

CITY OF GLENDALE COMMON COUNCIL
Meeting Minutes
January 14, 2019

Regular meeting of the Common Council of the City of Glendale held in the David Hobbs Honda for the People Community Room, located at Richard E. Maslowski Park, 2200 West Bender Road, Glendale, Wisconsin.

The meeting was called to order by Mayor Kennedy at 6:00 p.m.

Roll Call: Present: Ald. Tomika Vukovic, Jim Daugherty, John C. Gelhard, Richard Wiese, Steve Schmelzling, and JoAnn Shaw. Absent: None.

Other Officials Present: City Administrator Rachel Safstrom; Deputy City Administrator Shawn Lanser, Police Chief Mark Ferguson; City Attorney John F. Fuchs; and City Clerk Miranda Etzel.

PLEDGE OF ALLEGIANCE.

The members of the Common Council, City staff, and all those present pledged allegiance to the flag of the United States of America.

OPEN MEETING NOTICE.

Administrator Safstrom advised that in accordance with the Open Meeting Law, the local news media was advised on Thursday, January 10, 2019, of the date of this meeting; that the Agenda was posted on the official bulletin board of City Hall, the Glendale Police Department, and the North Shore Library; that copies of the Agenda were made available to the general public in the Municipal Building and the Police Department, and those persons who requested, were sent copies of the Agenda.

PUBLIC HEARING: Application for re-zoning of properties located at 419 West Good Hope Road, 7170 North Port Washington Road, 7158 North Port Washington Road, and 408 West Sugar Lane from R1 Residential District to B-1, G2 Business and Commercial District.

Aaron Smith, 7217 North Mohawk Avenue, objected to the re-zoning of 419 West Good Hope Road, 7170 North Port Washington Road, 7159 North Port Washington Road, and 408 West Sugar Lane. Mr. Smith feels that that intersection is already very busy with traffic, and will only make it worse. He also expressed concern regarding one of the aforementioned properties holding too many rummage sales throughout the year. He stated that commercial properties in the area are already unsightly.

Motion was made by Ald. Wiese, seconded by Ald. Shaw to close the public hearing. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling and Shaw. Noes: None. Absent: None. Motion carried unanimously.

Ald. Gelhard asked what the recommendation from the Plan Commission was. At a vote of 5-1, the Plan Commission approved recommended the rezoning of the properties to the Council.

Ald. Schmelzling asked if there is any active development. Mayor Kennedy replied that there is not any active development.

Motion was made by Ald. Vukovic, seconded by Ald. Daugherty to adopt the Ordinance to Change the Use District of Certain Lands hereinafter described from R-7 Residential to B-1 – G-2 Business and Commercial District. Ayes: Ald. Vukovic, Daugherty, Gelhard, and Schmelzling. Noes: Ald. Wiese and Shaw. Absent: None. Motion carried 4-2.

ADOPTION OF COUNCIL MINUTES.

Motion was made by Ald. Schmelzling, seconded by Ald. Wiese to approve the minutes of the meetings held on December 10, 2018, and December 27, 2018. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, and Schmelzling. Noes: None. Abstain: Ald. Shaw. Absent: None. Motion carried unanimously.

PUBLIC COMMENT.

Caroline Pierner, 5505 North Shasta Drive, stated that she was thankful that the flower pots at the park were filled.

COMMUNICATIONS, APPLICATIONS AND PETITIONS.

I. File No

Communication from City Administrator, Rachel Safstrom, regarding Payment 3 to Absolute Construction Enterprises for work completed on the City Hall / Police Garage Project.

Administrator Safstrom stated that the contract amount for the project is \$5,436,000. This payment is for work completed on the project.

Based on the recommendation of City Administrator, Rachel Safstrom, motion was made by Ald. Vukovic, seconded by Ald. Gelhard to approve Payment 3 to Absolute Construction Enterprises for work completed on the City Hall / Police Garage Project in the amount of \$254,270.03. On Roll Call Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

II. File No

Communication from Police Chief, Mark Ferguson, regarding Out-of-State Training.

