



CITY OF GLENDALE

2017 ADOPTED BUDGET

November 14, 2016

CITY OF GLENDALE

Milwaukee County, Wisconsin

2017 Adopted Budget

November 14, 2016

City of Glendale
Milwaukee County, Wisconsin
Table of Contents

	<u>Page</u>
<u>Budget Summary - General Fund,</u>	
<u>Special Revenue Funds and Debt Service Funds:</u>	
Revenues, other financing sources and appropriations of fund balances	8
Expenditures, other financing uses and appropriations to fund balances	9
<u>General, Special Revenue and Debt Service Funds:</u>	
General property tax levies	10
<u>General Fund:</u>	
Revenues, other financing sources and appropriation of fund balance	11
Expenditures and other financing uses	14
Estimated fund balance	15
<u>Departmental Budgets:</u>	
Mayor and Common Council	16
City Administrator	17
Finance	18
City Clerk	19
City Treasurer	20
Human Resources	21
City Assessor	23
Law – City Attorney	24
Accounting and Auditing	25
Municipal Court	26
Building and Grounds	27
Property and Liability Insurance	28
Employee Benefits	29
Unclassified	30
Police Department	31
Police Department - Administration	33
Police Department - Field Services	35
Police Department - Support Services	36

City of Glendale
Milwaukee County, Wisconsin

Table of Contents

(continued)

	<u>Page</u>
Central Dispatch	37
Fire Department	38
Hydrant Rental	43
Inspection Department	44
Public Works	46
Sealer of Weights and Measures	49
Engineering, Administration and Supervision	50
Public Works Salaries and Wages	51
Machinery/Equipment Maintenance – Hwy Division	52
Public Works Facility	53
Street and Alley Maintenance – Hwy Division	54
Street Signs – Hwy Division	55
Snow Removal & Ice Control – Hwy Division	56
Street Lighting – Hwy Division	57
Weed Cutting and Control – Forestry Division	58
Roadside Maintenance – Forestry Division	59
Solid Waste Collection – Hwy Division	60
Recycling	61
Yard Waste	62
Humane Society	63
Health Department	64
Library	65
Community Development	66
Contingency	70
 <u>Special Revenue Funds:</u>	
Budget Summary	71
Special Assessment Fund	73
Grant Funds	74
Library Fund	75
Central Dispatch Fund	76
Environmental Fund	77

City of Glendale
Milwaukee County, Wisconsin

Table of Contents

(continued)

	<u>Page</u>
Hotel and Motel Room Tax	78
Humane Society (MADACC)	79
Glendale Days Celebration/Music In The Glen	80
Health & Human Services	81
Public Safety Capital Improvements	82
Tax Incremental Financing District – ETIF #1	83
 <u>Debt Service Fund:</u>	
Debt Service Fund	84
 Summary of General Obligation Promissory Notes and CDA Lease Revenue Bonds	
	85
 Summary of Principal and Interest Debt Maturities	
	86
 <u>Capital Projects Funds:</u>	
Budget Summary	87
Tax Incremental Financing District – TIF #6	88
Tax Incremental Financing District – TIF #7	89
Tax Incremental Financing District – TIF #8	90
Tentative Capital Improvement Program 2017-2021	91
 <u>Enterprise Funds:</u>	
Budget Summary	92
Enterprise Fund - Sewer Utility	93
Enterprise Fund - Storm Water Utility	94
Water Utility	95



November 14, 2016

To the Honorable Mayor Bryan Kennedy, and Common Council:

With the Governor and State Legislature continuing to make significant changes to the way the State distributes tax revenue to cities, schools and counties and the subsequent reactions from the citizenry, particularly in terms of taxes, has presented a major challenge to Glendale and all communities in preparing a budget that strives to maintain essential city services but at no additional costs. Residential property values have slightly inclined, and there are some minor inflationary increases that affect all consumers, including the City. Having to meet these challenges, and yet find the necessary resources to meet these challenges and responsibilities with less revenue, continues to be the story of the 2017 City budget.

Addressing the Challenge

The 2017 Annual Program Budget is affected by limited local economic growth which results in limited property tax levy increase to fund the 2017 budget. These factors are a result of a continued sluggish state and county economy.

As of January 1, 2016, value of new construction during the previous 12 months was \$3,517,500 – approximately 0.17 percent of the City's valuation. Consequently, the City (by State law) is allowed to increase the property tax levy to fund the 2017 operations and capital expenditures by \$20,984. Property taxes are the city's primary revenue source. For the 2017 Budget, the total increase in property tax levy has been allocated to the General Fund.

The City participates in the State's voluntary expenditure restraint program. This restrictive expenditure program enables the City, if it chooses to participate, to receive an annual incentive payment as a reward for holding expenditures in the General Fund at or below the levels from the previous year adjusted by inflation. The Wisconsin Department of Revenue had changed the formula for calculating the program. The program now will include General Fund expenditures as well as other property tax supported funds to calculate the level of increase in expenditures. The City will continue to participate in this program in 2017, and as such, we anticipate receiving approximately \$343,683 from the State, the same as this year.

1. Budget Limitations and Constraints

- The 2017 City Budget was prepared with the understanding that non-property tax revenue in 2017 will be less than the 2016 budget. Also, the property taxes can be increased by the total net new construction of 0.17%. With these restrictions,

however, the preliminary budget does continue to fund all essential services and operations.

2. Alternate Sources of Revenue - Fees

- As directed by the Council, the preliminary 2017 General Fund Budget does not propose or contain any new user fees, or fees for services. In addition, a new State law requires that any new fee or an increase in an existing fee for specific service, that new revenue must be used to reduce the tax levy limit.
- The General Fund will utilize \$295,060 in fund balance.
- Existing utility fees for sanitary sewer and storm water will increase, primarily due to State mandated maintenance programs.

3. Budget Formulation

- New in 2017, is the reallocation of employee fringe benefits to the individual program areas. This budget format is consistent with governmental financial reporting standards. This format also allows the reader to understand the true cost of each program area.
- The operations and maintenance budget of the City is primarily composed of three sections: General Administration, Public Safety and Public Works. The 2017 budget for General Administration is \$1,490,776. This is a decrease of \$101,297 from the current year primarily due to administrator retirement payouts.
- The Public Safety budget for 2017 is \$9,939,424, an increase of \$832,748. Specifically in this area, the Police Department budget is \$5,854,424. A majority of the increase is due to the reallocation of the Central Dispatch Special Revenue Fund to the General Fund. The North Shore Fire Department operating budget (Glendale's share) is \$3,391,616, an increase of \$39,489.
- The Public Works budget for 2017 is \$2,262,344, an increase of \$277,583. A majority of this increase is due to the reallocation of the Grants Special Revenue Fund to the General Fund Budget.
- In 2017, the Public Works budget Administrative Assistant position is reduced to 50 percent.
- The Public Works budget includes the costs for gasoline for all City vehicles, including the Police Department, which consumes 61%. It also includes the costs related to street lighting, traffic signals, and snow plowing and ice removal.
- The City budget includes an increase in salary of \$2,000 for the Municipal Court Judge effective May 1, 2017.

4. Tax Base/Valuation Changes/Impacts

- The Wisconsin Department of Revenue has determined that Glendale's equalized value (estimated market value of all taxable properties within the City) has increased by 1%. Specifically, residential property values are up by 2%; commercial and manufacturing values are flat.

5. Budget Summary and Tax Levy

- The 2017 budget, for operations and maintenance totals \$14,487,894, an increase of \$1,670,112, due to the reassigning of several Special Revenue Funds into the General Fund.
- The Special Revenue Funds for 2017 is \$2,017,913 a decrease of 41.35% from the current year.
- The Debt Service Fund budget as it relates to City tax levy is \$2,869,965, a decrease of \$30,911. Debt Service tax levies have a limited exemption from the State levy limitations. The budget also includes an anticipated refinancing of 2007 TIF 8 debt in the amount of \$18,490,000.
- The total City budget, including TIF, Debt Service, Special Revenue Funds, and Enterprise Funds is \$54,815,726 (excluding transfers to other funds).
- The total tax levy is \$12,490,225 an increase of \$20,984 or 0.17%.

The 2017 Annual Program Budget is committed to the City's effort of preserving a solid financial position.

Sincerely,

CITY OF GLENDALE



Rachel A. Reiss
Deputy City Administrator

CITY OF GLENDALE



Shawn Lanser
Finance Director



2017 Budget Summary

Budgeted Funds	Adopted 2016	Adopted 2017	Change \$	%
Governmental Funds Expenses				
General Fund Expenses	12,819,782	14,487,894	1,668,112	13.01%
Levy Required	7,573,542	9,053,115	1,479,573	19.54%
Special Revenue Funds Expenses	3,440,819	1,901,413	(1,539,406)	-44.74%
Levy Required	1,994,823	567,145	(1,427,678)	-71.57%
Debt Service Funds Expenses	15,960,574	34,168,328	18,207,754	114.08%
Levy Required	2,900,876	2,869,965	(30,911)	-1.07%
Capital Projects Funds Expenses	220,000	791,860	571,860	259.94%
Levy Required	-	-	-	0%
Enterprise Funds Expenses	3,076,602	3,466,231	389,629	12.66%
Levy Required	-	-	-	0%
Total Expenses	35,517,777	54,815,726	19,297,949	54.33%
Total Tax Levy	12,469,241	12,490,225	20,984	0.17%
Non-TID Property Tax Base				
Equalized	1,690,409,900	1,709,084,900	18,675,000	1.10%
Equalized Tax Rate*	7.385	7.323		-0.84%
Equalized/Assessed Ratio	95.29%	94.47%		
Assessed Tax Rate*	7.750	7.752		0.02%

*per \$1,000 property Valuation

**A RESOLUTION ADOPTING THE 2017 ANNUAL PROGRAM BUDGET
AND ESTABLISHING THE 2016 TAX LEVY**

WHEREAS, Chapter 3.1 of the Code of Ordinances of the City of Glendale requires an annual budget appropriating monies to finance activities for the City for the ensuing fiscal year, and

WHEREAS, the Common Council has duly considered and discussed a budget for the 2017 as proposed by the Deputy City Administrator, and

WHEREAS, the Common Council held a public hearing on the 2017 Annual Program Budget as required; and

WHEREAS, the 2017 budget requires a tax levy to partially finance the appropriations.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Glendale that:

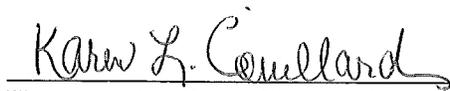
Budgeted revenue estimates and expenditure appropriations for the 2017 City’s General Fund; Special Revenue Funds – Special Assessments, Environmental, Hotel Room Tax, Glendale Days Celebration, Health and Human Services; Debt Service Fund; Capital Projects Funds – TIF #6 Silver Spring Project, TIF#7 Technology Center, TIF #8 Bayshore Project; and Proprietary Funds – Sewer Utility, Storm Water Utility are hereby adopted as set forth in the attachment and established in program category detail in the budget document.

BE IT FURTHER RESOLVED that the property tax levy required to finance the 2017 Budget is \$12,490,225.

PASSED AND ADOPTED this 14th day of November, 2016.

Countersigned:


Bryan Kennedy, Mayor


Karen L. Couillard, City Clerk

**City of Glendale
2017 Budget**

GENERAL FUND	2016 Budget	2017 Budget
Revenues		
Taxes	\$ 8,059,926	\$ 9,495,586
Intergovernmental	1,972,619	1,978,189
Licenses and permits	560,670	561,470
Fines, forfeitures and penalties	355,000	395,000
Public charges for services	515,750	387,094
Investment Income	235,000	205,000
Miscellaneous revenues	70,817	94,827
Other financing sources	1,050,000	1,075,668
Appropriations of fund balance	-	295,060
Total Revenues	<u>12,819,782</u>	<u>14,487,894</u>
Expenditures		
General government	3,439,593	1,490,776
Public safety	7,544,585	9,939,424
Public works	1,740,007	2,262,344
Health and human services	-	116,698
Culture, recreation and education	-	451,860
Conservation and development	-	130,154
Contingency	-	96,638
Total Expenditures	<u>12,724,185</u>	<u>14,487,894</u>
Excess of revenues over (under) expenditures	<u>95,597</u>	<u>-</u>
Fund Balance, January 1	4,769,292	4,740,414
Fund Balance, December 31	<u>\$ 4,864,889</u>	<u>\$ 4,740,414</u>

	2017 Total Revenues	2017 Total Expenditures	Excess (Deficit)	Balance January 1	Balance December 31	Property Tax Contribution
GENERAL FUND	\$ 14,487,894	\$ 14,487,894	\$ -	\$ 4,740,414	\$ 4,740,414	\$ 9,053,115
SPECIAL REVENUE FUNDS						
Special Assessments	-	13,600	(13,600)	13,600	-	-
Environmental	601,500	485,000	116,500	(33,162)	83,338	-
Hotel Room Tax	835,668	835,668	-	-	-	-
Glendale Days Celebration	23,000	23,000	-	14,254	14,254	23,000
Health and Human Services	544,145	544,145	-	1,174,392	1,174,392	544,145
DEBT SERVICE FUND	34,168,328	34,168,328	-	69,781	69,781	2,869,965
CAPITAL PROJECTS FUND						
TIF #6 - Silver Spring Project	2,898,000	2,163,452	734,548	1,627,251	2,361,799	-
TIF #7 - Technology Center	2,514,000	2,286,504	227,496	2,656,954	2,884,450	-
TIF #8 - Bayshore Project	24,804,500	24,936,282	(131,782)	15,400,098	15,268,316	-
ENTERPRISE FUNDS						
Sewer Utility	2,205,000	2,369,699	(164,699)	3,432,758	3,268,059	-
Storm Water Utility	1,133,600	1,096,532	37,068	2,997,546	3,034,614	-

The City of Glendale's property tax requirements are summarized as follows:

	2016	2017	Percent Increase (Decrease)
General Fund	\$ 7,573,542	\$ 9,053,115	19.54%
Special Revenue Funds	1,912,823	567,145	-70.35%
Debt Service Fund	2,900,876	2,869,965	-1.07%
Total Levy Requirement	12,387,241	12,490,225	0.83%

BUDGET SUMMARY

CITY OF GLENDALE
 General Fund, Special Revenue Funds, Debt Service Fund, and TIF Capital Projects Funds

BUDGET SUMMARY
REVENUE, OTHER FINANCING SOURCES AND APPROPRIATIONS OF FUND BALANCE
 2016 Final and 2017 Final

	General Fund	Special Revenue Funds	Debt Service Fund	Capital Projects Funds	Total
<u>2016 Adopted Budget</u>					
Revenues:					
Taxes	\$ 8,059,926	\$ 2,762,823	\$ 2,900,876	\$ 10,904,000	\$ 24,627,625
Intergovernmental	1,972,619	56,000	-	487,000	2,515,619
Licenses and permits	560,670	-	-	-	560,670
Fines, forfeitures and penalties	355,000	-	-	-	355,000
Public charges for services	515,750	608,496	-	-	1,124,246
Investment Income	235,000	-	-	182,000	417,000
Miscellaneous revenues	70,817	-	-	-	70,817
Total revenues	<u>11,769,782</u>	<u>3,427,319</u>	<u>2,900,876</u>	<u>11,573,000</u>	<u>29,670,977</u>
Other financing sources:					
Reimbursement of advances and interest - Water Utility	-	-	568,357	-	568,357
Reimbursement of advances and interest - Sewer Utility	-	-	472,394	-	472,394
Reimbursement of advances and interest - Storm Water Utility	-	-	359,784	-	359,784
Reimburse North Shore Fire Department	-	-	11,570	-	11,570
Transfers from other funds:					
Special Assessment Funds	-	-	13,500	-	13,500
Capital Projects Fund - Parking	-	-	1,551,165	-	1,551,165
Component Unit - Community Development Authority	-	-	10,082,928	-	10,082,928
Other	1,050,000	-	-	-	1,050,000
Total other financing sources	<u>1,050,000</u>	<u>-</u>	<u>13,059,698</u>	<u>-</u>	<u>14,109,698</u>
Appropriations of fund balance	-	13,500	-	-	13,500
Total revenues, other financing sources and appropriations of fund balances	<u>\$ 12,819,782</u>	<u>\$ 3,440,819</u>	<u>\$ 15,960,574</u>	<u>\$ 11,573,000</u>	<u>\$ 43,794,175</u>
<u>2017 Adopted Budget</u>					
Revenues:					
Taxes	\$ 9,495,586	\$ 1,402,813	\$ 2,869,965	\$ 11,096,000	\$ 24,864,364
Intergovernmental	1,978,189	-	-	390,500	2,368,689
Licenses and permits	561,470	-	-	-	561,470
Fines, forfeitures and penalties	395,000	-	-	-	395,000
Public charges for services	387,094	600,000	-	-	987,094
Investment Income	205,000	-	-	240,000	445,000
Miscellaneous revenues	94,827	1,500	-	-	96,327
Total revenues	<u>13,117,166</u>	<u>2,004,313</u>	<u>2,869,965</u>	<u>11,726,500</u>	<u>29,717,944</u>
Other financing sources:					
Reimburse North Shore Fire Department	-	-	11,570	-	11,570
Proceeds from Long Term Debt	-	-	1,125,000	18,490,000	19,615,000
Transfers from other funds:					
Special Assessment Funds	-	-	13,600	-	13,600
Capital Projects Fund - Parking	-	-	1,553,815	-	1,553,815
Component Unit - Community Development Authority	-	-	28,594,378	-	28,594,378
Other	1,075,668	-	-	-	1,075,668
Total other financing sources	<u>1,075,668</u>	<u>-</u>	<u>31,298,363</u>	<u>18,490,000</u>	<u>50,864,031</u>
Appropriations of fund balance	295,060	13,600	-	-	308,660
Total revenues, other financing sources and appropriations of fund balances	<u>\$ 14,487,894</u>	<u>\$ 2,017,913</u>	<u>\$ 34,168,328</u>	<u>\$ 30,216,500</u>	<u>\$ 80,890,635</u>

CITY OF GLENDALE
 General Fund, Special Revenue Funds, Debt Service Fund, and TIF Capital Projects Funds

BUDGET SUMMARY
EXPENDITURES, OTHER FINANCING AND APPROPRIATIONS TO FUND BALANCE
 2016 Final and 2017 Final

	General Fund	Special Revenue Funds	Debt Service Fund	Capital Projects Funds	Total
2016 Adopted Budget					
Expenditures:					
Current:					
General government	\$ 1,594,073	\$ 32,000	\$ -	\$ -	\$ 1,626,073
Public safety	9,106,676	356,000	-	-	9,462,676
Public works	1,984,761	-	-	-	1,984,761
Health and human services	-	980,547	-	-	980,547
Culture, recreation and education	-	470,000	-	-	470,000
Conservation and development	129,954	200,000	-	-	329,954
Contingency	4,318	-	-	-	4,318
Total current	12,819,782	2,038,547	-	-	14,858,329
Capital outlay	-	256,772	-	220,000	476,772
Debt service	-	-	15,960,574	-	15,960,574
Total expenditures	12,819,782	2,295,319	15,960,574	220,000	31,295,675
Other financing uses:					
Transfers to other funds	-	1,145,500	-	10,082,928	11,228,428
Appropriations to fund balance	-	-	-	1,270,072	1,270,072
Total revenues, other financing sources and appropriations of fund balances	\$ 12,819,782	\$ 3,440,819	\$ 15,960,574	\$ 11,573,000	\$ 43,794,175

2017 Adopted Budget					
Expenditures:					
Current:					
General government	\$ 1,490,776	\$ -	\$ -	\$ -	\$ 1,490,776
Public safety	9,939,424	-	-	-	9,939,424
Public works	2,262,344	-	-	-	2,262,344
Health and human services	116,698	544,145	-	-	660,843
Culture, recreation and education	451,860	23,000	-	-	474,860
Conservation and development	130,154	220,000	-	516,860	867,014
Contingency	96,638	-	-	-	96,638
Total current	14,487,894	787,145	-	516,860	15,791,899
Capital outlay	-	25,000	-	-	25,000
Debt service	-	-	34,168,328	-	34,168,328
Total expenditures	14,487,894	812,145	34,168,328	516,860	49,985,227
Other financing uses:					
Transfers to other funds	-	1,089,268	-	28,594,378	29,683,646
Debt issuance costs	-	-	-	275,000	275,000
Appropriations to fund balance	-	116,500	-	830,262	946,762
Total revenues, other financing sources and appropriations of fund balances	\$ 14,487,894	\$ 2,017,913	\$ 34,168,328	\$ 30,216,500	\$ 80,890,635

