

CITY OF GLENDALE -- COMMON COUNCIL  
May 14, 2018

Regular meeting of the Common Council of the City of Glendale held in the Municipal Building, 5909 North Milwaukee River Parkway.

The meeting was called to order by Mayor Bryan Kennedy at 6:01 p.m.

Roll Call: Present: Ald. Tomika Vukovic, James Daugherty, John Gelhard, Richard Wiese, and Steve Schmelzling. Absent: Ald. JoAnn Shaw.

Other Officials Present: Rachel Reiss, City Administrator; John Fuchs, City Attorney; Tom Czarnyszka, Police Chief and Karen Couillard, City Clerk.

PLEDGE OF ALLEGIANCE.

The members of the Common Council, City staff and all those present pledged allegiance to the flag of the United States of America.

OPEN MEETING NOTICE.

The City Administrator advised that in accordance with the Open Meeting Law, the local news media was advised on Friday, May 11, 2016, of the date of this meeting; that the agenda was posted on the official bulletin board of City Hall, the Glendale Police Department, the North Shore Library and the City's website; that copies of the agenda were made available to the general public in the Municipal Building and the Police Department, and those persons who requested, were sent copies of the agenda.

ADOPTION OF COUNCIL MINUTES.

Motion was made by Ald. Schmelzling, seconded by Ald. Daugherty to approve the minutes of the meeting held on April 23, 2018. Ayes: Ald. Vukovic, Daugherty, Gelhard, and Schmelzling. Noes: None. Absent: Shaw. Abstain: Wiese. Motion carried 4-0-1.

PUBLIC COMMENT:

No Public Comments.

COMMUNICATIONS, APPLICATIONS AND PETITIONS:

- I. File No  
Communication from City Administrator Rachel Reiss, re: 2017 Annual Report.

City Administrator Reiss submitted the report stating that the City had a great year, noting the Richard E. Maslowski Community Park and the Root Beer Bash. In addition, an election page was added to the report and a corrected inspections page was distributed.

Motion was made by Ald. Gelhard, seconded by Ald. Wiese to approve the 2017 Annual Report as presented. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, and Schmelzling. Noes: None. Absent: Shaw. Motion carried unanimously.

II. File No \_\_\_\_\_

Communication from Director of Public Works Charlie Imig, re: Bid results and award of contract to UPI, LLC. for the 2018 Roads Program – Phase 2.

Based upon the recommendation of the Director of Public Works, motion was made by Ald. Gelhard, seconded by Ald. Wiese to accept the low bid and award the contract to UPI, LLC in the amount of \$590,964.50 for the 2018 Roads Program – Phase 2. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, and Schmelzling. Noes: None. Absent: Shaw. Motion carried unanimously.

III. File No \_\_\_\_\_

Communication from Director of Public Works Charlie Imig, re: Bid results and award of contract to Zenith Tech, Inc. for the CDBG Sidewalk Project 2018.

City Administrator Reiss explained that this sidewalk will be the start of a project to eventually connect to the bike trail. Ald. Daugherty asked if this will be a sidewalk to nowhere when it is completed. Ms. Reiss stated yes but with future funding it will connect with the bike trail. Ald. Schmelzling asked if a boardwalk could be constructed instead. Ms. Reiss stated the boardwalk was included in the Stewardship Grant request. It cannot be a part of this project.

Based upon the recommendation of the Director of Public Works, motion was made by Ald. Wiese, seconded by Ald. Daugherty to accept the low bid and award the contract to Zenith Tech, Inc. in the amount of \$29,440.45 for the CDBG Sidewalk Project 2018. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, and Schmelzling. Noes: None. Absent: Shaw. Motion carried unanimously.

IV. File No \_\_\_\_\_

Notice of Claim – Toi Stroud.

City Attorney Fuchs stated that the car was towed to the impound company for the City of Milwaukee and that the City of Milwaukee Police Department has resolved the matter.

Based upon the recommendation of the City Attorney, motion was made by Ald. Gelhard, seconded by Ald. Daugherty to deny the Notice of Claim submitted by Toi Stroud. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, and Schmelzling. Noes: None. Absent: Shaw: None. Motion carried unanimously.

V. File No \_\_\_\_\_

Application for Transient Merchant Permit – Aptive Environmental.

Ald. Wiese voiced concern that in the past door to door solicitors did not have identification or other proof that they were approved by the City. He requests each solicitor to carry a copy of the permit with them.

Motion was made by Ald. Wiese, seconded by Ald. Gelhard to approve the

application for a Transient Merchant Permit filed by Aptive Environmental for the period June 1, 2018 to June 30, 2018 and to require individual representatives to carry a copy of the permit at all times while soliciting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, and Schmelzling. Noes: None. Absent: Shaw. Motion carried unanimously.

- VI. File No  
Application for a Temporary Class “B”/”Class B” (Picnic) License – Welcome to Glendale- Convention and Visitors Bureau.

