of their fundraising process. The purpose of today’s discussion is for information and data in case there is a need for referendum after June 30, 2022. At this time, the City is not in a position to spend up to \$10 million, and therefore this would require placement on the November ballot if the Bayside option did not happen.

This item was discussed for informational purposes only. No action was taken.

III. File No.

Discussion and possible action on N. Jean Nicolet Road Lighting Project.

Charlie Imig stated WisDOT will be reconstructing the section of N. Jean Nicolet Road from W. Bender Road to north of W. Daphne Road starting in 2023 and in 2024. As part of this

project, WisDOT is proposing to construct several noise walls, including one on the west side of I-43, along N. Jean Nicolet Road, between W. Fairfield Court to N. Daphne Road. Additionally, the freeway lighting will be moved from the outside of the road limits to the median. Currently, N. Jean Nicolet Road does not have lighting from W. Bender Road, north to W. Green Tree Road. Any illumination along that street, currently, is spilled from the I-43 freeway lighting. Once WisDOT's lighting is moved to the median and the noise wall constructed, N. Jean Nicolet Road will become quite dark. This is a concern as the street is currently used by students walking and biking to Nicolet High School and by frequent vehicle traffic.

According to WisDOT officials, the section of N. Jean Nicolet Road from W. Brentwood Lane to north of W. Daphne Road will be constructed in 2024. If the lighting ends (or starts) at W. Brentwood Lane, it would all get constructed in 2024. The section of N. Jean Nicolet Road from W. Bender Road to W. Brentwood Lane will get constructed in the summer/fall of 2023. Depending on where the lighting starts (Fairfield Court or Brentwood Lane), some of it could get constructed in 2023. The WisDOT official further stated that their invoices typically lag construction by at least a couple of months. Since they are not funding any of the lighting and with N. Jean Nicolet Road being a local street, these costs would be 100 percent Glendale's responsibility.

Subsequently, Staff asked WisDOT to provide a cost estimate for the installation of lighting. Their lighting designer was able to put together estimates for the potential lighting. This section of N. Jean Nicolet Road from the UPRR bridge to N. Daphne Road is about 2200 feet long. If decorative lighting (Gardco – similar to W. Bender Road from N. Green Bay Avenue to N. Flint Road, which is the only other non-commercial location of decorative lighting) were installed, WisDOT estimates that it would be approximately \$175,000. Standard lighting (Cobra – similar to N. Port Washington Road, north of W. Daphne Road and what will be installed on N. Port Washington Road from the UPRR bridge north to W. Daphne Road as part of the I-43 North-South project) would be approximately \$150,000. This would include the photometric analysis, design, plan preparation, miscellaneous quantities and QA/QC.

Ald. Gelhard questioned why the decorative lighting used in other areas would not be used in this location since there is lots of traffic through N Jean Nicolet Road, and Mr. Imig stated the decorative lighting is currently only used on the main roads and W. Bender Road and the cobra lighting was chosen for consistency and price.

Ald. Wiese asked for clarification regarding the design of the decorative versus cobra lighting styles, and if the decorative lighting were chosen instead if it could be attached to the barrier wall. Mr. Imig stated the decorative lighting has more of a trombone shape, and the cobra lighting is shaped like a cobra with a curve that swoops downward. He would need to verify if the lights need to be standalone or could be attached, but believes they have to standalone. The WisDOT would go along with the City's decision, as we are paying for the option and they are simply installing it.

Ald. Daugherty questioned if the cost provided is an exact amount or an estimate. Mr. Imig clarified it is an estimated cost, as the prices can change because of supply issues and inflation.

Ald. Schmelzling questioned how the prices were determined. Mr. Imig stated he assumes the WisDOT put a bid out, and looked for a DBE as their first choice. The bid process is likely similar to ours, with a wider reach.

Motion by Ald. Vukovic, seconded by Ald. Shaw, to approve installation of standard lighting along N. Jean Nicolet Road, from W. Fairfield Court to W. Daphne Road in 2024 as part of the Wisconsin Department of Transportation's (WisDOT) I-43) North-South Project, in the amount of \$150,000 and give direction to staff to include sufficient funding in the 2024 budget. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

IV. File No. \_\_\_\_\_

Discussion and possible action on forming a committee to prepare for Glendale's 75<sup>th</sup> anniversary.

