

CITY OF GLENDALE
5909 North Milwaukee River Parkway
Glendale, Wisconsin 53209

*Join Zoom Meeting

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Meeting ID: 954 5991 3672

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AGENDA—COMMON COUNCIL MEETING

Monday, August 28, 2023

6:00 p.m.

1. Roll Call and Pledge of Allegiance.
2. Public Comment. Glendale residents, business owners and property owners are invited to speak to the Council on items that are not on tonight's agenda but are within the City's ability to regulate or control.
3. Consent Agenda:
 - a) Adoption of Minutes: Meeting held on July 14, 2023
 - b) Approval: Monthly Reports
 - c) Approval: Payment 5 and FINAL to UPI, LLC. in the Amount of \$75,031.70 for the I-43 Segment Watermain Replacement Project
 - d) Approval: Payment 1 and PRE-FINAL to Primoris Electric Inc. in the Amount of \$61,842.25 for the 2023 Sidewalk Program
 - e) Approval: Payment 1 to Stark Pavement Corporation in the Amount of \$195,799.17 for the 2023 Various Pavement Repair Program
4. New Business: (The public may speak to the Council prior to the beginning of deliberations on these items, provided they have notified their respective Alderperson or the Mayor in advance of this meeting).
 - a) Review and Possible Action: Specific Development Plan - Planned Development for AH+S Realty, LLC/Olivia Inc. (doing business as Casa de Corazón) for a proposed daycare and preschool at 4600 N. Port Washington Rd., in a Planned Mixed Use land use classification, Planned Unit Development (PD) zoning classification, Tax Key Number 234-8003-000.
 - b) Review and Possible Action: Development Agreement - Planned Development for AH+S Realty, LLC/Olivia Inc. (doing business as Casa de Corazón) for a proposed daycare and preschool at 4600 N. Port Washington Rd., in a Planned Mixed Use land use classification, Planned Unit Development (PD) zoning classification, Tax Key Number 234-8003-000.
 - c) Review and Possible Action: Adoption - Budget Timeline
 - d) Review and Possible Action: Approval - Nicolet High School Homecoming Parade on Friday, September 29th

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities.

*The Common Council of Glendale currently holds meetings in person at City Hall, or an alternative physical location as allowed by the City Ordinance. As a courtesy to citizens, Council meetings will also be made available live on the Zoom virtual platform for viewing and possible participation. However, the City cannot guarantee the technology supporting the virtual viewing option will operate perfectly and continuously. The only way to guarantee the ability to offer public comment, or view the meeting uninterrupted, is to appear in person. If the Zoom platform fails, the meeting will continue as scheduled.

- e) Review and Possible Action: Resolution - Approving the 2023 North Shore Library Agreement
 - f) Review and Possible Action: Appointments - Library Board and Citywide and Richard E. Maslowski Community Park Activities Committee
 - g) Review and Possible Action: Authorization to Execute – Agreement for Professional Services for a Water Utility Rate Case and Proforma Analysis, not to Exceed \$15,500
 - h) Review and Possible Action: Authorization to Execute – Agreement for Professional Services for a Pay Plan and Compensation Study with GOV HR not to Exceed \$16,500
 - i) Review and Possible Action: Confirmation - Silver Spring Drive Project Items
5. Commission, Committee, Board and Staff Reports: (This is an Opportunity for Council Members to Report on their Respective Committees, Commissions, Boards of which they serve as a Member and for Staff and Administrator updates)
 6. Closed Session: The Common Council will convene in Closed session pursuant to Wis. Stat. Sec. 19.85(1)(g), to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is involved, more specifically, the case Glendale vs. WE Energies, Public Service Commission Docket 6630-CC-237934.
 7. Reconvene to Open Session and Regular Order of Business.
 8. Possible Action on Closed Session Items.
 9. Adjournment.

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3A-3E
8/28/2023

CONSENT AGENDA

- a) [Adoption of Minutes: Meetings held on August 14, 2023](#)
- b) [Approval: Monthly Reports](#)
- c) [Approval: Payment 5 and FINAL to UPI, LLC in the Amount of \\$75,031.70 for the I-43 Segment Watermain Replacement Project](#)
- d) [Approval: Payment 1 and PRE-FINAL to Primoris Electric, Inc. in the Amount of \\$61,842.25 for the 2023 Sidewalk Program](#)
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SUBJECT: Discussion, consideration, and recommendation regarding a Specific Development Plan within a Planned Development for AH+S Realty, LLC/Olivia Inc. (doing business as Casa de Corazón) for a proposed daycare and preschool at 4600 N. Port Washington Rd., in a Planned Mixed Use land use classification, Planned Unit Development (PD) zoning classification, Tax Key Number 234-8003-000.

