

CITY OF GLENDALE COMMON COUNCIL

Meeting Minutes

May 8, 2023

Regular meeting of the Common Council of the City of Glendale held in City Hall, 5909 North Milwaukee River Parkway, Glendale, Wisconsin and via Zoom conference call.

The meeting was called to order by Mayor Bryan Kennedy at 6:00 p.m.

Roll Call: Present: Mayor Bryan Kennedy, Ald. Tomika Vukovic, Jim Daugherty, John Gelhard, Phillip Bailey, Steve Schmelzling, and JoAnn Shaw. Absent: None.

Other Officials Present: Karl Warwick, City Administrator; Nathan Bayer, City Attorney; Charlie Imig, Director of Public Works; Jessica Ballweg, Director of Human Resources; Rhett Fugman, Police Captain; and Megan Humitz, City Clerk.

PLEDGE OF ALLEGIANCE.

The members of the Common Council, City staff, and all those present pledged allegiance to the flag of the United States of America.

OPEN MEETING NOTICE.

City Administrator Warwick advised that in accordance with the Open Meeting Law, the local news media was advised on Thursday, May 4, 2023, of the date of this meeting; that the Agenda was posted on the official bulletin board of City Hall, the Glendale Police Department, and the North Shore Library; that copies of the Agenda were made available to the general public in the Municipal Building and the Police Department; and those persons who requested, were sent copies of the Agenda.

PUBLIC COMMENT.

Jerry Deschane, Executive Director of the League of Wisconsin Municipalities, was present to give an update on the Wisconsin State Legislature's bill on shared revenue. The bill would dedicate a penny of the state sales tax, more than \$1.5 billion annually, to local government. Additionally, it would increase county and municipal aid by \$227 million, provide \$300 million in one-time grants for service consolidation, increase police training and EMS funding, and provide more flexibility within the Expenditure Restraint Program. The bill is subject to revision as it moves through the process.

CONSENT AGENDA.

I. File No. _____

Adoption of Minutes from Meeting held on April 24, 2023, Approval of Accounts Payable, and Denial of Claim – Omar Darr.

Motion by Ald. Gelhard, seconded by Ald. Vukovic, to Adopt Minutes from Meeting held on April 24, 2023, Approval of Accounts Payable, and Denial of Claim – Omar Darr was approved. Ayes: Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

PRESENTATION BY DARRIN MADISON, 10TH ASSEMBLY DISTRICT

Darrin Madison, 10th Assembly District Representative, was present to give a brief update on what he has been working on since taking office. He spoke about the committees he is currently serving on as a member, as well as the various bills and joint resolutions he has co-authored or cosponsored.

PRESENTATION ON FUNDRAISING FOR THE NORTH SHORE LIBRARY

Julie Cotter, Campaign Director, and Margaret Zitzer, Village Trustee and North Shore Library Board Member, were present to give an update on the Capital Campaign. The update included North Shore Library metrics from 2022, renderings of the new library from Rinka Architecture, Campaign Counsel priorities, fundraising progress to date, information on the groundbreaking celebration, and the next steps in the phased fundraising campaign.

PRESENTATION: SUMMARY OF 2022/23 SNOW & ICE CONTROL OPERATIONS

Mr. Charlie Imig, Director of Public Works, gave a brief presentation on the City of Glendale 2022/23 Snow & Ice Control Operations. Data provided included a summary of snow and de-icing routes, brining and salting operations, and snow and ice data.

NEW BUSINESS.

II. File No.

A Proclamation Honoring National Bike Month in the City of Glendale

City Administrator Warwick stated the provided proclamation is to celebrate all the ways people bike during National Bike Month: with a commute during Bike to Work Day, a recreational bike ride around the block, or biking to improve health and well-being. This proclamation encourages everyone to be part of a movement for safer streets, connected communities, a healthier planet, and happier people.

Motion by Ald. Daugherty, seconded by Ald. Schmelzling, to approve the proclamation designation the month of May as “National Bike Month” in the City of Glendale was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

III. File No.

Review and Acceptance of 2021 Financial Audit

Mayor Kennedy stated the City recently completed the 2021 Financial Audit. Jake Lenell, a representative from the City’s Contractual Audit Firm, Clifton, Larson, and Allen was present to review the results of the 2021 Financial Audit. Tom Begotka, a representative from Jefferson Wells, the contractual firm who prepared many of the City’s documents and presented them to CLA was also present to answer any questions regarding the internal procedures used to prepare and collect the information. State Law requires that the City Council review and accept the annual financial audit.

Motion by Ald. Shaw, seconded by Ald. Vukovic, to accept the 2021 Financial Audit was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

IV. File No.

Recommendation of the Legislative, Judiciary & Finance Committee for approval of an Application to Change Agent for The Cheesecake Factory, located at 5799 N. Bayshore Drive, Glendale, WI 53217

Ald. Shaw explained the State of Wisconsin requires any business selling alcohol to have an Alcohol Beverage License. The License requires an agent to be named to be responsible for all sales. The Cheesecake Factory, located at 5799 N. Bayshore Drive, has requested a change of agent to A. Jampole. All background checks have been concluded by the City of Glendale Police Department. Proposed agent, A. Jampole, was recommended for approval by the Police Department. All applications are on file in the Clerk’s office. Staff recommend approval of the change of agent.