CITY OF GLENDALE
 General Fund, Special Revenue Funds and Debt Service Funds

GENERAL PROPERTY TAX LEVIES
 2016 Final and 2017 Final

Note - Assessed valuation includes the valuation of the Tax Incremental Financing Districts

	2016 Adopted			
	General Fund	Special Revenue Funds	Debt Service Funds	Total
<u>General property tax levy</u>	\$ 7,573,542	\$ 1,994,823	\$ 2,900,876	\$ 12,469,241
<u>Assessed valuation</u>				<u>\$ 1,990,537,713</u>
<u>Equalized valuation</u> Total				<u>\$ 2,088,866,300</u>
Without TIF increments				<u>\$ 1,690,409,900</u>
<u>Tax rate per \$1,000 assessed valuation</u>	<u>\$ 4.70</u>	<u>\$ 1.24</u>	<u>\$ 1.80</u>	<u>\$ 7.74</u>

	2017 Adopted			
	General Fund	Special Revenue Funds	Debt Service Funds	Total
<u>General property tax levy</u>	\$ 9,053,115	\$ 567,145	\$ 2,869,965	\$ 12,490,225
<u>Assessed valuation</u>				<u>\$ 1,988,559,511</u>
<u>Equalized valuation</u> Total				<u>\$ 2,109,206,100</u>
Without TIF increments				<u>\$ 1,709,084,900</u>
<u>Tax rate per \$1,000 assessed valuation</u>	<u>\$ 5.62</u>	<u>\$ 0.35</u>	<u>\$ 1.78</u>	<u>\$ 7.75</u>

GENERAL FUND

CITY OF GLENDALE

General Fund

**REVENUES, OTHER FINANCING SOURCES
AND APPROPRIATION OF FUND BALANCE**

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Taxes:						
41110	General property taxes	\$ 7,409,771	\$ 3,786,771	\$ 7,573,542	\$ 7,573,542	\$ 9,053,115
41111	Omitted property taxes - prior years	4,788	-	-	-	-
41310	Water Utility tax equivalent - current	410,992	202,500	405,000	405,000	405,000
41311	Water Utility tax equivalent - past	45,000	22,500	45,000	45,000	-
41321	Village of Whitefish Bay tax equivalent	971	-	975	-	975
41322	Torah Academy tax equivalent	9,908	10,036	10,036	10,000	10,000
41323	State Property tax equivalent	22,853	22,802	22,802	22,950	22,932
41324	Ohr Ha Torah tax equivalent	-	3,559	3,559	3,434	3,564
	Total Taxes	\$ 7,904,283	\$ 4,048,168	\$ 8,060,914	\$ 8,059,926	\$ 9,495,586
Intergovernmental:						
State shared revenues:						
43410	Per capita	\$ 254,367	\$ -	\$ 205,465	\$ 205,465	\$ 205,465
43411	Special Utility tax	82,266	-	88,110	82,266	84,585
43413	Expenditure restraint payment	287,732	-	342,299	339,628	343,683
43414	Computer exemption payment	348,803	-	240,068	238,300	230,000
State and Federal grants:						
43531	Transportation aids -regular *	777,701	524,514	1,049,028	1,049,545	991,573
43537	Transportation - connecting streets*	42,752	28,418	56,836	57,415	57,003
	Recycling	-	-	-	-	59,000
	COPS Fast Grant	-	-	-	-	-
43416	Other grant	-	-	-	-	6,880
	* 2015 revenue recognition adjustment					
	Total Intergovernmental revenues	\$ 1,793,621	\$ 552,932	\$ 1,981,806	\$ 1,972,619	\$ 1,978,189
Licenses and permits:						
Licenses:						
44101	Beverage	\$ 15,135	\$ 16,040	\$ 16,040	\$ 16,000	\$ 16,000
44102	Food	27,600	24,700	24,700	27,100	27,100
44103	Cigarette	1,000	1,000	1,000	1,000	1,000
44104	Tavern operators	4,725	9,953	10,000	10,000	4,800
44106	Electrical	1,710	-	-	-	-
44107	Dance hall	300	450	450	300	300
44108	Sale of Christmas trees	500	-	300	200	300
44109	Used car dealers	4,500	7,500	7,500	4,500	4,500
44112	Cable television	209,446	104,356	210,000	210,000	210,000
44115	Arcade	1,210	1,210	1,210	1,450	1,250
44201	Special gatherings	160	120	180	120	120
44110	Coin operated machines	3,020	3,085	3,155	4,000	3,100
44111	Transient merchant permits	500	500	500	1,000	1,000
44203	Publication fees	450	480	480	500	500
Permits:						
44301	Building	196,509	101,390	180,000	160,000	170,000
44302	Electrical	71,954	33,278	67,000	67,000	67,000
44303	Plumbing	44,628	21,913	45,000	45,000	42,000
44306	Occupancy	5,292	2,520	4,000	4,800	4,800
44901	Utility	5,030	6,730	7,055	5,000	5,000
45103	Parking	743	2,292	2,932	2,700	2,700
	Total Licenses and permits	\$ 594,412	\$ 337,517	\$ 581,502	\$ 560,670	\$ 561,470

CITY OF GLENDALE

General Fund

**REVENUES, OTHER FINANCING SOURCES
AND APPROPRIATION OF FUND BALANCE**

	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
<u>Revenues (continued)</u>					
Fines and forfeitures:					
45101 Court fines and costs	\$ 332,882	\$ 234,444	\$ 335,000	\$ 325,000	\$ 335,000
45104 Parking fines	22,907	19,345	30,000	-	30,000
45102 False alarms	27,100	18,100	30,000	30,000	30,000
Total Fines and forfeitures	<u>\$ 382,889</u>	<u>\$ 271,889</u>	<u>\$ 395,000</u>	<u>\$ 355,000</u>	<u>\$ 395,000</u>
Public charges for services:					
General government:					
Space rental and/or administrative charges					
48901 Water Utility	\$ 171,446	\$ 82,000	\$ 120,000	\$ 145,000	\$ 115,000
48902 Sewer Utility	111,449	55,000	80,000	125,000	80,000
48913 Stormwater Utility	107,162	50,000	40,000	95,000	40,000
48904 Water Utility insurance	18,502	-	18,500	17,800	18,500
46108 Photocopy reimbursements	135	32	100	150	100
46107 Special assessment letters	15,047	7,802	13,000	8,000	12,000
49013 TIF reimbursements	36,505	-	30,000	36,000	15,000
Protection of persons and property:					
47341 School liaison officer	65,742	49,054	67,100	67,100	72,794
46124 Background checks (CIB)	1,527	1,500	1,500	-	1,000
47351 Overtime reimbursements	6,318	-	-	-	6,000
44305 Compliance code fees	26,969	-	-	-	-
Health and sanitation:					
44204 Dog and cat license fees	5,050	3,292	4,200	4,200	4,200
Highway and transportation:					
46311 Sale of materials and services	8,392	2,227	8,000	10,000	8,000
46318 Recycling revenues	-	-	-	-	7,000
Planning:					
46103 Rezoning fees	-	2,510	2,510	1,000	1,000
46104 Board of Appeals fees	13,400	3,600	6,500	6,500	6,500
Total Public charges for services	<u>\$ 587,644</u>	<u>\$ 257,017</u>	<u>\$ 391,410</u>	<u>\$ 515,750</u>	<u>\$ 387,094</u>
Investment income:					
48111 Investments	\$ 222,030	\$ 75,000	\$ 150,000	\$ 225,000	\$ 165,000
48112 Delinquent personal property taxes	49,915	224	40,000	10,000	40,000
Total Investment income	<u>\$ 271,945</u>	<u>\$ 75,224</u>	<u>\$ 190,000</u>	<u>\$ 235,000</u>	<u>\$ 205,000</u>

CITY OF GLENDALE

General Fund

**REVENUES, OTHER FINANCING SOURCES
AND APPROPRIATION OF FUND BALANCE**

	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
<u>Revenues (concluded)</u>					
Miscellaneous revenues:					
48903 Insurance reimbursement	\$ 23,173	\$ 24,634	\$ 24,634	\$ 6,000	\$ 20,000
48300 Sale of equipment/land	5,185	3,085	20,000	24,050	30,000
48201 Rental of land	1,901	600	1,200	2,000	1,200
48907 Miscellaneous	3,197	8,528	10,000	15,000	14,860
ETIF#1 closing distribution	-	49,194	49,194	-	-
CVMIC work place safety revenue	-	-	-	-	5,000
48940 CVMIC Dividend	25,227	25,227	25,227	23,767	23,767
Total Miscellaneous revenues	\$ 58,683	\$ 111,268	\$ 130,255	\$ 70,817	\$ 94,827
Total revenues	\$ 11,593,477	\$ 5,654,015	\$ 11,730,887	\$ 11,769,782	\$ 13,117,166
<u>Other financing sources</u>					
Transfers from other funds:					
49017 Hotel room tax fund	\$ 643,495	\$ 255,156	\$ 541,212	\$ 650,000	\$ 615,668
49041 Environmental fund	450,765	230,000	460,000	400,000	460,000
Total other financing sources	\$ 1,094,260	\$ 485,156	\$ 1,001,212	\$ 1,050,000	\$ 1,075,668
<u>Appropriation of fund balance</u>					
Amount of fund balance appropriation	-	-	-	-	295,060
Total revenues, other financing sources and appropriation of fund balance	\$ 12,687,737	\$ 6,139,171	\$ 12,732,099	\$ 12,819,782	\$ 14,487,894

CITY OF GLENDALE

General Fund

EXPENDITURES AND OTHER FINANCING USES

	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
<u>Expenditures - current</u>					
General government:					
501 Mayor and Common Council (501)	\$ 31,759	\$ 21,134	\$ 35,292	\$ 37,593	\$ 37,679
502 City Administrator (502)	247,652	109,794	412,984	324,205	213,267
503 Finance (503)	86,247	53,775	109,114	109,156	111,498
504 City Clerk (504)	79,644	75,847	151,169	151,469	132,025
505 City Treasurer (505)	95,740	61,922	125,916	128,916	135,117
506 Human Resources (506)	97,458	82,558	181,177	150,083	168,912
507 City Assessor (507)	62,714	42,909	49,659	50,600	50,050
508 Law - City Attorney (508)	140,250	70,223	160,000	160,000	160,000
509 Special accounting and auditing (509)	30,110	1,000	33,000	33,000	33,000
510 Municipal Court (510)	131,454	73,994	156,234	141,434	142,397
512 Building and Grounds (512)	137,067	47,254	116,400	128,300	126,100
513 Property and liability insurance (513)	273,940	86,191	111,094	128,317	133,131
514 Employee benefits (514)	1,990,226	-	-	2,000	-
516 Unclassified (516)	44,056	18,181	62,550	49,000	47,600
Total general government	\$ 3,448,317	\$ 744,782	\$ 1,704,589	\$ 1,594,073	\$ 1,490,776
Public safety:					
519 Police Administration (519)	\$ 182,815	\$ 105,960	\$ 198,873	\$ 195,388	\$ 211,700
520 Field Services (520)	3,209,809	2,211,358	4,368,904	4,469,683	4,592,041
521 Support services (521)	558,338	348,896	842,445	846,483	1,050,683
522 Central dispatch (522)	-	-	-	-	365,629
523 Fire department (523)	3,337,820	1,676,064	3,352,127	3,352,127	3,435,054
526 Hydrant rental (526)	-	-	-	700	-
527 Inspection department (527)	285,538	136,290	272,445	236,695	278,717
529 Sealer of weights and measures (529)	5,600	5,600	5,600	5,600	5,600
Total public safety	\$ 7,579,920	\$ 4,484,168	\$ 9,040,394	\$ 9,106,676	\$ 9,939,424
Public works:					
551 Engineering, administration and supervision (551)	\$ 160,766	\$ 130,374	\$ 265,063	\$ 263,823	\$ 249,874
552 Machinery and Equipment - maintenance - Highway Division (552)	229,382	109,594	294,603	293,103	292,688
553 Public Works Facility (553)	62,306	20,504	56,700	56,700	56,700
555 Street and alley maintenance - Highway Division (555)	86,859	80,575	214,999	214,999	202,477
556 Street signs and guide boards - Highway Division (556)	25,570	26,909	45,760	36,760	47,034
558 Snow removal and ice control - Highway Division (558)	197,678	261,395	314,114	303,283	279,074
559 Street Lighting - Highway Division (559)	215,851	91,627	226,208	237,708	232,803
560 Weed cutting and control - Forestry Division (560)	-	-	212	712	212
561 Roadside maintenance - Forestry Division (561)	167,087	83,105	179,589	177,673	181,760
562 Solid waste collection - Highway Division (562)	450,865	189,893	400,000	400,000	467,000
563 Recycling (563)	-	-	-	-	136,262
564 Yard waste (564)	-	-	-	-	116,460
Total public works	\$ 1,596,364	\$ 993,976	\$ 1,997,247	\$ 1,984,761	\$ 2,262,344
Health and human services:					
530 Humane society (530)	\$ -	\$ -	\$ -	\$ -	\$ 25,829
541 Health department (541)	-	-	-	-	90,869
Total health and human services	\$ -	\$ -	\$ -	\$ -	\$ 116,698
Culture, recreation and education:					
571 Library (571)	\$ -	\$ -	\$ -	\$ -	\$ 451,860
Conservation and development:					
515 Community development (515)	\$ 92,013	\$ 64,944	\$ 128,954	\$ 129,954	\$ 130,154
Total expenditures - current	12,716,614	6,287,870	12,871,184	12,815,464	14,391,256
591 Contingency	\$ -	\$ -	\$ -	\$ 4,318	\$ 96,638
Total expenditures and other financing uses	\$ 12,716,614	\$ 6,287,870	\$ 12,871,184	\$ 12,819,782	\$ 14,487,894

CITY OF GLENDALE
General Fund

ESTIMATED FUND BALANCE

December 31, 2016

	Nonspendable	Restricted	Committed	Unassigned	Total
<u>Balances,</u>					
Estimated December 31, 2016	\$ 1,449,741	\$ -	\$ -	\$ 3,357,992	\$ 4,807,733
<u>Appropriation of fund balance to 2017 budget</u>					
Estimated December 31, 2017	-	-	-	-	295,060
	\$ 1,449,741	\$ -	\$ -	\$ 3,357,992	\$ 4,512,673

DEPARTMENTAL BUDGETS

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Mayor and Common Council (01)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Personnel services:						
1100	Salaries and wages	\$ 20,538	\$ 11,100	\$ 22,200	\$ 22,200	\$ 22,200
1330	Social Security & Medicare	-	884	1,767	1,767	1,769
1365	Workers compensation	-	28	74	74	60
	Total personnel services	20,538	12,012	24,041	24,041	24,029
Non-personnel services:						
1400	Allowances	1,718	633	1,600	3,900	3,900
4050	Notices & publications	3,307	2,338	3,500	3,500	3,500
4110	Municipal league dues	6,196	6,151	6,151	6,152	6,250
	Total non-personnel services	11,221	9,122	11,251	13,552	13,650
Total Mayor and Common Council		\$ 31,759	\$ 21,134	\$ 35,292	\$ 37,593	\$ 37,679

Budget Justification

Account Number	Description	Justification	2017 Adopted
1400	Allowances	Mayor	\$ 900
		Alderman (6)	3,000
			<u>3,900</u>
4050	Notices & publications	Public notices/meeting minutes	3,500
4110	Municipal league dues	Wisconsin League of Municipalities	5,900
		Intergovernmental Cooperation Council	350
			<u>6,250</u>
Total			\$ 13,650

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: City Administrator (02)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Personnel services:						
1100	Salaries and wages	\$ 246,384	\$ 90,849	\$ 382,313	\$ 293,474	\$ 160,284
1310	Health insurance	-	3,685	4,300	4,300	24,423
1330	Social Security & Medicare	-	6,899	12,329	12,329	12,109
1340	Wisconsin retirement	-	5,996	11,201	11,201	10,899
1350	Life insurance	-	774	916	916	205
1360	Long term disability	-	69	105	105	158
1365	Workers compensation	-	182	480	480	389
	Total personnel services	<u>246,384</u>	<u>108,454</u>	<u>411,644</u>	<u>322,805</u>	<u>208,467</u>
Non-personnel services:						
2150	Dues & subscriptions	1,268	1,340	1,340	1,400	1,500
2160	Meetings/conferences	-	-	-	-	3,300
	Total non-personnel services	<u>1,268</u>	<u>1,340</u>	<u>1,340</u>	<u>1,400</u>	<u>4,800</u>
Total City Administrator		<u>\$ 247,652</u>	<u>\$ 109,794</u>	<u>\$ 412,984</u>	<u>\$ 324,205</u>	<u>\$ 213,267</u>

Budget Justification

Account Number	Description	Justification	2017 Adopted
2150	Dues & subscriptions	International City Management Association WCMA	\$ 1,500
2160	Meetings/conferences	League Meetings, ICMA Conference North Shore and Regional ASPA meetings CVMIC meetings	3,300
Total			<u>\$ 4,800</u>

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Finance (03)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Personnel services:						
1100	Salaries and wages	\$ 84,015	\$ 42,777	\$ 85,692	\$ 85,692	\$ 87,410
1310	Health insurance	-	4,212	8,424	8,424	8,226
1330	Social Security & Medicare	-	3,164	6,555	6,555	6,687
1340	Wisconsin retirement	-	2,823	5,656	5,656	5,944
1350	Life insurance	-	56	112	112	113
1360	Long term disability	-	79	158	158	158
1365	Workers compensation	-	109	287	287	233
	Total personnel services	84,015	53,220	106,884	106,884	108,771
Non-personnel services:						
2150	Dues & subscriptions	557	530	530	572	627
2160	Meetings/conferences	1,627	25	1,600	1,600	2,000
3010	Office supplies	48	-	100	100	100
	Total non-personnel services	2,232	555	2,230	2,272	2,727
Total Finance		\$ 86,247	\$ 53,775	\$ 109,114	\$ 109,156	\$ 111,498

Budget Justification

Account Number	Description	Justification	2017 Adopted
2150	Dues & subscriptions	GFOA (Government Finance Officers) \$200 WICPA (Wisconsin Institute of CPA's) \$295 Wisconsin CPA License (every two years) \$82 Wisconsin City/County Managers \$50	\$ 627
2160	Meetings/conferences	Changes in accounting rules/regulations	2,000
3010	Office supplies		100
Total			\$ 2,727

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: City Clerk (04)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Personnel services:						
1100	Salaries and wages	\$ 54,579	\$ 43,977	\$ 79,233	\$ 79,233	\$ 81,724
1100	Salaries and wages - DPW **	-	-	5,500	5,500	3,000
1110	Part time wages **	14,003	8,448	20,000	20,000	7,700
	Full time overtime	-	-	-	-	430
1310	Health insurance	-	12,127	24,254	24,254	18,381
1330	Social Security & Medicare	-	3,160	6,061	6,061	6,252
1340	Wisconsin retirement	-	2,851	4,531	4,531	5,557
1350	Life insurance	-	105	207	207	201
1360	Long term disability	-	104	208	208	208
1365	Workers compensation	-	256	675	675	547
	Total personnel services	68,582	71,028	140,669	140,669	124,000
Non-personnel services:						
2160	Meetings/conferences	1,106	862	1,500	1,000	1,150
3200	Election materials **	95	488	1,500	1,500	750
4030	Computer services/expenses	6,050	-	-	-	-
5020	Other equipment	1,775	2,625	5,000	5,000	2,825
4130	Equipment rental	2,036	844	2,500	3,300	3,300
	Total non-personnel services	11,062	4,819	10,500	10,800	8,025
	** 2 elections scheduled for 2017					
Total City Clerk		\$ 79,644	\$ 75,847	\$ 151,169	\$ 151,469	\$ 132,025

Budget Justification

Account Number	Description	Justification	2017 Adopted
2160	Meetings/conferences	Clerk continuing education	\$ 1,150
3200	Election materials	2 elections scheduled for 2017	750
5020	Other equipment	Maintenance on election equipment	2,825
4130	Equipment rental	Lease General Office Copier, maintenance (and supplies), folding/insert equipment	3,300
		Total	\$ 8,025

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: City Treasurer (05)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Personnel services:						
1100	Salaries and wages	\$ 94,915	\$ 40,383	\$ 80,934	\$ 80,934	\$ 83,213
1310	Health insurance	-	15,635	31,270	31,270	30,464
1330	Social Security & Medicare	-	2,867	6,192	6,192	6,366
1340	Wisconsin retirement	-	2,665	5,126	5,126	5,658
1350	Life insurance	-	120	313	313	386
1360	Long term disability	-	106	212	212	212
1365	Workers compensation	-	102	269	269	218
	Total personnel services	94,915	61,878	124,316	124,316	126,517
Non-personnel services:						
2160	Meetings/conferences	-	-	-	-	300
3010	Office supplies	825	44	600	600	800
3190	Other supplies and expense	-	-	-	-	6,500
4030	Computer services/expenses	-	-	1,000	4,000	1,000
	Total non-personnel services	825	44	1,600	4,600	8,600
Total City Treasurer		\$ 95,740	\$ 61,922	\$ 125,916	\$ 128,916	\$ 135,117

Budget Justification

Account Number	Description	Justification	2017 Adopted
2160	Meetings/conferences	Monthly treas. meetings, Continued education Courses, Annual State Conference	\$ 300
3010	Office supplies	Office supplies and new endorsement stamp Tax bill perforated paper and envelopes Includes treasurer's office copier costs:	800
3190	Other supplies and expense	Banking fees	6,500
4030	Computer services/expenses	G.C.S. Software support and maintenance	1,000
Total			\$ 8,600

Human Resource Department 2017 Goals and Objectives

Mission Statement

The City of Glendale Human Resources Department provides direct services and assistance with all aspects of City government, departmental operations and programs dealing with hours, wages, working conditions, staffing, labor relations, human resources and training of employees ensuring that all these activities are conducted in both the spirit and intent of State and Federal programs and mandates, in a fiscally prudent manner.