FROM: John S. Fellows, Community Development Director
Kenneth A. Smith, Planner

MEETING: Common Council

MEETING DATE: August 28, 2023

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	Title 13 – Zoning Code

LAND DEVELOPMENT REFERENCE:

Land Use:	Planned Commercial
Zoning:	PD – Planned Development
Target Investment Area:	None

BACKGROUND/ANALYSIS:

AH&S Realty, LLC (“Owner”) is or will soon be under contract to sell the Property to Olivia Inc., a Wisconsin closely held corporation (doing business as Casa de Corazón). Accordingly, the intended user is Olivia Inc. (doing business as Casa de Corazón) (“User”).

Process:

The process for the Planned Development District includes three steps.

Step one: Map amendment and general development plan approval.

Step two: Approval of a specific development plan.

Step three: Approval of a development agreement with recording.

Steps are summarized as:

1. Rezoning and General Development Plan Steps:
 - ~~Consideration by City Council – Possible referral to Planning Commission~~
 - ~~Consideration by Plan Commission – Possible recommendation to move forward to schedule a public hearing.~~
 - ~~Plan Commission Public Hearing~~
 - ~~Plan Commission Recommendation to Council~~
 - ~~Consideration by Council of the Plan Commission recommendation and consideration to move forward and schedule public hearing~~
 - ~~City Council Public Hearing~~
 - ~~City Council Action~~

2. Specific Development Plan Approval
 - ~~Plan Commission Review~~
 - City Council Review

3. Development Agreement
 - City Council Review
 - Recording

Specific Development Plan Summary:

Operational Information

Casa de Corazón intends to operate the property as a daycare and preschool that serves 188 children per day. It will be a Spanish immersion center (the “Center”) operating under the Casa de Corazón franchise. The Center will have 14 classrooms ranging in age from 6 weeks until children begin traditional five-year-old kindergarten. It will employ three center directors, two administrative assistants, a facilities manager, a kitchen manager, three cooks, 28 teachers, seven substitute staff, and other officers and employees of the User for a total of 50 full-time positions created. These positions will predominantly be filled by native Spanish-speaking women, many of whom, historically, are single mothers.

The Casa de Corazón prides itself on being socially responsible and environmentally friendly, this site is to be solar-powered, and manage its runoff water through a project with the MMSD in the parking lot. The User will also create more green space onsite as the User intends to construct a large grass and mulch playground with multiple age-appropriate structures.

Casa de Corazón will also create a garden on-site to incorporate food production into the Center’s curriculum. Additionally, the User will convert the old guardhouse onsite into a chicken coop where the User will raise pasture-raised organic chickens for egg production to feed the children on site as part of our commitment to local and ethical practices. Lastly, the User intends to build a small vehicle garage in the northeast corner to house the Center’s buses and vans when the vehicles are not in use.

Finally, Casa de Corazón plans to house its corporate office in a small section of the existing building on the property.

Potential Operational Options:

As noted above the current owners AH&S realty are planning to sell the property to Olivia Inc.,/Casa de Corazón. If for some reason the sale were not to proceed, the current owner would like to have the PD District reflect potential other uses such as the following:

- Professional services and administrative offices.
- General corporate headquarters offices.
- Medical and dental offices and centers.
- Research establishments.
- Sales offices.
- Financial, insurance and real estate offices.
- Business and office equipment, supplies and services.
- Studios for photography, painting, music, sculpture, dance and other recognized fine arts; and
- Events and/or community space.
- Business and office equipment, supplies and services.
- Studios for photography, painting, music, sculpture, dance and other recognized fine arts.
- Arts education.
- Events and/or community space.
- Early education/child-care.
- Adult education.
- General retail sales.
- Limited agricultural (as described above in section named “Proposed Use by User”);
 - School-age before and after-school wraparound care; and
 - School-age summer camp.

Main Building:

The main building is an existing colonial revival building that was constructed prior to the founding of the City of Glendale. The is proposing minor modifications to the exterior of the budling included removing one window and replacing with a door. The applicant has indicated that new windows and doors will have a color similar to the exiting white trim. The applicant has also indicated that the removal of the one window will have an infill detail that will create a shadow line with new brick inset ¼ to ½ inch to create a shadow line and allow the difference of materials to be less obvious.

Accessory Building / Structures:

The site plan shows a future accessory structure; however, the applicant has chosen not to design or construction this building, currently. They will return for approval at a future date.

Wind Turbines:

In the general development plan, the applicant indicated an area for wind turbines. Currently, the applicant chose to not proceed with these turbines. They may return for approval at a

future date.

Solar Panels:

In the general development plan, the applicant indicated they would provide roof top solar panels. The applicant has chosen to not proceed with these solar panels at this time. They may return for approval at a future date.

Financials:

The application has provided a summary of there financials which will allow them to complete the budling. More specifics are provided within the attachment.

