

GLENDALE POLICE DEPARTMENT

POLICY: 222

DATE: August 26, 2019

SUBJECT: Crime Victim and Witness Assistance

Department members are to provide information and assistance to victims of crimes, and in some cases witnesses, as provided by Wisconsin Statutes 949 and 950, no later than 24 hours after initial contact with them. Additionally, officers are expected to provide victims and witnesses with referral notices to the D.A.'s Office Victim Witness Unit, social services or other organizations when appropriate.

The Department has a victim's rights form containing contact information and resources for crime victims, which includes the State's bill of rights for victims and witnesses, along with contact information for Crime Victim Compensation. This form is to be given to persons who are the victim of a crime. Officers do not need to give out the form to businesses who are the victim of a crime or individuals who are the victim of an ordinance violation.

If the victim is a victim of an officer-involved death, as defined in WI Statute 175.47(1)(c), information about filing a complaint, and the inquest process, must be provided.

In addition to notifying victims/witnesses of available services, officers are also to provide them with the case number, contact information to report additional information or receive information about the status of the case, and the subsequent steps in processing the case, if known by the officer at the time. Officers are also to advise victims/witnesses with whom to contact if they are threatened or intimidated by the suspect, suspect's companions or family.

Victims of crimes have the right to be treated with fairness, dignity, and respect for his or her privacy by public officials, employees, or agencies. This does not impair the right or duty of a public official or employee to conduct his or her official duties reasonably and in good faith.

Victims and witnesses of crimes have the right not to have his or her personal identifiers, as defined in WI Stat. 85.103 (1) and including an electronic mail address, used or disclosed by a public official, employee, or agency for a purpose that is unrelated to the official responsibilities of the official, employee or agency.

Victims of certain offenses, under WI Act 351, are also entitled to accompaniment by a victim advocate from a non-governmental agency when the victim makes a request for an advocate. If such a request is made, and the person making the request is a victim of one of the identified crimes in Act 351, Department Members are to contact the Sexual Assault Treatment Center at 414-219-5555. Department members will assist the victim in arranging to have such an advocate present during the interview process and/or court related proceedings. The identified crimes in Act 351 are attached.

940.22	Sexual Exploitation by a Therapist
940.225	Sexual Assault
940.302	Human Trafficking (Involving a commercial sex act)
948.02	Sexual Assault of a Child
948.025	Repeated Acts of Sexual Assault of the Same Child
948.05	Sexual Exploitation of a Child
948.051	Trafficking of a Child
948.055	Causing a Child to View or Listen to Sexual Activity
948.06	Incest with a Child
948.07	Child Enticement
948.075	Use of a Computer to Facilitate a Child Sex Crime
948.08	Soliciting a Child for Prostitution
948.085	Sexual Assault of a Child Placed in Substitute Care
948.09	Sexual Intercourse with a Child Sixteen or Older
948.095	Sexual Assault of a Child by a School Staff Person
948.10	Exposing Genitals, Pubic Area or Intimate Parts
948.11	Exposing a Child to Harmful Material, Descriptions or Narrations

By Order of:

Mark Ferguson - Chief of Police

Replaces: Directive D011, Crime Victim and Witness Assistance

Review Date: June 30, 2022

Attachment: Crime Victim's Rights Form

Information For Victims of Crime in Wisconsin

CONTACT INFORMATION

Arrest, custody, or release
information:

Adult offenders

Milwaukee Co. Jail
949 N. 9th St
Milwaukee, WI 53233
414-226-7000

Juvenile Offenders

Milwaukee Co Children's Center
10201 W. Watertown Plank Rd.
Milwaukee, WI 53226
414-257-7700

To request notice of
legal proceedings and
information about victims'
rights or to speak with the
prosecutor of the case:

Adult Offenders

District Attorney's Office
821 W. State St.
Milwaukee, WI 53233
414-278-4646

Juvenile Offenders

Milwaukee Co Juvenile Intake
10201 W. Watertown Plank Rd.
414-257-7700

VICTIM SERVICES:

District Attorney's Office
821 W. State St.
Milwaukee, WI 53233
414-278-4646

Sojourner Family Peace Center

619 W. Walnut St.
Milwaukee, WI 53212
414-933-2722

GLENDALE POLICE DEPARTMENT

5909 N. Milwaukee River Parkway
Glendale, WI 53209
414-228-1753



GLENDALE INCIDENT#: _____

Wisconsin law provides victims of crime with specific rights.

The Wisconsin Constitution (Article I, Section 9m) and Wis. Stat. Chapter 950 give special rights to victims of crime. Some rights are automatic while others must be requested. The rights are listed on the reverse side of this form.

Please note that it is not always clear to whom victims' rights apply at different stages of a case. Use the information on this form to discuss and clarify your rights with the agencies you are in contact with about the case and to make your interests known.

