

CITY OF GLENDALE COMMON COUNCIL

Meeting Minutes

March 27, 2023

Regular meeting of the Common Council of the City of Glendale held in City Hall, 5909 North Milwaukee River Parkway, Glendale, Wisconsin and via Zoom conference call.

The meeting was called to order by Mayor Bryan Kennedy at 6:00 p.m.

Roll Call: Present: Mayor Bryan Kennedy, Ald. Tomika Vukovic, Jim Daugherty, John Gelhard, Phillip Bailey, and JoAnn Shaw. Absent: Steve Schmelzling.

Other Officials Present: Karl Warwick, City Administrator; Brianna Meyer, City Attorney Representative; Mark Ferguson, Police Chief; and Megan Humitz, City Clerk.

PLEDGE OF ALLEGIANCE.

The members of the Common Council, City staff, and all those present pledged allegiance to the flag of the United States of America.

OPEN MEETING NOTICE.

City Administrator Warwick advised that in accordance with the Open Meeting Law, the local news media was advised on Thursday, March 23, 2023, of the date of this meeting; that the Agenda was posted on the official bulletin board of City Hall, the Glendale Police Department, and the North Shore Library; that copies of the Agenda were made available to the general public in the Municipal Building and the Police Department; and those persons who requested, were sent copies of the Agenda.

PUBLIC COMMENT.

No public comment.

CONSENT AGENDA.

I. File No.

Adoption of Minutes from Meeting held on March 13, 2023 and Approval of Monthly Reports.

Motion by Ald. Daugherty, seconded by Ald. Bailey, to Adopt Minutes from Meeting held on March 13, 2023 and Approve Monthly Reports was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, and Shaw. Noes: None. Absent: Ald. Schmelzling. Abstain: None. Motion carried.

OLD BUSINESS

II. File No.

WE Energies Infrastructure and Proposed Infrastructure Improvements

Administrator Warwick stated the City of Glendale continues to experience natural gas and electrical outages, after the City filed for a hearing with the Public Service Commission. Dave Megna, Vice President of Field Operations with WE Energies was present to field questions from the City Council and provide information on their infrastructure, including possible improvements to the system.

This item was discussed for informational purposes only.

NEW BUSINESS.

III. File No.

No Mow Mother's Day Resolution

Administrator Warwick stated the City Council has been reviewing options this year for opportunities to create or expand pollinator-friendly habitats in the City. The City Council has discussed this item at several Council meetings, held a public forum and gathered input from residents. Based on this data, and as requested by the City Council, staff drafted a Resolution to establish an annual policy regarding pollinator friendly habitats. The provided Resolution, if adopted, would suspend enforcement of Section 8.1.9(D)(11) of the City Code from May 1 to Mother's Day (May 14) in 2023. Staff feels that "No Mow Mother's Day" still creates a pollinator-friendly habitat for bees, but shortens the no mow time, which was a concern for some residents. It would also provide a little more flexibility to allow residents to become compliant with the City's requirements on the length of grass. The Resolution also limits participation to residentially zoned properties and publicly owned as determined by the Director of Public Works. Staff feels that expanding the No Mow policy to non-residential areas could reflect negatively on the City as these properties are viewed by many driving through the City who may not be aware of our No Mow Policies. The Resolution also discourages the use of pesticides, herbicides that can have an effect on bee's reproduction. It further encourages residents to obtain a permit to maintain up to two honeybee hives.

Motion by Ald. Bailey, seconded by Ald. Daugherty, to approve the Resolution adopting "No Mow Mother's Day" policies in the City of Glendale. Ayes: Ald. Daugherty, Gelhard, Bailey, and Shaw. Noes: Ald. Vukovic. Absent: Ald. Schmelzling. Abstain: None. Motion carried.

IV. File No. _____

A Proclamation Designating the Month of March as "Women's History Month" in the City of Glendale

Mayor Kennedy stated the provided proclamation is to acknowledge and celebrate the contribution of women and this proclamation calls upon the people of the City of Glendale to observe March as Women's History Month with appropriate programs, ceremonies, and activities.

Motion by Ald. Bailey, seconded by Ald. Gelhard, to approve the Proclamation Designating the Month of March as "Women's History Month" in the City of Glendale was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, and Shaw. Noes: None. Absent: Absent: Ald. Schmelzling. Abstain: None. Motion carried.