Schedule:

The applicant has provided a development and construction schedule which is attached. They plan to complete the project Spring / Summer of 2024.

Site Plan:

The applicant has submitted a general site plan. The general plan is to remove the south access drive along the south side of the building and remove the southern portion of parking in the rear of the property for an outdoor play area and gardens. The plan further calls for expansion and reconstruction of the parking area in the north portion of the rear property. As noted above a wind turbine area is planned for the southeast portion of the property. The applicant intends to use the existing guard house as a chicken coop.

Landscaping:

The applicant has submitted a landscaping plan for the property. The property does have significant mature vegetation in the front portion of the property and the applicant has indicated an interest in installing a rain garden with funding assistance from the Milwaukee Metropolitan Sewerage District (MMSD).

Lighting

The applicant has not indicated any changes, additions, or removal of outdoor lighting on the property. If such site features are proposed a lighting plan with specifications and a photometric plan will need to be provided at a future date.

PLANNING AND ARCHITECTURAL REVIEW COMMISSION RECOMMENDATION:

The PARC recommended Common Council approval of the specific development plan, as submitted subject to staff comments.

STAFF COMMENTS:

Public Works:

1. There is a private storm sewer located within this parcel. Owner to ensure all catch basins are inspected and repaired as necessary.
2. Storm sewer appears to be in the area that is designated "Outdoor Playground, Gardens, Greenspace". Must account for the potential loss of inlets.
3. Subsequent comments may be forthcoming, regarding plan set revisions.

Engineering:

1. Stormwater Comments:
 - a. Based on the preliminary concept map, it appears there may be added impervious surface. If there will be over 5,000 SF of impervious surface added, stormwater management will be required. Please see the attached Criteria and Review Checklist for applicability.
 - b. Any stormwater management facilities installed on the site to meet requirements must be accompanied by a maintenance agreement. A draft agreement is available upon request.
2. Utility Comments:
 - a. There is a private storm sewer located within this parcel. Owner to ensure all catch basins are inspected and repaired as necessary.
 - b. Storm sewer appears to be in the area that is designated "Outdoor Playground, Gardens, Greenspace". Must account for the potential loss of inlets c. Utility modification plans must be submitted.

Police:

1. Subsequent comments may be forthcoming at the time of permitting.

Fire:

1. Subsequent comments may be forthcoming at the time of permitting.

Inspections:

1. Subsequent comments may be forthcoming at the time of permitting.

RECOMMENDATION:

Staff recommend the Common Council approve the Specific Development Plan subject to staff comments.

ACTION REQUESTED:

Motion - To recommend the Common Council approve the Specific Development Plan as submitted, subject to staff comments, submission, and approval of a development agreement.

ATTACHMENTS:

[4600 N. Port Washington Rd. – Casa de Corazón – Specific Development Plan](#)

SUBJECT: Discussion, consideration, regarding a Development Agreement for a Planned Development for AH+S Realty, LLC/Olivia Inc. (doing business as Casa de Corazón) for a proposed daycare and preschool at 4600 N. Port Washington Rd., in a Planned Mixed Use land use classification, Planned Unit Development (PD) zoning classification, Tax Key Number 234-8003-000.

FROM: John S. Fellows, Community Development Director

MEETING: Common Council

MEETING DATE: August 28, 2023

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

WI Statutes	N/A
Municipal Code:	Title13, Article D: Zoning Ordinance

LAND DEVELOPMENT REFERENCE:

Land Use:	Planned Commercial
Zoning:	PD – Planned Development
Target Investment Area:	None

BACKGROUND/ANALYSIS:

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- ~~City Council Action~~

2. Specific Development Plan Approval

- ~~Plan Commission Review~~
- City Council Review

3. Development Agreement

- City Council Review
- Recording

PLANNING AND ARCHITECTURAL REVIEW COMMISSION RECOMMENDATION:

The PARC recommended Common Council approval of the specific development plan as submitted subject to staff comments.

DEVELOPMENT AGREEMENT

The Development Agreement is our standard agreement with standard conditions and expectations.

ANALYSIS:

The Development Agreement has been prepared by staff and the City Attorney and has been reviewed and approved by the Applicant. The Development Agreement outlines the standards to which the property will be developed, site uses and improvements, and occupancy. The agreement outlines the understanding between both parties.

RECOMMENDATION:

Staff recommends the Common Council grant approval of the Development Agreement.

ACTION REQUESTED:

Motion – To grant approval of a development agreement as presented.