Important Reminders for Victims of Crime:

- o The Wisconsin Department of Justice Victim Resource Center can provide you with information about victims' rights as well as victim services in your area call 1-800-446-6564 or access a directory online www.doj.state.wi.us/ocvs.
- o If you are threatened or intimidated by anyone because of your cooperation with law enforcement and prosecution in connection with this crime, you should report that to the investigating agency. If you feel you are in immediate danger, call 9-1-1.
- o It is very important that you keep agencies informed of any changes to your address, phone number, or email.
- o You may be eligible to receive reimbursement for certain expenses related to the crime. It may be helpful to you to keep records of the crime-related expenses such as lost wages, repairs or medical bills because you may be required to provide this information to support your claim. Restitution may be ordered if someone is convicted of the crime against you, or you may be eligible for crime victim compensation even if no one is arrested or convicted. For more information contact the Wisconsin Department of Justice at 1-800-446-6564 or P.O. Box 7951, Madison, WI 53707-7951 or online at: www.doj.state.wi.us/ocvs.
- o WI-VINE services allow you to register for notification about changes in custody status for offenders who are in a county jail. Find more information at www.vinelink.com or call 1-888-944-8463.

If you are the victim of domestic abuse, you may contact a domestic violence victim service provider to plan for your safety and take steps to protect yourself, including filing a petition under s. 813.12 of the Wisconsin statutes for a domestic abuse injunction or under s. 813.125 of the Wisconsin statutes for a harassment injunction.

Crime Victims' Rights in Wisconsin

* An asterisk (*) marks those rights which a victim must specifically request.

VICTIMS' RIGHTS THAT MIGHT APPLY ANY TIME:

- To be treated with fairness, dignity and respect for his or her privacy.
- To reasonable protection from the accused throughout the criminal justice process.
- To receive written information from law enforcement, within 24 hours of contact about rights, who to call for custody information regarding the offender and how to get more information about the case.
- To not have personal identifiers including email disclosed/used for a purpose unrelated to the official duties of an agency, employee or official.
- To contact the Department of Justice concerning a victim's treatment (1-800-446-6564) and to seek a review of a complaint by the Crime Victims Rights Board, as provided by law.
- To notice of a decision not to prosecute, if an arrest has been made.
- If a victim of an officer involved death, to receive information about the process by which he or she may do the following: file a complaint charging a person with a crime, if permitted by a judge; file a complaint under the John Doe investigation proceedings; and the process of an inquest.
- To a speedy disposition of the case.
- To not be compelled to submit to a pretrial interview or deposition by a defendant or his or her attorney.
- To information about the disposition of the case.*
- To attend court proceedings and to be accompanied by a service representative, as permitted by law.
- To not be the subject of an officer's or district attorney's order, request, or suggestion that the victim submit to a test using a lie detector if the victim reports having been the victim of a sexual assault.
- To the expeditious return of property when it is no longer needed as evidence.
- To file for Crime Victims Compensation, as provided by law.
- To request an order for an offender to submit to a test for sexually transmitted diseases, communicable disease, or HIV test (for certain offenses).
- To notice of a decision to close or dismiss a case or defer prosecution, if the offender is a juvenile.

VICTIMS' RIGHTS THAT APPLY AFTER AN OFFENDER HAS BEEN CHARGED:

- To receive written information from the district attorney regarding the victim's rights and how to exercise them.
- Upon request, the opportunity to communicate with the prosecutor (or intake worker) about the possible outcome of the case, potential plea agreements and sentencing options.*
- To be notified of the time, date and place of court proceedings, if requested.*
- To be provided a waiting area separate from defense witnesses.
- To have the victim's interests considered when the court is deciding whether to grant a continuance or deciding whether to exclude persons from a preliminary hearing.
- To be contacted about the right to make a statement at disposition or sentencing.
- To assistance with an employer about the need to attend court appearances.
- To be notified if charges are dismissed.

VICTIMS' RIGHTS RELATED TO THE SENTENCING OF THE OFFENDER BY THE COURT:

- To provide a statement to the court, in person or in writing, about the economic, physical and psychological effects of the crime and to have that information considered by the court.
- To be contacted by the person preparing the pre-sentence report (or *court report*, if the offender is a juvenile) to have the impact on the victim included in the report.
- To restitution from a juvenile offender, as permitted by law.
- To recompense from forfeited bail, as determined by the court.
- To view certain portions of a pre-sentence investigation report.
- To restitution from an adult offender for any crime considered at sentencing.

VICTIMS' RIGHTS THAT APPLY AFTER SENTENCING:

- To be provided sentencing or dispositional information.*
- To attend parole interviews or hearings and make statements.
- To be notified of a conditional release.
- To be provided with notice of a petition for a sentence adjustment or reduction and applications for early release.
- To be notified by the Department of Corrections of certain releases, escapes, confinements, leave, release to extended supervision and participation in the intensive sanctions program. If you have questions about receiving notices from the Department of Corrections, call 1-800-947-5777.
- To attend a hearing on a petition for a modification of a sentence and to provide a statement.
- To notification from the Department of Health Services concerning discharge, home visits and supervised release of certain offenders.
- To be notified of applications for parole or release to extended supervision; to provide statements concerning parole.
- To have the clerk of court send: a copy of an inmate's petition for extended supervision and notice of the hearing on that petition; a copy of a motion for post-conviction DNA testing and notice of any related hearing.*
- To be notified by the governor of a pardon application and to make a written statement about that application.
- To a civil judgment for unpaid restitution.
- To be notified when an offender's release to parole or extended supervision is revoked for violating a condition of release.

Please note: It is not always clear to whom victims' rights apply at different stages of a case. Use the information on this form to discuss and clarify your rights with the agencies you are in contact with regarding the case.

This form is provided in compliance with Wis. Stat. 950.04(1v)(f) and 968.075(3)(a)4.

Updated 6/17/16