Chief Ferguson explained that he is requesting permission to send two (2) officers to the Basic Tactical Medical Casualty Instructor program being held in Chicago, Illinois May 7–9, 2019. Combat casualty care plays a vital role in our response to active shooter threats and

Rescue Task Force operations. Having two instructors would allow the City the ability to train new hires and maintain current officers training in-house, rather than sending them to a school, reducing future training costs. The class is presented by the Federal Law Enforcement Training Center at no cost. The only expenses would be hotel and meals estimated at \$250.00. There are funds available in the training budget to cover the expenses.

Based on the recommendation of Police Chief, Mark Ferguson, motion was made by Ald. Daugherty, seconded by Ald. Wiese to authorize two (2) officers to attend the Basic Tactical Medical Casualty Instructor training being held in Chicago, IL. May 7–9, 2019. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

III. File No

Communication from Public Works Director, Charlie Imig, regarding Payment 4 to UPI, LLC, for work completed on 2018 Roads Program – Phase 2:

West Kenboern Drive – Street Resurfacing and Watermain
Full Reconstruction of N Glen Park Road – 1850 SY of Roadway,
including 740 LF of Curb and Gutter.

Based on the recommendation of Director of Public Works, Charlie Imig, motion was made by Ald. Wiese, seconded by Ald. Vukovic to approve Payment 4 to UPI, LLC. in the amount of \$31,100.22, for work completed on 2018 Roads Program – Phase 2. On Roll Call Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

UNFINISHED BUSINESS.

IV. File No

Communication from City Administrator, Rachel Safstrom, regarding Bike Trail Extension to the Richard E. Maslowski Community Park.

Administrator Safstrom stated that the 2019 Capital Improvement Budget includes funding for a bike trail extension from the Oak Leaf Trail to the Richard E. Maslowski Community Park. The estimated cost of the bike trail originally was \$500,000. The new budget summary for the trail estimates the cost at \$286,100.

The City received notification of a stewardship grant for fifty percent (50%) of the project (\$143,050). The City is working on an additional grant opportunity for \$10,000. Welcome to Glendale has been assisting with fundraising for this project. To date, the City has verbal commitments from local businesses for \$40,000.

Mayor Kennedy stated that the total cost will be approximately \$286,000, and the amount of money the City is close to \$200,000. Administrator Safstrom stated that the City is looking to collect about \$93,000. Mayor Kennedy asked if Administrator Safstrom is asking Council to approve the bidding of it, so the City can get the additional funding. Administrator Safstrom explained that the City is speaking with local businesses, and is fundraising. She also stated that if someone is willing to donate \$75,000, they can have the boardwalk naming rights.

Ald. Daugherty expressed concern over the cost of the bike trail, specifically with the cost of the boardwalk at \$100,000. Administrator Safstrom explained that the boardwalk is the part that goes over the wetlands, and because the boardwalk goes over the wetlands, there needs to be more stability, which requires more engineering and inspections to ensure its stability. Administrator Safstrom stated that this is just the approval for the City to receive bids on the project, and that Council will need to approve the bid for the project.

Ald. Schmelzling asked if it was typical for 22% of the cost to go toward engineering, design and inspection. Administrator Safstrom stated that because of the wetlands, the inspection process will be more intensive than if the project was completely asphalt.

Based on the recommendation of City Administrator, Rachel Safstrom, motion was made by Ald. Wiese, seconded by Ald. Shaw to authorize staff to bid the construction of the bike trail extension from the Oak Leaf Trail to the Richard E. Maslowski Community Park for a spring start on construction. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

V. File No

Communication from City Administrator, Rachel Safstrom, regarding the North Shore Library Renovation.

At the November 12, 2018 Common Council meeting, the North Shore Library Director, Susan Draeger-Anderson gave a presentation for the proposed facility renovations. Also, at that meeting, the Village Manager, Michael Hall of Brown Deer gave a presentation on the possibility of Brown Deer joining the North Shore Library. Since that time, the Brown Deer Library has withdrawn their request.

Helaine Glass, 6911 North Crestwood Drive, asked what Fox Point is charging Glendale as fiscal agent. Administrator Safstrom stated that the North Shore Library is paying \$14,000. This has increased over the past three (3) years from \$9,000. Mrs. Glass stated that focus groups were consulted, and fundraising was held, and she would like to see the library renovations completed in 2019. She also stated that she would like to see Glendale take the lead, that she wants this on the next Agenda, and that the Library is a community gem.

