

**CITY OF GLENDALE**  
**5909 North Milwaukee River Parkway**  
**Glendale, Wisconsin 53209**

This meeting is in person, but will be broadcast over Zoom to  
accommodate residents with COVID concerns.

Join Zoom Meeting

<https://us02web.zoom.us/j/87539879704>

Meeting ID: 875 3987 9704

+1 312 626 6799 US (Chicago)

AGENDA—COMMON COUNCIL MEETING

Monday, November 22, 2021

6:00 p.m.

1. Roll Call and Pledge of Allegiance.
2. Public Comment. Glendale residents, business owners and property owners are invited to speak to the Council on items that are not on the agenda and are within the City's ability to regulate or control.
3. Consent Agenda:
  - a) Adoption of Minutes of Meeting held on November 8, 2021.
  - b) Approval of Monthly Reports.
  - c) Review and Approval of Fourth of July Committee Appointments.
  - d) Payment 2 and FINAL to All-Ways Contractors for work completed on the 2021 Alley Reconstruction Project
  - e) Payment 1 and FINAL to All-Ways Corporation for work completed on the 2021 Mt Royal Drainage Project
  - f) Payment 4 to Mid City Corporation for work completed on the 2021 Watermain Replacement Project
4. Unfinished Business: (The public may speak to the Council prior to the beginning of deliberations on these items, provided they have notified their respective Alderperson or the Mayor in advance of this meeting).
  - a) Update from City Attorney on 7113 N. Navajo Avenue.
  - b) Update from City Attorney on Estabrook Corporate Park Owners Association, Inc.
  - c) Discussion on Potential Referendum for a possible Glendale Library.
5. New Business: (The public may speak to the Council prior to the beginning of deliberations on these items, provided they have notified their respective Alderperson or the Mayor in advance of this meeting).
  - a) Update from City Attorney and possible action regarding Robert Cronwell vs. City of Glendale.
  - b) Review and possible action regarding WRAP Restraint System Grant.
  - c) Review and possible action on Mount Royal Subdivision Landscape Options.
  - d) Review of City Snow Removal and Salting Policy
6. Commission, Committee, Board and Staff Reports: (This is an Opportunity for Council Members to Report on their Respective Committees, Commissions, Boards of which they serve as a Member and Administrator update.)

7. The Common Council will convene in Closed Session per Wis. Stats. §19.85(1)(c) to consider the employment, promotion, compensation, or performance evaluation data (City Administrator Recruitment and Non-represented Employee Evaluations)
8. Reconvene to Open Session and Regular Order of Business
9. Possible Action on Closed Session Items
10. Adjournment.

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities.

# 3A-3F

# 11/22/2021

  

# CONSENT

# AGENDA

- a) [Adoption of Minutes of Meetings held on November 8, 2021](#)
- b) [Approval of Monthly Reports](#)
- c) [Review and Approval of Fourth of July Committee Appointments.](#)
- d) [Payment 2 and FINAL to All-Ways Contractors for work completed on the 2021 Alley Reconstruction Project](#)
- e) [Payment 1 and FINAL to All-Ways Corporation for work completed on the 2021 Mt Royal Drainage Project](#)
- f) [Payment 4 to Mid City Corporation for work completed on the 2021 Watermain Replacement Project](#)



5909 North Milwaukee River Parkway  
Glendale, WI 53209

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**SUBJECT:** Discussion and Review of process for a referendum to fund a Glendale Library

**FROM:** Rachel Safstrom, City Administrator

**MEETING DATE:** November 22, 2021

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**FISCAL SUMMARY:**

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes:	N/A
Municipal Code:	N/A

**BACKGROUND/ANALYSIS:**

On September 29, the Common Council approved a Resolution conditionally approves a new agreement pending further clarification and agreement on the Capital funding and timeline for construction of a facility. If the conditions fail to be met, the Council has stated the necessity for a referendum to allow for a tax levy increase to fund the operations of a Glendale Library. The City is able to increase levy to pay additional debt expenses for the capital costs of the facility.

Attached is information related to referendums from the League of WI Municipalities.

Also attached is a draft operational budget. This is based on the current North Shore Library programing and expenses.