Mayor Kennedy stated in 2025, the City of Glendale will celebrate its 75th anniversary as a chartered city. In 2000, for the city's 50th anniversary, the Common Council established a committee to organize festivities for the 50th. That committee commissioned a book about Glendale and planned a multi-day carnival around the 4th of July, that became known as Glendale Days. It is time to establish a committee to begin plans for the 75th anniversary. While most plans will be finalized in 2024, some items may require several years of lead time to organize and develop.

Motion by Ald. Shaw, seconded by Ald. Daugherty, to approve establishment of a Glendale 75<sup>th</sup> Anniversary Committee, give direction to Mayor to bring forward in the coming month appointees to that committee, and give direction to City Administrator to assign staff assistance to the committee. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

V. File No. \_\_\_\_\_

Discussion and possible action on No Mow May Conservation Initiative.

Mayor Kennedy stated No Mow May is a conservation initiative which encourages property owners to grow longer grass for the month of May, creating habitat and forage for early season pollinators. Under No Mow May, communities suspend the enforcement of their lawn and weed ordinances for the month, thus allowing property owners to delay lawn care as a way to promote pollinator-friendly habitat early in the growing season. Private property owners' participation is voluntary. Similar to other participating No Mow May municipalities, the City of Glendale can suspend mowing of grass on City-owned land. The City is currently under contract with a landscaping firm to mow and maintain the City's grass medians. However, the City can suspend mowing of grass on City-owned *park land* (excluding sports facilities/fields) in May.

Mr. Charlie Imig stated there is some concern regarding the City ordinance which requires lawns to be kept under 8-inches. Mayor Kennedy questioned if we have any properties that would likely reach this height. Mr. Imig stated this year has been unusually cold; however, there have been years which have required mowing to begin as early as March, and other cities have seen lawns reach 18-inches in May. Additionally, it would need to be determined if parks, medians, and other City-owned areas would be included. Mayor Kennedy stated he would be open to Mr. Imig's suggestions, as we do not want to appear unkempt to visitors who are unaware of the initiative.

Glendale resident Cheryl Maranto, 6563 N Crestwood Drive, stated she believes this initiative would keep Glendale consistent with their record of being green and environmentally responsible, and appreciates its consideration by the Council.

Motion by Ald. Schmelzling to give direction to City staff to not enforce mowing requirements in May 2022 for those residents who wish to participate in No Mow May (with all properties in full compliance by June 7, 2022), and give direction to staff to develop a plan for citywide No Mow May implementation in 2023. Motion was not seconded, therefore motion failed.

Ald. Schmelzling stated if people are worried about the unkempt nature of the yards, it would be possible to amend the language of the motion to include only the rear yards or subject the motion to the other natural landscaping requirements under the City ordinance.

Ald. Daugherty and Ald. Vukovic voiced concern over not being well prepared for this initiative with only two weeks until May, and not having enough time to notify residents prior to the start, such as the newsletter. This would best be set for 2023, as opposed to rushing for 2022. Mayor Kennedy responded the City will still be maintaining the medians and parks for 2022, and based on the amended language residents would be subject to the same restrictions of natural landscaping. It would allow those residents who are familiar with the concept of No Mow May to participate without penalty.

Ald. Wiese questioned what residents would do with the potential excess amounts of grass clippings, as they are not allowed to place them at the curb in the current recycling program. Ald. Schmelzling suggested promoting use of clippings as mulch in gardens.

Ald. Daugherty questioned if Public Works would be required to do anything extra for enforcement. Mayor Kennedy and Mr. Imig stated there would be nothing additional required, as the City would still be maintaining their properties as usual, and residents would have to follow the natural landscape rules of the ordinance which are very specific, and would only be allowed the mowing exception.

Motion by Ald. Schmelzling, seconded by Ald. Shaw, to give direction to City staff to not enforce mowing requirements in May 2022 for those residents who wish to participate in No Mow May (with all properties in full compliance by June 7, 2022) with amended language to subject residents to the other natural landscaping requirements under City ordinance, and give direction to staff to develop a plan for citywide No Mow May implementation in 2023. Ayes: Ald. Daugherty, Schmelzling, Shaw, and Mayor Kennedy. Noes: Ald. Vukovic, Gelhard, and Wiese. Absent: None. Abstain: None. Motion carried.

