

# CITY OF GLENDALE COMMON COUNCIL

## Meeting Minutes

July 8, 2019

Regular meeting of the Common Council of the City of Glendale held in the David Hobbs Honda for the People Community Room, located at Richard E. Maslowski Park, 2200 West Bender Road, Glendale, Wisconsin.

The meeting was called to order by Mayor Kennedy at 6:01 p.m.

Roll Call: Present: Mayor Bryan Kennedy, Ald. Tomika Vukovic, Jim Daugherty, John Gelhard, Richard Wiese, Steven Schmelzling, and JoAnn Shaw. Absent: None.

Other Officials Present: Rachel Safstrom, City Administrator; John Fuchs, City Attorney; Mark Ferguson, Police Chief; Charlie Imig, Director of Public Works; and Miranda Etzel, City Clerk.

### PLEDGE OF ALLEGIANCE.

The members of the Common Council, City staff, and all those present pledged allegiance to the flag of the United States of America.

### OPEN MEETING NOTICE.

Administrator Safstrom advised that in accordance with the Open Meeting Law, the local news media was advised on Wednesday, July 3, 2019, of the date of this meeting; that the Agenda was posted on the official bulletin board of City Hall, the Glendale Police Department, and the North Shore Library; that copies of the Agenda were made available to the general public in the Municipal Building and the Police Department; and those persons who requested, were sent copies of the Agenda.

### PUBLIC COMMENT.

No comments were made by the public.

### CONSENT AGENDA.

#### I. File No.

Motion by Ald. Wiese, seconded by Ald. Vukovic, to approve Adoption of Minutes of Meeting held on June 24, 2019; Approval of Accounts Payable; Payment 2 in the amount of \$472,043.04, to UPI, LLC, for work completed on 2019 Watermain Replacement Project: West Montclair Avenue, North Hyacinth Lane, North Alberta Lane, North Elm Tree Road, and North Ironwood Lane. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

### UNFINISHED BUSINESS.

II. File No.  
HSIP Summary and Grant Approval for STH 57/CTH PP, Silver Spring Corridor;  
STH 57/Silver Spring Ramps; I-43 Silver Spring/Port Washington Study.

Administrator Safstrom explained that at the June 25, 2018 Council meeting, the Council approved entering into an agreement for an Intersection Safety Screening Study with Traffic Analysis and Design, Inc. (“TADI”).

Staff recently received notification of three grant approvals for traffic safety construction. John Campbell from TADI will be at the meeting to review these approvals and give a brief update on the intersection of Port Washington Road and Silver Spring Drive.

The three grants approved over the next three years are for:

- West Silver Spring Drive improvements—Completion date May 11, 2021
- Ramps with West Silver Spring Drive—Completion Date March 8, 2022
- Intersection of North Green Bay Avenue and West Good Hope Road—Completion Date March 14, 2023

The total of the three grants is \$2,868,804. The City’s contribution is \$289,581. The grants cover engineering design and construction of the improvements.

John Campbell, P.E., of Traffic Analysis & Design, Inc., gave a brief presentation on the HSIP Summary and I-43/Silver Spring/Port Washington Study Updates. A working discussion ensued with members of the Common Council and Mr. Campbell. Of that working discussion, the following items were noted:

- Ald. Schmelzling expressed concern with regard to the length of the left-turn lane heading west on Silver Spring. Mr. Campbell stated that there will be an opportunity for public input.
- Ald. Wiese expressed concern regarding residents who are walking north of West Good Hope Road, on North Green Bay Avenue, to which Mr. Campbell explained there will be additional light, but sidewalks will not be put in. Ald. Wiese asked if the revised islands will be large enough for people to stand on during winter months, when snow has been plowed. Mr. Campbell confirmed that that revision is in the plans.
- Ald. Schmelzling expressed concern with the width of the left-turn lane on North Green Bay Avenue, for those headed westbound on West Good Hope Road.
- Ald. Wiese expressed concern with those who walk on the south side of West Good Hope Road. Administrator Safstrom explained that Milwaukee County is in favor of having a sidewalk put in along West Good Hope Road, but at the City’s expense.
- Ald. Daugherty expressed concern regarding West Silver Spring Drive being reduced from two (2) lanes to one (1) lane, near Bayshore.
- Ald. Vukovic questioned how the updated traffic lights will affect Bayshore; Administrator Safstrom explained that the traffic lights belong to the City
- Ald. Schmelzling inquired about the possibility of colored concrete, or stamped concrete at the crosswalks at STH 57/Silver Spring Ramps. Administrator Safstrom explained that there will not be colored concrete, nor

will there be stamped concrete; residents have complained in the past about the loud noises from semi-trucks going over stamped concrete shaking their houses.