At the last meeting. The Council requested additional information on a what a tax rate increase looks like for operating and debt. Attached is an additional chart that shows the Operating and Debt Service.

**RECOMMENDATION:**

For discussion only.

**ACTION REQUESTED:**

For discussion and informational purposes only.

**ATTACHMENTS:**

1. [Taxation FAQ 8 from the League of WI Municipalities](#)
2. [Draft Operational Budget](#)
3. [Tax Rate Chart – Debt and Operational](#)



5909 North Milwaukee River Parkway  
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**SUBJECT:** Update from City Attorney and possible action regarding Robert Cronwell vs. City of Glendale

**FROM:** Rachel Safstrom, City Administrator

**MEETING DATE:** November 22, 2021

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**FISCAL SUMMARY:**

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes:	§
Municipal Code:	

**BACKGROUND/ANALYSIS:**

The City Attorney will provide information regarding the attached case which has been filed, Robert Cronwell vs. City of Glendale.

**RECOMMENDATION:**

Council will discuss and give City Attorney direction on moving forward.

**ACTION REQUESTED:**

**ATTACHMENTS:**

1. [Robert Cronwell vs City of Glendale](#)



5909 North Milwaukee River Parkway  
Glendale, WI 53209

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**SUBJECT:** Review and possible action regarding WRAP Restraint System Grant  
**FROM:** Chief Ferguson  
**MEETING DATE:** November 22, 2021

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**FISCAL SUMMARY:**

Budget Summary:	205-000-00-48982
Budgeted Expenditure:	
Budgeted Revenue:	\$8,922.72

**STATUTORY REFERENCE:**

Wisconsin Statutes:	
Municipal Code:	

**BACKGROUND/ANALYSIS:**

The Charles E. Kubly Foundation is a public charity devoted to improving the lives of those with depression. The Foundation learned of the police department's interest in purchasing additional WRAP restraint systems and encouraged us to apply for a grant. A grant application for the purchase of six (6) WRAP Restraint Systems, valued at \$8,922.72, was submitted and we have received notification that the grant has been approved. Funds would be deposited in the police Crime Prevention special revenue fund and the purchase of the equipment would be made from that same fund. There are no matching funds or other requirements associated with this grant. The Department currently has two WRAP systems, the new systems purchased through the grant would allow us to have a WRAP system in each marked squad. As part of this grant application, we would make the WRAP Restraint System available to other North Shore agencies through mutual aid requests.

The WRAP Restraint System consists of an ankle restraint, leg wrap, chest harness, and helmet that keeps the person secured in an upright and seated position. The system is designed to safely restrain individuals that are combative or in crisis and reduces the propensity for injury while increasing the ability to transport or provide medical care.

**RECOMMENDATION:**

Approve the Charles E. Kubly Foundation grant and purchase of six (6) WRAP Restraint Systems.

**ACTION REQUESTED:**

Motion to approve the Charles E. Kubly Foundation grant and purchase of six (6) WRAP Restraint Systems.

**ATTACHMENTS:**

1. [Charles E. Kubly Foundation grant application.](#)



5909 North Milwaukee River Parkway  
Glendale, WI 53209

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**SUBJECT:** Review and possible action on Mount Royal Subdivision Landscape Options.  
**FROM:** Rachel A. Safstrom, City Administrator  
**MEETING DATE:** November 17, 2021

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**FISCAL SUMMARY:**

Budget Summary:	Capital Projects
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes:	N/A
Municipal Code:	N/A

**BACKGROUND/ANALYSIS:**

The Wisconsin Department of Transportation has authorized a project on I-43 which includes the expansion of Port Washington Road. This expansion has an effect on the Mount Royal Subdivision.

This past summer, there was a meeting of WDOT officials and residents. The residents were requesting a sound barrier wall on the east side of Port Washington Road. It was explained this was not an option for the area.

Staff recognizes the challenges of mature trees and homes being removed from the area. The City Engineer has review options.

**RECOMMENDATION:**

A recommendation has been given in the attached memorandum from Dr. Emir. This option would have a cost that would need to be included in the Capital Improvement Program. This most likely would be for 2024. This will give staff time to work with residents on a potential maintenance agreement/ownership of any fence that would be constructed.