Ald. Wiese referenced Question No. 8, which basically asks what will happen to the North Shore Library while it is being renovated. He explained that starting this year, two (2) Aldermanic Districts will be voting at the Good Hope School gym, and that will not work with a Library taking up space. Ald. Wiese stated that he would like to see that idea struck.

Ald. Gelhard asked what will happen is the City of Glendale goes forward with their portion of the costs, and one (1) community does not proceed. Administrator Safstrom stated that the other communities would have to make up the funding. If a community is thinking of leaving, the other communities would have to take up the additional operational costs as well. There would be a three (3) year out clause, meaning, there is a three (3) year delay before a community can leave the library, so the renovations would take place while the community is still there, and that community would be charged before they are out.

Mayor Kennedy asked if this were to be put on the next Council Agenda, if the motion could be worded so that if Glendale approves its portion, it is not to exceed a certain amount of money, and funds are not to be distributed to the North Shore Library until the other three (3) communities also approve their portion. Attorney Fuchs explained that the City could

make a motion to approve the renovation funds contingent upon the approval of the other communities.

Deputy City Administrator Shawn Lanser asked if the City is trying to show intent for 2020 project, or if the City is potentially saying that we borrow funds, not spend them, and still pay interest during that time frame.

Administrator Safstrom stated that Bayside cannot obtain the funds until 2021. Mayor Kennedy asked that before the next Council meeting takes place, he would like to see Administrator Safstrom work with the Village Managers to approve the language.

Ald. Schmelzling asked what the current status of fundraising is. Administrator Safstrom stated that the fundraising was not intent of the foundation to commit to brick and mortar, just the interior enhancements. Ald. Shaw asked how much has been raised. Kurt Glaisner, President of the North Shore Library Board, stated that over \$100,000 has been raised for the North Shore Library.

Ald. Schmelzling asked if the City has a financing plan, if the North Shore Communities would borrow collectively, or would community borrow its own portion. Administrator Safstrom stated that each community would borrow their own money.

Ald. Daugherty asked what would the rent potential be if the City were to charge the North Shore Library. He stated that the City would be paying approximately \$8,000 to \$10,000 per month, which is reasonable. Ald. Daugherty asked if Fox Point was in violation of the North Shore Library agreement by charging for the fiscal agent duties. Attorney Fuchs stated he would review the agreement.

Ald. Vukovic asked how this would impact the City's debt, if the City would lose \$319,000 in its budget with the pre-2005 debt being paid. Administrator Safstrom stated she isn't sure how it would affect the debt, and she would have to analyze it. Ald. Vukovic stated that she does not like the idea of the City moving forward without having answers prior. Ald. Vukovic stated she does not want to see Glendale be taken advantage of. Administrator Safstrom stated that she will have more answers before the City makes a commitment.

Ald. Wiese stated that he was surprised to see that the fundraising was not aimed at the overall project. He also stated that former Mayor Tepper prevented fundraising with the park to not conflict with the North Shore Library fundraising.

Ald. Schmelzling stated that we have to work at this together, but asked if others say yes to the North Shore Library renovations for 2021, what are the legalities. Attorney Fuchs stated that once you make a commitment, if we listen to what other Village Managers say, it may not match, and others may not commit. Administrator Safstrom stated that this is in the capital plan, but believes Bayside has this in their capital plan for 2021.

Mr. Glaisner stated that he is not used to dealing with other communities all at once. He stated that Glendale is telling everyone the Library renovations will be completed by 2020, But that the Village of Bayside is saying they cannot do anything until 2021. He stated that the Library has stuff in place, staff has been hired for the Library, and that the North Shore Library is at the bottom of the list of the libraries in Milwaukee County.

Mayor Kennedy asked if River Hills has the funds available. Mr. Glaisner stated that River Hills is ready to go.