City Administrator Reiss explained that the new owners of Bayshore Town Center have no interest in holding an alcohol license as the previous owners had done. Therefore, because the Wisconsin Beer Lover’s Festival is an important event for the City of Glendale, the City’s Welcome to Glendale-Convention and Visitors Bureau is seeking to hold the alcohol license for the one day event on June 16, 2018.

Motion was made by Ald. Daugherty, seconded by Ald. Vukovic to approve the application for Temporary Class “B” Picnic License filed by Welcome to Glendale – Convention and Visitors Bureau as submitted. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, and Schmelzling. Noes: None. Absent: Shaw. Motion carried unanimously.

- VII. File No  
Application for a Temporary Class “B”/”Class B” (Picnic) License – Glendale Little League.

City Administrator Reiss stated that the Glendale Little League is seeking approval for Temporary Class “B” Picnic License for the Glendale Little League Family Fun Day, held at 1401 Civic Drive on June 9, 2018 from 10:00 a.m. to 9:00 p.m. This has been an annual event, with no issues. The Police Department has completed their review and recommended approval.

Motion was made by Ald. Schmelzling, seconded by Ald. Gelhard to the application for Temporary Class “B” Picnic License filed by Glendale Little League as submitted. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, and Schmelzling. Noes: None. Absent: Shaw. Motion carried unanimously.

UNFINISHED BUSINESS:

- VIII. File No  
Traffic Calming Program Update (Chief T. Czarnyszka).

Chief Czarnyszka reviewed the use of speed bumps and will advise the Council when the equipment is on hand and available for use. He believes that speed bumps are effective and therefore money well spent. In addition, he asked Council members for thoughts or preferences as to locations for initial deployment. Each request will be reviewed for suitability to the program, location desired results and alternatives.

For informational purposes only, no action taken.

IX. File No \_\_\_\_\_  
Bike Trail Extension from Oak Leaf Trail to Richard E. Maslowski Community Park.

City Administrator Reiss reviewed the information pertaining to a bike trail extension off the Oak Leaf Trail to the Richard E. Maslowski Community Park. Ms. Reiss stated that at the June 11, 2018 meeting the Council will be asked to approve the Comprehensive Outdoor Recreation Plan, a resolution designating the Public Works Director as the authorized representative for the grant application, and an intergovernmental agreement with Whitefish Bay for the use of their property for the trail. The grant application is for construction of the trail in the Spring of 2019. The grant request is for \$214,000, approximately 50 percent of the construction project. The City will be seeking donations for approximately \$250,000 to cover the remaining construction and engineering costs.

Ald. Gelhard asked when the City will know the outcome of the grant application. Ms. Reiss stated that it would happen later this year, before the budget process has begun.

Ald. Schmelzling asked if the City accepts donations for the park. Ms. Reiss stated that the City does accept donations for the project and the park.

For informational purposes only, no action taken.

NEW BUSINESS:

X. File No \_\_\_\_\_  
Resolution Designating Good Hope School as the Single Polling Location for All Wards in the City Of Glendale.

Ald. Daugherty stated that he received more calls on this issue than he had during the consideration of the chicken ordinance. Although consolidation was a consideration none of his constituents that voiced an opinion were in favor of a single polling location.

Ald. Schmelzling stated that he had received concerns about traffic, and the 15 minute drive residents on the other side of the City will incur to get to the polling location. In addition, there is no sidewalk access from the nearby bus stops. He estimated, based on past election results, that it was possible that one car every 10 seconds would be turning into the parking lot during a larger election. He asked if a private facility was an option.

Attorney Fuchs stated that if there would be consideration of using a private facility, there could be issues with enforcing electioneering.

Ald. Gelhard stated that he received 90% opposition to the consolidation from his constituents and asked why there had not been any input from the Council or the public before this item was placed on the agenda. He stated that there have been no incidents of guns brought in to schools during elections and that they could hire off duty police or other security during elections for added safety.

Ald. Wiese stated that Good Hope School is his polling location has the voter lines have increased over time. He added that Good Hope Road is dangerous especially during peak times such as early morning and end of the work day. He voiced concern that residents on the north side of the city could feel disenfranchised.

Mayor Kennedy stated that he feels there would need to be near unanimous.

Neil Plotkin, 2541 W. Hunt Club Circle and Fred Cohen 2228 Acacia Road both

spoke opposing a single polling location. Both residents felt that there would be issues with parking, access from other areas of the city and congestion on Good Hope Road. Mr. Cohen stated he has worked many elections. Reducing to three locations would be a better option.

The Common Council discussed the resolution designating Good Hope School as the single polling location for all wards in the City of Glendale and it was determined that other options would need to be considered. Feedback from residents was strongly against a single polling location. Ald. Vukovic stated that she was in favor of this change as the safety of the children should be paramount.