**ACTION REQUESTED:**

Motion to direct staff to include sufficient funding for landscaping for Mount Royal subdivision as a result of the I-43 project.

**ATTACHMENTS:**

1. [Memorandum from City Engineer Regarding Recommendation](#)



5909 North Milwaukee River Parkway  
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**SUBJECT:** Review of City Snow Removal and Salting Policy  
**FROM:** Charlie Imig, Director of Public Works  
**MEETING DATE:** November 22, 2021

**FISCAL SUMMARY:**

Budget Summary:	General/Capital/Utility
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes:	N/A
Municipal Code:	N/A

**BACKGROUND/ANALYSIS:**

Based upon the expected snowfall this season, we wish to remind you of the City's long-standing snow removal and salting policy.

- The City does not plow streets unless the total accumulation of snow is 3 or more inches. Anything less is typically covered by salting operations.
- Salting operations commence generally at the request of the Police Department or at the determination of the City Services Director based upon weather conditions.
- Major thoroughfares have first priority. The City does not have a "bare street" program for residential areas. In other words, for residential streets, salting is typically reserved for intersections, hills, mid-blocks and curved roadways.
- As much as many people would like, it is impossible for the City to schedule snow removal times to coincide with their respective snow shoveling or snow removal from their driveways. Plowing streets inevitably will put snow on property owner's driveway approaches. There is no other way to plow snow.
- If possible, all major thoroughfares will be plowed and salted by morning. Residential side streets will not be completed until the major streets are completed.
- As a reminder, the City does not plow or maintain County or State highways located within Glendale. Those streets include North Green Bay Avenue north of West Good Hope Road, West Good Hope Road from North Port Washington Road west to the City limits, West Mill Road, North Milwaukee River Parkway and North Port Washington Road from West Daphne Road north to the City limits.
- The Public Works Department will do all that is humanly possible to clear all City streets in a timely fashion. We do ask the resident help in this endeavor by placing their garbage in the driveway and not the roadway. Our plows cannot navigate around them nimbly to avoid leaving a large areas of unplowed road.
- Property owners who have sidewalks will receive a reminder notice of their responsibility to remove snow and ice from their sidewalks. The City is responsible for snow removal on sidewalks that are located adjacent to or on bridges, railroad right-of-ways, and by agreement with Milwaukee County, the sidewalk on North Green Bay Avenue from West Mill Road north to West Green Tree Road.
- Summarizing – only the main thoroughfares have primary ice and snow control. All main routes are at a minimum, salted as necessary during every measurable snow event regardless of the accumulation.
- Alleys are only plowed when accumulation reaches 3 or more inches. Previously, the alleys were plowed by a contractor. Again this season, DPW staff will be plowing them instead of contracting for that service.



- As far as salting, the City limits the amount of salt that is applied to the streets in an effort to protect the groundwater, lakes, rivers, and streams. Only the main routes are salted – all other streets receive less amount of salt to act as an abrasive on hills, curves, mid-blocks and intersections.
- Also this season, DPW will be using Anti-icing. This is a proactive approach taken to decrease the likelihood of snow and ice bonding to a pavement surface. Additionally, anti-icing can prevent frost from forming on pavement surfaces. Anti-icing involves placing a layer of brine on the surface of the pavement before a winter storm has begun. This layer prevents the snow and ice from freezing to (or icing onto) the road. The alternative – which is called deicing – is to let the snow bond/freeze to the road, then apply pre-wetted rock salt to break the bond between the snow and the pavement.
- Studies have shown that anti-icing will achieve the same level of service on a road or highway using between one-quarter and one-fifth the amount of salt used in deicing. Typically, anti-icing is performed using trucks carrying tanks, which have pumps to spray the brine onto the pavement surfaces. In many places lines or stripes of brine can be seen on a road before a given event. Some people call these safety stripes! Usually, brine is applied at rates of between 30 and 50 gallons per lane mile.

**RECOMMENDATION:**

For informational purposes.

**ACTION REQUESTED:**

Informational purposes only

**ATTACHMENTS:**

N/A