Ald. Shaw stated that from a foundation aspect, they are not going out to get the funds like they should; it is not just the inside, but the brick and mortar, too; the enhancements should be for the outside of the library, as well. Mr. Glaisner stated that they have the design, but it all keeps changing. He stated that they are having trouble getting a program, and dates keep

changing.

Caroline Pierner, 535 West Daphne Road, stated that the Library does not have money in the funds, because nobody asked for it. She stated that the Library cannot do fundraising to go ahead, without pictures of what will be renovated, and a date.

No action was taken on this informational item.

Mayor Kennedy asked for a moment of silence to honor Al Tomson, a former Council member.

NEW BUSINESS.

VI. File No

Update on Kletzsch Park Dam Fish Passage Project from Ald. Schmelzling.

City Administrator, Rachel Safstrom, explained that there was a presentation held regarding the construction of a fish passage at the Kletzsch Park Dam. The majority of the work to be performed would be on the west side, and the gate on the east side needs to be repaired. The point of public access would be changed, and parking would be moved. She stated that the level of the river will not rise with any of the work to be done; everything will stay the same with the City's 100-year floodplain.

Ald. Schmelzling explained that he attended the public hearing, and stated that his only concern with the updates of the Dam is that the overlook is one-hundred (100) feet back. Administrator Safstrom stated that there is a safety concern that police officers have seen people try to walk on the river when it freezes over. Pushing the overlook back is meant to deter people from walking on the river, preventing them from potentially getting hurt.

Ald. Wiese expressed concern with the observation area being moved back, as well. He expressed concern with the possibility of people climbing over the railing, sliding down the slope, going through the fish passage, and then heading over to the newly-created island, to get closer to the waterfall. He stated that he sent a message to Chairman Lipscomb to consider putting in a small foot bridge to get to the island.

Elizabeth Tuma, 6443 North Sunny Point Lane, expressed concern with the new ideas, and stated that she did not feel enough time was given for people to take it in and comment. Ms. Tuma asked how long the City has known. Mayor Kennedy stated that the Glendale staff met with Milwaukee County staff in December, and suggested a public meeting be held to get the information out to the community. Ms. Tuma asked how far along this plan has come. Mayor Kennedy stated that he was not sure, and further explained that the County does not contract with the City of Glendale to do work in Glendale; the County does it on its own. Ms. Tuma expressed concern with regard to how the County and City are going forward with the renovations of the Dam. Mayor Kennedy explained that the City knew for a few years that repairs on the east side of the Dam would need to take place. Administrator Safstrom stated that the repairs would be to the gate on the east side.

Ald. Daugherty expressed concern with the word "repairs," stating that the gate is already open, and the word "repairs" is thrown around, implying that there is something wrong with the Dam, when there is nothing wrong with the Dam. He explained that he is on the Friends of Kletzsch Park Board. The Board has concerns with the entire project, especially with the

removal of several frequently-used parking spaces. Ald. Daugherty expressed concern with how the project is going, as well, stating that at the end of the day, he feels it will be too costly, there will be too much to move, repairs will need to be made, and then the Dam will need to be removed. Administrator Safstrom stated that the City has been assured that the Dam will not be removed.

Ald. Daugherty stated that he wants to get more people involved, and hold a meeting with residents. Administrator Safstrom stated that the public meeting was put out as a public informational meeting, not as a public comment meeting. She stated that the only way to prevent the rising of the river is to do the fish passage the way the renderings show, and go against City ordinances. Administrator Safstrom explained that the City can write a letter, however, the City does not have a lot of control over what happens in a County Park. Ald. Daugherty explained that he would like to know what the City's options are, so that its ordinances are not held against the City.

Ald. Schmelzling stated that the water levels cannot be raised, and the island cannot be removed, which would stop the top part of the Dam from being taken away; by keeping the island, the water levels are not lowered. Ald. Schmelzling stated that while he understands the concerns regarding parking spots being removed, and the overlook being moved so far back, he feels there may not be much the City can do — though Kletzsch Park is in the City of Glendale, it is a County Park. He agreed that a trail or foot bridge with a railing would be ideal, and suggested that the City think about pushing back on these things.

Ald. Daugherty stated that he would like the proposed changes to be in writing, and feels anything the County is proposing should be made public. Ald. Schmelzling stated that he can send Ald. Daugherty the information that he has, and can put it on the website.

