

CITY OF GLENDALE COMMON COUNCIL

Meeting Minutes

October 26, 2020

Regular meeting of the Common Council of the City of Glendale held via Zoom conference call.

The meeting was called to order by Mayor Kennedy at 4:00 p.m.

Roll Call: Present: Mayor Bryan Kennedy, Ald. Tomika Vukovic, Jim Daugherty, John Gelhard, Richard Wiese, Steven Schmelzling, and JoAnn Shaw. Absent: None.

Other Officials Present: Rachel Safstrom, City Administrator; John Fuchs, City Attorney; Mark Ferguson, Police Chief; Charlie Imig, Director of Public Works; Megan Humitz, City Clerk.

PLEDGE OF ALLEGIANCE.

The members of the Common Council, City staff, and all those present pledged allegiance to the flag of the United States of America.

OPEN MEETING NOTICE.

Administrator Safstrom advised that in accordance with the Open Meeting Law, the local news media was advised on Thursday, October 22, 2020, of the date of this meeting; that the Agenda was posted on the official bulletin board of City Hall, the Glendale Police Department, and the North Shore Library; that copies of the Agenda were made available to the general public in the Municipal Building and the Police Department; and those persons who requested, were sent copies of the Agenda.

REVIEW OF THE PRELIMINARY 2021 ANNUAL PROGRAM BUDGET.

- I. File No.
Review of the Preliminary 2021 Annual Program Budget

The Council began their review of the proposed 2021 City Budget. City Administrator Safstrom reviewed with Council members the overall budget information. The City budget—general fund summary, special revenue funds, and debt service was reviewed page by page, account by account. Department budgets were also reviewed.

The 2021 proposed budget is affected by limited local economic growth, which results in limited property tax levy increase to fund the 2021 budget. The total increase in the tax levy is 2.04%, compared to 2.94% in 2020.

As of January 1, 2020, the value of net new construction during the previous 12 months was \$10,493,100—approximately 0.51 percent of the City's valuation. Consequently, the City (by State law) is allowed to increase the property tax levy to fund the 2021 operations and capital expenditures. Additionally, the City is able to increase property tax levy by the amount of the North Shore Fire Department expenditure increase—\$37,073.

The proposed 2021 budget for operations and maintenance totals \$15,657,000, an increase of \$260,945, or 1.69% from the 2020 budget. The Special Revenue Funds is proposed to be \$1,942,787, an increase of 11.37% from the current year. The total City budget as presented, included all Capital Project Funds, Debt Service, Special Revenue Funds and Proprietary Funds is

\$29,842,307, a decrease of 26.73% over 2020. The proposed budget does not have any utility rate increases on the utility charges set by the Common Council. MMSD sets the Metro Sewer Rate.

The Council discussed several points within the budget including capital projects, police body cameras, equipment purchases, and stormwater ditching projects.

As more information is obtained regarding the budget, new sheets will be distributed to the Council. It is anticipated that the proposed tax rate may change with the notification of assessment from the Wisconsin Department of Revenue.

CONSENT AGENDA.

- II. File No.
Adoption of Minutes of Meetings held on October 12, 2020 and October 19, 2020, Review and File Monthly Reports, Payment 1 to Forward Contractors LLC for work completed on the 2020 Sidewalk Replacement Project, and Payment 4 to Zenith Tech Inc. for work completed on the 2020 Silver Spring Drive Reconstruction Project.

Motion by Ald. Vukovic, seconded by Ald. Gelhard, to adopt the minutes of meetings held on October 19, 2020, to approve the Monthly Reports, to approve Payment 1 to Forward Contractors LLC for work completed on the 2020 Sidewalk Replacement Project, and to approve Payment 4 to Zenith Tech Inc. for work completed on the 2020 Silver Spring Drive Reconstruction Project. Ayes: Ald. Vukovic, Daugherty, Gelhard, Schmelzling, Wiese, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

Motion by Ald. Vukovic, seconded by Ald. Schmelzling, to adopt the minutes of meetings held on October 12, 2020. Ayes: Ald. Vukovic, Daugherty, Gelhard, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: Ald. Wiese. Motion carried.

NEW BUSINESS.

- III. File No.
Consideration of North Shore Library Board School District Member Appointment.

Mayor Kennedy stated Dr. Greg Kabara has requested to replace Marilyn Franklin as the representative from the School District on the North Shore Library Board, to resume having the Superintendent serving on the Board. Mayor Kennedy recommends the appointment of Dr. Greg Kabara to fill the term until April 30, 2021.

Motion by Ald. Shaw, seconded by Ald. Daugherty, to approve the North Shore Library Board School District Member Appointment of Dr. Greg Kabara. Ayes: Ald. Vukovic, Daugherty, Gelhard, Schmelzling, Wiese, and Shaw. Absent: None. Abstain: None. Motion carried.

- IV. File No.
Recommendation from the Library Review Committee to request funding of a Consultant to assist with the Committee in the Review Process.