V. File No. _____

Settlement and Release Agreement Regarding Foul Ball Issues at Richard E. Maslowski Park

Administrator Warwick stated in 2021, the City of Glendale was part of a settlement agreement with Kummrow Automotive, the Milwaukee School of Engineering (MSOE) and Nicolet High School. In that agreement, Kummrow agreed to release the City, MSOE, and Nicolet of liability from future claims if MSOE and Nicolet equally contributed towards improvements that would obstruct foul balls from hitting cars parked for repair or waiting for pick-up in their parking lot. The estimated cost for the improvements in 2021 were \$45,000 or \$22,500 for each MSOE and Nicolet. While the City was part of this Release and Settlement Agreement, the City was not part of the financial consideration. The improvement has not been completed because the environmental factors were not taken into consideration when developing the costs for the improvement. Now, factoring in the environmental factors, the cost of the improvement is \$68,000. The new agreement would split the cost of the improvement by three, with a maximum cost to each party of \$22,666.66 (Section 3). This formula factors the City of Glendale into the financial share of the improvement. The agreement also binds Kummrow into completing the improvement within 120 days of the execution of the agreement by all parties (Section 4 & 5). All parties have reviewed and generally approved the terms of the revised agreement and the timeline. This was not a budgeted expenditure as the request for a revised agreement arose after the budget was adopted by the City Council.

Motion by Ald. Gelhard, seconded by Ald. Bailey, to approve the revised Release and Settlement Agreement regarding foul balls at Richard E. Maslowski Community Park was approved, as presented. Ayes: Ald. Vukovic, Gelhard, and Bailey. Noes: Ald. Daugherty and Shaw. Absent: Ald. Schmelzling. Abstain: None. Motion carried.

VI. File No.

Agreement to Provide Interim Finance Director Consulting Services with Public Administration Associates

Administrator Warwick stated the City of Glendale desires to enter into a consulting agreement for Interim Finance Director Services. Staff has reviewed various options for these professional services and recommends entering into a consulting agreement with Public Administration Associates (PAA). The City has previously entered into professional service agreements with PPA for Interim City Administrator and City Administrator Recruitment services.

Motion by Ald. Daugherty, seconded by Ald. Vukovic, to authorize the City Administrator to execute an agreement with Public Administration Associates for Interim Finance Director Services was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, and Shaw. Noes: None. Absent: Ald. Schmelzling. Abstain: None. Motion carried.

VII. File No.

Police Station Renovation Architectural Work Scope Proposal

Chief Ferguson stated the Police Station remodel is scheduled for architecture review/planning in 2023 with construction scheduled to commence in 2024. The City allocated \$150,000 for the cost of architecture review in the 5-Year Capital Improvement Program. The Police Station construction has also been included in the adopted 5-Year Capital Improvement Program for construction in 2024. To meet this objective and maximize the funds for this project, staff is asking the City Council to approve an agreement with Zimmerman Architectural Studios to conduct an initial study of the building systems and perform a space analysis. The systems study will help identify the location and costs of relocating the buildings utility systems that will be necessary with a re-designed building. The space analysis will help determine the highest and best use for the existing spaces and whether any building expansions are necessary. Based on preliminary discussions, it appears that the existing building can be repurposed, with maybe an exterior expansion to accommodate better workflow. Zimmerman Architectural Studios designed the City Hall and the recently renovated areas of the Police Station. Zimmerman had preliminary designs developed for the Police Station prior to the complete station remodel being removed from the project. They have provided a proposal to update and complete a work scope study for the building renovation at a cost of \$20,200.

Motion by Ald. Bailey, seconded by Ald. Gelhard, to approve the Zimmerman Architectural Studios work scope proposal was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, and Shaw. Noes: None. Absent: Ald. Schmelzling. Abstain: None. Motion carried.

VIII. File No.

Review and Approval of Bid for the 2023 Various Pavement Repair Program

Administrator Warwick stated a list of bid results was provided for the 2023 Various Pavement Repair Program. The estimated construction engineering costs are \$45,000 for this project. The Capital Improvement Plan budgeted \$225,000 for Various Pavement Repairs in 2023. This project will repair various areas throughout the City that were identified to have compromised conditions that require permanent repairs. The sections have been combined into one bid. The cost estimate includes construction, design engineering and construction inspection services. In addition to the capital budget, Local Roads Improvement Program (LRIP) funding secured by the City is expected to be \$69,318.13. This amount will be used to assist in the construction costs for the 2023 Pavement Repair Program. The total cost of the project, including the low bidder and engineering services is \$257,397. The allowable construction period for this project runs until September 1, 2023. Construction is expected to start in late June and continue until September 1st, 2023. Stark Pavement Corp. was the lowest bidder with a base bid of \$212,397.00. The other bidders were Wolf Paving Co., Inc. with a base bid of \$217,402.90 and Payne & Dolan, Inc. with a base bid of \$320,540.85.