No action was taken on this informational item.

VII. File No

Communication from City Administrator, Rachel Safstrom, regarding Review of Ordinance 10.1.39 Overnight Parking Restricted.

Administrator Safstrom explained that Ald. Shaw has requested the Council review Ordinance 10.1.39 Overnight Parking Restricted. Ald. Shaw had a resident inquire on amending the overnight parking to allow for vehicles to park on the street overnight throughout the year.

Recently, there was a survey done of communities on whether they allow parking on the street in the winter. Six communities responded. The communities that responded follow the no overnight parking on the streets from December 1 to March 31. One community is from November 1 to March 31.

Ald. Shaw stated that she has a constituent who moved from Milwaukee, and has a third car he cannot park in his garage. This constituent would like to see even/odd addresses alternate street parking during the winter. Mayor Kennedy asked if residents are allowed to be permitted, and if guests are allowed. Chief Ferguson explained that residents can call Glendale Police Department to get a permit.

No action was taken on this informational item.

VIII. File No

Communication from City Administrator, Rachel Safstrom, regarding Recommendation from Plan Commission – Review and approval of Certified Survey Map for 7065 N. Port Washington Road – Odyssey Hotels.

Administrator Safstrom explained that Certified Survey Map for 7065 North Port Washington Road (CSM 8771, Lot 2 and Part of Lot 3) shows the lot reconfiguration of the two properties. The proposal is to accommodate the proposed Hampton Inn and onsite parking on Lot 2.

Ald. Schmelzling stated that he did not see sidewalks in the plans. Mayor Kennedy explained that sidewalks are in the plans. Ald. Vukovic explained there were sidewalks on the plans received at Plan Commission.

Motion was made by Ald. Gelhard, seconded by Ald. Schmelzling for the approval of the Certified Survey Map for 7065 North Port Washington Road with the requirement of payment of the \$175 administration fee, making the required technical corrections to the document and payment of City Engineer CSM technical review fees, and any other required fees, based on the condition that the recording of the CSM be withheld until the Developer come back to Council with an Amended Development Agreement. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

IX. File No

Communication from City Administrator, Rachel Safstrom, regarding Review and approval of revisions to the Employee Handbook.

Administrator Safstrom explained the changes requested are consistent with the recent change to the Police Association Contract regarding the sick leave payment at retirement be placed in a Health Reimbursement Account in the employee's name.

Based on the recommendation of Administrator Safstrom, Motion was made by Ald. Wiese, seconded by Ald. Vukovic to approve the revisions to the City of Glendale Handbook as presented. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

X. File No

Communication from City Administrator, Rachel Safstrom, regarding West Bender Road Restriping Project.

Administrator Safstrom explained that in October 2016, Council reviewed potential options for resurfacing and restriping West Bender Road between Jean Nicolet Road and Green Bay Avenue. At that time, the engineer indicated the width of West Bender Road was not wide enough to accommodate two lanes of traffic, parking on both sides and two bike lanes.

In 2019, the City is scheduled to resurface West Bender Road east of the Bridge over the Milwaukee River to Jean Nicolet Road and restripe West Bender Road from North Green Bay Avenue to Jean Nicolet Road.

The current City Engineer has determined that it is possible to accommodate two lanes of traffic, parking on both sides and two bike lanes. Similar to the City of Chicago and City of Milwaukee, the attached diagram shows how the striping could be done for a 44' wide street. This striping will accomplish three things that were indicated at the Council meetings in October 2016:

1. Retain parking on both sides of West Bender Road.
2. Add bike lanes to connect North Green Bay Avenue to North Port Washington Road.
3. Add traffic calming measures to assist in reduction of high speed traffic on West Bender Road.

Robert Jeske, 527 West Bender Road, said the restriping of West Bender Road is one of the best things he has ever seen, and the most responsive compromise he has ever seen.

Peter Roller, 1140 West Bender Road, stated that he is delighted with the plan, but expressed concern with the rate of speed of drivers on West Bender.