ATTACHMENT:

[Attachment – Development Agreement – 4600 N. Port Washington Rd.](#)

SUBJECT: 2024 City Budget Preparation and Review Schedule

FROM: Karl Warwick, City Administrator

MEETING DATE: August 28, 2022

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND/ANALYSIS:

The City Council is annually required to adopt a budget and property tax ley in accordance with State Statutes. With the new fiscal year commencing January 1, 2024, staff and our North Shore partners have begun to prepare the 2024 budget and staff is presenting the proposed timeline for adoption of the 2024 City Budget.

To allow City staff the necessary time to prepare the 2024 City budget, the following schedule is proposed:

Proposed Budget Schedule

Schedule	Review Items
August	Review/Discussion on budget submittals from North Shore Library, North Shore Fire/Rescue/North Shore Health Department and North Shore Water Commission.
August/September	Department Heads finalize budget requests.
August/September	Preparation of proposed 2024 budget for presentation to the City Council.
October 1	Draft Budget Released to City Council and Public.
October 9	City Council reviews Draft Budget.

October 23	Public Hearing on the 2024 City Budget.
November 14	Adoption of the 2024 City Budget.
December 15	Deadline to determine property tax levy.
January 1	Start of new Fiscal Year.

RECOMMENDATION:

Adopt the presented 2024 Budget Schedule.

ACTION REQUESTED:

Adopt the presented 2024 Budget Schedule.

ATTACHMENTS:

1. N/A.



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Review and approval of the request from Nicolet High School re: Homecoming Parade

FROM: Karl Warwick, City Administrator

MEETING DATE: August 28, 2023

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND/ANALYSIS:

Nicolet High School has requested permission to facilitate a Homecoming Parade. The Parade set-up will commence at 4:15 p.m. on Friday, September 29. The parade would begin at 4:45 p.m. and last until 5:45 p.m. The parade route would include W. Daphne Road, N. Jean Nicolet Road, and the wider Nicolet High School grounds.

RECOMMENDATION:

The Police Department has reviewed the request and has no concerns.

ACTION REQUESTED:

Motion to approve the Nicolet High School Homecoming Parade as requested.

ATTACHMENTS:

1. [Letter from Nicolet High School.](#)

SUBJECT: Amended Library Agreement

FROM: Bryan Kennedy, Mayor

MEETING DATE: August 28, 2023

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND/ANALYSIS: On May 8th, 2023, the City Council approved a revised North Shore Library Agreement, primarily to increase the number of Library Board members from 9 to 10 and increase the number of Library Board members from Glendale from 4 to 5.

Both Bayside and Fox Point adopted this agreement as presented. After this, River Hills attorney reviewed the agreement and made several minor amendments that clarified representation, and updated wording to be consistent throughout the agreement.

RECOMMENDATION: Approve the revised Joint Library Agreement

ACTION REQUESTED: Adopt the Resolution, adopting the Amended and Restated Fox Point, Bayside, Glendale and River Hills Joint Library Agreement

ATTACHMENTS:

[Resolution, Approving Agreement](#)
[Joint Library Agreement](#)



City of Glendale
5909 N. Milwaukee River Pkwy
Glendale, WI 53209
(414) 228-1700

SUBJECT: Appointments to Library Board and the Citywide and Richard E. Maslowski Community Park Activities Committee

FROM: Bryan Kennedy, Mayor

MEETING DATE: August 28, 2023

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	2.4

BACKGROUND/ANALYSIS:

Please find enclosed a letter from Mayor Kennedy recommending appointments to these two committees.

RECOMMENDATION: Review letter and take requested action.

ACTION REQUESTED: Confirm Mayor Kennedy's appointments.

ATTACHMENTS:

[Letter from Mayor Kennedy](#)

SUBJECT: Authorization to Execute – Agreement for Professional Services for a Water Utility Rate Case and Proforma Analysis, not to Exceed \$15,500

FROM: Karl Warwick, City Administrator
Charlie Imig, Director of Public Works

MEETING DATE: August 28, 2023

FISCAL SUMMARY:

Budget Summary:	
Budgeted Expenditure:	\$15,500
Budgeted Revenue:	

STATUTORY REFERENCE:

Wisconsin Statutes:	
Municipal Code:	

BACKGROUND/ANALYSIS: At the July 24th City Council meeting, the City Council reviewed the utility billing cycle, options for utility bill printing and reviewed the rate of return for the water utility. Based on these discussions, the City Council directed staff to provide options to perform a Rate Case with the Public Service Commission (PSC) to seek approval for a water utility rate adjustment.

As a result of these discussions, staff is presenting an agreement with the City’s utility billing contractor City Water to present a rate case to the PSC. City Water prepared the City’s last two required PSC Reports that summarizes the Water Utility’s revenue/expenses for that year. Based on this, City Water possesses the knowledge, skills, and abilities to prepare this report and they possess the required financial knowledge of the City’s Water Utility.

The enclosed Water Utility Information Sheet demonstrates the net rate of return and other water utility financial information since 2017. The rate of return has progressively decreased from 4.37% in 2017 to -.046% in 2022.

