

CITY OF GLENDALE LIBRARY REVIEW COMMITTEE

Meeting Minutes

March 23, 2021

Meeting was called to order at 6:01 p.m. by the Chair via Zoom

Roll Call: Present: Amanda Seligman, Helaine Glass, Lin McCracken, Mary Lynn Cinealis, Lyndsay Smanz, Katie Wood. Absent: Ben Koziol, Catherine Hansen.

Other Officials Present: Rachel Safstrom, City Administrator, Sarah Armstrong, Consultant, and Kaela Sullivan, Administrative Secretary.

Approval of the March 3, 2021 Meeting Minutes

Motion by Ms. Cinealis, seconded by Ms. McCracken, to approve the March 3, 2021 minutes. The motion carried unanimously.

Approval of the Survey for Residents

The Committee was updated on the final changes to the Community Survey. Administrator Safstrom thanked Ms. Armstrong for creating the Library Community Survey.

Motion by Ms. McCracken, seconded by Ms. Glass, to approve the Library Community Survey for public distribution. The motion carried unanimously.

Update on Community Leader Input

Ms. Armstrong shared the input received by community leaders, including the Glendale Senior Citizens Club and schools throughout the city. The Common Council members have shown interest in the library data and have been supportive thus far. Ms. Armstrong will send a summary of these discussions to the committee members via email.

Ms. Seligman stated it would be beneficial for all residential schools and students to participate in the survey. Ms. McCracken wondered whether the committee should be reaching out to daycare locations. Ms. Armstrong stated some daycares have been sharing their opinions.

Finalize Plans for Survey Dissemination

Administrator Safstrom stated the city newsletter mailing list will be used for the postcard mailing. The mailing is anticipated to be the first week in April 2021. Residents may complete the survey online, request a paper survey be mailed to them, or go to Glendale City Hall to complete a survey. The City of Glendale's website and social media channels will also be updated with a link to the online survey. Ms. Seligman added that flyers may be dispersed throughout the City and the alderpersons agreed to distribute survey information, as well.

Ms. Glass questioned whether the committee should respond to resident questions on NextDoor regarding the North Shore Library. Ms. Safstrom stated she will ask Mayor Kennedy to form a post for NextDoor.

Set Next Meeting Date

Ms. Wood stated the May 19, 2021 Library Review Committee meeting will be hosted via Zoom at 6:00 p.m.

Adjournment

Motion by Ms. McCracken, seconded by Ms. Cinealis, to adjourn the Library Review Committee meeting of March 23, 2021 at 6:14 p.m. The motion carried unanimously.