Motion was made by Ald. Wiese, seconded by Ald. Daugherty to hold the resolution over for further consideration and present an alternative at the June 11, 2018 meeting. Ayes: Ald. Daugherty, Gelhard, Wiese, and Schmelzling. Noes: Vukovic. Absent: Shaw. Motion carried unanimously.

XI. File No \_\_\_\_\_  
SAFEbuilt Professional Services Contract.

City Administrator Reiss discussed the Service Contract with SAFEbuilt and stated that the fee structures included in the proposed contract should provide the City with an expenditure decrease of at least \$49,000.00 annually, depending on the amount of permits pulled.

Ald. Vukovic asked about the timeframe for scheduling inspections. Ms. Reiss stated that there are generally two inspectors that alternate inspections and office duties. Attorney Fuchs referred Ald. Vukovic to exhibit A for inspection hours.

Ald. Schmelzling asked if there are performance standard requirements implemented. Ms. Reiss stated that she is working on implementing a survey platform that would allow residents to offer input on the services they receive from outsourced services and city departments and staff.

Ald. Daugherty asked if SAFEbuilt was a national company. Attorney Fuchs explained that SAFEbuilt Wisconsin LLC is a local company.

Motion was made by Ald. Wiese, seconded by Ald. Schmelzling to approve the proposed Professional Services Agreement with SAFEbuilt Wisconsin, LLC effective June 1, 2018 as presented. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, and Schmelzling. Noes: None. Absent: Shaw. Motion carried unanimously.

XII. File No \_\_\_\_\_  
Ordinance Amending Title 11, Chapter 2, Section 9(b)(7) of the Glendale Code pertaining to Construction or Repair of Buildings.

Attorney Fuchs reviewed the amendments to Section 11.2.9(b)(7), stating that State Statutes require the restrictions for construction noise be the same on weekdays and weekends. He also updated the references to staff positions and updated steam shovels to motorized or mechanical equipment.

Motion was made by Ald. Gelhard, seconded by Ald. Wiese to adopt the Ordinance Amending Title 11, Chapter 2, Section 9(b)(7) and updating references to staff positions and equipment. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, and Schmelzling. Noes: None. Absent: Shaw. Motion carried unanimously.

XIII. File No \_\_\_\_\_

Schedule Public Hearing for June 11, 2018: Application to change zoning of 6701 and 6789 North Port Washington Road (Tax Key Parcels 1288966002 and 1328987) from S-1 Special (Institutional) District to PD-Planned Unit Development District-Mixed Use (Commercial Retail and/or Office (Medical), Residential, Hospitality).

Motion was made by Ald. Wiese, seconded by Ald. Daugherty to schedule a Public Hearing for June 11, 2018: Application to change zoning of 6701 and 6789 North Port Washington Road (Tax Key Parcels 1288966002 and 1328987) from S-1 Special (Institutional) District to PD-Planned Unit Development District-Mixed Use (Commercial Retail and/or Office (Medical), Residential, Hospitality). Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, and Schmelzling. Noes: None. Absent: Shaw: None. Motion carried unanimously.

XIV. File No \_\_\_\_\_

Police Chief Retirement.

City Administrator Reiss stated that the Chair of the Police Commission has been contacted to schedule a meeting and an interim Chief will be appointed.  
For informational purposes only, no action taken.

XV. File No \_\_\_\_\_

Resolution Honoring Police Chief Thomas Czarnyszka.

The Resolution honoring Police Chief Thomas Czarnyszka was approved by Acclimation.

XVI. File No \_\_\_\_\_

Discussion and possible action re: Cancellation of the May 28, 2018 Council Meeting due to the Memorial Day Holiday.

Motion was made by Ald. Gelhard, seconded by Ald. Schmelzling to cancel the Monday, May 28, 2018 Common Council meeting due to the Memorial Day Holiday. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, and Schmelzling. Noes: None. Absent: Shaw. Motion carried unanimously.

APPROVAL OF ACCOUNTS PAYABLE.

Motion was made by Ald. Wiese, seconded by Ald. Gelhard to approve the accounts payable check numbers 41357 to 41414 totaling \$350,771.00 and for prepaid checks, numbers 1496 to 1527 and 41196 to 41328 totaling \$20,293,536.97. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, and Schmelzling. Noes: None. Absent: Shaw. Motion carried unanimously.

COMMISSION, COMMITTEE AND BOARD REPORTS.

Several Council members briefly reported on the activities of the various

Commissions, Committees and Boards they serve on.

ADJOURNMENT.

There being no further business, motion was made by Ald. Gelhard, seconded by Ald. Daugherty to adjourn the meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, and Schmelzling. Noes: None. Absent: Shaw. Motion carried unanimously and adjournment of the Common Council was ordered at 7:25 p.m. until Monday, June 11, 2018 at 6:00 p.m.

Karen L. Couillard, WCMC  
City Clerk