

# Tenant Board Sign

## Definition

A sign which provides a list of tenants to internal traffic within a multi-tenant center.

Since the property has three (3) or more tenants, also refer to the **“Planned Sign Program Document”** booklet. If you have any questions, please contact the Department of Community Development at 414-228-1704.

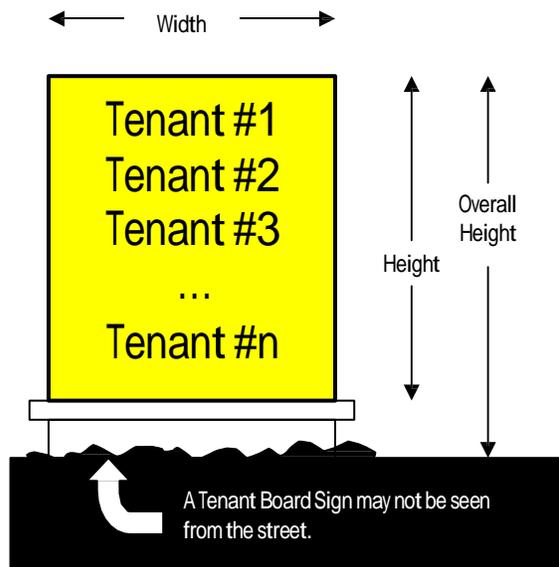
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## Submission Checklist - 16 Copies of Each of the Following:

- Application:** Complete and submit a “Sign Permit Application” form and permit application fee. A quadruple permit fee may be assessed if the sign is constructed prior to the issuance of a Sign Permit.
- Site Plan:** Preferred Scale: 1” = 20’-0”. Copy of a Plat of Survey preferred, a scaled drawing might be acceptable. Illustrate existing and proposed structures, structure entrance locations, parking lots, landscaped areas, signage locations, driveways, walkways, and other pertinent information.
- Sign Drawings:** Preferred Scale: 1/2” = 1’-0”.
- Photographs:** Area of proposed sign location.
- Other:** Sign lettering, graphic style, lighting, materials and colors will be considered upon receipt of the Sign Permit Application. Other information may be requested. The sign proposal is subject to Plan Commission review if it is located outside of the building.

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## Sign Elevation



## Sign Plan