With the rate of return currently in the negative, staff is asking the City Council to consider authorizing the execution of an agreement to present a rate case to the PSC to provide the City the ability to adjust rates so that the Water Utility does not operate with a negative financial performance.

RECOMMENDATION: Authorize the City Administrator to execute an agreement for Professional Services for a Water Utility Rate Case and Proforma Analysis, not to Exceed \$15,500.

ACTION REQUESTED: Authorize the City Administrator to execute an agreement for Professional Services for a Water Utility Rate Case and Proforma Analysis, not to Exceed \$15,500.

ATTACHMENTS:

1. [Water Utility Information](#)
2. [Consulting Agreement with City Water](#)
3. [Terms and Conditions](#)

SUBJECT: Agreement for Salary Classification and Compensation Study

FROM: Karl Warwick, City Administrator
Jessica Ballweg, Human Resources Director/Deputy City Administrator

MEETING DATE: August 28, 2023

FISCAL SUMMARY:

Budget Summary:	
Budgeted Expenditure:	\$16,500
Budgeted Revenue:	

STATUTORY REFERENCE:

Wisconsin Statutes:	
Municipal Code:	

BACKGROUND/ANALYSIS:

Compensation Study

Last year, the Glendale Common Council adopted a revised Salary Classification and Compensation that was prepared and presented by staff.

These were developed by City Staff by

1. Ranking each position and placing each position in a salary classification (Internal pay equity)
2. Reviewing salary data from other municipalities and matching ranges for like positions (External pay equity)

Staff is asking the City Council to consider authorizing the execution of a professional services agreement to authorize an independent firm, who specializes in compensation studies, to perform these tasks to:

1. Ensure the positions are accurately compared based on the essential tasks of each position and not just the job title.
2. Ensure that internal knowledge of employees and positions did not influence the pay plan.
3. Development of a list of comparable positions and communities that can continually re-used by staff to amend the plan in the future.
4. Assist staff in accurately placing newly created positions with the correct pay plan based on the position's essential tasks.

Staff continues to hear feedback from employees regarding internal and external pay inequities. Staff feels that ensuring internal and external compensation is appropriately administered is an important task that should be validated.

Staff is asking approval of this expense because these funds were not budgeted. With the vacancies in staff throughout the year, funds are available to perform this study this year.

Position Evaluation

A portion of the compensation evaluation, employees will be asked to complete a description of their position. This evaluation will facilitate staff's ability to update job descriptions so that workload is accurately captured in each job description. There is an option for the company to perform this task, however, I feel staff can do this with the information gathered.

RECOMMENDATION:

Staff has obtained two quotes for a Salary Classification and Compensation Study from the firms Carlson Dettmann Consulting, and Gov HR. After review of both proposals, staff recommends contracting with Gov HR. Deciding factors between the two firms were cost, timeline of study completion, and previous studies completed with similar comparable communities to our position size and structure.

ACTION REQUESTED:

Authorization to Execute an agreement for Professional Services for a Pay Plan and Compensation Study with GOV HR not to Exceed \$16,500

ATTACHMENTS:

1. [GOV HR Agreement](#)

SUBJECT: Review of Silver Spring Reconstruction Project

FROM: Karl Warwick, City Administrator

MEETING DATE: August 14, 2023

FISCAL SUMMARY:

Budget Summary:	Capital Projects Fund
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND/ANALYSIS:

Project Breakdown & Cost Estimate

The purpose of the memorandum is to provide introductory information on the status of the Silver Spring Reconstruction Project that City Staff has been working on, upon receiving the Federal earmark for this project.

Silver Spring Drive connects the City of Milwaukee to Glendale and leads into the Village of Whitefish Bay. Silver Spring Drive also connects residents of Glendale and Milwaukee onto I-43. The average daily traffic load is approximately 30,000 vehicles. Milwaukee County transit’s bus route runs along Silver Spring Drive. Silver Spring Drive is a boulevard street, limiting turns to breaks in the boulevard and at the six traffic signals in this area.

The Five-Year Capital Improvement Plan includes funds for the reconstruction of Silver Spring from 27th Street to the Milwaukee River. The preliminary cost estimate in the CIP Plan is \$11 million (subject to change, based on scope of the project and updated cost estimates). The City received a \$4 million Federal earmark from Congresswoman Moore’s office. Approximately 30% of the project area is in the City of Milwaukee, meaning their share of the project cost would be approximately \$3.3 million. Since the funds received are a Federal earmark, this project is still eligible for other grant funding to reduce the local share. Grants include Surface Transportation Urban Program (STP) and Transportation Alternatives Program (TAP). The City could also pledge the \$1.5 million of ARPA Funds towards eligible bike/pedestrian improvements if grants are not awarded.