- Ald. Schmelzling inquired about the possibility of speed tables or other traffic calming devices in the Silver Spring intersections.  
Mr. Campbell indicated they did not evaluate speed tables though they did consider roundabouts to address speed. He further stated the grant is intended to reduce collisions, not speeding, so those devices would likely not be approved for grant funding.

Motion was made by Ald. Daugherty, seconded by Ald. Wiese, to accept the HSIP grants and authorize staff to proceed with the engineering selection process. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

III. File No.

Ordinance Amending Title 6, Chapter 4, Section 1; Amending Title 6, Chapter 4, Section 2; Amending Title 6, Chapter 4, Section 3; Amending Title 6, Chapter 4, Section 4; Amending Title 6, Chapter 4, Section 5; Amending Title 6, Chapter 4, Section 6; Repealing Title 6, Chapter 4, Section 11; and Amending Title 6, Chapter 4, Section 12 of the Glendale Code Pertaining to Trees and Shrubs.

Motion by Ald. Vukovic, seconded by Ald. Shaw, to table the Ordinance Amending Section 6.4.1; Amending Section 6.4.2; Amending Section 6.4.3; Amending Section 6.4.4; Amending Section 6.4.5; Amending Section 6.4.6; Repealing Section 6.4.11; and Amending Section 6.4.12 of the Glendale Code, Pertaining to Trees and Shrubs to the July 22, 2019 meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese and Shaw. Noes: None. Absent: Ald. Schmelzling. Motion carried unanimously.

IV. File No.

Update on Contract with Clark Dietz, Inc., for Floodplain Administration Services.

Administrator Safstrom explained that at the August 13, 2018 meeting, the Council approved the proposal from Clark Dietz, Inc. to act as the City's Floodplain Administrator.

On November 12, 2018, the Council reaffirmed this contract with the request to be updated on expenses. The Council also approved a contract for management of the floodplain grant program. At the time of the contract approval for the floodplain grant program, the Council requested that any increase in costs for that contract be brought back to the Council.

Mayor Kennedy suggested that the additional costs be raised from \$17,880 to \$20,000, before further approval is needed from the Council.

Ald. Daugherty asked when the map showing the new floodplains will be available for viewing. Administrator Safstrom stated that the map is available for viewing in her office.

Ald. Gelhard asked if the City is responsible for the map. Administrator Safstrom stated that the MMSD assists with the map creation and submittal to FEMA for final approval.

Motion was made by Ald. Wiese, seconded by Ald. Shaw, to approve the additional costs associated with floodplain management, up to \$20,000. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

#### NEW BUSINESS.

V. File No. \_\_\_\_\_

Payment 9 to Absolute Construction Enterprises for work completed on the City Hall / Police Garage Project.

City Administrator Safstrom explained that the Contract amount for the project is \$5,436,000.00. There are change orders in the amount of \$236,868.31 adjusting the contract to \$5,672,868.31.

There are \$98,504.96 in change orders that are new on this request. They include amendments to the Juvenile holding at the Police Department (“PD”), additional concrete pour in evidence storage, upper roof brick adjustments, foam insulation for brick adjustments, additional excavation for the bad ground, and additional blocking at the PD garage. Credits include reduced interior painting of PD garage and site utility credit for stormwater changes.

This payment is for work completed on the project.

Motion was made by Ald. Schmelzling, seconded by Ald. Shaw, to approve Payment 9 to Absolute Construction Enterprises for work completed on the City Hall / Police Garage Project in the amount of \$746,176.78. On Roll Call: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

VI. File No. \_\_\_\_\_

Resolution Establishing a 2020 Census Partnership.

City Administrator Safstrom explained that The United State Census is completed every 10 years. The Census is very important to local government as it determines potential Federal funding for the State as well as determines the number of seats each State will have on the House of Representatives.

Motion was made by Ald. Daugherty, seconded by Ald. Vukovic, to approve the Resolution Establishing a 2020 Census Partnership as presented. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

VII. File No. \_\_\_\_\_

Recommendation from the Plan Commission for Review and Approval of a Certified Survey Map for 1980 West Florist Avenue and 6025 North Green Bay Avenue.

The Plan Commission reviewed the Certified Survey Map for 1980 West Florist Avenue and 6025 North Green Bay Avenue, and recommended the Common Council approve the Certified Survey Map with the requirements of payment of the \$205 administration fee, making the required technical corrections to the document, and payment of City Engineer CSM technical review fees, and any other required fees.

Ald. Wiese asked if there have been any complaints about the noises from dogs. Chief Ferguson stated that there have been a minimal amount of complaints.

