

CITY OF GLENDALE
2021 4th of July Committee Agenda

May 11, 2021, 6:30 pm

Remote Meeting

<https://us02web.zoom.us/j/81441587468>

Meeting ID: 814 4158 7468

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1. Gathering, call to order, and Pledge of Allegiance – Steve Schmelzling – 5 minutes
2. Introductions – All – 2 minutes
 - a. Welcome first-time attendees, guests.
3. Confirm minutes – Eric Zentner / Jesse BaDour / Voting members – 1 minute
 - a. March 16, 2021
 - b. April 20, 2021
4. Focus area report outs and needed committee discussion
 - a. Chair Report – Steve Schmelzling – 2 minutes
 - i. Review / confirm leads and alternates on focus areas
 1. Identify gaps in focus area leads
 2. Discuss potential candidates to join committee to fill roles
 - b. Fireworks – Jessica Ballweg (alternate Steve Schmelzling) – 10 minutes
 - i. Paul from Firework Vendor to share other potential firework locations for Plan D (ex. Little League Park) confirmation on storage option, and latest order date possible.
 - c. Grounds – Eric Zentner (alternate Steve Schmelzling) – 10 minutes
 - i. Update on COVID-19 preparedness plan – Ann Deuser
 - ii. Update on rental of Kletzsch Park for Plan B – Jessica Ballweg
 - iii. Update on rental of Stage / Tent – Jessica Ballweg
 - iv. Update on reservation of portable wash stations & city hand sanitation stations – Jessica Ballweg
 - v. Update on alternate source for club car – Jessica Ballweg
 - d. Activities – Ann Deuser and Jessica Ballweg – 10 minutes
 - i. Update on booking The Love Monkeys – Sara Acker / Jessica Ballweg
 - ii. Update on designated Uber/Lyft location – Ann Deuser
 - iii. Discuss kids activity packs – Amy Barlament
 - e. Parade – Jessica Ballweg and Amy Barlament – 10 minutes
 - i. Update on lineup
 - ii. Considerations for communicating time change

- f. Food & Drink – Marty Hersh (alternates: Bethanie Gist, Sara Woods) – 10 minutes
 - i. Update on food vendors
 - 1. Yum Yum Ice Cream update – Bethanie Gist
 - 2. Kosher offering update – Bethanie Gist
 - 3. Corn roast discussion – Marty Hersh
 - ii. Discuss ordering and queue method in more detail for any additional needed setup
 - g. Volunteer Coordination – Bethanie Gist (alternate Steve Schmelzling) – 5 minutes
 - i. Volunteer communication plan – Bethanie Gist
 - ii. Signupgenius updated – Steve Schmelzling
 - h. Technology - Steve Schmelzling (alternate Jessica Ballweg) – 5 minutes
 - i. Website updated.
 - ii. Any other updates needed (food vendors, LoveMonkeys, sponsors)
 - i. Promotion – Ann Deuser (alternate Jessie BaDour) – 5 minutes
 - i. Booklet status
 - j. Fund Raising – Ann Deuser (alternate Jessie BaDour) – 5 minutes
 - i. Revised income
 - k. Finance – Jessica Ballweg (alternate Steve Schmelzling) – 5 minutes
 - i. Update on quotes for services vs budget
 - l. Public Safety – Sgt. Martinez (alternate Jessica Ballweg)
 - i. No discussion planned
 - m. Secretary – Eric Zentner (alternate Jessie BaDour)
 - i. No discussion planned
5. Other Business
- a. Department of Public Works clean-up of 4th of July items – 5 minutes
 - i. At this point do we want to schedule a day to clean up?
6. Next Meeting – 5 minutes
- a. Regular scheduled meeting May 18, 6:30 PM
 - b. Criteria to meet in person
7. Adjournment

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.

If you are unable to attend, please notify the Chair and your alternate to provide updates in your absence.

This committee is open to additional members in a volunteer, non-voting role.

Contact Alderman Steve Schmelzling for more information at steve.schmelzling@glendalewi.gov

If you would like to be a voting member, contact Mayor Bryan Kennedy at bryan.kennedy@glendalewi.gov

Vision for the 2021 Celebration

This is the day our greater community celebrates together our nation’s Independence Day.

Our celebration will have a feel of a block party, keeping to 4th of July traditions: a parade, festive music, fireworks, and neighborly friendship.

All while understanding the need for heightened safety and social distancing, and the need to overcome challenges and celebrate *together*, having adapted to a new normal.

Current COVID Plan Option

Plan B is the option we are planning for currently.

Plan A	The same as years past. Two parades (children’s and main parade), food trucks, bouncy houses, vendor booths, games, headliner band, and fireworks
Plan B	With a Milwaukee County Parks permit, there would be a scaled down version. Only a main parade starting later in the afternoon, food trucks, headliner band, and fireworks
Plan C	No Milwaukee County Permit. The celebration would be changed to Richard E Maslowski Park without fireworks or parade.
Plan D	Health Department tells committee no Fourth of July celebration. Just fireworks.
Plan Z	In the event the country went back into a lock down, due to the variant strains, there would be no celebration. Only a house decorating contest.

Schedule

All meetings will be held virtually as zoom meetings until further notice.

Recurring on the third Tuesday of the month at 6:30 pm until 8:00 pm except the meetings in May, June and July, when we will meet more frequently.

4th of July Committee Guiding Principles

I will come to the meetings prepared, having acted on my responsibilities in advance.

When voting is required, Roberts Rules of Order will be used.

I will contribute to effective and productive meetings by:

Respecting the timed agenda, proposing changes if need to end on time.

Staying on the agenda topic, utilizing a ‘parking lot’ for side topics.

Being present and focused, avoiding distractions, and sidebar conversations/multi-tasking.

Allowing others to contribute, speaking one at a time recognized by the Chair when needed.

Ensuring actions are clear at end of discussion, Chair can call for a decision when needed.

Identifying action items: who, what, when, where.

Being open to ideas and attempt to understand other perspectives, especially when different from one’s own.

Assume, and maintain good intentions. We are all volunteers.

Keeping it fun, it is a party we’re planning after all!