Ald. Daugherty stated that this is a great improvement, but has a concern regarding speed, and wants to make sure that the rules are followed. Administrator Safstrom stated that she has spoken with the Police Chief regarding actively patrolling the resurfaced road to ensure the markings are followed.

Ald. Vukovic stated that a constituent within her district does not like this plan. Her constituent wants to know what is going to make people follow the rules, and expressed concern with not being able to get out of his driveway.

Ald. Wiese expressed concern with trucks that may be wider than ten (10) feet, because of their mirrors. Ald. Vukovic questioned if the trucks can be rerouted down North Jean Nicolet, or another alternate route. Attorney Fuchs explained that the City will never have a full prohibition against trucks, and that if a truck has a delivery on that road, then it will be on that road.

Jim Berzowski, 6975 North Milwaukee River Parkway, asked if it is illegal to go into the bike lane, for any reason. Chief Ferguson stated that drivers need to stay in the lanes of travel.

Ald. Gelhard asked if the City will going with the diagrams in Option #4. Administrator Safstrom stated that Option #4 was the best option for the City. Ald. Daugherty explained that there is more than one (1) option for painting for Option #4 – the pictures show different things – some with pictures of bicycles, and some with just the words. Administrator Safstrom explained that the bike lanes will have both the words and the pictures spaced out in the lanes. Ald. Gelhard asked if the bike lanes will have both painted words and bicycles pictures. Administrator Safstrom confirmed that the lanes will have both.

Caroline Pierner, 5505 North Shasta Drive, requested that this information be put into the newsletter.

Motion was made by Ald. Schmelzling, seconded by Ald. Vukovic to authorize staff to accept the road striping as recommended for West Bender Road from North Green Bay Avenue to Jean Nicolet Road with white paint on the bike lanes. , Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

XI. File No _____

Communication from Deputy City Administrator, Shawn Lanser, regarding Cash Handling Policy.

Deputy City Administrator, Shawn Lanser explained that the City of Glendale continues to provide written documentation of policies along with employee acknowledgement of written policies. Attached is the documentation of procedures related to collection of cash and other forms of payment made to the City.

The cash handling procedures listed include internal control procedures to reduce the chances of misappropriation of funds or fraud. The document includes many recommended accounting practices. The policy also provides management with tools to hold employees accountable to the cash handling procedures.

Motion was made by Ald. Daugherty, seconded by Ald. Vukovic to approve the Cash Handling Procedures Policy. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

XII. File No _____

Communication from City Administrator, Rachel Safstrom, regarding Resolution to amend the 2019 General Fund Budget – Stump Grinder.

In 2018, the Common Council approved the purchase of a Bobcat Toolcat for the Public Works Department. This piece of equipment was specifically purchased to assist with snow removal; however, it was indicated there may be more attachments available.

Staff reviewed the current stump grinding work list. Currently, the City has approximately 38 trees that have been removed that need stump grinding. We anticipate more trees being removed this year. The average cost per stump from a contractor is approximately \$300. We have budgeted over \$10,000 for this process. To purchase a stump grinding attachment for the Bobcat Toolcat is \$9,535. This will be an ongoing cost savings for the City to complete the work with City staff.

Ald. Wiese asked if attachments for the Bobcat Toolcat can be shared with other communities, and if the attachments can be rented. Administrator Safstrom stated that communities typically need the tools at the same time. She also stated that if tools are rented out, they can be damaged.

Ald. Shaw asked how often the tools break down or need repair. Administrator Safstrom stated that she does not have that information.

Motion was made by Ald. Gelhard, seconded by Ald. Vukovic to adopt the Resolution to Amend the 2019 General Fund Budget as presented. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

XIII. File No _____

Communication from Deputy City Administrator, Shawn Lanser, regarding to request the Joint Review Board to Approve Extending Life of Tax Incremental District #7 (Technology District).

Administrator Safstrom explained that in 2009 and 2010 the Glendale Common Council addressed the issue of Tax Incremental District #7 revenues not covering the amount of scheduled debt payments. The decision was to refinance the scheduled debt payments with 10 year General Obligation debt with principal amounts of \$2,380,000 and \$1,580,000. It was expected there would be future refinancing needed after another 10 years of revenue numbers were known. The 2019 City Budget was adopted with the expectation a refinancing would happen. The district generates about \$2,500,000 of annual revenues available for debt payments.