2017 Goals

1. Compensation Manual and Evaluation System
Create a plan for evaluations and pay increases. Each non-represented employee will receive an annual review of their job performance.
2. Update Safety Manual
Review and update the current safety manual to ensure property safety policies are implemented for all staff.
3. Safety Training
Work with the City's insurance company, Cities and Village's Mutual Insurance, to offer safety training for all office staff.

2016 Achievements

1. Employee Handbook Updates
Worked with departments to present and receive approval of several updates to the Employee Handbook.
2. Annual Report
Completed the City's 2015 Annual Report and presented it to Council for approval.
3. Employee Training
Coordinated employee training, for all office staff, with Cities and Village's Mutual Insurance Company.

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Human Resources (06)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Personnel services:						
1100	Salaries and wages	\$ 66,194	\$ 39,416	\$ 83,416	\$ 83,416	\$ 89,812
1310	Health insurance	-	10,485	20,970	20,970	20,310
1330	Social Security & Medicare	-	2,846	6,381	6,381	6,871
1340	Wisconsin retirement	-	2,601	5,505	5,505	6,107
1350	Life insurance	-	44	89	89	90
1360	Long term disability	-	79	158	158	158
1365	Workers compensation	-	100	264	264	214
	Total personnel services	66,194	55,571	116,783	116,783	123,562
Non-personnel services:						
2150	Dues & subscriptions	482	210	210	500	1,000
2160	Meetings/conferences	601	1,034	1,034	750	1,200
3190	Other supplies and expense	788	-	750	750	750
4020	Other fees	26,993	25,743	60,000	28,900	40,000
4080	Information Technology	2,400	-	2,400	2,400	2,400
	Total non-personnel services	31,264	26,987	64,394	33,300	45,350
Total Human Resources		\$ 97,458	\$ 82,558	\$ 181,177	\$ 150,083	\$ 168,912

Budget Justification

Account Number	Description	Justification	2017 Adopted
2150	Dues & subscriptions	SHRM, MM-SHRM	\$ 1,000
2160	Meetings/conferences	Continued education courses, Annual State Conference, CVMIC, Beulow Vetter	1,200
3190	Other supplies and expense		750
4020	Other fees	Attorney, EAP	40,000
4080	Information Technology	BS&A Payroll Software	2,400
Total			<u>\$ 45,350</u>

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: City Assessor (07)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Personnel services:						
1100	Salaries and wages	\$ 13,385	\$ -	\$ -	\$ -	\$ -
	Total personnel services	13,385	-	-	-	-
Non-personnel services:						
3190	Other supplies and expense	50	50	50	100	100
4020	Other fees	45,000	38,250	45,000	46,000	45,000
4200	State Manufacturing Assessment Fee	4,279	4,609	4,609	4,500	4,950
	Total non-personnel services	49,329	42,909	49,659	50,600	50,050
Total City Assessor		\$ 62,714	\$ 42,909	\$ 49,659	\$ 50,600	\$ 50,050

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Law - City Attorney (08)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Personnel services:						
1100	Salaries and wages	\$ 140,000	\$ -	\$ -	\$ -	\$ -
	Total personnel services	140,000	-	-	-	-
Non-personnel services:						
4020	Other fees	250	70,223	160,000	160,000	160,000
	Total non-personnel services	250	70,223	160,000	160,000	160,000
Total Law - City Attorney		\$ 140,250	\$ 70,223	\$ 160,000	\$ 160,000	\$ 160,000

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Accounting and auditing (09)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Non-personnel services:						
4020	Other fees	\$ 30,110	\$ 1,000	\$ 33,000	\$ 33,000	\$ 33,000
Total Accounting and Auditing		\$ 30,110	\$ 1,000	\$ 33,000	\$ 33,000	\$ 33,000

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Municipal Court (10)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Personnel services:						
1100	Salaries and wages	\$ 62,017	\$ 28,548	\$ 68,269	\$ 68,269	\$ 70,282
1330	Social Security & Medicare	-	2,184	5,223	5,223	5,377
1340	Wisconsin retirement	-	1,422	3,582	3,582	3,181
1350	Life insurance	-	87	132	132	177
1365	Workers compensation	-	72	190	190	154
	Total personnel services	62,017	32,313	77,396	77,396	79,171
Non-personnel services:						
2160	Meetings/conferences	1,311	840	2,000	2,000	1,800
3010	Office supplies	1,049	123	2,000	2,200	2,000
3190	Other supplies and expense	1,463	1,022	1,500	1,500	1,500
4020	Other fees	950	300	2,100	2,100	1,500
4080	Software Support	6,055	6,298	6,238	6,238	6,426
4120	Prisoners subsistence	58,609	33,098	65,000	50,000	50,000
	Total non-personnel services	69,437	41,681	78,838	64,038	63,226
Total Municipal Court		\$ 131,454	\$ 73,994	\$ 156,234	\$ 141,434	\$ 142,397

Budget Justification

Account Number	Description	Justification	2017 Adopted
2160	Meetings/conferences	Judges and Clerks	\$ 1,800
3010	Office supplies		2,000
3190	Other supplies and expense	Copier lease and maintenance	1,500
4020	Other fees		1,500
4080	Software Support	TiPSS & TraCS	6,426
4120	Prisoners subsistence		50,000
Total			\$ 63,226

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Building and Grounds (12)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Non-personnel services:						
3050	Housekeeping and janitorial	\$ 1,841	\$ 1,055	\$ 1,600	\$ 2,300	\$ 700
4060	Utilities	52,708	19,772	62,000	65,000	65,000
4070	Telephone	9,815	3,433	7,000	13,000	8,000
4090	Janitorial	37,480	18,524	38,000	38,000	42,400
5060	Buildings	35,223	4,470	7,800	10,000	10,000
	Total non-personnel services:	<u>137,067</u>	<u>47,254</u>	<u>116,400</u>	<u>128,300</u>	<u>126,100</u>
Total Buildings and Grounds		<u>\$ 137,067</u>	<u>\$ 47,254</u>	<u>\$ 116,400</u>	<u>\$ 128,300</u>	<u>\$ 126,100</u>

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Property and liability insurance (13)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Non-personnel services:						
7010	Official bonds	\$ 384	\$ -	\$ -	\$ 400	\$ 400
7020	Workers compensation	174,733	-	-	-	-
7030	Liability insurance	83,771	85,714	90,000	110,526	110,231
7040	Property floater	14,744	-	20,617	17,050	22,000
7060	Boiler	308	477	477	341	500
	Total non-personnel services:	<u>273,940</u>	<u>86,191</u>	<u>111,094</u>	<u>128,317</u>	<u>133,131</u>
Total Property and liability insurance		<u>\$ 273,940</u>	<u>\$ 86,191</u>	<u>\$ 111,094</u>	<u>\$ 128,317</u>	<u>\$ 133,131</u>

Budget Justification

Account Number	Description	Justification	2017 Adopted
7030	Liability insurance		
		CVMIC premium	\$ 62,953
		Self Insured Retention *	25,000
		Excess Liability	1,385
		Auto	11,272
		Employment Practices	8,613
		UST	350
		Crime	395
		Volunteer	263
			<u>110,231</u>
	* Sufficient funds available in the internal service fund	Total	<u>\$ 110,231</u>

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Employee benefits (14)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
6010	Municipal retirement fund	\$ 485,928	\$ -	\$ -	\$ -	\$ -
6020	Social security	386,475	-	-	-	-
6030	Health and hospital insurance	1,091,307	-	-	-	-
6031	Health Insurance Opt-Out	10,800	-	-	-	-
6040	Group life insurance	10,107	-	-	-	-
6060	Long-term disability	5,609	-	-	-	-
6070	Unemployment insurance	-	-	-	2,000	-
		<u>\$ 1,990,226</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,000</u>	<u>\$ -</u>

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (518)
 DEPARTMENT: Unclassified (516)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Non-personnel services:						
3010	Office supplies	\$ 4,526	\$ 2,137	\$ 4,500	\$ 4,500	\$ 4,500
3040	Postage	19,692	9,648	23,000	26,000	25,000
3190	Other supplies and expense	2,033	198	20,000	3,500	3,000
4030	Computer services/expenses	17,655	6,148	15,000	15,000	15,000
8030	Court witness fees	150	50	50	-	100
	Total non-personnel services:	<u>44,056</u>	<u>18,181</u>	<u>62,550</u>	<u>49,000</u>	<u>47,600</u>
Total Unclassified		<u>\$ 44,056</u>	<u>\$ 18,181</u>	<u>\$ 62,550</u>	<u>\$ 49,000</u>	<u>\$ 47,600</u>

Glendale Police Department 2017 Goals and Objectives

Public safety continues to be a priority for the citizens of Glendale. Our mission is to provide cost effective, state-of-the-art law enforcement services within the city and cooperatively within the metro area. Our strategic planning goal continues to be the development of innovative technological systems and mutual aid agreements, and the analysis of department needs for training, staffing and equipment. For 2017, we will continue with implementation of our multi-year projects and programs and, where appropriate, identify new items for consideration.

I. Staffing

Our goal is to increase staffing to return to 2007 levels. The Department anticipates that vacancies due to retirement will continue for the next several years. We will continue to implement selection and promotional processes so that vacant positions can be filled as soon as possible, subject to budget constraints, in order to reduce disruption to service and response requirements. Develop and maintain community partnerships in the COPS Hiring Program.

II. Training

Provide training and resources necessary to comply with Wisconsin DOJ mandated requirements. Continue to provide officers with quality training opportunities in addition to 24 hours of recertification training. Objectives are to continue to participation in collaborative training on a Zone and County level, provide training for CVMIC and WILEAG mandated topics, and to continue to provide in-house officer safety training in a cost effective manner.

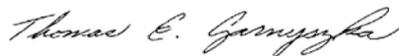
III. Programs

Participate in the WILEAG process to maintain accreditation based on the current standards. Expand our current digital forensic program to collect and analyze data from various technology platforms.

IV. Strategic Planning

Continue with implementation of police department building expansion. Continue community outreach programs and cooperation with residents, Bayshore Town Center and the business community to help reduce crime and increase quality of life issues.

Respectfully submitted,



Thomas E. Czarnyszka
Chief of Police

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Police Department (19 - 21)

Department number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
19	Police Administration (19)	\$ 182,815	\$ 105,960	\$ 198,873	\$ 195,388	\$ 211,700
20	Police Field Services (20)	3,209,809	2,211,358	4,368,904	4,469,683	4,592,041
21	Police Support services (21)	558,338	348,896	842,445	846,483	1,050,683
		<u>\$ 3,950,962</u>	<u>\$ 2,666,214</u>	<u>\$ 5,410,222</u>	<u>\$ 5,511,554</u>	<u>\$ 5,854,424</u>

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Police Administration (19)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Personnel services:						
1100	Salaries and wages	\$ 109,053	\$ 55,535	\$ 111,252	\$ 111,252	\$ 113,472
1330	Social Security & Medicare	-	4,119	8,511	8,511	8,681
1365	Workers compensation	-	2,026	5,340	5,340	4,332
	Total personnel services	109,053	61,680	125,103	125,103	126,485
Non-personnel services:						
2120	Uniform allowance	25,987	17,133	30,000	29,750	30,050
2140	Training and education	15,697	13,154	16,000	16,000	30,880
2150	Dues, subscriptions, manuals	1,085	1,570	1,470	935	1,385
3010	Office supplies	3,083	2,190	3,000	3,100	3,100
3050	Housekeeping and janitorial	813	287	500	1,000	1,000
3055	Office machine maintenance contracts	5,943	2,612	5,300	5,600	4,400
3190	Other supplies and expense	1,413	538	2,500	2,500	3,000
4020	Other Fees	1,309	446	1,000	1,200	1,200
4070	Cellular Phone	2,130	848	2,000	2,500	2,500
5060	Buildings	16,302	5,502	12,000	7,700	7,700
	Total non-personnel services	73,762	44,280	73,770	70,285	85,215
Total Police Administration		\$ 182,815	\$ 105,960	\$ 198,873	\$ 195,388	\$ 211,700

CITY OF GLENDALE

2017 BUDGET

BUDGET JUSTIFICATION

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Police Administration (19)

Account Number	Description	Justification	2017 Adopted
2120	Uniform allowance	Officers Uniform damage Initial Equipment (2 new officers)	\$ 24,750 500 4,800 <u>30,050</u>
2140	Training and education	In-service Special training Cellbrite Forensic Training Taser Training Cartridges Training Ammunition	13,880 3,000 6,000 3,000 5,000 <u>30,880</u>
2150	Dues, subscriptions, manuals	Milwaukee County Chiefs' Association Wisconsin Chiefs of Police Association Wileag Accreditation fees FBI NA MOCIC	135 230 650 170 200 <u>1,385</u>
3010	Office supplies	Stationary and office supplies	3,100
3050	Housekeeping and janitorial	Rug service & pest control	1,000
3055	Rental/maintenance contracts	Copy & Fax Machine Lease Copy & Fax Machine Maintenance	3,200 1,200 <u>4,400</u>
3190	Other supplies and expense Shredding		1,500 <u>1,500</u> 3,000
4020	Other fees	Accurint	1,200
4070	Cellular Phone Services		2,500
5060	Buildings	Elevator Generator Building Mechanicals Additional Floor Care Garage Door Maintenance Miscellaneous Fire Protection Systems	1,000 500 2,000 1,000 500 1,000 1,700 <u>7,700</u>
		Total	<u>\$ 85,215</u>

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Police Field Services (20)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Personnel services:						
1100	Salaries and wages	\$ 3,187,571	\$ 1,545,714	\$ 2,760,000	\$ 2,941,079	\$ 2,878,709
	Full time overtime	-	-	240,000	160,000	165,000
1310	Health insurance	-	315,392	626,633	626,633	590,919
	Health insurance Opt Out	-	-	1,000	1,000	2,400
1330	Social Security & Medicare	-	112,783	229,500	229,500	232,844
1340	Wisconsin retirement	-	156,331	324,000	324,000	420,036
1350	Life insurance	-	2,481	5,130	5,130	5,130
1360	Long term disability	-	1,800	3,300	3,300	3,300
1365	Workers compensation	-	54,650	144,041	144,041	116,844
	Total personnel services	<u>3,187,571</u>	<u>2,189,151</u>	<u>4,333,604</u>	<u>4,434,683</u>	<u>4,415,182</u>
Non-personnel services:						
3190	Other supplies and expense	117	-	300	300	300
5020	Other equipment	2,943	3,742	7,000	7,200	10,400
5070	Vehicle Maintenance	17,448	17,864	26,000	26,000	26,000
8150	Lab supplies	1,730	601	2,000	1,500	2,000
9000	Outlay	-	-	-	-	138,159
	Total non-personnel services	<u>22,238</u>	<u>22,207</u>	<u>35,300</u>	<u>35,000</u>	<u>176,859</u>
Total Police Field Services		<u>\$ 3,209,809</u>	<u>\$ 2,211,358</u>	<u>\$ 4,368,904</u>	<u>\$ 4,469,683</u>	<u>\$ 4,592,041</u>

Budget Justification

Account Number	Description	Justification	2017 Adopted
3190	Other supplies and expense		\$ 300
5020	Other equipment	Maintenance - equipment	7,200
		Taser Cartridges	<u>3,200</u>
			10,400
5070	Vehicle Maintenance		26,000
8150	Lab supplies	Image Processing	1,000
		Scientific	<u>1,000</u>
			2,000
9000	Capital Outlay	3 squads (@26,000) & equipment set-up (@8,200)	102,600
		4 Taser replacements (@1,400)	5,600
		Rifle lights and sling replacements for all squad rifles	2,400
		Squad cam software upgrade	2,745
		Desktop workstations - Replace 24/7 units (10@1,200)	12,000
		Dispatch Center Capital Contribution	<u>12,814</u>
			138,159
Total			<u>\$ 176,859</u>

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Police Support services (21)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Personnel services:						
1100	Salaries and wages	\$ 499,779	\$ 223,776	\$ 600,000	\$ 562,931	\$ 678,022
	Full time overtime	-	-	-	25,000	26,000
	Part time wages	-	-	-	18,000	18,000
1310	Health insurance	-	52,018	103,335	103,335	130,231
	Health insurance Opt Out	-	2,400	4,800	4,800	4,800
1330	Social Security & Medicare	-	16,269	45,900	45,900	55,235
1340	Wisconsin retirement	-	15,110	31,511	31,511	76,633
1350	Life insurance	-	464	1,128	1,128	1,128
1360	Long term disability	-	341	656	656	768
1365	Workers compensation	-	1,827	4,815	4,815	3,906
	Total personnel services	499,779	312,205	792,145	798,076	994,723
Non-personnel services:						
3010	Office supplies	2,190	617	2,300	2,500	2,500
3190	Other supplies and expense	1,481	512	4,000	3,000	4,500
4080	Police Information Services	54,888	35,562	44,000	42,907	48,960
	Total non-personnel services	58,559	36,691	50,300	48,407	55,960
Total Police Support Services		\$ 558,338	\$ 348,896	\$ 842,445	\$ 846,483	\$ 1,050,683

Budget Justification

Account Number	Description	Justification	2017 Adopted
3010	Office supplies		\$ 2,500
3190	Other supplies and expense	Milwaukee County Radio Fees	4,500
4080	Police Information Services	Time System (State Access Fee)	2,500
		Time System (BadgerNet Fee)	1,200
		ALPR Dues	100
		Mobile Data	7,200
		NetMotion Fees - Bayside	1,500
		Police Records - ProPhoenix	17,260
		Livescan Fingerprint Support	4,850
		RMS Administrator - Bayside	5,000
		Tipss Register & Parking	2,300
		FastID Support	150
		Miscellaneous Support & Assistance	2,000
		Cellbrite Link Analysis	500
		Cellbrite Software Contract	3,300
		Warrant Interface (shared with Brown Deer)	1,100
			<hr/> 48,960
		Total	<hr/> \$ 55,960

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
FUNCTION: Health and human services (524)
DEPARTMENT: Central dispatch (22)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
4020	Other fees	\$ -	\$ -	\$ -	\$ -	\$ 365,629
Total Central dispatch		\$ -	\$ -	\$ -	\$ -	\$ 365,629

Note: Moved from Special Revenue Grant Fund



2017 EXECUTIVE SUMMARY/ BUDGET MESSAGE

Board of Directors, Municipalities, and Citizens,

It is a pleasure to present to you the Preliminary General Operating and Capital Budget, as well as the Stabilization and Debt Service Fund information for 2017. This year's budget focuses on two key concepts: sustainability of current service levels in the communities we serve and maintaining structurally sound and sustainable fiscal operations. Staff presents this budget to the Board of Directors in an effort to balance the organization's commitment to maintain our exceptional all-hazards risk reduction, response and medical programs and service levels while being mindful of our continued commitment to financial stability and responsibility.

Budget Challenges

The development of the 2017 General Operating Budget has been a challenge from the start. In late June 2016, the Wisconsin Retirement System (WRS) issued the 2017 employer and employee pension contribution rates, which increased nearly 5.0% over the contribution rates from 2016. The employer contribution rate is applied to all applicable WRS wages in order to determine the contribution amounts required by the employer; this calculation has the same effect as a wage increase for its impact to our budget. The impact to the 2017 Operating Budget from this increase was almost \$400,000.

