

CITY OF GLENDALE
5909 North Milwaukee River Parkway
Glendale, Wisconsin 53209

This meeting is in person, but will be broadcast over Zoom to
accommodate residents with COVID concerns.

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AGENDA—COMMON COUNCIL MEETING

Monday, November 14, 2022

6:00 p.m.

1. Roll Call and Pledge of Allegiance.
2. Public Hearing: 2023 Annual Program Budget.
 - a) Approval: Resolution Adopting the 2023 City Budget and Establishing the 2022 City Tax Levy.
3. Public Comment. Glendale residents, business owners and property owners are invited to speak to the Council on items that are not on the agenda and are within the City's ability to regulate or control.
4. Consent Agenda:
 - a) Adoption of Minutes: Meeting held on October 24th, 2022
 - b) Approval: Accounts Payable
5. New Business: (The public may speak to the Council prior to the beginning of deliberations on these items, provided they have notified their respective Alderperson or the Mayor in advance of this meeting).
 - a) Resolution: Honoring Alderperson Dale Grober
 - b) Review: Snow Removal and Salting Policy
 - c) Review: Update on I-43 Construction and Related Projects
 - d) Review: National League of Cities Service Line Program
 - e) Review and Approval: Recommendation from Legislative, Judiciary & Finance Committee to Consider Approval of the Application for Class "B" (beer) Retailer License, and "Class C" (wine) Retailer License Filed by Vibe Creative Arts Space LLC for Vibe Creative Arts Space LLC, located at 5706 N Centerpark Way, Unit 1700
 - f) Review and Approval: Winter Newsletter
6. Commission, Committee, Board and Staff Reports: (This is an Opportunity for Council Members to Report on their Respective Committees, Commissions, Boards of which they serve as a Member and Administrator update.)
7. Adjournment.

Upon reasonable notice, efforts will be made to accommodate the needs of
persons with disabilities.



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Public Hearing: 2023 Annual Program Budget
Resolution Adopting the 2023 City Budget and Establishing the 2022 City Tax Levy

FROM: Karl Warwick, City Administrator

MEETING DATE: November 14, 2022

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	3.1

BACKGROUND/ANALYSIS:

The Council received the 2023 Proposed Annual Program Budget and previously reviewed it at the October 10, 2022 City Council meeting.

Since this review several modifications to the Budget occurred, including:

1. Per the North Shore Court agreement, funds for the shared prosecution services were moved from the North Shore Court Fund to the General Fund
2. \$20,000 was added to the Administration Fund (General Fund) as a transfer to the Special Events Fun for 4th of July and Music in the Glen.
3. The addition of \$40,000 for two part-time positions.

RECOMMENDATION:

The Common Council must hold a public hearing on the 2023 City Budget. It is recommended that the Council adopt a resolution approving the 2023 City Budget and Establish the 2022 Tax Levy as presented.

ACTION REQUESTED:

Motion to adopt a Resolution Adopting the 2023 City Budget and Establishing the 2022 City Tax Levy, as presented.

ATTACHMENTS:

1. [Resolution.](#)
2. [2023 Adopted Budget.](#)

4A-4B

11/14/2022

CONSENT

AGENDA

- a) [Adoption of Minutes: Meeting held on October 24, 2022.](#)
- b) [Approval: Accounts Payable](#)



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Resolution Honoring Alderperson Dale Grober
FROM: Bryan Kennedy, Mayor
MEETING DATE: November 14, 2022

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND/ANALYSIS:

The attached Resolution is to recognize Alderperson Dale Grober for his 17 years of service to Glendale.

RECOMMENDATION:

Approve the Resolution.

ACTION REQUESTED:

Motion to approve the Resolution Honoring Alderperson Dale Grober.

ATTACHMENTS:

1. [Resolution.](#)



SUBJECT: Review of City Snow Removal and Salting Policy
FROM: Charlie Imig, Director of Public Works
MEETING DATE: November 14, 2022

FISCAL SUMMARY:

Budget Summary:	General/Capital/Utility
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND/ANALYSIS:

Based upon the expected snowfall this season, we wish to remind you of the City's long-standing snow removal and salting policy.

- The City does not plow streets unless the total accumulation of snow is 3 or more inches. Anything less is typically covered by anti-icing operations.
- Salting operations commence generally at the request of the Police Department or at the determination of the City Services Director based upon weather conditions.
- Major thoroughfares have first priority. The City does not have a "bare street" program for residential areas. In other words, for residential streets, salting is typically reserved for intersections, hills, mid-blocks and curved roadways.
- As much as many people would like, it is impossible for the City to schedule snow removal times to coincide with their respective snow shoveling or snow removal from their driveways. Plowing streets inevitably will put snow on property owner's driveway approaches. There is no other way to plow snow.
- If possible, all major thoroughfares will be plowed and salted by morning. Residential side streets will not be completed until the major streets are completed.
- As a reminder, the City does not plow or maintain County or State highways located within Glendale. Those streets include North Green Bay Avenue north of West Good Hope Road, West Good Hope Road from North Port Washington Road west to the City limits, West Mill Road, North Milwaukee River Parkway and North Port Washington Road from West Daphne Road north to the City limits.
- The Public Works Department will do all that is humanly possible to clear all City streets in a timely fashion.
- Property owners who have sidewalks will receive a reminder notice of their responsibility to remove snow and ice from their sidewalks. The City is responsible for snow removal on sidewalks that are located adjacent to or on bridges, railroad right-of-ways, and by agreement with Milwaukee County, the sidewalk on North Green Bay Avenue from West Mill Road north to West Green Tree Road.
- Summarizing – only the main thoroughfares have primary ice and snow control. All main routes are at a minimum, anti-iced (brined) and/or salted as necessary during every measurable snow event regardless of the accumulation.
- Alleys are plowed when accumulation reaches 3 or more inches. Again, this season, DPW staff will be plowing them instead of contracting for that service.