#### VI. File No.

Discussion and possible action on the Creation of Associate Planner position and Assignment in Pay Grade Schedule.

Interim Administrator Hofland stated the City of Glendale is currently looking to recruit an Associate Planner in the Community Development Department. The prior employee in the Floodplain Manager/Associate Planner position who assisted in the Community Development Department had unspecified job duties, no formal job description, or specified wage scale/pay grade placement. Discussion between the Interim City Administrator, Community Development

Director, and Human Resources staff led to the creation of an Associate Planner job description with a non-exempt Pay Grade 3 assignment. The initial hiring pay range for Pay Grade 3 is \$22.74 - \$25.98 (Minimum – Step 6) per hour based on position expectations and candidate qualifications.

Motion by Ald. Wiese , seconded by Ald. Gelhard, to approve the Authorization of City of Glendale Associate Planner Job Description with position placement in Pay Grade 3 of Salary Schedule. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

VII. File No.

Review and Approval of Classification Structure and Wage Scale for Seasonal Positions.

Interim Administrator Hofland stated the City of Glendale currently staffs the following seasonal positions with the following rate of pay: Election Inspector - \$12.36 per hour, Chief Inspector - \$15.45 per hour, Department of Public Works Seasonal Laborer - \$13.00 per hour start with \$0.25 per year increase, Park Concession Seasonal Laborer - \$13.00 per hour with \$0.25 per year increase. In effort to recruit candidates and retain seasonal staff, it is essential to create a Classification Structure and Wage Scale for seasonal positions. The Wage Scale also includes future step increases for employees who are employed with the city for more than one year. The fiscal impact in 2022 for the recommended wage increases is as follows for three affected departmental budgets: City Clerk \$7,265, Public Works Roadside Maintenance \$1,700, Special Revenue Fund REM Community Park -\$1,082. The 2022 impact to the City Clerk’s budget is reflective of four planned elections. In “odd” number calendar years, the number of elections is typically two. Staff will present at a future Council meeting a budget amendment to transfer \$7,265 from General Fund - Contingency to General Fund – City Clerk budget. For the shortfall of \$1,700 in the General Fund – Public Work (Roadside Maintenance) budget, this amount will be offset by the payroll reduction of \$9,138 due to a position vacancy in the General Fund – Public Works (Streets and Alley Maintenance) budget.

Motion by Ald. Vukovic, seconded by Ald. Gelhard, to approve the Authorization of a Classification Structure and Wage Scale with annual step increases for Seasonal Positions. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

VIII. File No.

Discussion and possible action on 2021 Annual Report

Interim Administrator Hofland stated the 2021 Annual Report was provided. Upon Council approval, the report will be posted on the website with past annual reports. It will also be distributed to all committee and commission members.

Motion by Ald. Daugherty, seconded by Ald. Schmelzlingd, to approve the Filing of 2021 Annual Report. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

IX. File No.

Update on Complaint by Dawn Earle (Manchester Village Condos), 2450 W. Good Hope Road, Unit #49.

Discussion and possible action on Unfair Housing Code for Assignment of “Duly Authorized Representative” consistent with Section 15.3.5.

City Attorney Bayer stated the week of March 28, the City of Glendale received an informal complaint by Dawn Earle, 2450 W. Good Hope Road, Unit #49, Glendale, WI. Her complaint involves a decision by Manchester Village Condo Board to remove a recently installed limestone path. Ms. Earle contends that the existing limestone path constitutes an accommodation to benefit her disability. City Attorney Nathan Bayer conducted some preliminary research on this matter last week including a discussion with Ms. Earle, as well as the attorney for the Condo Association. Counsel for the Association indicated that his client had absolutely no issue with the limestone path and was content to leave it in place. However, the Association was compelled to remove the path as the result of a lawsuit filed by another resident at Manchester Village, who sought an injunction to have it removed. Mr. Bayer’s preliminary findings are that this is most likely a civil matter between the parties.

Per Section 15.3 of the Code of Ordinances, it identifies that “any person aggrieved by any unlawful practice prohibited by the Chapter may file a complaint with the Common Council within thirty (30) days after the aggrieved person becomes aware of the alleged unlawful practice and no event more than sixty (60) days after the alleged unlawful practice has occurred. The Common Council or duly authorized representative shall receive each complaint and attempt to resolve each complaint. Failure to achieve a resolution acceptable to both parties and compliance with this Chapter shall cause the Common Council to forward the complaint and findings to appropriate state and federal agencies.” In order to expedite the City’s ability to respond timely to a resident’s official complaint, the recommendation is that Common Council officially delegate to the City Attorney, its responsibility to receive and attempt to resolve fair housing complaints.