Below is possibilities of the potential revenue sources and a breakdown of the anticipated expenses of this project.

Expenditures		Revenue	
Design Engineering	\$575,000	Federal Earmark	\$ 4,000,000
Construction	\$8,500,000	STP Funding	\$ 4,000,000
Construction Engineering	\$800,000	TAP Funding	\$ 745,953
Contingency	\$2,175,000		
TOTAL	\$12,050,000		

Local Share

Glendale Share	\$8,435,000	City of Milwaukee	\$ 3,615,000
Federal Earmark	\$4,000,000		\$0
STP Funding	\$2,800,000		\$1,200,000
TAP Funding	\$522,167		\$223,786
Estimated Cont.	\$1,112,833		\$2,191,214

Project Goals

Staff has met with representatives from the City of Milwaukee, Milwaukee County DOT, and Milwaukee County Transit Authority to discuss the project, the goals of the project for each entity and shared funding. Based on these discussions, the goals of the project include:

- Incorporation of elements to continue the existing bus transit program.
- Incorporation of new elements to facilitate the planned Bus Rapid Transit (BRT) program planned for the region and Silver Spring Drive, terminating at Bayshore.
- Incorporation of elements to significantly deter reckless driving.
- Incorporation of elements to allow for the continuous flow of traffic, such as the removal of timed traffic signals and replacement of these with traffic circles, roundabouts, raised crosswalks or raised medians.
- Limiting access to major intersections, by possibly installing cul de sacs at certain streets.
- Connecting the Oak Leaf Trails and allowing for safer bike/pedestrian transit, possibly by removing the parking lane on the south side and replacing it with a bike/pedestrian lane.

- Replacement of existing, deteriorating streetlights.

Description of Proposed Improvements

The roadway improvements for Silver Spring are approximately \$6 million. Glendale, the City of Milwaukee, and WISDOT are currently performing engineering analysis on the roadway to determine the most effective way to efficiently move traffic and reduce reckless driving. We are exploring options such as raised medians, raised intersections, and traffic circles at intersections.

Also being explored is the possibility of restricting access to Silver Spring by installing cul de sacs at various entry points. For examples, installing cul de sacs at 11th, 12th, and 13th streets in Milwaukee and move the entrance to Milwaukee River Parkway. The majority of the cul de sacs are in Milwaukee and would need to be approved by the City of Milwaukee. Glendale previously installed cul de sacs at various locations on Silver Spring to do the serve the same purpose.

The south side of Silver Spring includes a parking lane. The parties are exploring an option to remove the parking lane to install a bike lane to connect the Oak Leaf Trail near Green Bay to the Oak Leaf Trail near the Milwaukee River.

The Milwaukee County Transit System (MCTS) has begun the environmental review and design process to deploy bus rapid transit (BRT) service along the 27th Street corridor, the second route planned for Milwaukee County's newest BRT system. This BRT route is proposed to run from 27th and Drexel, near IKEA to Bayshore Mall. The BRT will run east/west on Silver Spring from Teutonia to Port Washington. The east/west BRT, which is in service, runs from Wauwatosa, primarily along Wisconsin Avenue to Jackson Street in Milwaukee. The route, along Wisconsin Avenue includes a bus only lane, adjacent to a singular driving lane. The parties are exploring an option for a bus only lane here too, however the traffic volume on Silver Spring is significantly higher than Wisconsin Avenue, so that option may not be a possibility.

Also included in the project are new roadway surface, new LED streetlights, drainage improvements, and new signs and pavement markings.

As the engineering analysis progresses, the design will be refined and brought back to the City Council for feedback.

The current project cost estimates are itemized below.