- As far as salting, the City limits the amount of salt that is applied to the streets in an effort to protect the groundwater, lakes, rivers, and streams. Only the main routes are salted – all other streets receive less amount of salt to act as an abrasive on hills, curves, mid-blocks and intersections. The main focus is on anti-icing (brine) application first, which reduces the amount of salt necessary.
- Again, this season, DPW will be using Anti-icing. This is a proactive approach taken to decrease the likelihood of snow and ice bonding to a pavement surface. Additionally, anti-icing can prevent frost from forming on pavement surfaces. Anti-icing involves placing a layer of brine on the surface of the pavement before a winter storm has begun. This layer prevents the snow and ice from freezing to (or icing onto) the road. The alternative – which is called deicing – is to let the snow bond/freeze to the road, then apply pre-wetted rock salt to break the bond between the snow and the pavement.
- Studies have shown that anti-icing will achieve the same level of service on a road or highway using between one-quarter and one-fifth the amount of salt used in deicing. Typically, anti-icing is performed using trucks carrying tanks, which have pumps to spray the brine onto the pavement surfaces. In many places lines or stripes of brine can be seen on a road before a given event. Some people call these safety stripes! Usually, brine is applied at rates of between 30 and 50 gallons per lane mile.
- As always, the DPW asks for the residents' help in keeping vehicles, garbage cans and any other items out of the road during its snow and ice operations. This will allow the crews an opportunity to better clear the roads and allow free passage of vehicles.
- Finally, as a reminder and in accordance with City Ordinance 6.3.1(d)(4), "The City does not assume any responsibility for the removal or clearance of snow, ice or sleet or the opening of any windrows of such material upon such portion of such driveway within the dedicated portion of the City street".

RECOMMENDATION:

For informational purposes.

ACTION REQUESTED:

Informational purposes only

ATTACHMENTS:

N/A



SUBJECT: Review of Possible Service Line Warranty Program
FROM: Karl Warwick, City Administrator
MEETING DATE: November 14, 2022

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND/ANALYSIS: The City was approached by HomeServe regarding a Service Line Warranty program for residents of the City of Glendale. HomeServe works with the National League of Cities to run this program that provides warranties to residents who would purchase them for their water/sewer laterals or internal plumbing systems. Under the program residents could purchase any or none of these warranty programs through HomeServe. The warranty covers up to \$8,500 per incident for repairs to lateral lines and up to \$3,000 for in home plumbing repairs. The attachments included provide additional information on this program.

The residents purchase the warranty directly from HomeServe and the City of Glendale would have no involvement in the marketing, distribution or administration of the program. The City would be asked to provide our logo for marketing information and to agree to review materials distributed to residents. The Company would limit marketing to three mailings per year.

The warranty costs per month are included in the attachments.

RECOMMENDATION: Direct staff to obtain, review and present a service contract to the City Council for consideration.

ACTION REQUESTED: Direct staff to obtain, review and present a service contract to the City Council for consideration.

ATTACHMENTS:

1. [Glendale Staff Report](#)
2. [Service Line PowerPoint](#)
3. [NLC Service Line Warranty Program Overview](#)



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SUBJECT: Recommendation from Legislative, Judiciary & Finance Committee to Consider Approval of the Application for Class “B” (beer) Retailer License, and “Class C” (wine) Retailer License Filed by Vibez Creative Arts Spaces, LLC for Vibez Creative Arts Spaces, located at 5706 North Centerpark Way.

FROM: Megan Humitz, City Clerk

MEETING DATE: November 14, 2022

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	Chapter 125
Municipal Code:	7.2

BACKGROUND/ANALYSIS:

The State of Wisconsin requires any business selling alcohol to have an Alcohol Beverage License. All other licenses have been approved for the current location and all background checks have been concluded by the City of Glendale Police Department.

The Legislative, Judiciary & Finance Committee held a meeting on November 14, 2022. The Legislative, Judiciary & Finance Committee recommended the approval of a Class “B” (beer) Retailer License, and “Class C” (wine) Retailer License filed by Vibez Creative Arts Spaces, LLC for Vibez Creative Arts Spaces located at 5706 N. Centerpark Way.

Vibez Creative Arts Spaces, LLC for Vibez Creative Arts Spaces, meets all the statutory requirements to be issued a Class “B” and “Class C” license. Proposed agent, C. Carter, was approved by the Police Department.

RECOMMENDATION:

All applications are on file in the Clerk’s office. The appropriate background checks were completed by the Police Department.

Staff recommends approval of the Class “B” (beer) Retailer License, and “Class C” (wine) Retailer License.

ACTION REQUESTED:

Motion to approve the Class “B” (beer) Retailer License, and “Class C” (wine) Retailer License Filed by Vibez Creative Arts Spaces, LLC for Vibez Creative Arts Spaces, located at 5706 N. Centerpark Way.

ATTACHMENTS:

None.



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Review and Approval of Winter Newsletter

FROM: Megan Humitz, City Clerk

MEETING DATE: November 14, 2022

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND/ANALYSIS:

The City publishes the newsletter three times a year. This is the Winter issue.

RECOMMENDATION:

Once approved, the newsletter will be printed and mailed to Glendale businesses and residents. In addition, the newsletter will be posted on the City’s website and additional copies will be available for pickup at City Hall.

ACTION REQUESTED:

Motion to approve the content of the 2022 Winter Newsletter as presented.

ATTACHMENTS:

- 1. Winter Newsletter.