

CITY OF GLENDALE
5909 North Milwaukee River Parkway
Glendale, Wisconsin 53209

This meeting is in person, but will be broadcast over Zoom to accommodate residents with COVID concerns.

Join Zoom Meeting

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Meeting ID: 845 0756 4066

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Monday, April 18, 2022

5:00 p.m.

AGENDA—SPECIAL COMMON COUNCIL MEETING

1. Call to Order Roll Call.
2. New Business: (The public may speak to the Council prior to the beginning of deliberations on these items, provided they have notified their respective Alderperson or the Mayor in advance of this meeting).
 - a) Appointment of City Administrator and Approval of City Administrator Employment Agreement.
 - b) Schedule Common Council Public Hearing for 6:00 p.m., Monday, May 9, 2022 to rezone 5812 (Tax Parcel Number 168-9981-000) and 5820 (Tax Parcel Number 168-9980-001) North Green Bay Avenue from B-4 Office-Research-Service Business District to M-1 Warehouse, Light Manufacturing, Office and Service District.
3. Adjournment.

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities.



SUBJECT: Appointment of City Administrator and Approval of City Administrator Employment Agreement.

FROM: Darrell Hofland, Interim City Administrator

MEETING DATE: April 18, 2022

FISCAL SUMMARY:

| | |
|-----------------------|-----|
| Budget Summary: | N/A |
| Budgeted Expenditure: | N/A |
| Budgeted Revenue: | N/A |

STATUTORY REFERENCE:

| | |
|---------------------|-----|
| Wisconsin Statutes: | N/A |
| Municipal Code: | N/A |

BACKGROUND/ANALYSIS:

In January 2022, City Administrator Rachel Safstrom left the employment of the City of Glendale. The City approved a contract with Public Administration Associates (PAA) to assist the City in the recruitment of her successor.

The recruitment process included a two-day assessment center which was held April 8-9 involving the City's management team, Welcome to Glendale staff, Common Council and PAA.

As a result of the assessment center, the Council directed PAA to commence negotiations of an employment agreement with their top choice, Karl Warwick.

Karl Warwick was the Village Administrator for the Village of Lake Villa, IL from January 2014 – February 2022. Previously, Warwick served as the Village Administrator in Fox River Grove, IL, Assistant Village Administrator in Lindenhurst, IL and Senior Assistant to the Village Manager/Director of Economic Development in Grayslake, IL.

His first date of employment is on or before June 1, 2022.

His annualized salary is \$147,500.

RECOMMENDATION:

N/A

ACTION REQUESTED:

Motion to appoint Karl Warwick as the City Administrator effective with the start of his employment and approve an employment agreement with Mr. Warwick as submitted by PAA.

ATTACHMENTS:

None



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SUBJECT: Schedule Common Council Public Hearing for 6:00 p.m., Monday, May 9, 2022 to rezone 5812 (Tax Parcel Number 168-9981-000) and 5820 (Tax Parcel Number 168-9980-001) North Green Bay Avenue from B-4 Office-Research-Service Business District to M-1 Warehouse, Light Manufacturing, Office and Service District.

FROM: John S. Fellows, Director of Community Development

MEETING DATE: April 18, 2022

FISCAL SUMMARY:

| | |
|-----------------------|-----|
| Budget Summary: | N/A |
| Budgeted Expenditure: | N/A |
| Budgeted Revenue: | N/A |

STATUTORY REFERENCE:

| | |
|---------------------|-------------------|
| Wisconsin Statutes: | N/A |
| Municipal Code: | 13.1.39; 13.1.180 |

BACKGROUND/ANALYSIS:

Rezoning the 5812 and 5820 North Green Bay Avenue properties from B-4 Office-Research-Service Business District to M-1 Warehouse, Light Manufacturing, Office and Service District will provide for a uniform zoning classification for all of the lands located at the southeast corner of North Green Bay Avenue and West Civic Drive (Refer to Aerial Photographic Exhibit Map), including the 1717 West Civic Drive property, and will provide for uniform zoning for a prospective redevelopment use of some of the lands.

RECOMMENDATION:

Staff recommends that the Common Council schedule their Public Hearing for the proposed rezoning of 5812 and 5820 North Green Bay Avenue from B-4 Office-Research-Service Business District to M-1 Warehouse, Light Manufacturing, Office and Service District for 6:00 p.m., Monday, May 9, 2022.

ACTION REQUESTED:

Motion to schedule a Public Hearing for the proposed rezoning of 5812 and 5820 North Green Bay Avenue from B-4 Office-Research-Service Business District to M-1 Warehouse, Light Manufacturing, Office and Service District for 6:00 p.m., Monday, May 9, 2022.

ATTACHMENTS:

[1. 3c02 Aerial Photograph – Rezone Environs](#)