Motion by Ald. Daugherty, seconded by Ald. Vukovic, to accept the low bid and award of contract to Stark Pavement Corporation for the base bid amount of \$212,397.00 for the 2023 Various Pavement Repair Program was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, and Shaw. Noes: None. Absent: Ald. Schmelzling. Abstain: None. Motion carried.

IX. File No.

Review and Approval: Budget Amendment for Equipment Purchase in the 2023 Capital Improvement Program Budget – Brine Maker.

Administrator Warwick stated the 2023 Annual Program Budget was adopted on November 14, 2022. In 2022, the Common Council approved the purchase of two Plow Trucks with Wings for \$450,000. This equipment was to be purchased and delivered in 2023. Unfortunately, as part of ongoing supply chain issues, the City will only receive one cab and chassis in 2023 and the other, hopefully in 2024. The cost of one truck is estimated to be \$250,000, leaving \$200,000 available in the 2023 Budget. Staff is asking the City Council to allocate \$75,000 from the unused Budget for the Plow Trucks to purchase new brine equipment that will reduce downtime, allow staff to make more brine and will reduce the staff time necessary to make brine. The current brine maker is limited in its production capacity, which affects performance because there is significant downtime to clean and maintain the current equipment.

Since the City purchased a brine maker in March of 2020, DPW has increased brine usage as part of our anti-icing program. The addition of brine has led to significant savings in labor hours, equipment usage and salt purchases. Since 2020, DPW has made over 155,980 gallons of brine. Glendale typically purchased 1,650 tons of salt and with the brine we anticipate purchasing 1,000 tons for 2023/2024, an estimated annual savings of \$46,800 (\$72/ton). This does not factor in the savings from labor and equipment usage and fuel. After considering these limitations and reviewing options for a higher-level brine maker, staff is asking the City Council to approve a budget amendment to purchase a higher capacity, self-cleaning brine maker. Additionally, the monies approved for the plow trucks with wings for 2023 (\$450,000) would then be used to purchase this unit. The remaining monies (\$125,000) would be carried to 2024 to purchase the other patrol truck, spreader box, plow, and wing. The brine maker is a brand-new unit and would be purchased through a State bid, allowing for the lowest pre-bid price. All totaled, if approved, staff would purchase the cab and chassis, spreader box, plow, wing, and brine maker for the amount of \$325,000 in 2023. This is the City's best estimate as staff will not know the actual price of the plow truck until 120 days short of its build. The remaining \$125,000 of the already approved \$450,000 would then be carried over to 2024 for another plow truck with spreader, plow, and wing.

Motion by Ald. Daugherty, seconded by Ald. Gelhard, to approve 2023 Budget Amendment for the purchase of a Brine Maker not to exceed \$75,000 was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, and Shaw. Noes: None. Absent: Ald. Schmelzling. Abstain: None. Motion carried.

IX. File No.

Consideration of Cost Participation with the City of Milwaukee for the Installation of Permanent Lighting with LED Fixtures along the Segment of West Good Hope Road between the Railroad Crossing and West Range Line Road.

Administrator Warwick stated as part of a Milwaukee County Bridge Replacement at Good Hope Road over the Milwaukee River (adjacent to Strattec, 3333 West Good Hope Road), there was required removal of eight streetlight poles, concrete bases, conduit, and cable in the median island. The impacted streetlight poles were in both the City of Milwaukee and City of Glendale.

To avoid the area becoming dark, the City of Milwaukee is proposing to relocate the poles from the median island to the north and south terrace area permanently and run new underground infrastructure prior to the construction in 2022. The original amount that the Common Council approved for this project at the June 28, 2021, meeting was

\$136,500. At that time, Milwaukee did not anticipate the high inflation rates seen in the last several years. The project is now anticipated to cost Glendale \$299,500, an increase of \$163,000. To start the design process to meet the construction schedule, the City of Milwaukee is asking the City of Glendale to provide a commitment letter as soon as possible for the additional expenses related to the project. Without cost participation from City of Glendale, the City of Milwaukee has previously written that they may choose to remove the lighting from the segment on West Good Hope Road between the railroad crossing and West Range Line Road. As a result, the remaining streetlights on the south side of West Good Hope Road will remain unlit as the existing underground conduit and cable will not be reconnected during the construction phase.