Administrator Safstrom stated the Library Review Committee has met twice, and at their meeting on October 14, 2020 a motion was made to request funding for use of a planning consultant to assist the Committee. Staff prepared a Request for Proposal (RFP) for the Library Review Committee. They reviewed the RFP And intend on having staff send this out as soon as funding is approved. The fundting is allocated in the General Fund Budget for 2021. The process for obtaining a consultant should be finalized in December 2020 for a January 2021 start.

Ald. Schmelzling raised the question of the determination of the \$40,000 amount. Administrator Safstrom indicated past consultants on projects were similar in cost, and the limit was reasonable.

Motion by Ald. Vukovic, seconded by Ald. Shaw, to authorize the funding for a planning consultant for the Library Review Committee not to exceed \$40,000. Ayes: Ald. Vukovic, Daugherty, Gelhard, Schmelzling, Wiese and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

V. File No.
Ordinance Amending 10.1.15 – Traffic Control Signs at Intersection of N. Berwyn Ave. to W. Hemlock Rd.

Administrator Safstrom stated Ald. Wiese requested that staff determine if 4-way stop signs would be appropriate for the intersection of N. Berwyn Ave. and W. Hemlock Rd. This request was made due to a recent accident on October 5, 2020, observations of speed violations on Hemloack Rd., and numerous pedestrians and children in the area. There is currently no traffic control at this inetersection.

Adminsitrator Safstrom stated a review by the Chief of Police of traffic incidents determined posting yield signs would be more appropriate. The estimated cost for DPW to purchase 2 yield signs, 2 posts, and installation is \$466.47. Signage is to be in conformance with 346.18(6) Wis. Stats and Glendale Ordinance 10.1.15 and included in Schedule E.

Motion by Ald. Wiese, seconded by Ald. Daugherty, to approve installation of yield signs on N. Berwyn Ave. at the intersection of W. Hemlock Rd. at a cost of \$466.42 and to add signage to Schedule E of Glendale Ordinance 10.1.15. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

VI. File No.
Consideration of a special texture or pattern not available to the panel manufacturer, for the noise barrier wall between Good Hope Road and Bradley Road, as part of WisDOT’s improvement proeject on I-43 from Silver Spring Drive to WIS 60.

Administrator Safstrom stated the Wisconsin Department of Transportation is proposing an improvement project on I-43 from Silver Spring Drive to WIS 60. The project involves the rehabilitation or replacement of 6 bridges with the project area, and the reconstruction of the existing pavement not to preclude future modernization. As part of the project, the Department is proposing to construct several noise walls, including one on the east side of I-43 between Good Hope Road and Brown Deer Road. The portion of this wall between Good Hope Road and Bradley Road is within the City of Glendale.

Administrator Safstrom stated WisDOT will soon be asking adjacent benefited property owners to vote for or against the construction of the noise wall in their areas. Before asking residents to vote on these two walls, the Department would like to know if the City of Glendale would be interested in adding and paying for aesthetic treatments to these walls. The total costs of this project to the City of Glendale would be approximately \$170,430.

Staff is not recommending special aesthetic treatments, for the noise barrier wall between Good Hope Road and Bradley Road, as part of WisDOT's improvement project on I-43 from Silver Spring Drive to WIS 60. The cost for the special texture and staining is not budgeted. Additionally, the City would be tasked as the maintaining authority and must agree to maintain the aesthetic treatments. This would be another unknown, unbudgeted amount in perpetuity. Additionally, the WisDOT still has to ask adjacent benefited property owners to vote for or against the construction of the noise wall in their areas.

Motion by Ald. Schmelzling, seconded by Ald. Daugherty, to deny the special aesthetic treatments for the noise barrier wall between Good Hope Road and Bradley Road as a part of the I-43 project. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

VII. File No.
Resolution Amending the 2020 Annual Program Budget.

Administrator Safstrom stated the Council approved the 2020 Annual Program Budget on November 11, 2019. The Council further adopted a budget resolution to amend for allocation of salaries and wages on July 27, 2020. The presented 2021 Budget shows the 2020 General Fund will need to supplement the Richard E. Maslowski Community Park Fund. This transfer of funds needs formal approval by the Council. The resolution will finalize this approval process, and does not change the overall expenses for the 2020 General Fund.

Motion by Ald. Shaw, seconded by Ald. Vukovic, to Approve the Resolution Amending the 2020 Annual Program Budget. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

COMMISSION, COMMITTEE AND BOARD REPORTS.

There were several updates from Council members, on the activities of the various Commissions, Committees and Boards on which they serve.

ADJOURNMENT.

There being no further business, motion was made by Ald. Gelhard, seconded by Ald. Schmelzling, to adjourn the meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried and adjournment of the Common Council was ordered at 6:30 p.m., until Monday, November 9, 2020, at 6:00 p.m.

Megan Humitz
City Clerk

Recorded: October 27, 2020.