At the same time, the labor contract negotiations were initiated with the North Shore Professional Firefighters Association. The current contract, a four year agreement, was settled in 2013 and remains in effect until the end of the calendar year 2016. As of the development of this budget presentation, a successor agreement has yet to be settled, leaving an unknown salary and wage settlement for the vast majority of the employees of the Department in 2017. Staff has used a 1.75% increase as a projected wage settlement to develop this budget based on comparable settlements for public safety employees in the Metro area. A 1.75% wage increase is approximately a \$145,000 budgetary impact.

Together the WRS increases and the projected wage settlement equate to almost a 6.75% wage lift in this budget. Coupled with a 6.0% increase in employee health insurance premiums, the Department faces an estimated \$700,000 increase in wages, benefits and other cost increases in 2017 over 2016.

Municipality contributions constitute the majority of the revenue sources for the Department's Operating Budget, totaling just over 80% of the Operating Fund Revenue. Municipal contribution increases are capped by the Fire Services Agreement at the Consumer Price Index



NORTH SHORE FIRE/RESCUE PRELIMINARY BUDGET 2017

(CPI) + 0.50%. The CPI for 2017 is 0.75%. The 0.50% increase over CPI allows for a maximum municipal contribution increase of 1.25% for the 2017 Operating Budget lift. This equates to an approximate \$150,000 increase for the 2017 revenue.

The 0.75% CPI for 2017 follows 2016’s CPI of 0.0%, which limited the municipal revenue increases to 0.50% in 2016 (CPI 0.0% + 0.5%). This historically low CPI has created significant challenges for the Department in meeting expense increases as wages, benefits and other necessary costs have increased beyond the CPI. Additionally, the historically low CPI increases reduce the base from which subsequent budgets are calculated. To clarify, the 1.25% increase for 2017 from the lower base of 2016 resulted in a smaller municipal contribution than if the 2016 CPI had not been zero.

Salaries and Wages Ending 2016

2016 brought an unusually high number of retirements, due in part to the end of a four year collective bargaining agreement and also due in part to an aging work force. Through August of 2016, the Department has had seven retirements and four more are expected before the end of the year. Seven new firefighters were hired at the end of August to fill the vacancies that existed. A newly hired firefighter wage of \$45,000 replaces a senior employee’s average wage of approximately \$78,000 resulting in over \$30,000 of savings per position in the wage line item when due to the retirement of a senior employee. The savings in these wages in 2017, which equate to nearly \$220,000, have been used to help present a balanced 2017 budget. While the savings assist in presenting this balanced budget, the Board needs to be aware that these seven employees will go through a CBA scheduled five-step pay process, which will occur over the next five years and wage reductions from turnover of employees over the next five years will not keep pace with the salary increases needed for this group of seven firefighters.

Firefighter Wage	2016	2017	2018	2019	2020
Seven Hires in August 2016 (4 mos.)	Step 1	Step 2	Step 3	Step 4	Step 5
FF Turcotte	14,625	52,228	57,912	65,371	70,346
FF Leverenz	14,625	52,228	57,912	65,371	70,346
FF Hillen	14,625	52,228	57,912	65,371	70,346
FF Rachwal	14,625	52,228	57,912	65,371	70,346
FF Giles	14,625	52,228	57,912	65,371	70,346
FF Heiler	14,625	52,228	57,912	65,371	70,346
FF Vahsholtz	14,625	52,228	57,912	65,371	70,346
Annual Budgeted Wages	102,375	365,596	405,384	457,597	492,422



Striving to Maintain Current Levels of Service

The large increase in WRS contributions coupled with a continued trend of a low CPI increases and a desire to maintain low tax increases has challenged the Department to find ways to maintain current services. Several changes, in addition to the \$220,000 salary savings from turnover of senior positions, are allowing the Department to present a balanced budget:

1. Elimination of one forty-hour Community Risk Reduction/Fire Inspector I position that was added in 2016. A part-time, hourly position is added to continue to perform high impact programs that were being performed by this position. As the Department has reduced minimum staffing from 30 to 24 over the past ten years, we have been challenged to continue to provide quality public education programs. The intent of this position was to ensure our scheduled commitments were maintained after several complaints from schools and residents of the Department not being able to maintain scheduled commitments which resulted from staff being called away for emergency responses. Net expense reduction is \$80,000.
2. Leaving three Firefighter positions vacant for the entire calendar year of 2017. The Department expects at minimum, three retirements before the end of 2016 that will create these vacancies. A portion of these salaries is moved to Overtime/Contingency in an effort to maintain minimum staffing in the Operations Division. The overtime impact of this reduction is manageable if the Department has average sick, family medical and injury leave in 2017, however, if leave is above average, additional overtime will be required to maintain current service levels. Net expense reduction equates to \$170,000.
3. \$100,000 in new revenue from EMS Fees and permits based on projections from 2016 actual revenue and potential developments being considered by the member communities. A significant portion of the increase in EMS revenue over the past two years has been a result of additional calls for service in the City of Milwaukee that we respond to through the Milwaukee County Paramedic Agreement. While revenue has increased from this increased number of calls, the Department has not added any personnel or scheduled overtime to cover these calls.

While Staff is presenting a balanced 2017 Budget, we cannot emphasize the importance to the Board of continuing to provide funding over the next several years to meet salary and wage increases and the pay steps for the seven new firefighter positions if a desire exists to maintain current service levels. The development of this budget has been extremely challenging. The Department has reduced its staff levels by 15% since its peak in the mid-2000's, a reduction that is likely unheard of in any of the North Shore municipalities. Through innovative methods, proactive change and assistance from our neighboring municipalities, residents have only experienced small changes in service. The limits to municipal revenue increases continue to challenge the Department to provide the ongoing service and protection that residents are



NORTH SHORE FIRE/RESCUE PRELIMINARY BUDGET 2017

accustomed to. On behalf of the entire Department, despite the fiscal challenges we face, we look forward to continuing our tradition of excellence, innovation and continuous improvement as a means to serve the seven North Shore Communities.

Respectfully,

Robert C. Whitaker

Robert C. Whitaker
Fire Chief/Administrator

Lynn Burton

Lynn M. Burton, CPA
Finance Director

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (522)
 DEPARTMENT: Fire department (23)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
4160	North Shore Fire Services	\$ 3,337,820	\$ 1,676,064	\$ 3,352,127	\$ 3,352,127	\$ 3,391,616
9000	North Shore Fire - Capital Outlay	-	-	-	-	43,438
Total Fire Department		\$ 3,337,820	\$ 1,676,064	\$ 3,352,127	\$ 3,352,127	\$ 3,435,054

NOTE:

NS Capital Service:	\$ 43,438	Transferred to Special Revenue Fund-Capital Improvement in
NS Capital Debt Service:	149,511	Transferred to Debt Service Fund
NS Fire Operating Cost Share:	3,391,616	
Firefighters Retirement Payout:	-	Transferred to Special Revenue Fund-Health & Human Service
	<u>\$ 3,584,565</u>	

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
FUNCTION: Public Safety (520)
DEPARTMENT: Hydrant rental (26)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
4020	Other fees	\$ -	\$ -	\$ -	\$ 700	\$ -
Total Hydrant rental		\$ -	\$ -	\$ -	\$ 700	\$ -

City of Glendale

Building Inspection Services Department

2017 DEPARTMENTAL GOALS & OBJECTIVES

The overall objective of the Building Inspection Department is to provide necessary inspection and enforcement services in the areas of Building, Plumbing, Electrical, HVAC, Property Maintenance and Floodplain Administration to ensure and protect the continued health, safety and general welfare of our citizens. Our continued efforts help to maintain property values by encouraging pro-active approaches to maintenance and repairs. We also provide public education on issues relating to building safety, floodplain regulations, flood safety and preparedness; and reinforce both responsibility and pride in ownership and community for the benefit of all.

- Maintain continuing education requirements as mandated by the Department of Safety and Professional Services (DSPS) for Certifications in UDC Plumbing, UDC Building, UDC Electrical and UDC HVAC, and Commercial Building, and Cross Connection Control Tester.
- Maintain continuing education requirements as mandated by the Association of State Floodplain Managers (ASFPM) in order to maintain Certification as a Certified Floodplain Manager.
- Continue to update and expand use the Enforcement and Building Inspection Modules in BSA Software Program.
- Continue community outreach efforts and educational opportunities relating to flood risk awareness and preparedness.
- Maintain growth in community awareness program by providing vital information to the general public regarding permitting and property maintenance through the City newsletter and website.
- Develop in-house guidance documents aimed at streamlining permitting and project application process.
- Update various Building, Plumbing, Electrical and HVAC Codes to reflect ongoing changes in the Uniform Dwelling Code and Commercial Building Code, as well as updating and maintenance of various ordinances needed to address localized issues that may require additional enforcement tools.

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Safety (520)
 DEPARTMENT: Inspection department (27)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Personnel services:						
1100	Salaries and wages	\$ 70,543	\$ 35,918	\$ 71,954	\$ 71,954	\$ 73,392
1310	Health insurance	-	4,212	8,425	8,425	8,226
1330	Social Security & Medicare	-	2,690	5,380	5,380	5,615
1340	Wisconsin retirement	-	2,371	4,749	4,749	4,991
1350	Life insurance	-	47	94	94	96
1360	Long term disability	-	79	158	158	158
1365	Workers compensation	-	1,398	3,685	3,685	2,989
	Total personnel services	70,543	46,715	94,445	94,445	95,467
Non-personnel services:						
2150	Dues & subscriptions	250	400	400	450	450
2160	Meetings/conferences	2,087	2,140	2,300	2,500	2,500
3010	Office supplies	257	121	300	300	300
3190	Other supplies and expense	1,387	-	-	1,000	1,000
4150	Contractual services	211,014	86,914	175,000	138,000	179,000
	Total non-personnel services	214,995	89,575	178,000	142,250	183,250
Total Inspection department		\$ 285,538	\$ 136,290	\$ 272,445	\$ 236,695	\$ 278,717

Budget Justification

Account Number	Description	Justification	2017 Adopted
2150	Dues & subscriptions		450
2160	Meetings/conferences		2,500
3010	Office supplies		300
3190	Other supplies and expense		1,000
4150	Contractual services	Plumbing/Electrical/Building	179,000
Total			\$ 183,250

Department of Public Works
2017 Goals and Objectives

I. STAFFING AND OPERATING PROCEDURES

The staffing levels and the department operating procedures will be subject to further discussions with the city administrator and common council.

II. PUBLIC WORKS PROGRAMS

A. Street Reconstruction Program

N. Sunny Point Lane from N. Milwaukee River Pkwy north to terminus

B. Street Resurfacing Program

W. Eula Court from N. Elm Tree Road west to terminus

N. Seneca Avenue from W. Good Hope Road north to W. Mall Road

W. Kenboern Drive from the 2400 block east to the cul-de-sac

W. Hemlock Road from N. Green Bay Road east to N. Longview Avenue

W. Clovernook Lane from N. Bittersweet Lane east to N. Elm Tree Road

N. Bridgewood Lane from W. Bender Road south to cul-de-sac

C. Sanitary Sewer Infiltration and Inflow Reduction Program

The department of public works will continue to examine the City's sanitary sewer system to identify sources of infiltration and inflow of clear water. Plans and specifications for repairs will be developed in 2017.

D. Sanitary Sewer Cleaning Program

The department of public works continues with a four-year sanitary sewer cleaning program. In 2017, the department will work with the Milwaukee Metropolitan Sewerage District to implement new federal standards for sanitary sewer capacity, management, operations and maintenance (CMOM).

E. DNR Stormwater Discharge Permit Requirements

The department of public works will implement the Wisconsin Department of Natural Resources' mandates for an annual storm sewer catch basin cleaning program and an intensive street sweeping program. In addition, the department will perform stormwater pollutant testing, conduct an annual inspection of all

storm sewer outfalls, and establish an illicit discharge program.

F. Regulatory Sign Replacement Program

Many of the City's regulatory signs are faded and difficult to read at night. The department of public works will implement a five-year regulatory sign replacement program that complies with Federal highway administration guidelines for sign retroreflectivity.

G. Snow Plowing Operations

The department of public works will continue to plow all arterial and residential streets. In an effort to reduce road salt, the department will perform plowing operations during smaller snowstorms. In 2017, Lance Wallace Tree Service will provide contractual snow plowing of all alleys.

H. Fall Leaf Collection Program

The department of public works will continue to implement operational changes to improve the fall leaf collection program. Weekly progress reports will be submitted to the city administrator and common council. The department will work with the Village of Whitefish Bay and the Wisconsin Department of Natural Resources to identify a cost-effective method to dispose of excess compost material stored at the joint composting site. In 2016, the department coordinated the removal of approximately 9,000 cubic yards of excess compost material.

I. Tree City USA

The department of public works will continue to promote Arbor Day and maintain Glendale's status (18 consecutive years) as a Tree City USA with the National Arbor Day Foundation.

J. Gypsy Moth and Emerald Ash Borer Suppression Programs

In November 2016, the department of public works will conduct a citywide survey to determine the City's eligibility for aerial spraying by the DNR in 2017. To qualify for aerial spraying, an infested area must be 20 acres or larger and contain 500 gypsy moth egg masses per acre. The department will provide public information about gypsy moth control through the city newsletter, brochures, and city website.

The department of public works will work with the Department of Natural Resources and the Department of Agriculture, Trade and Consumer Protection to monitor for any infestations of emerald ash borer. The department will provide public information about emerald ash borer through the city newsletter, brochures,

and city website. In 2016, all public ash trees in good condition were treated with an insecticide to protect against an infestation of emerald ash borer.

K. Brush and Yard Waste Program

In 2017, the residential brush and yard waste program will begin in late March and end in mid-November.

L. Mosquito/West Nile Virus Control Program

In 2017, the department of public works will work with the North Shore Health Department to sample various storm sewer catch basins for mosquito larvae. When specific mosquito larvae are present, the department of public works will place mosquito larvicide tablets in each storm sewer catch basin and storm water detention pond to reduce the mosquito population and the risk of West Nile Virus.

M. Bird City USA

In 2016-17, the department of public works will prepare and submit an application to Bird City Wisconsin to maintain Glendale's status as a Bird City.

III. EQUIPMENT

A. Equipment Maintenance

The department of public works will continue to perform routine maintenance of all public works and police vehicles. Repairs that require specialized diagnostic equipment will be performed at private automotive service centers.

B. Replacement Vehicle

Street Sweeper

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
FUNCTION: Public Works (520)
DEPARTMENT: Sealer of weights and measures (29)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
4020	Other fees	\$ 5,600	\$ 5,600	\$ 5,600	\$ 5,600	\$ 5,600
Total Sealer of weights and measures		\$ 5,600	\$ 5,600	\$ 5,600	\$ 5,600	\$ 5,600

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Engineering, administration and supervision (51)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Personnel services:						
1100	Salaries and wages	\$ 156,132	\$ 92,473	\$ 184,958	\$ 183,718	\$ 173,877
1310	Health insurance	-	21,207	42,414	42,414	40,619
1330	Social Security & Medicare	-	6,802	14,149	14,149	13,302
1340	Wisconsin retirement	-	6,103	12,207	12,207	11,823
1350	Life insurance	-	409	919	919	875
1360	Long term disability	-	191	382	382	232
1365	Workers compensation	-	1,986	5,234	5,234	4,246
	Total personnel services	156,132	129,171	260,263	259,023	244,974
Non-personnel services:						
2160	Meetings/conferences	591	314	800	800	800
3010	Office supplies	3,903	719	2,800	2,800	2,900
4010	Consultant fees	140	170	1,200	1,200	1,200
	Total non-personnel services	4,634	1,203	4,800	4,800	4,900
	Total Engineering, administration	\$ 160,766	\$ 130,374	\$ 265,063	\$ 263,823	\$ 249,874

Budget Justification

Account Number	Description	Justification	2017 Adopted
2160	Meetings/conferences	Milwaukee Area Public Works and Engineers WAA, WPRA, MAPWA, MASPA	\$ 800
3010	Office supplies		2,900
4010	Consultant fees	Field survey services & general consulting (does not include water/sewer survey)	1,200
		Total	\$ 4,900

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Public Works Salaries and Wages (11, 52 - 64)

Department number	Account description	Straight time	O.T./Comp. time	Departmental request	Administrator recommendation
504	City Clerk (04)	\$ 3,000	\$ -	\$ 3,000	\$ 3,000
552	Machinery/Equipment maintenance - Hwy Division (52)	55,390	-	55,390	55,390
555	Street and alley maintenance - Highway Division (555)	100,000	500	100,500	101,000
556	Street signs and guide boards - Highway Division (556)	20,000	-	20,000	20,000
558	Snow removal & ice control - Hwy Division (58)	92,796	20,000	112,796	132,796
559	Street Lighting - Hwy Division (59)	3,500	-	3,500	3,500
561	Roadside maintenance - Forestry Division (61)	41,500	-	41,500	41,500
250 557	Storm sewers	63,000	-	63,000	63,000
201-522.01	Sanitary sewers	64,926	-	64,926	64,926
Total		\$ 444,112	\$ 20,500	\$ 464,612	\$ 485,112

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Machinery/Equipment maintenance - Hwy Division (52)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Personnel services:						
1100	Salaries and wages	\$ 52,846	\$ 27,020	\$ 54,309	\$ 54,309	\$ 55,390
1310	Health insurance	-	9,946	20,969	20,969	20,310
1330	Social Security & Medicare	-	1,948	4,155	4,155	4,237
1340	Wisconsin retirement	-	1,783	3,584	3,584	3,767
1350	Life insurance	-	44	88	88	88
1365	Workers compensation	-	1,052	2,773	2,773	2,249
	Total personnel services	52,846	41,793	85,878	85,878	86,041
Non-personnel services:						
2180	Clothing allowance	125	-	125	125	125
3170	Gas, oil, lubricants, tires	100,409	34,536	136,000	136,000	134,000
3190	Other supplies and expense	3,548	1,346	3,500	2,000	2,040
4150	Contractual Services	15,234	10,050	15,100	15,100	15,402
5020	Other equipment	57,220	21,869	54,000	54,000	55,080
	Total non-personnel services	176,536	67,801	208,725	207,225	206,647
Total Machinery/Equipment maintenance		\$ 229,382	\$ 109,594	\$ 294,603	\$ 293,103	\$ 292,688

Budget Justification

Account Number	Description	Justification	2017 Adopted
2180	Clothing allowance		\$ 125
3170	Gas, oil, lubricants, tires	Public Works (40%) and Police Department (60%)	134,000
3190	Other supplies and expense	Shop towels, rags, oil-dry, sprays, additives, chemicals, fees, tests, car wash soap	2,040
4150	Contractual services	Contracted vehicle maintenance & repairs	15,402
5020	Other equipment	Maintenance parts to increase, due to advancing age of equipment. Vehicle preventive maintenance program.	55,080
		Total	\$ 206,647

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Public Works Facility (53)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Non-personnel services:						
3050	Housekeeping and janitorial	\$ 823	\$ 606	\$ 2,000	\$ 2,000	\$ 2,000
3190	Other supplies and expense	3,316	781	2,000	2,000	2,000
4060	Utilities	22,886	8,173	21,000	21,000	22,000
4070	Telephone	624	161	700	700	700
4180	Heat - Fuel	15,812	4,739	23,000	23,000	21,000
5060	Buildings	18,845	6,044	8,000	8,000	9,000
	Total non-personnel services	62,306	20,504	56,700	56,700	56,700
Total Public Works Facility		\$ 62,306	\$ 20,504	\$ 56,700	\$ 56,700	\$ 56,700

Budget Justification

Account Number	Description	Justification	2016 Adopted
3050	Housekeeping and janitorial	Contracted building maintenance	\$ 2,000
3190	Other supplies and expense	Light bulbs, soap, paper products, eye wash, safety box, garage doors & roof	2,000
4060	Utilities		22,000
4070	Telephone		700
4180	Heat - Fuel	Price increase	21,000
5060	Buildings	Garage doors, roof, plumbing	9,000
Total			<u>\$ 56,700</u>

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Street and alley maintenance - Hwy Division (55)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Personnel services:						
1100	Salaries and wages	\$ 74,427	\$ 49,075	\$ 99,071	\$ 99,071	\$ 100,000
	Overtime	-	20	500	500	500
1310	Health insurance	-	13,189	42,850	42,850	28,977
1330	Social Security & Medicare	-	3,554	7,617	7,617	7,688
1340	Wisconsin retirement	-	3,239	6,572	6,572	6,834
1350	Life insurance	-	117	234	234	240
1365	Workers compensation	-	1,910	5,034	5,034	4,084
	Total personnel services	74,427	71,104	161,878	161,878	148,323
Non-personnel services:						
2180	Clothing allowance	738	-	875	875	875
3110	Sand and gravel	-	-	566	566	566
3130	Other road material	9,276	9,471	15,000	15,000	15,300
4150	Contractual services	2,418	-	36,680	36,680	37,413
	Total non-personnel services	12,432	9,471	53,121	53,121	54,154
Total Street and Alley maintenance		\$ 86,859	\$ 80,575	\$ 214,999	\$ 214,999	\$ 202,477