Project Cost Estimates

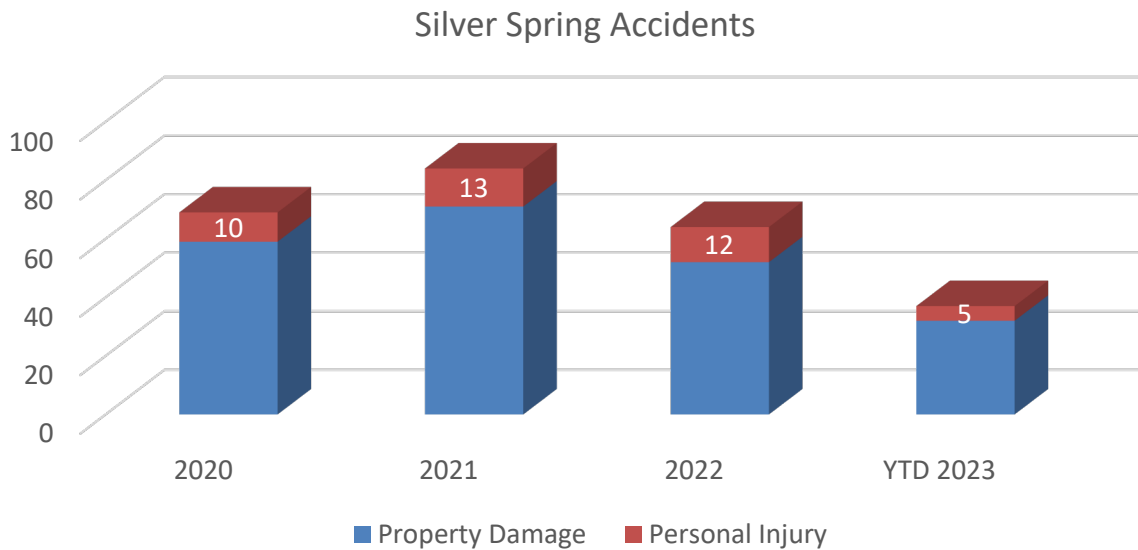
	Expenditures	Grant Funding	Grant Program
Roadway Improvements	\$ 6,073,046		
<i>Street Lighting</i>	\$ 600,000		
Drainage Improvements	\$ 557,500	\$ 4,000,000	STP
Signs and Pavement Marking	\$ 75,008		
Mobilization	\$ 247,139		
Pedestrian and Bike Improvements	\$ 932,442	\$ 745,953	TAP
Contingencies	\$ 1,200,000		
TOTAL	\$ 9,685,135		

Potential Grant Funding Breakdown

- **STP-Urban Projects.** Funded 80 percent federal and 20 percent local, except within an urbanized area, where the federal share may be as low as 50 percent federal at project approval. Assumes 80% funded. The maximum award allowed is \$5 million. If authorized, the City will be applying for a \$4 million STP Grant to be more competitive. This grant is due October 27th.
- **The Transportation Alternatives Program (TAP).** Legislative program that funds projects eligible for Safe Routes to School Program, Transportation Enhancements, and/or the Bicycle & Pedestrian Facilities Program. All TAP projects require project sponsors to pay 100% of project costs up front and are reimbursed up to 80% of approved project costs after conducting project activity. Federal funding on TAP projects is capped at time of award. A TAP project may not be substituted for another project. TAP projects must commence within four years of the award date.

Traffic Details

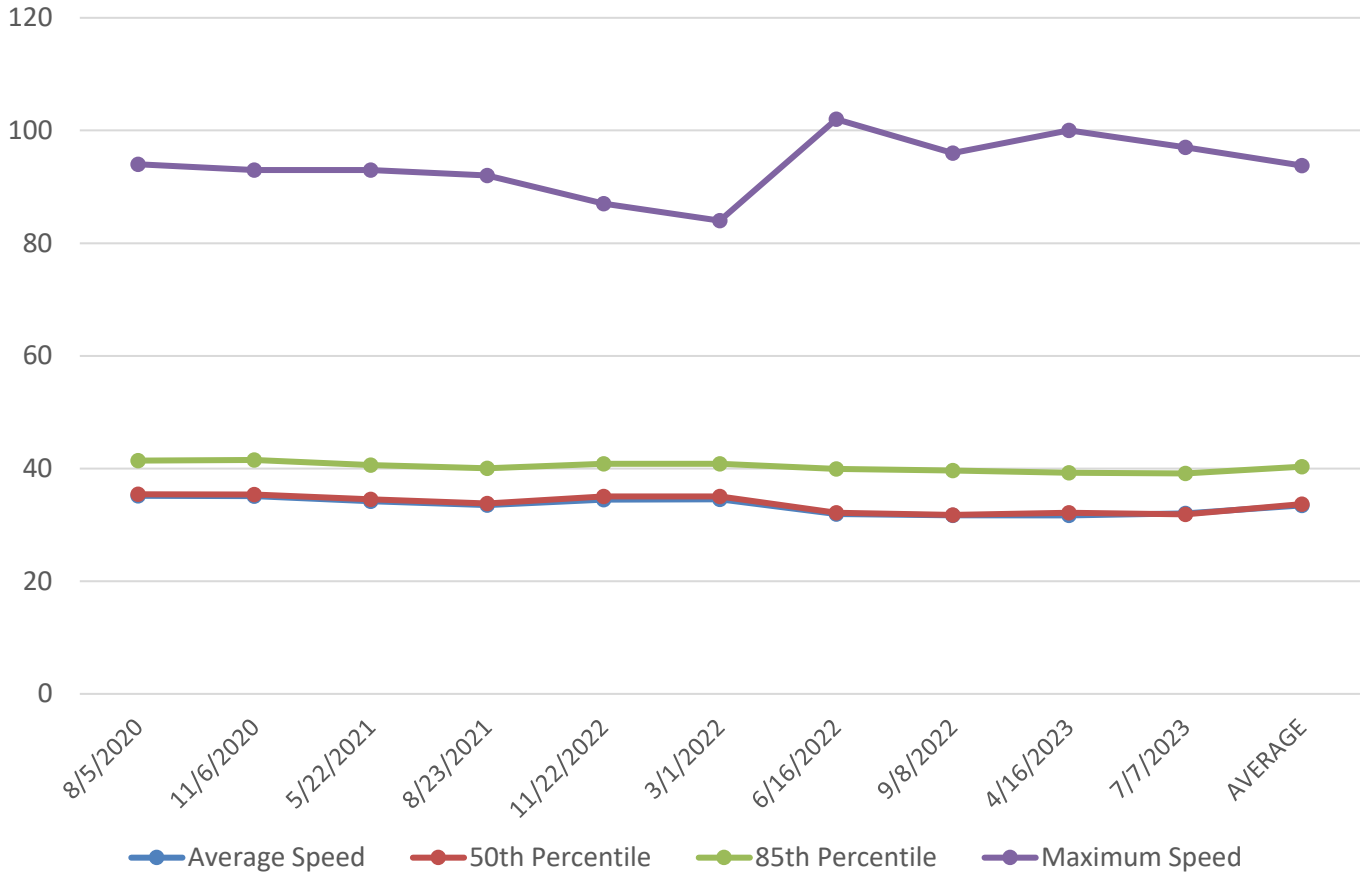
- Traffic Counts: The average daily traffic counts on Silver Spring range from:
 - 24,400 at North 27th Street
 - 22,800 near Bridgewood Lane
 - 31,200 at the I-43 interchange.