Ald. Vukovic questioned if someone needs to be an attorney to serve as a duly authorized representative, since the City is currently paying its attorney an hourly fee as opposed to the prior attorney on retainer. Attorney Bayer confirmed this is correct, the representatives job is to reach out to the parties and determine if things can amicably be resolved or if a decision can be changed or altered, and if the parties are not interested or do not wish to accommodate, the representative will provide information to the appropriate state or federal agency and the complaint would be formally coming from the City instead of an individual. Mayor Kennedy added that the City would be paying anyone else to do this process, and no one else has the capacity to do so with the knowledge base of the attorney. This is the first occurrence of a fair housing complaint in at least 16 years. Attorney Bayer stated that no matter who would be serving as the representative, an attorney would be needed to assist in determining if a formal complaint would be needed and a referral needs to be made.

Ald. Gelhard questioned if could this be a public accomodation case. Attorney Bayer stated he has not reviewed all facts of the case and does not want to make a guess. He has so far only assisted staff with responding to the ordinance and referring to Council, but it is a possibility.

Ald. Wiese questioned if it would be advisable to include the aldermanic representative from the district on the actions related to this going forward. Mayor Kennedy confirmed Ald. Bailey will be included on the process as it develops.

Motion by Ald. Shaw, seconded by Ald. Wiese, to approve the Appointment of City Attorney Nathan Bayer as “duly authorized representative” per Section 15.3.5 to receive

and attempt to resolve fair housing complaints. Ayes: Ald. Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: Ald. Vukovic. Motion carried.

XI. File No.

Discussion and possible action on Contract Addendum No. 1 – Installation/Abandonment of Vapor Points and Site Maintenance at Bender Road Landfill.

Mr. Charlie Imig stated on May 24, 2021, the Council approved contracting with GZA GeoEnvironmental, Inc. (GZA) for a three-year contract as a consultant for environmental services related to the Bender Road Landfill. Recently, elevated methane values were reported at the Bender Road Landfill, through semiannual sampling by GZA. Subsequently, GZA is presenting a revised Contract Addendum No. 1 to their May 6, 2021 Proposal for Services. This revised scope of work includes the installation of vapor points VP-7 and VP-34, assessment and abandonment of historic vapor points VP-11 and VP-12, and routine site maintenance.

The semi-annual June 2021 methane monitoring conducted by GZA identified elevated levels of methane and the lower explosive level (LEL) above the NR 507.22 limits outside of the known limits of filling. Elevated LELs were reported in gas monitoring wells GM-4R and GM-8. To further delineate the extent of methane gas, the location of gas monitoring well GM-13AR was installed on January 18, 2022, to replace the former location of GM-13A. The January 2022 follow-up gas monitoring of the newly installed GM-13AR reported a lower LEL at 2%. Continued monitoring will be conducted at GM-13AR to further evaluate the methane conditions. Due to the reported elevated LELs at the landfill, GZA conducted a site inspection to determine the condition of vapor points that are installed along the existing vapor trench on the south side of Bender Road. During the inspection, vapor point VP-7 was not located, which was reported to have been installed west of GM-8. The location of VP-7 would allow for venting of methane gas before the gas migrates south of Bender Road and potentially migrating within existing buildings. Based on the elevated methane reported recently in GM-8 and GM-4R, VP-7 and an additional vapor point should be installed to provide additional venting of the methane.

The fee for the Contract Addendum No. 1 is \$21,300. The scope of this service is not budgeted.

Ald. Wiese questioned if VP-7 was installed but cannot be found, is there not a way to back charge for the previous work that was done but doesn't exist. Mr. Imig stated it was installed; however, it was not reinstalled with the road maintenance project. Therefore, he recommends going forward with the new installation and moving forward on the project.