Budget Justification

Account Number	Description	Justification	2017 Adopted
2180	Clothing allowance		\$ 875
3110	Sand and gravel		566
3130	Other road material		15,300
4150	Contractual services	Contract asphaltting - road patches Sidewalk-replace broken sections Crack sealing	37,413
Total			\$ 54,154

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Street signs - Hwy Division (56)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Personnel services:						
1100	Salaries and wages	\$ 13,225	\$ 11,183	\$ 18,000	\$ 9,000	\$ 20,000
1310	Health insurance	-	2,500	5,000	5,000	3,784
1330	Social Security & Medicare	-	829	1,377	1,377	1,530
1340	Wisconsin retirement	-	738	1,188	1,188	1,360
1350	Life insurance	-	24	48	48	50
1365	Workers compensation	-	435	1,147	1,147	930
	Total personnel services	13,225	15,709	26,760	17,760	27,654
Non-personnel services:						
3150	Signs, barricades, and cones	4,328	11,200	15,000	15,000	15,300
4150	Contractual services	8,017	-	4,000	4,000	4,080
	Total non-personnel services	12,345	11,200	19,000	19,000	19,380
Total Street signs - Hwy Division		\$ 25,570	\$ 26,909	\$ 45,760	\$ 36,760	\$ 47,034

Budget Justification

Account Number	Description	Justification	2017 Adopted
3150	Signs, boards, barricades and cones	Stop signs, street signs, advisory signs	\$ 15,300
4150	Contractual services	Centerline painting Street crosswalks, arrows, stop bars	4,080
		Total	\$ 19,380

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Snow removal & ice control - Hwy Division (58)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Personnel services:						
1100	Salaries and wages	\$ 85,011	\$ 70,765	\$ 86,000	\$ 86,000	\$ 92,796
	Overtime	-	6,930	12,000	1,169	14,000
1310	Health insurance	-	15,127	25,465	25,465	27,503
1330	Social Security & Medicare	-	4,741	7,497	7,497	8,170
1340	Wisconsin retirement	-	4,247	6,468	6,468	7,262
1350	Life insurance	-	101	120	120	120
1365	Workers compensation	-	2,692	4,612	4,612	3,742
	Total personnel services	85,011	104,603	142,162	131,331	153,593
Non-personnel services:						
3120	Sand and Salt	99,087	147,352	147,912	147,912	100,951
3160	Other materials	366	1,733	5,040	5,040	5,150
4150	Contractual services	13,214	7,707	19,000	19,000	19,380
	Total non-personnel services	112,667	156,792	171,952	171,952	125,481
	Total Snow removal & ice control	\$ 197,678	\$ 261,395	\$ 314,114	\$ 303,283	\$ 279,074

Budget Justification

Account Number	Description	Justification	2017 Adopted
3120	Sand and salt	2016 \$61.63/Ton 2017 \$60.09/Ton	\$ 100,951
3160	Other materials	Plow blades	5,150
4150	Contractual services	Street plowing/Alley plowing Equipment rental - Loader	19,380
	Total		\$ 125,481

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Street Lighting - Hwy Division (59)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Personnel services:						
1100	Salaries and wages	\$ 1,633	\$ 1,298	\$ 3,000	\$ 10,000	\$ 3,500
1310	Health insurance	-	330	1,000	1,000	990
1330	Social Security & Medicare	-	96	230	230	268
1340	Wisconsin retirement	-	86	198	198	238
1350	Life insurance	-	2	10	10	12
1365	Workers compensation	-	53	140	140	113
	Total personnel services	1,633	1,865	4,578	11,578	5,121
Non-personnel services:						
4060	Utilities	177,608	78,893	182,000	186,500	187,000
4150	Contractual services	36,610	10,869	37,000	37,000	38,000
5020	Other equipment	-	-	2,630	2,630	2,682
	Total non-personnel services	214,218	89,762	221,630	226,130	227,682
	Total Street Lighting - Hwy Division	\$ 215,851	\$ 91,627	\$ 226,208	\$ 237,708	\$ 232,803

Budget Justification

Account Number	Description	Justification	2017 Adopted
4060	Utilities		\$ 187,000
4150	Contractual services	Electrical shorts, signal checks, general repair Signal maintenance agreement-Silver Spring signal poles	38,000
5020	Other equipment	Street light poles (accidents/knock-downs) Street light bulbs, starters, break-away bases System fuses	2,682
		Total	\$ 227,682

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Weed cutting and control - Forestry Division (60)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Personnel services:						
1100	Salaries and wages	\$ -	\$ -	\$ -	\$ 500	\$ -
	Total personnel services	-	-	-	500	-
Non-personnel services:						
3180	Chemicals	-	-	212	212	212
	Total non-personnel services	-	-	212	212	212
Total Weed cutting and control - Forestry		\$ -	\$ -	\$ 212	\$ 712	\$ 212

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Roadside maintenance - Forestry Division (61)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Personnel services:						
1100	Salaries and wages	\$ 26,853	\$ 18,659	\$ 39,000	\$ 39,000	\$ 41,500
	Part Time wages	21,042	1,360	11,316	10,000	10,000
	Overtime	-	92	600	-	-
1310	Health insurance	-	3,217	12,500	12,500	12,079
1330	Social Security & Medicare	-	1,505	3,895	3,895	3,940
1340	Wisconsin retirement	-	1,238	2,614	2,614	2,822
1350	Life insurance	-	23	50	50	50
1365	Workers compensation	-	764	2,014	2,014	1,633
	Total personnel services	47,895	26,858	71,989	70,073	72,024
Non-personnel services:						
3130	Other road material	11,586	4,103	5,400	5,800	5,916
3190	Other supplies and expense	-	1,107	1,200	800	800
4150	Contractual services	107,606	51,037	101,000	101,000	103,020
	Total non-personnel services	119,192	56,247	107,600	107,600	109,736
Total Roadside maintenance		\$ 167,087	\$ 83,105	\$ 179,589	\$ 177,673	\$ 181,760

Budget Justification

Account Number	Description	Justification	2017 Adopted
3130	Other road material	Chemicals, fertilizer, bushes and trees, turf and flowers (Irrigation system improvements)	\$ 5,916
3190	Other supplies and expense		800
4150	Contractual services	Tree removal & pruning Stump grinding Mowing - berm Mowing - medians Fertilizing medians Urban Forestry Grant (Matching Funds) Gypsy Moth Spraying	103,020
Total			\$ 109,736

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Solid waste collection - Hwy Division (62)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
4020	Other fees	\$ 450,865	\$ 189,893	\$ 400,000	\$ 400,000	\$ 467,000
		<u>\$ 450,865</u>	<u>\$ 189,893</u>	<u>\$ 400,000</u>	<u>\$ 400,000</u>	<u>\$ 467,000</u>

Note: Refer to Environmental Fund for funding details.

Budget Justification

Account Number	Description	Justification	2017 Adopted
4020	Other fees	Contract 2015-2024	\$ 467,000
			<u>\$ 467,000</u>
			Total
			<u>\$ 467,000</u>

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Recycling (63)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
4020	Other fees	\$ -	\$ -	\$ -	\$ -	\$ 136,262
		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 136,262</u>

Note: Moved from Special Revenue Grant Fund

Budget Justification

Account Number	Description	Justification	2017 Adopted
4020	Other fees	Contract 2015-2024	\$ 136,262
			<u>\$ 136,262</u>
		Total	<u>\$ 136,262</u>

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: Public Works (522)
 DEPARTMENT: Yard Waste (64)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
4020	Other fees	\$ -	\$ -	\$ -	\$ -	\$ 116,460
		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 116,460</u>

Note: Moved from Special Revenue Grant Fund

Budget Justification

Account Number	Description	Justification	2017 Adopted
4020	Other fees	Contract 2015-2024	\$ 116,460
			<u>\$ 116,460</u>
		Total	<u>\$ 116,460</u>

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
FUNCTION: Health and human services (524)
DEPARTMENT: Humane society (30)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
4020	Other fees	\$ -	\$ -	\$ -	\$ -	25,829
Total Humane society		\$ -	\$ -	\$ -	\$ -	25,829

Note: Moved from Special Revenue Grant Fund

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
FUNCTION: Health and human services (524)
DEPARTMENT: Health department (41)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
4020	Other fees	\$ -	\$ -	\$ -	\$ -	90,869
Total Humane society		\$ -	\$ -	\$ -	\$ -	90,869

Note: Moved from Special Revenue Grant Fund

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
FUNCTION: Culture, recreation and education (526)
DEPARTMENT: Library (71)

Account number	Account description	2015 Adopted	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
4020	Other fees	\$ -	\$ -	\$ -	\$ -	451,860
Total Library		\$ -	\$ -	\$ -	\$ -	451,860

Note: Moved from Special Revenue Grant Fund

Staff: Todd Stuebe, AICP, Director of Community Development

Community Development Mission Statement:

Community Development is committed to maintaining and improving the City of Glendale as an inviting and attractive environment to live, work, conduct business, shop, and recreate.

Introduction

Community Development facilitates City development, city planning, economic development, and zoning administration and enforcement, and is actively involved in matters that appear before the Common Council, Community Development Authority, City Plan Commission, Board of Appeals, and Architectural Review Board.

Effective community development planning requires persistent and ongoing attention, vigilance, effort, and interaction within the community. Community Development personnel work with the elected and appointed officials, City Administration and other City Staff, citizens, the business community, and other units of government and agencies in order to accomplish the City's planning and development goals and objectives through strategies and initiatives with the intent of fulfilling the Mission and protecting the long-term health, safety and general welfare of the community.

Year 2017 Community Development Goals and Objectives

1. Coordinate Review of Land Development Proposals

Coordinate the review of development proposals to assure fulfillment of Glendale land development standards.

2. Comprehensive Plan

Implement, update, and amend the Comprehensive Plan in compliance with good planning practices and the requirements of the Wisconsin statutes.

3. City Physical and Economic Development

Facilitate City development in accord with the Comprehensive Plan.

4. Work with the Glendale Business Community; City Promotion and Marketing

In order to attract new businesses and retain existing businesses, there is a need to understand the existing needs and to anticipate the future needs of the Glendale business community. Business organizations such as the Glendale Chamber of Commerce (GCC) provide an important information network and base of support for City improvement projects. As such, Community Development staff will continue to act as a liaison between the GCC and City government, with the objective of better understanding the needs of the business community. This information can, in turn, be utilized by the City to identify problems and opportunities and to formulate appropriate remedies or actions.

Work with the Glendale Visitors and Convention Bureau to promote the City as a tourist destination.

5. Zoning Code Administration and Enforcement

Community Development administrates the Zoning Code with regard to permitting and obtaining compliance when problems and complaints arise.

6. Professional Approach and Conduct; Staff Training and Professional Development

Community Development is a professional and administrative creative art of work activities that requires specialized knowledge, training, and development. By the nature of the work activities, Community Development has a significant amount of contact with citizens, the business community, and various City officials, review bodies, and staff, and is expected to be responsive and to maintain professional and courteous conduct in all matters. Professional development and certification supports employee well-being, morale, and integrity and facilitates, supports, and is conducive to effective and necessary communications and interactions both inside and outside of the workplace that add value in the fulfillment of the City's mission and goals.

7. Technological Support, System Maintenance and Computer Software Training

In order to be effective, existing computer hardware systems and software require adequate support, maintenance, periodic updating, and staff training. Improved methods and tools may necessitate acquisition of additional hardware and periodic software upgrades. A portion of the Community Development budget should be allocated to these items.

8. Office Supplies and Equipment

Community Development utilizes a variety of typical office supplies and equipment in daily operations. A portion of the Community Development budget should be allocated to the availability and maintenance of these items.

9. Digital Map Capability

Continue to work with the Milwaukee County Land Information Office and MCAMLIS to facilitate availability of a cost-effective digital mapping system. The City should continue to work with Milwaukee County to facilitate access to the web-based GIS and make pertinent data sets, such as zoning and other property data, accessible to City Staff, residents, and the business community. The Zoning Map can be viewed via the City website and is also available via the City link to the Milwaukee County Land Information Office.

Advantages of Community Development Planning for the City of Glendale

Development activity in the City continues steadily increasing indicating economic advancement. Though Glendale is a maturing built-out community (now incorporated as a City for over 66 years), the City is also in a state of constant change and flux as homeowners and businesses migrate to, from, and within the City. Change is inevitable, people age and relocate, the economy of the world, nation, and region continues to evolve, and businesses and markets grow and decline, not always predictably and sometimes rapidly. The upheavals in real estate markets impacted the larger global economy, the national economy, and the local community. The transformation of the national and local economies from a manufacturing base to a service economy continues to reshape the land use pattern of the city, resulting in relatively more demand for office, service, retail, entertainment, recreational, and residential space and, with some exceptions, less demand and reduction of manufacturing space within the City of Glendale. In order to remain economically vibrant the City must be attentive and responsive to the changes that are taking place in the larger economy. The City of Glendale must continue to leverage all of the resources available to it in order to facilitate the long-term health and well-being of the City.

The Community Development work program outlined for 2017 relates to the public and private economic investment activity in the local market that will have both highly visible and definite impacts and less obvious subtle impacts, some immediate and some long-term, that will continue steadily to shape the form, nature, character, and identity of the present and future City. The role of Community Development will be to continue to implement and update planning documents and recommendations, assure that site developments meet established community standards, and work to maintain the hard-gained improvements that have been accomplished within the City of Glendale.

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: General government (528)
 DEPARTMENT: Community development (15)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Personnel services:						
1100	Salaries and wages	\$ 87,129	\$ 44,419	\$ 87,129	\$ 87,129	\$ 87,534
1310	Health insurance	-	10,485	20,970	20,970	20,310
1330	Social Security & Medicare	-	3,289	6,665	6,665	6,696
1340	Wisconsin retirement	-	2,932	5,751	5,751	5,952
1350	Life insurance	-	286	574	574	557
1360	Long term disability	-	79	158	158	158
1365	Workers compensation	-	1,729	4,557	4,557	3,697
	Total personnel services	87,129	63,219	125,804	125,804	124,904
Non-personnel services:						
2150	Dues & subscriptions	1,287	575	1,100	1,100	1,200
2160	Meetings/conferences	-	-	-	1,000	1,500
3010	Office supplies	-	-	-	-	500
3190	Other supplies and expense	1,625	670	1,550	1,550	1,550
4010	Consultant fees	1,972	480	500	500	500
	Total non-personnel services	4,884	1,725	3,150	4,150	5,250
Total Community Development		\$ 92,013	\$ 64,944	\$ 128,954	\$ 129,954	\$ 130,154

Budget Justification

Account Number	Description	Justification	2017 Adopted
2150	Dues & subscriptions	Professional Registration, Certifications, and materials	\$ 1,200
2160	Meetings/conferences	Association of Commerce meetings and conferences	1,500
3010	Office supplies	General office supplies and presentation exhibits	500
3190	Other supplies and expense	Copy machine and maintenance	1,550
4010	Consultant fees	Engineering, Landscape, Neighborhood Infrastructure Reviews	500
Total			\$ 5,250

CITY OF GLENDALE

2017 BUDGET

FUND: General Fund (101)
 FUNCTION: Contingency (534)
 DEPARTMENT: Contingency (91)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Non-personnel services:						
8530	Contingency	\$ -	\$ -	\$ -	\$ 4,318	\$ 96,638
	Total non-personnel services	-	-	-	4,318	96,638
Total Contingency		\$ -	\$ -	\$ -	\$ 4,318	\$ 96,638

SPECIAL REVENUE FUNDS

CITY OF GLENDALE
Special Revenue Funds

BUDGET SUMMARY
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
2016 Budget

	Special Assessments	Grants	Library	Central Dispatch	Environmental	Hotel Room Tax	MADACC	Glendale Days Celebration	Health and Human Services	Public Safety Capital Improvements	Total
Revenues											
Taxes	\$ -	\$ 191,801	\$ 447,000	\$ 356,000	\$ -	\$ 850,000	\$ 32,000	\$ 23,000	\$ 732,746	\$ 130,276	\$ 2,762,823
Miscellaneous - Refund	-	-	-	-	-	-	-	-	-	-	-
Intergovernmental	-	56,000	-	-	-	-	-	-	-	-	56,000
Public charges for services	-	-	-	-	608,496	-	-	-	-	-	608,496
Commercial revenues	-	-	-	-	-	-	-	-	-	-	-
Total revenues	-	247,801	447,000	356,000	608,496	850,000	32,000	23,000	732,746	130,276	3,427,319
Expenditures											
Current:											
General government	-	-	-	-	-	-	32,000	-	-	-	32,000
Protection of persons and property	-	-	-	356,000	-	-	-	-	-	-	356,000
Health and sanitation	-	247,801	-	-	-	-	-	-	732,746	-	980,547
Education and recreation	-	-	447,000	-	-	-	-	23,000	-	-	470,000
Convention and tourism	-	-	-	-	-	200,000	-	-	-	-	200,000
Total current	-	247,801	447,000	356,000	-	200,000	32,000	23,000	732,746	-	2,038,547
Capital outlay	-	-	-	-	126,496	-	-	-	-	130,276	256,772
Total expenditures	-	247,801	447,000	356,000	126,496	200,000	32,000	23,000	732,746	130,276	2,295,319
Excess of revenues over (under) expenditures	-	-	-	-	482,000	650,000	-	-	-	-	1,132,000
Other financing sources (uses)											
Transfers (to) from other funds	(13,500)	-	-	-	(482,000)	(650,000)	-	-	-	-	(1,145,500)
Excess of revenues and other financing sources over (under) expenditures and other uses	(13,500)	-	-	-	-	-	-	-	-	-	(13,500)
Fund balances											
Beginning of year	27,011	207,165	4,390	7,520	29,932	-	8,050	9,411	900,026	164,565	1,358,070
End of year	\$ 13,511	\$ 207,165	\$ 4,390	\$ 7,520	\$ 29,932	\$ -	\$ 8,050	\$ 9,411	\$ 900,026	\$ 164,565	\$ 1,344,570

CITY OF GLENDALE
Special Revenue Funds

BUDGET SUMMARY
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
2017 Proposed Budget

	Special Assessments	Grants	Library	Central Dispatch	Environmental	Hotel Room Tax	MADACC	Glendale Days Celebration	Health and Human Services	Public Safety Capital Improvements	Total
Revenues											
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 835,668	\$ -	\$ 23,000	\$ 544,145	\$ -	\$ 1,402,813
Miscellaneous - Refund	-	-	-	-	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-	-	-	-	-
Public charges for services	-	-	-	-	600,000	-	-	-	-	-	600,000
Commercial revenues	-	-	-	-	1,500	-	-	-	-	-	1,500
Grants	-	-	-	-	-	-	-	-	-	-	-
Sale of Equipment	-	-	-	-	-	-	-	-	-	-	-
Total revenues	-	-	-	-	601,500	835,668	-	23,000	544,145	-	2,004,313
Expenditures											
Current:											
General government	-	-	-	-	-	-	-	-	-	-	-
Protection of persons and property	-	-	-	-	-	-	-	-	-	-	-
Health and sanitation	-	-	-	-	-	-	-	-	544,145	-	544,145
Education and recreation	-	-	-	-	-	-	-	23,000	-	-	23,000
Convention and tourism	-	-	-	-	-	220,000	-	-	-	-	220,000
Total current	-	-	-	-	-	220,000	-	23,000	544,145	-	787,145
Capital outlay	-	-	-	-	25,000	-	-	-	-	-	25,000
Total expenditures	-	-	-	-	25,000	220,000	-	23,000	544,145	-	812,145
Excess of revenues over (under) expenditures	-	-	-	-	576,500	615,668	-	-	-	-	1,192,168
Other financing sources (uses)											
Transfers (to) from other funds	(13,600)	-	-	-	(460,000)	(615,668)	-	-	-	-	(1,089,268)
Excess of revenues and other financing sources over (under) expenditures and other uses	(13,600)	-	-	-	116,500	-	-	-	-	-	102,900
Fund balances											
Beginning of year	13,600	-	-	-	(33,162)	-	-	14,254	1,174,392	-	1,169,084
End of year	\$ -	\$ -	\$ -	\$ -	\$ 83,338	\$ -	\$ -	\$ 14,254	\$ 1,174,392	\$ -	\$ 1,271,984