Speed Limit

30 MPH for the entire length

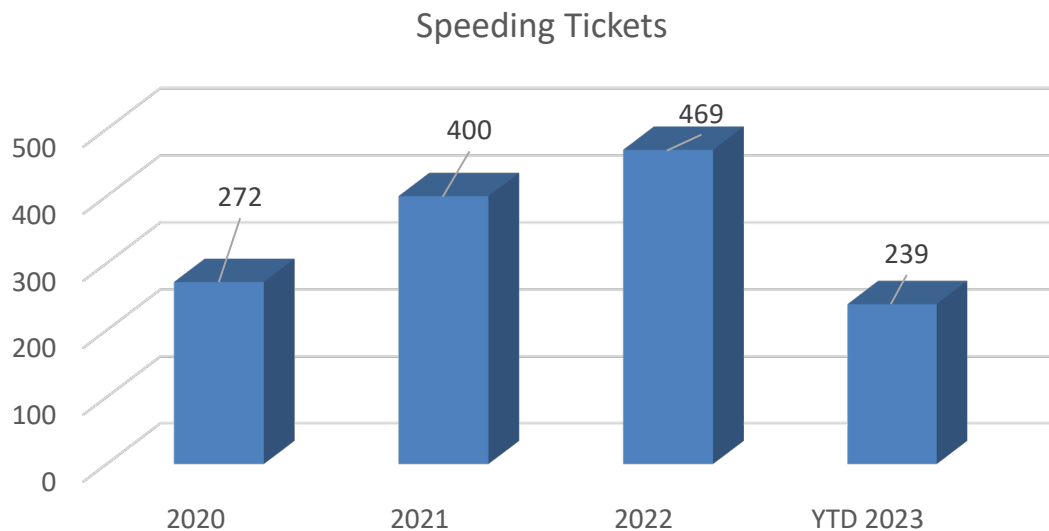
Speed Day 90 Day Increments - Silver Spring Drive



Speed Data

36mph – 40mph	Average of 80.6 cars per hour were driving in this speed range.
41mph – 45mph	Average of 37 cars per hour were driving in this speed range.
46mph – 50mph	Average of 9.8 cars per hour were driving in this speed range.
51mph – 55mph	Average of 2.4 cars per hour were driving in this speed range.

Speed data for higher than the speeds listed are not available as the data provided is based on averages. The average number of vehicles traveling higher than the listed speeds is low on an average basis, so these are not listed.



RECOMMENDATION:

1. Direct staff to continue preliminary design concepts for Silver Spring Drive consistent with the discussion at the City Council Meeting.
2. Direct staff to submit grant applications for STP, TAP and other eligible grants for the Silver Spring Drive projects consistent with the discussion at the City Council Meeting.
3. Direct staff to prepare and present for approval a 2023 Budget Amendment to include the revenue and expenditures for the Silver Spring Project.
4. Direct staff to negotiate and present for approval an agreement with Clark Dietz for design engineering services for the Silver Spring Drive Project.

ATTACHMENTS:

1. [Preliminary Budget](#)
2. [Clark Dietz Description](#)