

CITY OF GLENDALE -- COMMON COUNCIL
October 15, 2018

Budget and Regular meeting of the Common Council of the City of Glendale held in the Municipal Building, 5909 North Milwaukee River Parkway.

The Budget meeting was called to order by Mayor Kennedy at 6:10 p.m.

Roll Call: Present: Ald. Tomika Vukovic, Richard Wiese, Steve Schmelzling and JoAnn Shaw. Absent: John Gelhard and James Daugherty.

Other Officials Present: Rachel Reiss, Administrator; Mark Ferguson, Police Chief, Shawn Lanser, Deputy Administrator, and Charlie Imig, Director of City Services.

PLEDGE OF ALLEGIANCE.

The members of the Common Council, City staff and all those present pledged allegiance to the flag of the United States of America.

OPEN MEETING NOTICE.

The City Administrator advised that in accordance with the Open Meeting Law, the local news media was advised on Thursday, October 11, 2018, of the date of this meeting; that the agenda was posted on the official bulletin board of City Hall, the Glendale Police Department, and the North Shore Library; that copies of the agenda were made available to the general public in the Municipal Building and the Police Department, and those persons who requested, were sent copies of the agenda.

REVIEW OF THE PROPOSED 2018 CITY BUDGET.

The Council began their review of the proposed 2019 City Budget. City Administrator Reiss reviewed with Council members the overall budget numbers. The City budget – general fund summary, special revenue funds, and debt service was reviewed page by page, account by account. Department budgets were also reviewed.

The 2019 proposed budget is affected by limited local economic growth which results in limited property tax levy increase. The City is allowed, based on the value of net new construction, to increase the property tax levy to fund the budget. The City is also allowed to increase property tax levy by the amount of the North Shore Fire Department expenditure increase.

The proposed 2019 budget for operations and maintenance totals \$15,031,674, an increase of \$352,242, or 2.40% from the 2018 budget. The Special Revenue Funds is proposed to be \$2,226,098, an increase of \$9,186 from the current year. The total City budget as presented, included all Capital Project Funds, Debt Service, Special Revenue Funds and Proprietary Funds is \$81,182,632. The proposed budget do not have any utility rate increases on the utility charges set by the Common Council. MMSD sets the Metro Sewer Rate.

Deputy Administrator Shawn Lanser was present to answer any questions from the Council members regarding the proposed 2019 budget. In 2019, the City Treasurer will be retiring. In anticipation of that retirement, the 2018 estimated budget includes funding for an accountant position. This position would replace the Treasurer. The statutory requirement to have a treasurer would be reassigned to the Deputy Administrator. The accountant position will

allow for the strengthening internal controls by having an approval level for Journal Entries.. Duties such as Board of Review and licensing that have been traditionally assigned to the Treasurer will go back to the statutory required position of the City Clerk.

City Services Director Charlie Imig was present to answer any questions from the Council members regarding his department's proposed 2019 budget. The Public Works estimated 2018 budget includes funds for the purchase of a Bobcat Toolcat. This piece of equipment will allow the staff to reduce the amount of time spent on sidewalk snow removal. With the increased efficiency, staff will be able to attend to the tree trimming process that has fallen behind in recent years.

Police Chief Mark Ferguson was present to answer any questions regarding the Police Department's budget requests for 2019. The Police Department budget anticipates replacing up to six officers in 2019 due to expected retirements.

The Police Department budget includes funds for the IT position. Currently the City has an in-house IT position that works with a contracted service to assist with more technical aspects. Recently, the City has been working with the Village of Bayside and the North Shore Fire Department for more technical IT assistance. The budgeted amounts for IT do not change from 2018 to 2019; however, we are working toward a potential municipal sharing agreement for the services. The Police Department is requesting funds to replace 3 squads as well as an equipment trailer.

As more information is obtained regarding the budget, new sheets will be distributed to the Council. It is anticipated that the proposed tax rate will change with the notification of assessment from the Wisconsin Department of Revenue.

With the conclusion of the budget reviews for 2019, the City Administrator stated that the Council can decide if there is a need for another budget meeting before the public hearing which is scheduled for November 12, 2018 at 6:00 p.m.

ADJOURNMENT.

There being no further business, motion was made by Ald. Vukovic, seconded by Ald. Shaw, to adjourn the meeting. Ayes: Ald. Vukovic, Wiese, Schmelzling and Shaw. Noes: None. Absent: Ald. Daugherty and Gelhard. Motion carried unanimously and adjournment of the Common Council was ordered at 8:22 p.m. until Monday, October 22, 2018 at 6:00 p.m.

Rachel Reiss
City Administrator

Recorded: October 16, 2018