CITY OF GLENDALE
Special Revenue Fund -Special Assessment Fund

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
<u>Revenues</u>					
Special assessments collected	\$ -	\$ -	\$ -	\$ -	\$ -
Interest on special assessments	-	-	-	-	-
Total revenues	48	-	42	-	-
<u>Expenditures</u>					
Excess of revenues over (under) expenditures	48	-	42	-	-
<u>Other financing sources (uses)</u>					
Transfers to Debt Service Fund	(18,000)	(13,500)	(13,500)	(13,500)	(13,600)
Excess of revenues and other financing sources over (under) expenditures and other uses	(17,952)	(13,500)	(13,458)	(13,500)	(13,600)
<u>Fund balances,</u>					
Beginning of year	45,010	27,058	27,058	27,011	13,600
End of year	\$ 27,058	\$ 13,558	\$ 13,600	\$ 13,511	\$ -

CITY OF GLENDALE
Special Revenue Fund - Grant Funds

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
<u>Revenues</u>					
Taxes - general property tax	\$ 185,801	\$ 191,801	\$ 191,801	\$ 191,801	\$ -
Intergovernmental - grants	61,651	58,336	58,336	56,000	-
Total revenues	247,452	250,137	250,137	247,801	-
<u>Expenditures</u>					
Current:					
Recycling	131,950	55,256	133,581	133,581	-
Yard waste	121,162	46,609	112,000	114,220	-
Total expenditures	253,112	101,865	245,581	247,801	-
Excess of revenues over (under) expenditures	(5,660)	148,272	4,556	-	-
<u>Fund balances,</u>					
Beginning of year	205,294	199,634	199,634	207,165	-
End of year	\$ 199,634	\$ 347,906	\$ 204,190	\$ 207,165	\$ -

CITY OF GLENDALE
Special Revenue Fund - Library Fund

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
<u>Revenues</u>					
Taxes - general property tax	\$ 438,843	\$ 438,843	\$ 447,000	\$ 447,000	\$ -
Miscellaneous revenue	-	-	-	-	-
Total revenues	438,843	438,843	447,000	447,000	-
<u>Expenditures</u>					
Current - education and recreation - library	438,843	231,667	450,503	447,000	-
Excess of revenues over (under) expenditures	-	207,176	(3,503)	-	-
<u>Fund balances.</u>					
Beginning of year	4,390	4,390	4,390	4,390	-
End of year	\$ 4,390	\$ 211,566	\$ 887	\$ 4,390	\$ -

CITY OF GLENDALE

Special Revenue Fund - Central Dispatch Fund

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
<u>Revenues</u>					
Taxes - general property tax	\$ 363,765	\$ 356,000	\$ 356,000	\$ 356,000	\$ -
Miscellaneous - Refund	-	-	-	-	-
<u>Expenditures</u>					
Current - protection of persons and property - Police Department - Central dispatch	355,023	175,661	359,391	356,000	-
Excess of revenues over (under) expenditures	8,742	180,339	(3,391)	-	-
<u>Fund balances.</u>					
Beginning of year	7,520	16,262	16,262	7,520	-
End of year	\$ 16,262	\$ 196,601	\$ 12,871	\$ 7,520	\$ -

CITY OF GLENDALE
Special Revenue Fund -Environmental Fund

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
<u>Revenues</u>					
Public charges for services - user fees	\$ 480,950	\$ 295,520	\$ 600,000	\$ 608,496	\$ 600,000
Commercial revenue - interest on investments	-	-	-	-	1,500
Total revenues	480,950	295,520	600,000	608,496	601,500
<u>Expenditures</u>					
Capital outlay-Fees, Engineering Services	12,702	8,369	250,000	126,496	25,000
Total expenditures	12,702	8,369	250,000	126,496	25,000
Excess of revenues over (under) expenditures	468,248	287,151	350,000	482,000	576,500
<u>Other Financing Sources (Uses)</u>					
Operating Transfer Out- General Fund	(450,765)	(230,000)	(460,000)	(482,000)	(460,000)
Excess of revenues over (under) expenditures and other uses	17,483	57,151	(110,000)	-	116,500
<u>Fund balances</u>					
Beginning of year	59,355	76,838	76,838	29,932	(33,162)
End of year	\$ 76,838	\$ 133,989	\$ (33,162)	\$ 29,932	\$ 83,338

CITY OF GLENDALE
Special Revenue Fund - Hotel and Motel Room Tax

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
<u>Revenues</u>					
Taxes - hotel and motel room tax	\$ 818,014	\$ 322,271	\$ 741,212	\$ 850,000	\$ 835,668
<u>Expenditures</u>					
Current - convention and tourism	174,519	55,394	200,000	200,000	220,000
Excess of revenues over (under) expenditures	643,495	266,877	541,212	650,000	615,668
<u>Other financing sources (uses)</u>					
Transfer to General Fund	(643,495)	(266,877)	(541,212)	(650,000)	(615,668)
Excess of revenues and other financing sources over (under) expenditures and other uses	-	-	-	-	-
<u>Fund balances,</u>					
Beginning of year	-	-	-	-	-
End of year	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF GLENDALE
Special Revenue Fund - MADACC

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
<u>Revenues</u>					
Taxes - general property tax	\$ 30,000	\$ 30,000	\$ 32,000	\$ 32,000	\$ -
<u>Expenditures</u>					
Contribution to Humane Society	31,106	14,932	29,864	32,000	-
Excess of revenues over (under) expenditures	(1,106)	15,068	2,136	-	-
<u>Fund balances,</u>					
Beginning of year	10,050	8,944	8,944	8,050	-
End of year	\$ 8,944	\$ 24,012	\$ 11,080	\$ 8,050	\$ -

CITY OF GLENDALE
Special Revenue Fund - Glendale Days

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
<u>Revenues</u>					
Taxes - general property tax	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000
<u>Expenditures</u>					
July 4th Celebration	19,977	15,320	20,000	20,000	20,000
Music In The Glen	680	336	500	3,000	3,000
Total Expenditures	20,657	15,656	20,500	23,000	23,000
Excess of revenues over (under) expenditures	2,343	7,344	2,500	-	-
<u>Fund balances,</u>					
Beginning of year	9,411	11,754	11,754	9,411	14,254
End of year	\$ 11,754	\$ 19,098	\$ 14,254	\$ 9,411	\$ 14,254

CITY OF GLENDALE

Special Revenue Fund - Health and Human Services

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
<u>Revenues</u>					
Taxes - general property tax	\$ 723,000	\$ 732,746	\$ 814,746	\$ 732,746	\$ 544,145
<u>Expenditures</u>					
Board of Health	85,528	43,417	85,157	85,833	-
Retiree Health Insurance Cost Addition	528,014	337,342	559,645	641,877	544,145
NSFD Retiree Payouts	-	5,036	5,036	5,036	-
Total Expenditures	613,542	385,795	649,838	732,746	544,145
Excess of revenues over (under) expenditures	109,458	346,951	164,908	-	-
<u>Fund balances,</u>					
Beginning of year	900,026	1,009,484	1,009,484	900,026	1,174,392
End of year	\$ 1,009,484	\$ 1,356,435	\$ 1,174,392	\$ 900,026	\$ 1,174,392

Health Department related costs moved to General Fund

CITY OF GLENDALE
Special Revenue Fund - Public Safety Capital Improvements

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
<u>Revenues</u>					
Taxes - general property tax	\$ 142,299	\$ 130,276	\$ 130,276	\$ 130,276	\$ -
Grant	-	-	-	-	-
Sale of equipment	-	-	25,000	-	-
Total Revenues	142,299	130,276	155,276	130,276	-
<u>Expenditures</u>					
Police Department	110,814	121,823	121,823	87,344	-
North Shore Fire Department	42,748	21,466	42,932	42,932	-
Total expenditures	153,562	143,289	164,755	130,276	-
Excess of revenues over (under) expenditures	(11,263)	(13,013)	(9,479)	-	-
<u>Fund balances</u>					
Beginning of year	22,266	11,003	11,003	164,565	-
End of year	\$ 11,003	\$ (2,010)	\$ 1,524	\$ 164,565	\$ -

Detail Police Department

Justification	2017 Adopted
Squad Replacements	
3 squads at \$26,000	\$ 78,000
Transfer equipment and set-up (3 at 8,200)	24,600
Taser replacements	
4 at 1,400	5,600
Rifle lights and sling replacements	
For all squad rifles	2,400
Squad Cam Software Upgrade	
Security and function upgrade per L3 quote	2,745
Desktop workstations	
Replace 24/7 units (10 at \$1,200)	12,000
Dispatch Center Capital Contribution	12,814
	<u>\$ 138,159</u>

**CITY OF GLENDALE
2017 BUDGET**

FUND: ETIF #1 Special Revenue Fund (291)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
<u>Revenues</u>						
41110	Taxes - TIF Increment	\$ 435,689	\$ -	\$ -	\$ -	-
43414	Computer exemption payment	1,842	-	-	-	-
48111	Interest income	4,348	-	-	500	-
	Total Revenues	441,879	-	-	500	-
<u>Expenditures</u>						
Non-personnel services:						
74010	Consultant fees	-	4,000	4,000	-	-
74015	Refund of increment	374,895	383,990	383,990	380,000	-
74050	Overlying taxing districts	-	184,285	184,285	-	-
	Total non-personnel services	374,895	572,275	572,275	380,000	-
	Total Expenditures	374,895	572,275	572,275	380,000	-
	Excess of revenues over (under) expenditures	66,984	(572,275)	(572,275)	(379,500)	-
<u>Fund balances</u>						
	Beginning of year	505,291	\$ 572,275	\$ 572,275	\$ 572,275	\$ -
	End of year	\$ 572,275	\$ -	\$ -	\$ 192,775	\$ -

DEBT SERVICE FUND

CITY OF GLENDALE

Debt Service Fund

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
<u>Revenues</u>						
41110	Taxes - general property tax	\$ 2,865,624	\$ 2,900,876	\$ 2,900,876	\$ 2,900,876	\$ 2,869,965
	Total revenues	2,865,624	2,900,876	2,900,876	2,900,876	2,869,965
<u>Expenditures</u>						
Debt service:						
58750	Principal	42,930,000	4,860,000	11,435,000	11,435,000	30,071,949
58751	Principal - North Shore Fire Dept.	125,310	73,760	126,720	126,720	130,944
58760	Interest	5,330,698	2,292,752	4,371,449	4,371,449	3,946,868
58761	Interest - North Shore Fire Dept.	22,902	-	20,905	20,905	18,567
	Bank fees (moved to Treasurer Dept.)	4,980	3,000	6,500	6,500	-
	Total expenditures	48,413,890	7,229,512	15,960,574	15,960,574	34,168,328
	Excess of revenues over (under) expenditures	(45,548,266)	(4,328,636)	(13,059,698)	(13,059,698)	(31,298,363)
<u>Other financing sources (uses)</u>						
Transfers from other funds:						
49042	Special Revenue-Special Assessments	18,000	13,500	13,500	13,500	13,600
49013	Capital Projects Fund - Parking	1,214,464	163,083	1,551,165	1,551,165	1,553,815
49006	Capital Projects Fund TIF #6	2,928,198	447,936	2,195,006	2,195,006	2,159,482
49007	Capital Projects Fund TIF #7	2,823,238	631,698	2,227,073	2,227,073	2,282,534
49008	Capital Projects Fund TIF #8	37,172,928	1,979,880	5,660,849	5,660,849	24,152,362
	Total transfers from other funds	44,156,828	3,236,097	11,647,593	11,647,593	30,161,793
49101	Proceeds from Long Term Debt (refinance)	-	-	-	-	1,125,000
	Reimburse advances - Water Utility *	552,924	539,914	568,357	568,357	-
	Reimburse advances - Sewer Utility *	438,057	443,773	472,394	472,394	-
	Reimburse advances - Storm Utility *	390,380	341,805	359,784	359,784	-
48921	Reimburse North Shore Fire Department	11,570	-	11,570	11,570	11,570
	Debt issuance costs	-	-	-	-	-
	* Debt budgeted in Utility funds (full accrual)					
	Total other financing sources (uses)	45,549,759	4,561,589	13,059,698	13,059,698	31,298,363
	Excess of revenues and other financing sources over (under) expenditures and other uses	1,493	232,953	-	-	-
<u>Fund Balance</u>						
	Beginning of year	68,288	69,781	69,781	69,781	69,781
	End of year	\$ 69,781	\$ 302,734	\$ 69,781	\$ 69,781	\$ 69,781

CITY OF GLENDALE

SUMMARY OF GENERAL OBLIGATION PROMISSORY NOTES AND CDA LEASE REVENUE BONDS

2017 BUDGET

Date of issue	Interest rate	Principal due	Interest due	Original amount of loan	Balance outstanding Dec. 31, 2015	New loans	Payments	Refunded	Balance outstanding Dec. 31, 2016	Interest paid 2016	Scheduled payments for 2017			
											Principal	Interest	Total	
City purposes														
Promissory notes:	04/02/07	4.00	4/1/08 - 17	4/1 & 10/1	1,727,000	\$ 431,752	\$ -	\$ 210,694	\$ -	\$ 221,058	\$ 13,056	\$ 221,058	\$ 4,421	\$ 225,479
Promissory notes:	04/03/08	3.25 - 4.0	4/1/09 - 18	4/1 & 10/1	901,600	317,170	-	101,430	-	215,740	10,532	106,260	6,505	112,765
Promissory notes:	04/12/10	1.55 - 4.65	4/1/12 - 20	4/1 & 10/1	2,165,900	1,346,768	-	254,595	-	1,092,173	36,003	261,974	27,881	289,855
Promissory notes:	05/02/11	2.5 - 4.0	4/1/16 - 21	4/1 & 10/1	2,077,000	2,077,000	-	320,074	-	1,756,926	67,633	327,031	58,727	385,758
Promissory notes:	04/04/12	2.0 - 3.0	4/1/15 - 22	4/1 & 10/1	1,559,100	1,378,133	-	183,751	-	1,194,382	31,934	189,319	28,203	217,522
Promissory notes:	04/22/13	2.00	4/1/14 - 23	4/1 & 10/1	3,909,692	3,090,531	-	665,332	-	2,425,199	53,127	368,932	43,362	412,294
Promissory notes:	04/21/14	2.0 - 3.0	4/1/15 - 24	4/1 & 10/1	1,664,651	1,064,533	-	60,313	-	1,004,220	25,301	72,375	23,974	96,349
Promissory notes:	04/13/15	2.0 - 3.0	4/1/16 - 25	4/1 & 10/1	1,820,000	1,820,000	-	245,000	-	1,575,000	58,453	90,000	35,725	125,725
Promissory notes:	04/04/16	2.0 - 3.0	4/1/17 - 26	4/1 & 10/1	4,250,000	-	4,250,000	-	4,250,000	-	315,000	130,354	445,354	-
TIF #6 GO refinancing	10/01/07	4.20	10/1/17	4/1 & 10/1	1,335,000	635,000	-	635,000	-	-	24,448	-	-	-
TIF #7 GO refinancing	06/03/09	4.00	4/1/19	4/1 & 10/1	2,380,000	2,380,000	-	-	2,380,000	95,200	-	95,200	95,200	-
TIF #7 GO refinancing	08/30/10	3.25	4/1/20	4/1 & 10/1	1,580,000	1,580,000	-	-	1,580,000	51,350	-	51,350	51,350	-
GO Refunding Bonds (WRS)	04/02/07	5.40	4/1/18 - 27	4/1 & 10/1	730,000	730,000	-	-	730,000	39,420	-	39,420	39,420	-
GO Refunding Bonds (WRS)	04/04/12	0.6 - 1.85	4/1/13 - 18	4/1 & 10/1	2,265,000	1,155,000	-	380,000	-	775,000	15,175	385,000	10,103	395,103
GO Refunding Bonds - TIF #6	04/04/12	0.6 - 2.15	4/1/13 - 19	4/1 & 10/1	2,420,000	1,690,000	-	255,000	-	1,435,000	28,411	255,000	25,032	280,032
GO Refunding Bonds - TIF #7	04/04/12	0.6 - 2.40	4/1/13 - 20	4/1 & 10/1	2,170,000	1,515,000	-	230,000	-	1,285,000	27,788	230,000	24,740	254,740
GO Refunding Bonds - TIF #8	04/04/12	0.6 - 2.90	4/1/13 - 22	4/1 & 10/1	7,515,000	5,435,000	-	735,000	-	4,700,000	110,824	745,000	101,010	846,010
Total City GO Debt						\$ 26,645,887	\$ 4,250,000	\$ 4,276,189	\$ -	\$ 26,619,698	\$ 688,655	\$ 3,566,949	\$ 706,007	\$ 4,272,956
Utility related GO debt														
Promissory notes: Water	4/2/2007	4.00	4/1/08 - 17	4/1 & 10/1	417,750	\$ 104,437	\$ -	\$ 50,965	\$ -	\$ 53,472	\$ 3,158	\$ 53,472	\$ 1,069	\$ 54,541
Promissory notes: Water	04/03/08	3.25-4.0	4/1/09 - 18	4/1 & 10/1	675,920	237,779	-	76,041	-	161,738	7,895	79,662	4,877	84,539
Promissory notes: Water	04/12/10	1.55 - 4.65	4/1/12 - 20	4/1 & 10/1	202,400	125,853	-	23,792	-	102,061	3,194	24,481	2,605	27,086
Promissory notes: Water	05/02/11	2.5 - 4.0	4/1/16 - 21	4/1 & 10/1	368,000	368,000	-	56,710	-	311,290	11,983	57,943	10,405	68,348
Promissory notes: Water	04/04/12	2.0 - 3.0	4/1/15 - 22	4/1 & 10/1	607,500	536,987	-	71,598	-	465,389	12,442	73,768	10,989	84,757
Promissory notes: Water	04/22/13	2.00	4/1/14 - 23	4/1 & 10/1	744,520	488,282	-	134,082	-	354,200	9,197	50,600	5,850	56,450
Promissory notes: Water	04/21/14	2.0 - 3.0	4/1/15 - 24	4/1 & 10/1	378,501	242,049	-	13,714	-	228,335	5,753	16,457	5,451	21,908
Promissory notes: Water	04/13/15	2.0 - 3.0	4/1/16 - 25	4/1 & 10/1	515,000	515,000	-	71,334	-	443,666	16,498	24,358	10,065	34,423
Promissory notes: Water	04/04/16	2.0 - 3.0	4/1/17 - 26	4/1 & 10/1	1,595,000	-	1,595,000	-	1,595,000	-	63,800	49,189	112,989	-
Total Water GO Debt						2,618,387	1,595,000	498,236	-	3,715,151	70,120	444,541	100,500	545,041
Promissory notes: Sewer	4/2/2007	4.00	4/1/08 - 17	4/1 & 10/1	207,500	51,875	-	25,315	-	26,560	1,569	26,560	531	27,091
Promissory notes: Sewer	04/03/08	3.25 - 4.0	4/1/09 - 18	4/1 & 10/1	260,400	91,605	-	29,295	-	62,310	3,042	30,690	1,879	32,569
Promissory notes: Sewer	04/12/10	1.55 - 4.65	4/1/12 - 20	4/1 & 10/1	44,800	27,857	-	5,266	-	22,591	707	5,419	577	5,996
Promissory notes: Sewer	05/02/11	2.5 - 4.0	4/1/16 - 21	4/1 & 10/1	450,000	450,000	-	69,347	-	380,653	14,653	70,854	12,724	83,578
Promissory notes: Sewer	04/04/12	2.0 - 3.0	4/1/15 - 22	4/1 & 10/1	501,300	443,113	-	59,082	-	384,031	10,268	60,872	9,068	69,940
Promissory notes: Sewer	04/22/13	2.00	4/1/14 - 23	4/1 & 10/1	806,028	575,020	-	119,420	-	455,600	11,077	90,467	10,532	100,999
Promissory notes: Sewer	04/21/14	2.0 - 3.0	4/1/15 - 24	4/1 & 10/1	408,750	261,392	-	14,810	-	246,582	6,212	17,772	5,887	23,659
Promissory notes: Sewer	04/13/15	2.0 - 3.0	4/1/16 - 25	4/1 & 10/1	600,000	600,000	-	83,108	-	516,892	19,222	28,378	11,726	40,104
Promissory notes: Sewer	04/04/16	2.0 - 3.0	4/1/17 - 26	4/1 & 10/1	20,000	-	20,000	-	20,000	-	800	617	1,417	-
Total Sewer GO Debt						2,500,862	20,000	405,643	-	2,115,219	66,750	331,812	53,541	385,353
Promissory notes: Storm	04/02/07	4.00	4/1/08 - 17	4/1 & 10/1	147,750	36,937	-	18,025	-	18,912	1,117	18,912	378	19,290
Promissory notes: Storm	04/03/08	3.25 - 4.0	4/1/09 - 18	4/1 & 10/1	962,080	338,446	-	108,234	-	230,212	11,237	113,388	6,941	120,329
Promissory notes: Storm	04/12/10	1.55 - 4.65	4/1/12 - 20	4/1 & 10/1	521,900	324,522	-	61,348	-	263,174	8,236	63,126	6,718	69,844
Promissory notes: Storm	05/02/11	2.5 - 4.0	4/1/16 - 21	4/1 & 10/1	90,000	90,000	-	13,869	-	76,131	2,931	14,171	2,545	16,716
Promissory notes: Storm	04/04/12	2.0 - 3.0	4/1/15 - 22	4/1 & 10/1	132,100	116,767	-	15,569	-	101,198	2,706	16,041	2,390	18,431
Promissory notes: Storm	04/22/13	2.00	4/1/14 - 23	4/1 & 10/1	174,760	106,166	-	36,166	-	70,000	2,249	10,000	1,156	11,156
Promissory notes: Storm	04/21/14	2.0 - 3.0	4/1/15 - 24	4/1 & 10/1	308,098	197,026	-	11,163	-	185,863	4,683	13,396	4,437	17,833
Promissory notes: Storm	04/13/15	2.0 - 3.0	4/1/16 - 25	4/1 & 10/1	365,000	365,000	-	50,558	-	314,442	11,693	17,264	7,133	24,397
Promissory notes: Storm	04/04/16	2.0 - 3.0	4/1/17 - 26	4/1 & 10/1	135,000	-	135,000	-	135,000	-	5,400	4,163	9,563	-
Total Storm GO Debt						1,574,864	135,000	314,932	-	1,394,932	44,852	271,698	35,861	307,559
Total Utility related GO debt						6,694,113	1,750,000	1,218,811	-	7,225,302	181,722	1,048,051	189,902	1,237,953
Total General Obligations debt - City and Utilities						\$ 33,340,000	\$ 6,000,000	\$ 5,495,000	\$ -	\$ 33,845,000	\$ 870,377	\$ 4,615,000	\$ 895,909	\$ 5,510,909
CDA Lease Revenue Bonds														
Parking Lease Revenue Bonds	07/15/14	.45 - 2.95	10/1/15 - 27	4/1 & 10/1	16,710,000	\$ 15,895,000	\$ -	\$ 1,225,000	\$ -	\$ 14,670,000	\$ 326,165	\$ 1,235,000	\$ 318,815	\$ 1,553,815
Lease Revenue Bonds - #6	08/01/11	1.0 - 4.0	10/1/12 - 19	4/1 & 10/1	14,555,000	8,850,000	-	1,585,000	-	7,265,000	299,925	1,635,000	244,450	1,879,450
Lease Revenue Bonds - #7	08/01/11	1.0 - 3.85	9/1/12 - 21	3/1 & 9/1	11,135,000	8,345,000	-	595,000	-	7,750,000	283,093	655,000	270,002	925,002
Lease Revenue Bonds - #7	08/01/12	1.0 - 2.75	9/1/13 - 22	3/1 & 9/1	16,545,000	13,930,000	-	600,000	-	13,330,000	344,642	620,000	336,242	956,242
Lease Revenue Bonds - #8	08/03/15	2.3 - 2.85	10/1/23 - 27	4/1 & 10/1	11,765,000	11,765,000	-	-	-	11,765,000	350,693	-	302,033	302,033
Lease Revenue Bonds - #8	08/03/15	1.3 - 3.65	10/1/16 - 23	4/1 & 10/1	19,705,000	19,705,000	-	2,355,000	-	17,350,000	583,937	2,515,000	472,297	2,987,297
Lease Revenue Bonds - #8	06/26/07	6.22 - 6.97	10/1/09 - 29	4/1 & 10/1	19,900,000	18,935,000	-	215,000	-	18,720,000	1,310,395	230,000	1,297,022	1,527,022
Total CDA Lease Revenue Debt						97,425,000	-	6,575,000	-	90,850,000	3,498,850	6,890,000	3,240,861	10,130,861
Total debt - City and Utilities and CDA						\$ 130,765,000	\$ 6,000,000	\$ 12,070,000	\$ -	\$ 124,695,000	\$ 4,369,227	\$ 11,505,000	\$ 4,136,770	\$ 15,641,770