Motion was made by Ald. Shaw, seconded by Ald. Gelhard to approve the Certified Survey Map for 1980 West Florist Avenue and 6025 North Green Bay Avenue with the requirement of payment of the \$205 administration fee, making the required technical corrections to the document, and payment of City Engineer CSM technical review fees, and any other required fees. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

VIII. File No. \_\_\_\_\_

Recommendation from the Plan Commission to approve Resolution Adopting a Public Participation Plan for the Update of the Comprehensive Plan for the City of Glendale.

Administrator Safstrom explained that Wisconsin Statutes require a Public Participation Plan that is approved by the Plan Commission and Common Council. The Plan Commission approved the plan at the July 2, 2019 meeting. Staff will be working with the consultant to add articles regarding list of activities for public engagement to the City's Newsletter that goes to every home, the online newsletter, as well as a press release for the North Shore Now.

Motion made by Ald. Schmelzling, seconded by Ald. Gelhard, to approve the Resolution Adopting a Public Participation Plan for the Update of the Comprehensive Plan for the City of Glendale. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

IX. File No. \_\_\_\_\_

Request for City Assistance with Funding of Sidewalk Construction at Odyssey Hotels, 7065 North Port Washington Road.

City Administrator Safstrom explained that when the Development Agreement for the Hampton Inn came before the Council, a request was made for Odyssey Hotels to extend the sidewalk as a part of their project. Currently there is a length of sidewalk at the north end of the property and another length of sidewalk at the southern end of the property by the PNC Bank. Our request was to construct a section between the two driveways so that the sidewalk runs the length of the property from the corner of North Port Washington Road and West Green Tree Road, all the way to the Educators Credit Union.

Mayor Kennedy reached out to Rachit Dhingra with Odyssey Hotels. Mr. Dhingra was happy to explore the engineering of the sidewalk, and get back to the City with options. Mayor Kennedy recently spoke with Mr. Dhingra, and Mr. Dhingra said that estimated cost of the sidewalk was in a range of \$10,000 to \$13,000. Mr. Dhingra asked if the City was willing to pay for the sidewalk, and he would build it as a part of his project. Such an agreement will require an Amended Development Agreement.

Ald. Wiese asked if the sidewalk will be put in the right-of-way. Administrator Safstrom explained that it will be, and that permission is needed from the County.

Motion was made by Ald. Daugherty, seconded by Ald. Wiese, directing City staff to explore costs of constructing a sidewalk at 7065 North Port Washington Road, and bring back most cost-effective means of doing so, to the Council, authorizing the City Administrator to negotiate an amended Development Agreement with Odyssey Hotels for an amount not to exceed \$13,000 if staff finds that having Odyssey construct the sidewalk is the lowest cost option. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

- X. File No.  
Ordinance Amending Title 6, Chapter 3, Section 1; Amending Title 6, Chapter 3, Section 2 of the Glendale Code Pertaining to Driveways.

City Administrator Safstrom explained that parts of Chapter 6.3 pertaining to driveways have not been updated, contradict other sections and are not clear and concise. Currently, the code does not clearly define the allowable width of a driveway as well as a clear definition of the return radius.

Motion was made by Ald. Gelhard, seconded by Ald. Daugherty to approve the Ordinance Amending Section 6.3.1, and Amending Section 6.3.2 of the Glendale Code, Pertaining to Driveways as presented. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

#### COMMISSION, COMMITTEE AND BOARD REPORTS.

There were several updates from Council members, on the activities of the various Commissions, Committees and Boards on which they serve.

#### CLOSED SESSION.

Motion by Ald. Shaw, seconded by Ald. Daugherty, to convene in Closed Session per Wis. Stats. §19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (North Shore Library Agreement; North Shore Municipal Court Agreement—Potential Expanded Membership), and Wis. Stats. §19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it

is or is likely to become involved (discuss with legal counsel strategy for enforcement action possible violations of development agreement 1633 West Bender Road). Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

A closed session of approximately 32 minutes was held. The Council discussed the Development Agreement for 1633 West Bender Road, North Shore Municipal Court Agreement, and the North Shore Library Agreement.

Motion by Ald. Shaw, seconded by Ald. Vukovic to reconvene to open session and regular order of business. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

No Action was taken on Closed Session Items.

#### ADJOURNMENT.

There being no further business, motion was made by Ald. Shaw, seconded by Ald. Gelhard, to adjourn the meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried and adjournment of the Common Council was ordered at 7:33 p.m., until Monday, July 22, 2019, at 6:00 p.m.

Miranda Etzel  
City Clerk

Recorded: July 9, 2019.