

CITY OF GLENDALE
2022 4th of July Committee Agenda

January 18, 2021, 6:30 pm
Onsite & Remote Meeting

Onsite: City Hall, Council Chambers

Remote: Zoom Meeting
<https://us02web.zoom.us/j/8493011874>
Meeting ID: 849 301 1874
+1 312 626 6799

1. Gathering, call to order, and Pledge of Allegiance – Steve Schmelzling – 5 minutes
2. Confirm minutes from last meeting – Jessica Ballweg
3. Focus area report outs and needed decisions
 - a. Chair Report – Steve Schmelzling
 - i. Confirm vision for the upcoming event
 - b. Secretary – Jessica Ballweg
 - i. General update, as needed
 - c. Fund Raising – Jesse BaDour – 15 minutes
 - i. Discuss approach for fund raising in 2022
 - ii. Discuss aligned fund raising done by Boy Scouts for Corn Roast
 - iii. Establish fund raising target for 2022
 - iv. Establish 50/50 raffle next steps
 - v. Establish glow stick sales next steps
 - d. Finance – Jesse BaDour – 10 minutes
 - i. Establish budget items that need to be donated to have them at 2022 event
 - ii. Approve budget for 2022 event
 - e. Food & Drink – Bethanie Gist – 10 minutes
 - i. Update on progress for vendor selection policy, application. Decisions as needed.
 - ii. Confirm continuation of existing vendors
 - iii. Discuss replacement vendors
 - iv. Discuss City doing beer sales
 - f. Grounds – Eric Zentner – 5 minutes
 - i. Update on a named DPW representative to shadow Eric Zentner
 - ii. Confirm same layout, or any adjustments, for 2022
 - iii. Status on park rental
 - g. Activities – Jessica Ballweg / Amy Barlament – 15 minutes
 - i. Establish schedule – Jessica Ballweg
 - ii. Discuss main stage recommendations – Sara Aker

- iii. Review Kids Games & Activities and any recommended changes – Amy Barlament
- h. Parade – Jessica Ballweg / Amy Barlament – 5 minutes
 - i. Confirm start time and target end times for children and main parade
- i. Promotion – Jesse BaDour
 - i. General updates as needed
- j. Volunteer Coordination – Bethanie Gist – 10 minutes
 - i. Review identified needs
 - ii. Updates on recruiting for open needs
- k. Fireworks – Jessica Ballweg – 5 minutes
 - i. Discuss confirmation of vendor / alternates
 - ii. Insurance and other needs
 - iii. Changes to layout, timing
- l. Public Safety – Sgt. Martinez / Jessica Ballweg – 5 minutes
 - i. Updates on asking for Milwaukee County Sheriff support day of event
- m. Technology - Steve Schmelzling / Jessica Ballweg – 5 minutes
 - i. Discuss any needed updates to web forms
- 4. Other Business
- 5. Adjournment

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.

If you are unable to attend, please notify the Chair and your alternate to provide updates in your absence.

This committee is open to additional members in a volunteer, non-voting role.

Contact Alderman Steve Schmelzling for more information at steve.schmelzling@glendalewi.gov
If you would like to be a voting member, contact Mayor Bryan Kennedy at bryan.kennedy@glendalewi.gov

Proposed 2022 Event Vision

This is the day our greater community celebrates together our nation's Independence Day. Our celebration will have a feel of a neighborly block party, keeping to 4th of July traditions, with fun family activities including a parade, festive music, fireworks, and most of all friendship.

Schedule

Recurring on the third Tuesday of the month at 6:30 pm until 8:00 pm except the meetings in June and July, when we will meet more frequently.

4th of July Committee Guiding Principles

I will come to the meetings prepared, having acted on my responsibilities in advance.

When voting is required, Roberts Rules of Order will be used.

I will contribute to effective and productive meetings by:

Respecting the timed agenda, proposing changes if need to end on time.

Staying on the agenda topic, utilizing a 'parking lot' for side topics.

Being present and focused, avoiding distractions, and sidebar conversations/multi-tasking.

Allowing others to contribute, speaking one at a time recognized by the Chair when needed.

Ensuring actions are clear at end of discussion, Chair can call for a decision when needed.

Identifying action items: who, what, when, where.

Being open to ideas and attempt to understand other perspectives, especially when different from one's own.

Assume, and maintain good intentions. We are all volunteers.

Keeping it fun, it is a party we're planning after all!