CITY OF GLENDALE

SUMMARY OF PRINCIPAL AND INTEREST DEBT MATURITIES

2017 - 2029

Year	Principal						Total
	G.O. City Purposes	CDA-Lease Revenue Bonds	G.O. Water Utility	G.O. Sewer Utility	G.O. Storm Water Utility	G.O. TIF Districts	
2017	\$ 2,336,949	\$ 6,890,000	\$ 444,541	\$ 331,812	\$ 271,698	\$ 1,230,000	\$ 11,505,000
2018	2,047,594	7,910,000	491,647	316,128	269,631	1,740,000	12,775,000
2019	1,907,161	9,625,000	472,203	325,849	179,787	3,985,000	16,495,000
2020	1,909,022	9,800,000	499,969	297,284	193,725	2,785,000	15,485,000
2021	1,759,395	9,610,000	437,041	295,697	122,867	810,000	13,035,000
2022	1,411,545	9,885,000	360,120	216,791	106,544	830,000	12,810,000
2023	1,225,181	5,145,000	297,244	150,860	91,715	-	6,910,000
2024	1,147,848	5,505,000	276,727	109,164	86,261	-	7,125,000
2025	790,001	5,115,000	239,700	69,178	56,121	-	6,270,000
2026	615,001	4,680,000	195,958	2,456	16,585	-	5,510,000
2027	90,000	5,110,000	-	-	-	-	5,200,000
2028	-	4,685,000	-	-	-	-	4,685,000
2029	-	6,890,000	-	-	-	-	6,890,000
	\$ 15,239,697	\$ 90,850,000	\$ 3,715,150	\$ 2,115,219	\$ 1,394,934	\$ 11,380,000	\$ 124,695,000

Portions of the principal and interest due for City purposes are financed through special assessments to individual property owners for improvements.

Paid from the Internal Service Fund.

Margin of indebtedness

Equalized valuation - December 31, 2016	\$ 2,109,206,100
Debt limitation - 5%	\$ 105,460,305
Deduct general obligation long-term debt	<u>\$ 33,845,000</u>
Margin of indebtedness - December 31, 2016	<u>\$ 71,615,305</u>

Year	Interest						Total Debt Service
	G.O. City Purposes	CDA-Lease Revenue Bonds	G.O. Water Utility	G.O. Sewer Utility	G.O. Storm Water Utility	G.O. TIF Districts	
2017	\$ 408,673	\$ 3,240,861	\$ 100,500	\$ 53,540	\$ 35,864	\$ 297,332	\$ 4,136,770
2018	311,782	3,089,129	71,659	45,094	25,929	272,013	3,815,606
2019	262,157	2,887,180	60,608	36,194	19,553	191,064	3,456,756
2020	211,375	2,617,013	49,487	27,004	14,857	86,075	3,005,811
2021	159,585	2,314,673	36,983	18,647	10,755	35,005	2,575,648
2022	116,812	2,031,406	26,545	11,786	7,907	12,035	2,206,491
2023	84,938	1,730,616	19,054	7,215	5,453	-	1,847,276
2024	55,468	1,578,628	12,527	3,728	3,077	-	1,653,428
2025	30,420	1,333,626	6,603	1,075	1,097	-	1,372,821
2026	12,454	1,200,422	1,960	25	166	-	1,215,027
2027	2,430	1,013,839	-	-	-	-	1,016,269
2028	-	806,778	-	-	-	-	806,778
2029	-	480,233	-	-	-	-	480,233
	\$ 1,656,094	\$ 24,324,404	\$ 385,926	\$ 204,308	\$ 124,658	\$ 893,524	\$ 27,588,914

CAPITAL IMPROVEMENT FUNDS

CITY OF GLENDALE
Capital Projects Funds (TIF #6, #7, #8)

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
<u>Revenues</u>						
41110	Taxes - TIF Increment	\$ 10,990,199	\$ 11,048,188	\$ 11,048,188	\$ 10,904,000	\$ 11,090,000
41111	Tax increment guarantee	2,140	8,191	8,191	-	6,000
43414	Computer exemption payment	637,387	-	492,598	487,000	390,500
48111	Interest income	395,004	100,000	240,000	182,000	240,000
	Total revenues	<u>12,024,730</u>	<u>11,156,379</u>	<u>11,788,977</u>	<u>11,573,000</u>	<u>11,726,500</u>
<u>Expenditures</u>						
Personnel services:						
1100	Salaries and wages	-	10,250	20,500	-	10,000
1310	Health insurance	-	528	1,150	-	1,250
1330	Social Security & Medicare	-	776	1,650	-	1,750
1340	Wisconsin retirement	-	676	1,450	-	1,500
1350	Life insurance	-	109	240	-	250
1360	Long term disability	-	10	35	-	50
1365	Workers compensation	-	26	55	-	60
	Total personnel services	<u>-</u>	<u>12,375</u>	<u>25,080</u>	<u>-</u>	<u>14,860</u>
Non-personnel services:						
	Outlay	190,354	72,758	1,590	220,000	502,000
	Total non-personnel services	<u>190,354</u>	<u>72,758</u>	<u>1,590</u>	<u>220,000</u>	<u>502,000</u>
	Total Expenditures	<u>190,354</u>	<u>85,133</u>	<u>26,670</u>	<u>220,000</u>	<u>516,860</u>
	Excess of revenues over (under) expenditures	11,834,376	11,071,246	11,762,307	11,353,000	11,209,640
<u>Other financing sources (uses)</u>						
	Proceeds of Long-term debt	31,470,000	-	-	-	18,490,000
	Debt issuance costs	(372,915)	-	-	-	(275,000)
49042	Transfer to Debt Service Fund	(42,924,364)	(3,059,514)	(10,717,928)	(10,082,928)	(28,594,378)
	Total Other financing sources	<u>(11,827,279)</u>	<u>(3,059,514)</u>	<u>(10,717,928)</u>	<u>(10,082,928)</u>	<u>(10,379,378)</u>
	Excess of revenues and other financing sources over (under) expenditures and other uses	7,097	8,011,732	1,044,379	1,270,072	830,262
<u>Fund Balance</u>						
	Beginning of year	18,632,827	18,639,924	18,639,924	18,639,924	19,684,303
	End of year	<u>\$ 18,639,924</u>	<u>\$ 26,651,656</u>	<u>\$ 19,684,303</u>	<u>\$ 19,909,996</u>	<u>\$ 20,514,565</u>

**CITY OF GLENDALE
2017 BUDGET**

FUND: TIF #6 Capital Projects Fund (476)

Account number	Account description	2015 Actual	June 30 ,2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
<u>Revenues</u>						
41110	Taxes - TIF Increment	\$ 2,855,471	\$ 2,837,521	\$ 2,837,521	\$ 2,800,500	\$ 2,820,000
41111	Tax increment guarantee	2,140	8,191	8,191	-	2,000
43414	Computer exemption payment	83,828	-	65,290	65,000	56,000
48111	Interest income	23,056	-	20,000	10,000	20,000
	Total Revenues	<u>2,964,495</u>	<u>2,845,712</u>	<u>2,931,002</u>	<u>2,875,500</u>	<u>2,898,000</u>
<u>Expenditures</u>						
Personnel services:						
1100	Salaries and wages	-	2,050	4,000	-	2,000
1310	Health insurance	-	106	250	-	250
1330	Social Security & Medicare	-	155	350	-	350
1340	Wisconsin retirement	-	135	300	-	300
1350	Life insurance	-	22	50	-	50
1360	Long term disability	-	2	10	-	10
1365	Workers compensation	-	5	10	-	10
	Total personnel services	<u>-</u>	<u>2,475</u>	<u>4,970</u>	<u>-</u>	<u>2,970</u>
Non-personnel services:						
51585	Outlay	<u>7,712</u>	<u>150</u>	<u>530</u>	<u>10,000</u>	<u>1,000</u>
	Total non-personnel services	<u>7,712</u>	<u>150</u>	<u>530</u>	<u>10,000</u>	<u>1,000</u>
	Total Expenditures	<u>7,712</u>	<u>2,625</u>	<u>5,500</u>	<u>10,000</u>	<u>3,970</u>
	Excess of revenues over (under) expenditures	2,956,783	2,843,087	2,925,502	2,865,500	2,894,030
<u>Other financing sources (uses)</u>						
	Transfer to Debt Service Fund	<u>(2,928,198)</u>	<u>(447,936)</u>	<u>(2,830,006)</u>	<u>(2,195,006)</u>	<u>(2,159,482)</u>
	Excess of revenues and other financing sources over (under) expenditures and other uses	28,585	2,395,151	95,496	670,494	734,548
<u>Fund balances.</u>						
	Beginning of year	<u>1,503,170</u>	<u>1,531,755</u>	<u>1,531,755</u>	<u>1,531,755</u>	<u>1,627,251</u>
	End of year	<u>\$ 1,531,755</u>	<u>\$ 3,926,906</u>	<u>\$ 1,627,251</u>	<u>\$ 2,202,249</u>	<u>\$ 2,361,799</u>

**CITY OF GLENDALE
2017 BUDGET**

FUND: TIF #7 Capital Projects Fund (477)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
<u>Revenues</u>						
41110	Taxes - TIF Increment	\$ 2,180,720	\$ 2,197,413	\$ 2,197,413	\$ 2,168,700	\$ 2,180,000
41111	Tax increment guarantee	-	-	-	-	2,000
43414	Computer exemption payment	529,916	-	404,846	400,000	312,000
48111	Interest income	54,740	-	20,000	32,000	20,000
	Total Revenues	<u>2,765,376</u>	<u>2,197,413</u>	<u>2,622,259</u>	<u>2,600,700</u>	<u>2,514,000</u>
<u>Expenditures</u>						
Personnel services:						
1100	Salaries and wages	-	2,050	4,000	-	2,000
1310	Health insurance	-	106	250	-	250
1330	Social Security & Medicare	-	155	350	-	350
1340	Wisconsin retirement	-	135	300	-	300
1350	Life insurance	-	22	50	-	50
1360	Long term disability	-	2	10	-	10
1365	Workers compensation	-	5	10	-	10
	Total personnel services	<u>-</u>	<u>2,475</u>	<u>4,970</u>	<u>-</u>	<u>2,970</u>
Non-personnel services:						
51585	Outlay	<u>37,887</u>	<u>150</u>	<u>530</u>	<u>10,000</u>	<u>1,000</u>
	Total non-personnel services	<u>37,887</u>	<u>150</u>	<u>530</u>	<u>10,000</u>	<u>1,000</u>
	Total Expenditures	<u>37,887</u>	<u>2,625</u>	<u>5,500</u>	<u>10,000</u>	<u>3,970</u>
	Excess of revenues over (under) expenditures	2,727,489	2,194,788	2,616,759	2,590,700	2,510,030
<u>Other financing sources (uses)</u>						
78510	Transfer to Debt Service Fund	<u>(2,823,238)</u>	<u>(631,698)</u>	<u>(2,227,073)</u>	<u>(2,227,073)</u>	<u>(2,282,534)</u>
	Excess of revenues and other financing sources over (under) expenditures and other uses	(95,749)	1,563,090	389,686	363,627	227,496
<u>Fund balances,</u>						
	Beginning of year	<u>2,363,017</u>	<u>2,267,268</u>	<u>2,267,268</u>	<u>2,267,268</u>	<u>2,656,954</u>
	End of year	<u>\$ 2,267,268</u>	<u>\$ 3,830,358</u>	<u>\$ 2,656,954</u>	<u>\$ 2,630,895</u>	<u>\$ 2,884,450</u>

**CITY OF GLENDALE
2017 BUDGET**

FUND: TIF #8 Capital Projects Fund (478)

Account number	Account description	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
<u>Revenues</u>						
41110	Taxes - TIF Increment	\$ 5,954,008	\$ 6,013,254	\$ 6,013,254	\$ 5,934,800	\$ 6,090,000
41111	Tax increment guarantee	-	-	-	-	2,000
43414	Computer exemption payment	23,643	-	22,462	22,000	22,500
48111	Interest income	317,208	100,000	200,000	140,000	200,000
	Total Revenues	6,294,859	6,113,254	6,235,716	6,096,800	6,314,500
<u>Expenditures</u>						
Personnel services:						
1100	Salaries and wages	-	6,150	12,500	-	6,000
1310	Health insurance	-	316	650	-	750
1330	Social Security & Medicare	-	466	950	-	1,050
1340	Wisconsin retirement	-	406	850	-	900
1350	Life insurance	-	65	140	-	150
1360	Long term disability	-	6	15	-	30
1365	Workers compensation	-	16	35	-	40
	Total personnel services	-	7,425	15,140	-	8,920
Non-personnel services:						
51585	Outlay	144,755	72,458	530	200,000	500,000
	Total non-personnel services	144,755	72,458	530	200,000	500,000
	Total Expenditures	144,755	79,883	15,670	200,000	508,920
	Excess of revenues over (under) expenditures	6,150,104	6,033,371	6,220,046	5,896,800	5,805,580
<u>Other financing sources (uses)</u>						
	Proceeds of Long-term debt	31,470,000	-	-	-	18,490,000
	Debt issuance costs	(372,915)	-	-	-	(275,000)
78510	Transfer to Debt Service Fund	(37,172,928)	(1,979,880)	(5,660,849)	(5,660,849)	(24,152,362)
	Total Other financing sources	(6,075,843)	(1,979,880)	(5,660,849)	(5,660,849)	(5,937,362)
	Excess of revenues and other financing sources over (under) expenditures and other uses	74,261	4,053,491	559,197	235,951	(131,782)
<u>Fund balances.</u>						
	Beginning of year	14,766,640	14,840,901	14,840,901	14,840,901	15,400,098
	End of year	\$14,840,901	\$18,894,392	\$15,400,098	\$15,076,852	\$ 15,268,316

TENTATIVE CAPITAL IMPROVEMENT PROGRAM 2017 - 2021

2017		Source of Funds				
Project	Requested	Storm	Sanitary	Water	Local Taxes	
N. Sunny Point Road Reconstruction (N. Milwaukee River Parkway north to Cul-de-sac)	\$ 1,251,750	\$ 173,550	\$ 57,450	\$ 499,400	\$ 521,350	
Street Overlays	400,000	-	-	-	400,000	
Richard E. Maslowski Community Park Development	1,500,000	-	-	-	1,500,000	
Police Equipment	33,000	-	-	-	33,000	
Replace Bender Bridge Rails	250,000	-	-	-	250,000	
Street Sweeper	250,000	250,000	-	-	-	
W. Acacia Rd. Water Main Replacement & Street Resurface (N. Beathmaur Ln. east to Atwahl Dr.)	414,750	-	-	291,850	122,900	
Green Tree Valley Water Main Replacement & Street Resurface (N. Ironwood Ln., N. Elm Tree Rd., & W. Elmwood Ln.)	838,430	-	-	612,470	225,960	
City Hall/Police Department remodel professional services	300,000	-	-	-	300,000	
Green Bay Avenue economic development study	30,000	-	-	-	30,000	
Water Utility Meters	100,000	-	-	100,000	-	
North Shore Water Commission Capitol Improvements	96,500	-	-	96,500	-	
Total	\$ 5,464,430	\$ 423,550	\$ 57,450	\$ 1,600,220	\$ 3,383,210	

2018		Source of Funds				
Project	Requested	Storm	Sanitary	Water	Local Taxes	
N. Sunny Point Road Reconstruction (W. Silver Spring Dr. to N. Milwaukee River Parkway)	\$ 800,000	\$ 150,000	\$ 50,000	\$ 150,000	\$ 450,000	
Street Overlays	400,000	-	-	-	400,000	
W. Appletree Rd. Water Main Replacement & Street Resurfacing (N. Braeburn Ln. easterly to N. Atwahl Dr.)	553,550	-	-	393,150	160,400	
I-43/Glendale Ave. Pedestrian Lights	17,000	-	-	-	17,000	
W. Fransee Ln. Sanitary Sewer Relay	673,000	-	673,000	-	-	
City Hall remodel/Police Department garage construction	3,500,000	-	-	-	3,500,000	
North Shore Library remodel construction	2,000,000	-	-	-	2,000,000	
Water Utility Meters	100,000	-	-	100,000	-	
North Shore Water Commission Capitol Improvements	96,500	-	-	96,500	-	
Total	\$ 8,140,050	\$ 150,000	\$ 723,000	\$ 739,650	\$ 6,527,400	

