

**CITY OF GLENDALE COMMON COUNCIL**

Meeting Minutes

June 26, 2023

Regular meeting of the Common Council of the City of Glendale held in City Hall, 5909 North Milwaukee River Parkway, Glendale, Wisconsin and via Zoom conference call.

The meeting was called to order by Mayor Bryan Kennedy at 6:00 p.m.

Roll Call: Present: Mayor Bryan Kennedy, Ald. Tomika Vukovic, Jim Daugherty, John Gelhard, Phillip Bailey, Steve Schmelzling, and JoAnn Shaw. Absent: None.

Other Officials Present: Karl Warwick, City Administrator; Brianna Meyer, City Attorney; Mark Ferguson, Police Chief; and Megan Humitz, City Clerk.

PLEDGE OF ALLEGIANCE.

The members of the Common Council, City staff, and all those present pledged allegiance to the flag of the United States of America.

OPEN MEETING NOTICE.

City Administrator Warwick advised that in accordance with the Open Meeting Law, the local news media was advised on Thursday, June 22, 2023, of the date of this meeting; that the Agenda was posted on the official bulletin board of City Hall, the Glendale Police Department, and the North Shore Library; that copies of the Agenda were made available to the general public in the Municipal Building and the Police Department; and those persons who requested, were sent copies of the Agenda.

PUBLIC COMMENT.

No public comment.

CONSENT AGENDA.

I. File No.

Adoption of Minutes of Meetings held on June 12, 2023, Approval of Monthly Reports, and Approval of 2023 Used Vehicle Dealer's and Secondhand/Pawnbroker's License Applications.

Motion by Ald. Daugherty, seconded by Ald. Shaw, to Adopt the Minutes of Meeting held on June 12, 2023, Approve Monthly Reports, and Approve the Renewal Applications for all Used Vehicle and Parts Dealer's, and Pawnbrokers, Secondhand Article & Secondhand Jewelry Dealers Licenses for the period beginning July 1, 2023, and ending June 30, 2024, as submitted, were approved. Ayes: Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

NEW BUSINESS.

II. File No.

A Proclamation Recognizing Ethan Zentner for Being Awarded the Prestigious U.S. Presidential Scholars Award.

Mayor Kennedy stated the provided proclamation recognizes Ethan Zentner for his exceptional academic accomplishments and his recent honor of receiving the U.S. Presidential Scholars award.

Motion by Ald. Gelhard, seconded by Ald. Schmelzling, to approve the Proclamation Recognizing Ethan Zentner for Being Awarded the Prestigious U.S. Presidential Scholars Award was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

III. File No. \_\_\_\_\_

A Proclamation Recognizing Dr. Debesh Mazumdar for his 27 Years of Service to the City of Glendale.

Mayor Kennedy stated the provided proclamation recognizes and thanks Dr. Debesh Mazumdar for his 27 years of exceptional service to the City of Glendale.

Motion by Ald. Gelhard, seconded by Ald. Daugherty, to approve the Proclamation Recognizing Dr. Debesh Mazumdar for his 27 Years of Service to the City of Glendale was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

IV. File No. \_\_\_\_\_

Out-of-State Travel Request – Tomika Vukovic

Out-of-State travel for staff and Alderpersons on City time or with City funding is approved by the Council. Ald. Tomika Vukov is requesting to attend the National League of Cities Convention in Atlanta, Georgia. There is sufficient funding in the Mayor/Council Allowances budget for 2023.

Motion by Ald. Bailey, seconded by Ald. Schmelzling, to authorize approval for Alderperson Tomika Vukovic to attend the National League of Cities Convention, at a cost not to exceed \$2,500 was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

V. File No. \_\_\_\_\_

Out-of-State Travel Request – Mayor Bryan Kennedy

Out-of-State travel for staff and Alderpersons on City time or with City funding is approved by the Council. Mayor Bryan Kennedy is requesting to attend the National League of Cities Convention in Atlanta, Georgia. There is sufficient funding in the Mayor/Council Allowances budget for 2023.

Motion by Ald. Bailey, seconded by Ald. Schmelzling, to authorize approval for Mayor Bryan Kennedy to attend the National League of Cities Convention, at a cost not to exceed \$2,500 was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

VI. File No. \_\_\_\_\_

Financial Management Service Letter of Engagement

Mayor Kennedy stated the City of Glendale has been going through the process to fill the vacant Finance Director position. The recruitment has not fielded a candidate for this position. Concurrently, the City has been discussing a contractual arrangement for these duties. As a result of these conversations, the City identified Lauterbach and Amen is an independent accounting and management consulting firm that perform financial management services for both public and private entities. The provided Letter of Engagement provides an hourly rate for services. Under this agreement, Lauterbach and Amen and the City will be implementing a plan to create structures for financial management processes, Staff will identify the appropriate level of services to bring back a more defined agreement for consideration in the future.

Motion by Ald. Shaw, seconded by Ald. Vukovic, to confirm the City Administrator's execution of the Letter of Engagement with Lauterbach and Amen for Financial Management Services was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

VII. File No. \_\_\_\_\_

Renewal Alcohol Beverage License Applications for the Period July 1, 2023, through June 30, 2023.

Mayor Kennedy stated the State of Wisconsin requires all Alcohol Beverage Licenses be renewed every year prior to July 1. All licenses before the Council have been approved for location, and all background checks have been

concluded by the City of Glendale Police Department. The following applicants currently have unabated issues with the NSFD: Everest Café LLC, Bayshore Entertainment LLC, and Buchanan’s Entertainment MKE LLC. If the issues are not corrected by midnight on June 30, 2023, the business will not be allowed to sell alcohol and the Glendale Police Department will enforce this restriction. Staff recommends approval of the 2023 Renewal Alcohol Beverage Licenses applications, contingent on all outstanding NSFD issues being abated by June 30, 2023.

Motion by Ald. Shaw, seconded by Ald. Daugherty, to approve the 2023 Alcohol Beverage Licenses applications, contingent on all outstanding North Shore Fire Department issues being abated by June 30, 2023 was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

COMMISSION, COMMITTEE, BOARD, AND STAFF REPORTS.

There were several updates from Council members, on the activities of the various Commissions, Committees and Boards on which they serve as a Member and an Administrator update.

ADJOURNMENT.

There being no further business, a motion was made by Ald. Vukovic, seconded by Ald. Shaw, to adjourn the meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried. Motion carried and adjournment of the Common Council was ordered at 6:22 p.m., until Monday, July 10, 2022, at 6:00 p.m.

Megan Humitz  
City Clerk