It is necessary for the Joint Review Board to extend the life of the district to property restructure TID #7 in 2019 and 2020 to pay off the district obligations. The current maximum life of TID #7 is 2023.

In 2013, Wisconsin Act 145 adversely impacted the revenue streams for Wisconsin Tax Incremental Districts. Wisconsin State Statutes allows a Joint Review Board a separate 3 year extension to the life of a district.

Robert Cronwell, 7530 North Applewood Lane, asked what the original estimated close date was for TID #7. Deputy Administrator Lanser explained that one was scheduled for 2013, and further explained that the payment is due in April 2019. Deputy City Administrator Lanser explained that the City does not have the money now to pay off TID #7, but by extending the TID, the City would essentially be paying interest for the next ten (10) years, and by the end of those ten (10) years, the City has to have a plan to pay off TID #7. Mr. Cronwell asked what the new end date of the TID would be. Deputy Administrator Lanser responded with 2028 or 2029, but is capped at 2030.

Motion was made by Ald. Vukovic, seconded by Ald. Daugherty for the Common Council to request the Joint Review Board to approve extending the life of Tax Incremental District #7 for four (4) years per Wis. Stat. §66.1105(7)(am)1. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

Motion was made by Ald. Vukovic, seconded by Ald. Shaw for the Common Council to request the Joint Review Board approve extending the life of Tax Incremental District #7 for three (3) additional years per Wis. Stat. §66.1105(7)(am)4. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

APPROVAL OF ACCOUNTS PAYABLE.

Motion was made by Ald. Gelhard, seconded by Ald. Schmelzling to approve the accounts payable checks numbered 42886 to 42946, totaling \$1,244,950.94, and for prepaid checks numbered 1720 to 1744, and 42540 to 42815, totaling \$18,109,495.39. On Roll Call Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

COMMISSION, COMMITTEE AND BOARD REPORTS.

There were several updates from Council members, on the activities of the various Commissions, Committees and Boards on which they serve.

CLOSED SESSION.

Motion was made by Ald. Daugherty, seconded by Ald. Schmelzling to convene in Closed Session at 8:10 p.m. per Wis. Stats. §19.85(1)(c) to consider the employment, promotion, compensation or performance evaluation data of Non-represented City employees and 2018 Evaluation of City Administrator and 2019 Goals for City Administrator.

A closed session of approximately 55 minutes was held in which the Council discussed compensation and performance evaluation data of Non-represented City employees and 2018 Evaluation of City Administrator and 2019 Goals for City Administrator.

A motion was made by Ald. Schmelzling, seconded by Ald. Daugherty, to reconvene to open session and regular order of business. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling and Shaw. Noes: None. Absent: None. Motion carried unanimously.

POSSIBLE ACTION REGARDING CLOSED SESSION ITEMS

A motion was made by Ald. Vukovic, seconded by Ald. Wiese, to approve the Compensation Schedule as presented. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling and Shaw. Noes: None. Absent: None. Motion carried unanimously.

A motion was made by Ald. Vukovic, seconded by Ald. Schmelzling, to approve the Salary Schedule as presented. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling and Shaw. Noes: None. Absent: None. Motion carried unanimously.

A motion was made by Ald. Vukovic, seconded by Ald. Daugherty, to approve the unused vacation payout for the Deputy City Administrator. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling and Shaw. Noes: None. Absent: None. Motion carried unanimously.

A motion was made by Ald. Vukovic, seconded by Ald. Wiese, to approve the 2018 Evaluation, 2019 Goals and a wage increase of 2 percent for the City Administrator. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling and Shaw. Noes: None. Absent: None. Motion carried unanimously.

ADJOURNMENT.

There being no further business, motion was made by Ald. Gelhard, seconded by Ald. Vukovic, to adjourn the meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried and adjournment of the Common Council was ordered at 9:06 p.m. until Monday, January 28, 2019, at 6:00 p.m.

Miranda Etzel
City Clerk

Recorded: January 15, 2019.