2019		Source of Funds				
Project	Requested	Storm	Sanitary	Water	Local Taxes	
Street Overlays	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000	
W. Sugar Lane Reconstruction with Storm Sewers	425,000	100,000	50,000	-	275,000	
W. Glendale Avenue Reconstruction (N. Port Washington Road to N. River Park Blvd.)	1,500,000	250,000	100,000	100,000	1,050,000	
Police Department remodel construction	4,500,000	-	-	-	4,500,000	
North Shore Water Commission Capitol Improvements	96,500	-	-	96,500	-	
Total	\$ 6,921,500	\$ 350,000	\$ 150,000	\$ 196,500	\$ 6,225,000	

2020		Source of Funds				
Project	Requested	Storm	Sanitary	Water	Local Taxes	
Street Overlays	\$ 400,000	-	-	-	\$ 400,000	
Mount Royal Neighborhood Street Reconstruction, Storm Sewer & Water Main	3,877,400	1,003,126	88,825	1,078,712	1,706,737	
W. Silver Spring Drive concrete repairs and resurface	550,000	150,000	50,000	-	350,000	
North Shore Water Commission Capitol Improvements	96,500	-	-	96,500	-	
Total	\$ 4,923,900	\$ 1,153,126	\$ 138,825	\$ 1,175,212	\$ 2,456,737	

2021		Source of Funds				
Project	Requested	Storm	Sanitary	Water	Local Taxes	
Street Overlays	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000	
N. Port Washington Road Reconstruction (W. Bender Road north to W. Daphne Road)	1,200,000	250,000	150,000	250,000	550,000	
N. Perron Rd. Street Reconstruction with Utilities (W. Daisy Ln southerly to W. Good Hope Rd.)	849,700	53,500	32,200	343,700	420,300	
W. Club View Dr. & N. River Edge Dr. Street Reconstruction with Utilities (N. Rockledge Ave. easterly to W. Dunwood Rd.)	1,346,000	415,700	57,700	357,500	515,100	
North Shore Water Commission Capitol Improvements	96,500	-	-	96,500	-	
Total	\$ 3,892,200	\$ 719,200	\$ 239,900	\$ 1,047,700	\$ 1,885,400	

ENTERPRISE FUNDS

CITY OF GLENDALE

Enterprise Funds

BUDGET SUMMARY

REVENUES, EXPENSES AND CHANGES IN NET ASSETS

2016 Estimate and 2016 & 2017 Budgets

	2016 Estimate			2016 Budget			2017 Budget		
	Sewer Utility	Storm Water Utility	Total	Sewer Utility	Storm Water Utility	Total	Sewer Utility	Storm Water Utility	Total
Revenues									
Public charges for services	\$ 1,816,556	\$ 966,854	\$ 2,783,410	\$ 1,940,000	\$ 985,880	\$ 2,925,880	\$ 1,940,000	\$ 1,131,600	\$ 3,071,600
Penalties	11,496	-	11,496	20,000	-	20,000	13,000	-	13,000
Total revenues	1,828,052	966,854	2,794,906	1,960,000	985,880	2,945,880	1,953,000	1,131,600	3,084,600
Expenses									
Operations & maintenance	2,045,000	920,000	2,965,000	1,913,000	920,000	2,833,000	2,256,158	979,671	3,235,829
Depreciation	60,000	79,000	139,000	60,000	72,000	132,000	60,000	81,000	141,000
Total expenses	2,105,000	999,000	3,104,000	1,973,000	992,000	2,965,000	2,316,158	1,060,671	3,376,829
Operating Income	(276,948)	(32,146)	(309,094)	(13,000)	(6,120)	(19,120)	(363,158)	70,929	(292,229)
Non-Operating Income									
Investment income	30,000	1,500	31,500	30,000	10,000	40,000	25,000	2,000	27,000
Interest expense	(66,750)	(44,852)	(111,602)	(66,750)	(44,852)	(111,602)	(53,541)	(35,861)	(89,402)
Grant revenue	165,000	-	165,000	165,000	-	165,000	227,000	-	227,000
Change in Net Assets	(148,698)	(75,498)	(224,196)	115,250	(40,972)	74,278	(164,699)	37,068	(127,631)
Net Assets									
Beginning of year	3,581,456	3,073,044	6,654,500	3,860,802	3,278,176	7,138,978	3,432,758	2,997,546	6,430,304
End of year	\$ 3,432,758	\$ 2,997,546	\$ 6,430,304	\$ 3,976,052	\$ 3,237,204	\$ 7,213,256	\$ 3,268,059	\$ 3,034,614	\$ 6,302,673

CITY OF GLENDALE
Enterprise Fund - Sewer Utility
REVENUES, EXPENSES AND CHANGES IN NET ASSETS

	2015 Actual	June 30, 2016 Actual	2016 Estimate	2016 Adopted	2017 Adopted
Revenues					
Public charges for services-Local Sewer	\$ 875,570	\$ 437,856	\$ 875,712	\$ 950,000	\$ 950,000
Public charges for services-Metro Sewer	909,828	470,422	940,844	990,000	990,000
Penalties	11,879	5,748	11,496	20,000	13,000
Total revenues	1,797,277	914,026	1,828,052	1,960,000	1,953,000
Expenses					
Metropolitan Sewerage District service charges	909,659	304,984	990,000	990,000	990,000
Maintenance of sewage collection system:					
Salaries and wages	180,987	21,341	180,000	178,000	131,809
1310 Health insurance	-	-	-	-	16,452
1330 Social Security & Medicare	-	-	-	-	10,083
1340 Wisconsin retirement	-	-	-	-	8,963
1350 Life insurance	-	-	-	-	201
1365 Workers compensation	-	-	-	-	1,650
Depreciation	56,729	-	60,000	60,000	60,000
Administration, billing and collection:					
Meter expenses, supervision, accounting, billing, computer and collection with fringe benefits	108,066	30,000	110,000	145,000	100,000
4150 Contracted services	1,034,243	252,952	765,000	600,000	997,000
Total expenses	2,289,684	609,277	2,105,000	1,973,000	2,316,158
Operating Income	(492,407)	304,749	(276,948)	(13,000)	(363,158)
Non-Operating Income and Transfers					
Investment Income	29,823	15,000	30,000	30,000	25,000
Interest Expense	(64,055)	(33,241)	(66,750)	(66,750)	(53,541)
Gain(Loss) on disposal of assets	32,970	-	-	-	-
Capital Contribution	-	-	-	-	-
Grant revenue	372,345	165,000	165,000	165,000	227,000
Change in Net Assets	(121,324)	451,508	(148,698)	115,250	(164,699)
Net Assets - Beginning of year	3,702,780	3,581,456	3,581,456	3,860,802	3,432,758
Net Assets - End of year	\$ 3,581,456	\$ 4,032,964	\$ 3,432,758	\$ 3,976,052	\$ 3,268,059

Note: The net assets amounts reflect the old special revenue fund balance along with the net book value of the funds assets.

Budget Justification

Account Number	Description	Justification	2017 Adopted
4150	Contracted services	Clean and televise system	\$ 300,000
		Sewer lining	350,000
		Engineering	120,000
		I & I grant related expenses	227,000
			<u>\$ 997,000</u>

CITY OF GLENDALE
Enterprise Fund -Storm Water Utility

REVENUES, EXPENSES AND CHANGES IN NET ASSETS

	2015 Actual	June 30, 2016 Actual	Actual Estimate	Actual Adopted	2017 Adopted
Revenues					
Public charges for service-user fees	\$ 841,363	\$ 483,427	\$ 966,854	\$ 985,880	\$ 1,131,600
Total revenues	841,363	483,427	966,854	985,880	1,131,600
Expenses					
1100 Salaries and wages	153,079	25,561	130,000	130,000	46,634
1310 Health insurance	-	-	-	-	20,310
1330 Social Security & Medicare	-	-	-	-	3,568
1340 Wisconsin retirement	-	-	-	-	3,171
1350 Life insurance	-	-	-	-	102
1365 Workers compensation	-	-	-	-	886
Fringe Benefits	75,318	-	65,000	65,000	-
4030 Depreciation	77,644	-	79,000	72,000	81,000
4150 Contracted services	783,518	67,531	725,000	725,000	905,000
Total expenses	1,089,559	93,092	999,000	992,000	1,060,671
Operating Income	(248,196)	390,335	(32,146)	(6,120)	70,929
Non-Operating Income and Transfers					
Investment Income	1,516	-	1,500	10,000	2,000
Interest Expense	(47,591)	-	(44,852)	(44,852)	(35,861)
Gain(Loss) on Disposal of Assets	(27)	-	-	-	-
Change in Net Assets	(294,298)	390,335	(75,498)	(40,972)	37,068
Net Assets - Beginning of year	3,367,342	3,073,044	3,073,044	3,278,176	2,997,546
Net Assets - End of year	\$ 3,073,044	\$ 3,463,379	\$ 2,997,546	\$ 3,237,204	\$ 3,034,614

Note: The net assets amounts reflect the old special revenue fund balance along with the net book value of the funds assets.

Budget Justification

Account Number	Description	Justification	2017 Adopted
4150	Contracted services	Catch basis repair	\$ 400,000
		Televising	25,000
		Repair	120,000
		Wisconsin DNR TMDL requirements estimate	300,000
		Sweeping	60,000
			<u>905,000</u>
			<u>\$ 905,000</u>

**GLENDALE WATER UTILITY
STATEMENT OF INCOME**

	<u>Actual</u>		2016	2016	<u>2017 Budget</u>	
	2015	08/31/16			Estimate	Budget
UTILITY OPERATING INCOME						
Operating Revenues (400) sch. 1	\$ 2,944,728	\$ 2,085,174	\$ 3,351,899	\$ 3,435,000	\$ 3,435,000	\$ 3,435,000
Operating & Maint Expense (401) sch.2	1,933,479	1,172,510	1,835,110	2,045,500	2,009,650	2,009,650
Depreciation Expense (403)	508,945	330,000	510,000	550,000	550,000	550,000
Taxes (prior year tax equivalent below)	402,827	270,000	405,000	380,000	405,000	405,000
Total Operating Expense	<u>2,845,251</u>	<u>1,772,510</u>	<u>2,750,110</u>	<u>2,975,500</u>	<u>2,964,650</u>	<u>2,964,650</u>
Net Operating Income (Loss)	99,477	312,664	601,789	459,500	470,350	470,350
NON-OPERATING REVENUES INCOME						
Non-Operating Rental Income (418)	17,549	13,080	16,600	16,600	16,600	16,600
Interest & Dividend Income (419)	1,999	1,013	3,000	3,000	2,000	2,000
Total Non-Operating Revenues	<u>19,548</u>	<u>14,093</u>	<u>19,600</u>	<u>19,600</u>	<u>18,600</u>	<u>18,600</u>
Income before non-operating expenses	119,025	326,757	621,389	479,100	488,950	488,950
NON-OPERATING EXPENSES						
Interest on Debt to City (430)	72,290	39,931	96,482	70,121	70,121	70,121
Amortization of Debt Discount & Expense						
Total Non-Operating Expenses	72,290	39,931	96,482	70,121	70,121	70,121
INCOME BEFORE OPERATING TRANSFER	46,735	286,826	524,907	408,979	418,829	418,829
TRANSFER OUT TO CITY -Prior Yrs. Taxes	(45,000)	(30,000)	(45,000)	(45,000)	-	-
NET INCOME (LOSS)	\$ 1,735	\$ 256,826	\$ 479,907	\$ 363,979	\$ 418,829	\$ 418,829

GLENDALE WATER UTILITY

OPERATING REVENUES

Schedule 1

SCHEDULE OF OPERATING REVENUES

	Actual		2016 Estimate	2016 Budget	2017 Budget	
	2015	08/31/16			Recommended	Approved
SALES OF WATER						
Unmetered Sales to General Customers (460)	\$ 6,987	\$ 2,206	\$ 3,309	\$ 3,000	\$ 3,000	\$ 3,000
Total Unmetered Sales to Gen. Customers	6,987	2,206	3,309	3,000	3,000	3,000
METERED SALES TO CUSTOMERS (461)						
Residential	998,614	720,334	1,159,738	1,190,000	1,190,000	1,190,000
Commercial	562,752	427,252	687,876	680,000	685,000	685,000
Industrial	293,055	217,189	349,674	390,000	365,000	365,000
Public Authority	63,456	41,237	66,392	80,000	75,000	75,000
Multifamily Residential	230,956	175,558	282,648	290,000	295,000	295,000
Total Metered Sales to Customers	2,148,833	1,581,570	2,546,328	2,630,000	2,610,000	2,610,000
Private Fire Protection Service (462)	52,566	36,507	54,761	57,000	57,000	57,000
Public Fire Protection Service (463)	579,760	439,963	659,945	660,000	675,000	675,000
Total Sales of Water	2,788,146	2,060,246	3,264,343	3,350,000	3,345,000	3,345,000
OTHER OPERATING REVENUES						
Forfeited Discounts (470)	42,118	15,037	22,556	20,000	25,000	25,000
Other Water Revenues (474)	114,464	9,891	65,000	65,000	65,000	65,000
Total Other Operating Revenues	156,582	24,928	87,556	85,000	90,000	90,000
Total Operating Revenues	\$ 2,944,728	\$ 2,085,174	\$ 3,351,899	\$ 3,435,000	\$ 3,435,000	\$ 3,435,000

GLENDALE WATER UTILITY
OPERATING EXPENSES
Schedule 2A

		Actual		2016	2016	2017 Budget	
		2015	08/31/16	Estimate	Budget	Recommended	Approved
OPERATION AND MAINTENANCE EXPENSES							
Source of Supply Expenses	2A	\$ 634,950	\$ 292,473	\$ 515,000	\$ 720,000	\$ 640,000	\$ 640,000
Transmission & Distribution Expense	2A	1,023,913	750,325	1,125,541	990,700	1,141,400	1,141,400
Customer Accounts Expense	2B	61,910	63,167	94,751	106,500	106,500	106,500
Administrative & General Expense	2B	212,706	66,545	99,818	228,300	121,750	121,750
Total Operation & Maintenance Expenses		\$ 1,933,479	\$ 1,172,510	\$ 1,835,110	\$ 2,045,500	\$ 2,009,650	\$ 2,009,650
SOURCE OF SUPPLY EXPENSES							
Total Source of Supplies Expense	(602.00)	\$ 634,950	\$ 292,473	\$ 515,000	\$ 720,000	\$ 640,000	\$ 640,000
TRANSMISSION & DISTRIBUTION EXPENSES							
Maintenance of Pumping Equipment	(633.01)	\$ -	\$ -	\$ -	\$ 6,000	\$ 6,000	\$ 6,000
Storage Facilities Expense-Labor	(661.01)	64	-	-	500	500	500
Storage Expense-Materials	(661.02)	-	-	-	2,500	2,500	2,500
Trans & Dist Lines Expense-Labor	(662.01)	116,963	94,520	141,780	100,000	120,000	120,000
Trans & Dist Lines Expense-Materials	(662.02)	6,870	4,660	6,990	8,000	8,000	8,000
Meter Expense-Labor	(663.01)	376	541	812	8,000	8,000	8,000
Meter Expense-Materials	(663.02)	-	-	-	1,400	1,400	1,400
Customer Installation Expense-Labor	(664.01)	11,316	20,326	30,489	15,000	20,000	20,000
Customer Installation Expense-Materials	(664.02)	-	-	-	500	500	500
Miscellaneous Expense-Labor	(665.01)	182	124	186	3,300	4,000	4,000
Miscellaneous Expense-Materials	(665.02)	-	878	1,317	1,500	1,500	1,500
Rent - Storage Facilities	(666.00)	11,000	7,300	11,000	11,000	11,000	11,000
Maint Dist Res & Standpipe-Labor	(672.01)	87	39	59	2,000	2,000	2,000
Maint Dist Res & Standpipe-Materials	(672.02)	2,408	123	185	4,500	4,500	4,500
Maint Dist Res & Standpipe-Contractor	(672.03)	3,880	5,624	8,436	10,000	10,000	10,000
Maint of Trans Dist Mains-Labor	(673.01)	65,000	85,413	128,120	60,000	110,000	110,000
Maint of Trans Dist Mains-Materials	(673.02)	35,651	34,879	52,319	30,000	30,000	30,000
Maint of Trans Dist Mains-Contractor	(673.03)	725,088	460,228	690,342	650,000	725,000	725,000
Maint of Services-Labor	(675.01)	398	2,500	3,750	6,500	6,500	6,500
Maint of Services-Materials	(675.02)	1,983	166	249	2,500	2,500	2,500
Maint of Valves-Contractor	(675.03)	-	-	-	2,500	2,500	2,500
Maint of Meters-Labor	(676.01)	6,292	-	-	1,000	1,000	1,000
Maint of Meters-Materials	(676.02)	12,710	6,000	9,000	10,000	10,000	10,000
Maint of Meters-Test,Repair	(676.03)	12,185	6,994	10,491	25,000	25,000	25,000
Maint of Hydrants-Labor	(677.01)	677	2,583	3,875	15,000	15,000	15,000
Maint of Hydrants-Materials	(677.02)	9,639	16,283	24,425	10,000	10,000	10,000
Maint of Hydrants-Contractor	(677.03)	1,144	1,144	1,716	4,000	4,000	4,000
Total Transmission & Distribution		\$ 1,023,913	\$ 750,325	\$ 1,125,541	\$ 990,700	\$ 1,141,400	\$ 1,141,400

GLENDALE WATER UTILITY
OPERATING EXPENSES
Schedule 2B

	Actual		2016 Estimate	2016 Budget	2017 Budget		
	2015	08/31/16			Recommended	Approved	
CUSTOMER ACCOUNTS EXPENSES							
Meter Reading - Labor (902.01)	\$ 7,752	\$ 7,482	\$ 11,223	\$ 10,000	\$ 10,000	\$ 10,000	
Meter Reading - Materials (902.02)	-	6,000	9,000	5,500	5,500	5,500	
Cust Records & Collect Exp-Labor (903.01)	48,294	35,000	52,500	60,000	60,000	60,000	
Cust Records & Collect Exp-Materials (903.02)	2,928	1,635	2,453	5,000	5,000	5,000	
Cust Records & Collect-Data Process (903.03)	2,936	4,050	6,075	11,000	11,000	11,000	
Cust Records & Collect-Rental & Maint (903.04)	-	9,000	13,500	15,000	15,000	15,000	
Total Customer Accounts Expense	\$ 61,910	\$ 63,167	\$ 94,751	\$ 106,500	\$ 106,500	\$ 106,500	
ADMINISTRATIVE & GENERAL EXPENSES							
Administrative Salaries (920.00)	\$ 49,785	\$ 33,000	\$ 49,500	\$ 55,000	\$ 55,000	\$ 55,000	
Office Supplies & Expense (921.00)	3,046	1,068	1,602	4,100	4,100	4,100	
Outside Services Employed (923.00)	11,764	5,000	7,500	9,000	9,000	9,000	
Property Insurance (924.00)	7,639	5,300	7,950	8,000	8,000	8,000	
Injuries & Damages Insurance (925.00)	9,573	5,700	8,550	8,700	8,700	8,700	
Employee Pension & Benefits-Health Ins. (926.07)	72,906	-	-	77,600	-	-	
Employee Pension & Benefits-Group Ins. (926.08)	510	-	-	1,000	-	-	
Employee Pension & Benefits-Retir. Fund (926.09)	11,515	-	-	15,000	-	-	
Employee Training-Certification (927.00)	-	-	-	1,000	1,000	1,000	
Employee Comp. Time (927.01)	-	-	-	2,000	-	-	
Employee Pens & Benefits-Eye Care/Clothing (927.02)	183	-	-	600	450	450	
Employee Pens & Benefits-FICA (927.05)	16,644	-	-	19,000	-	-	
Regulator Commission Expense (928.00)	-	-	-	3,000	4,000	4,000	
Miscellaneous General Expense-Labor (930.01)	75	-	-	500	500	500	
Miscellaneous General Expense-Materials (930.02)	21,566	8,563	12,845	7,800	15,000	15,000	
Rents (931.00)	7,500	5,000	7,500	7,500	7,500	7,500	
Maintenance of General Plant (932.02)	-	-	-	500	500	500	
Transportation Labor Expense (933.01)	-	-	-	1,000	1,000	1,000	
Transportation Material Expense (933.02)	-	2,914	4,371	7,000	7,000	7,000	
Chargeable Labor (934.01)	-	-	-	-	-	-	
Total Administrative & General Expenses	\$ 212,706	\$ 66,545	\$ 99,818	\$ 228,300	\$ 121,750	\$ 121,750	