Ald. Schmelzling questioned how this is monitored to ensure the project does not escalate beyond the original scope, as well as why the venting option was chosen as opposed to another route. Heidi Woelfel, GZA representative, stated GZA reached out to three subcontractors to get pricing on the project. One vendor is no longer in business, one had elevated pricing, and the third is a landfill drilling company out of Sun Prairie who is familiar with the project area. The cost is based on having to stop traffic and place barriers, as the work area is narrow in the right-of-way. In addition, the site is a mature landfill, so all the gas has been released and the process of going through additional infrastructure work and costs for other options, which would not provide much return, did not provide any benefit over the venting option.

Motion by Ald. Wiese, seconded by Ald. Daugherty, to approve the contract Addendum No. 1 Installation/Abandonment of Vapor Points and Site Maintenance Bender Road with the City's Environmental Consultant GZA GeoEnvironmental, Inc., Brookfield, WI in the amount of \$21,300. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

XII. File No. \_\_\_\_\_

Discussion and possible action to replace fixtures for the Veterans Memorial at Maslowski Park.

Mr. Charlie Imig stated the lighting at the Veteran's Memorial in Richard E. Maslowski Park has begun to fail. Staff has already replaced five of the seven inground lights that illuminate the stone columns. Additionally, one of the three in-ground United States flagpole lights were also replaced in 2020. Fortunately, the previous repairs were accomplished under the warranty. Unfortunately, the current failures are no longer covered under warranty. From what is understood, the lights have been subjected to moisture, since they are placed at grade level. The replacement fixtures addressed this issue through a better seal. Of course, with freeze and thaw, as well as other environmental factors, nothing is guaranteed. The purchased of the replacement fixtures is not budgeted. Subsequently, staff has solicited quotes for the replacement fixtures, including labor.

Staff reached out to three electricians and only two responded. The two quotes were received, reviewed and tabulated for the replacement of inoperative lighting at the Veteran's Memorial in Richard E. Maslowski Park, as well have one spare fixture on hand for any future failures. Upon confirmation of the quotes, Hurt Electric, Inc. was the low bid for this project at \$14,920. Outdoor Lighting Construction Co., Inc. provided a bid of \$15,642. The quotes include three rectangular fixtures, one round fixture, labor and an estimated freight cost. There is a minimum ten-week lead time for the fixtures. Additionally, Hurt Electric is listed as a Disadvantaged Business Enterprise (DBE).

Ald. Gelhard raised concern over the relatively new age of the lights and the possibility of having an ongoing expense related to failing lights. Mr. Imig stated he hopes the lights are not an ongoing expense, but it is hard to tell. The first set was an issue with the gaskets on the lenses and were under the five-year warranty; however, the warranty period has now expired. If the City switches to another set, it would be an additional expense for rewiring or would be a mismatched set.

Ald. Shaw requested clarification if it is the same lights that keep failing. Mr. Imig stated it is the last two lights that have not been replaced that have now started to fail. If the lights all begin to fail again, a new plan will need to be set and the lighting revisited.

Motion by Ald. Wiese, seconded by Ald. Shaw, to approve the contract for the replacement of inoperable lighting fixtures at the Veteran's Memorial in Richard E. Maslowski Park with Hurt Electric, Inc., Wauwatosa, WI in the amount of \$14,920. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

XIII. File No. \_\_\_\_\_

Review and Approval of Encroachment Permit with WE Energies for City of Glendale Community Garden for the Period of May 1, 2022 through April 30, 2027.

Mr. Charlie Imig stated the community garden group in the City of Glendale started in 2018. The location of the gardens is a property owned by WE Energies at the north end of North Sydney Place at the Oak Leaf Trail entrance. WE Energies requires the City to enter into an agreement annually allowing access to the site. The community garden group has agreed to maintain the site. The group is aware of the restrictions and can work within the constraints of the agreement. This year, WE Energies has increased the permission to a five-year period. The permit will be for the dates of May 1, 2022 through April 30, 2027.

Motion by Ald. Daugherty, seconded by Ald. Shaw, to approve the WE Energies Encroachment Permit for the City of Glendale Community Garden as presented. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

#### COMMISSION, COMMITTEE, BOARD, AND STAFF REPORTS.

There were several updates from Council members, on the activities of the various Commissions, Committees and Boards on which they serve as a Member and Administrator update.

#### ADJOURNMENT.

There being no further business, motion was made by Ald. Wiese, seconded by Ald. Gelhard, to adjourn the meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried and adjournment of the Common Council was ordered at 7:27 p.m., until Monday, April 11, 2022, at 6:00 p.m.

Megan Humitz  
City Clerk