Motion by Ald. Shaw, seconded by Ald. Daugherty, to approve the Recommendation of the Legislative, Judiciary & Finance Committee for approval of an Application to Change Agent for The Cheesecake Factory, located at 5799 N. Bayshore Drive, Glendale, WI 53217 was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

V. File No.

Acceptance of donation of Fire Suppression Tool

Captain Fugman stated the James M. Hays Masonic Lodge # 331 is donating a Fire Suppression Tool (FST) to the Police Department. Members of the Lodge were at the meeting to present the FST to the Police Department. The Fire Suppression Tool (FST) is a portable, non-pressurized device and is deployed manually by pulling 2 pins which will initiate an internal electronic ignition system. Once the FST is activated a powdered aerosol is generated, which expands volumetrically, flooding the space (up to 5300 cubic feet) for approximately 35 seconds, interrupting the bond between

the heat and oxygen molecules thus suppressing the flames. The FST is a highly effective tool which suppresses fire still contained within a structure. The FST significantly reduces temperatures (up to 1000 degrees within 35 seconds), preventing flash-overs and back-drafts without oxygen depletion. The FST is an environmentally friendly SFE Powdered Aerosol technology, listed on the EPA Halon Alternatives SNAP list (Powdered Aerosol A), designed for total flood fire suppression applications. The FST is valued at approximately \$900, the Department currently has two Fire Suppression Tools.

Motion by Ald. Schmelzling, seconded by Ald. Shaw, to accept the donation of a Fire Suppression Tool from the Masonic Lodge #331 for the Glendale Police Department was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

VI. File No. _____

Authorization to Execute – Agreements for the Demolition of two Homes Owned by the City

Administrator Warwick stated the City recently purchased two single-family residential properties. The property on Sunny Point was purchased through our relationship with MMSD to remove properties from the floodway. The other property on Hubbard was purchased as part of other residential properties on Hubbard to create a larger location for potential industrial development. In accordance with the Glendale Purchasing Policy and State Law, staff and our consultants obtained competitive quotes for the demolition of both properties.

The lowest qualified quote for the demolition of 4118 N. Hubbard Street is \$28,340. Including the removal of hazardous materials, and disconnection of utilities, the total cost of demolition is \$43,860. This demolition is higher in cost because the property includes a large concrete garage. Staff is asking the City Council to authorize the execution of an agreement with Workman Enterprise in an amount not to exceed \$28,340 for the demolition of 4118 N. Hubbard Street.

The lowest qualified quote for the demolition of 6130 N. Sunny Point Road is \$20,000. Including the removal of hazardous materials, and disconnection of utilities, the total cost of demolition is \$27,870. Staff is asking the City Council to authorize the execution of an agreement with Workman Enterprise in an amount not to exceed \$20,000 for the demolition of 6130 N. Sunny Point Road. Under our agreement with MMSD, the City's costs will be 100% reimbursed for acquisition and demolition costs.

Motion by Ald. Vukovic, seconded by Ald. Bailey, to authorize the execution of an agreement with Blaze Landscaping for the demolition of 6130 N. Sunny Point Road, not to Exceed \$20,000 was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

Motion by Ald. Vukovic, seconded by Ald. Shaw, to authorize the execution of an agreement with Workman Enterprises for the demolition of 4118 N. Hubbard Street, not to Exceed \$28,340 was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

VII. File No. _____

Amended and Restated Library Agreement

Administrator Warwick stated the current Joint Library Agreement has nine Board members for the Library Board, with four reserved for Glendale. One of Glendale's representatives is a member of Nicolet High School. State Law permits that the school district where the library is located (for joint library districts) can appoint a representative that does not count towards the host community's representatives on the Library Board. The amended agreement increases the number of representatives on the Library Board from nine to ten to create a representative for Nicolet that does not count towards Glendale's four representatives. The revised agreement also cleans up various language that does not impact anything else in the agreement.

Motion by Ald. Shaw, seconded by Ald. Daugherty, to authorize Mayor Kennedy to execute the Amended and Restated Fox Point, Bayside, Glendale and River Hills Joint Library Agreement was approved.

Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

VIII. File No. _____

Resolution – Confirming Obligation to Contribute to North Shore Fire Department’s Budget to Pay Debt Service on Bonds Issued by the City of Glendale on Behalf of the North Shore Fire Department

Administrator Warwick stated the final step in approving repayment of general obligation bonds for reconstruction of Fire Station 82 in Glendale is for each of the seven municipalities that make-up the North Shore Fire Department to approve a final resolution authorizing repayment to the City of Glendale of the respective municipalities portion of the borrowing for the project. On April 24, the City of Glendale sold \$8,740,000 of General Obligation Bonds on behalf of the North Shore Fire Department. At the Fire Department Board of Directors meeting on April 25, the Board unanimously approved a resolution recommending each of the seven municipalities that make-up the North Shore Fire Department approve their specific resolution for repayment of their respective portion of the debt to the City of Glendale. Specific percentages of the total debt for repayment by each municipality is calculated by the North Shore Fire Department Fire Services Agreement Funding Formula.

Motion by Ald. Shaw, seconded by Ald. Bailey, to approve the Resolution Confirming Obligation to Contribute to North Shore Fire Department’s Budget to Pay Debt Service on Bonds Issued by the City of Glendale on Behalf of the North Shore Fire Department was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

COMMISSION, COMMITTEE, BOARD, AND STAFF REPORTS.

There were several updates from Council members, on the activities of the various Commissions, Committees and Boards on which they serve as a Member and an Administrator update.

ADJOURNMENT.

There being no further business, a motion was made by Ald. Shaw, seconded by Ald. Gelhard, to adjourn the meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried. Motion carried and adjournment of the Common Council was ordered at 7:41 p.m., until Monday, May 22, 2022, at 6:00 p.m.

Megan Humitz
City Clerk