Motion by Ald. Daugherty, seconded by Ald. Bailey, to authorize the Director of Public Works to issue a cost participation letter to the City of Milwaukee for the installation of permanent lighting with LED fixtures on West Good Hope Road between the railroad crossing and West Range Line Road, not to exceed \$299,500, with the exact cost to be determined by bidding and the City's share to be adjusted based on the bid price, with an itemized statement from the City of Milwaukee indicating the costs of each of the City of Glendale lights, to ensure the City's share does not exceed the City's portion of the project, and not to exceed the amount listed and approved in the memorandum provided to the Council. Ayes: Ald. Vukovic, Daugherty, Gelhard, and Bailey. Noes: Ald. Shaw. Absent: Ald. Schmelzling. Abstain: None. Motion carried.

IX. File No.

Review and Approval of Wisconsin Department of Transportation Traffic Mitigation Grant/Agreement for State Project ID: 1228-22-86 (I 43 Brown Street to Capitol Drive Rehabilitation) for signal timing improvements associated with the detour for this project for \$30,000.

Karl Warwick stated the Wisconsin Department of Transportation would like to enter into an agreement with the Department of Public Works (DPW) to provide funds for traffic mitigation impacts related to the I-43 Brown Street to Capitol Drive Rehabilitation Project. Funds will be used to reimburse DPW for signal timing improvements associated with the detour for this project. Funding amount is \$30,000 for 2023-2024. The Common Council has already approved similar agreements for other WisDOT projects.

Motion by Ald. Gelhard, seconded by Ald. Vukovic, to approve Wisconsin Department of Transportation Traffic Mitigation Grant/Agreement for State Project ID: 1228-22-86 (I-43 Brown Street to Capitol Drive Rehabilitation) was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, and Shaw. Noes: None. Absent: Ald. Schmelzling. Abstain: None. Motion carried.

X. File No.

Review of Wisconsin Department of Transportation North Green Bay Avenue Intersection Improvement Project Costs (ID 265-02-71)

Karl Warwick stated in July of 2019, the City Council reviewed and approved a general grant award for Highway Safety Improvements (HSIP) for three improvement projects to Good Hope Road and Green Bay Avenue, the Silver Spring Corridor and the I-43 Silver Spring and Port Washington Study. These items were presented to the City Council as one item with a local match estimate of \$289,581 for 2.8 million in improvements for all projects. The Wisconsin Department of Transportation recently bid improvements to the intersection improvements for the portion of the project for the Green Bay Avenue and Good Hope Road Intersection Improvements. The lowest bid for the project was \$1.34 million for a total project cost of \$1,560,417.60, including design and construction engineering. Glendale's local share of this project is \$530,083.60. In 2022, WISDOT indicated that the City's local share was estimated at \$331,655. The agreement for this grant and the funding commitment for these projects was executed in 2019. Because of this previous commitment by the City to these projects, we were required to move forward with this project, despite the increased local share from what was provided to the City Council in 2019 and further increased from the estimate provided to staff in 2022. The project is scheduled to commence on April 15th and construction is expected to conclude September 15th. The purpose of this agenda item

is to inform the City Council of the increased cost to the City and to inform the City Council of the construction schedule.

Motion by Ald. Gelhard, seconded by Ald. Bailey, to approve the Cost Share Increase for the Wisconsin Department of Transportation North Green Bay Avenue Intersection Improvement Project (ID 265-02-71) was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, and Shaw. Noes: None. Absent: Ald. Schmelzling. Abstain: None. Motion carried.

COMMISSION, COMMITTEE, BOARD, AND STAFF REPORTS.

There were several updates from Council members, on the activities of the various Commissions, Committees and Boards on which they serve as a Member and an Administrator update.

ADJOURNMENT.

There being no further business, motion was made by Ald. Shaw, seconded by Ald. Gelhard, to adjourn the meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried and adjournment of the Common Council was ordered at 7:04 p.m., until Monday, April 10, 2022, at 6:00 p.m.

Megan Humitz
City Clerk