

January, 2017  
City of Glendale  
Official Minutes – Fourth of July Committee Meeting

Meeting was called to order at 6:37 p.m.

Roll Call: Present:

Jenna Kunde*	TrinnySchumann*
Stacie Bishop	Bethanie Gist*
Jill Kastner	Ann Markuson*
Lynn Cinealis*	Bryan Kennedy*
Liisa Church	Lt. Dave Hinman, Police Liaison
Robin Benadon	Omar Mansoor
Bobbie Hughes	Shawn Lanser*
	Eric Zentner*

The Secretary reported that the Clerk's Office was notified of this meeting being held on January 11, 2017 of time, place, and an agenda provided for proper posting of such on the City Hall's Official Bulletin Board, and for such proper notification to the local news media. She further reported that in accordance with the Open Meeting Law the above notification, thereof, was executed on January 5, 2017, and copies of the agenda were made available to the general public in the Municipal Building and persons who have so requested have been sent copies of the agenda.

The meeting began at 6:37 pm with the Pledge of Allegiance.

Welcome new members and guests

Introductions were made of all members and visitors.

During this, Lt. Hinman mentioned that Sgt. Chris Eichhorn is the Glendale Police Dept. daytime supervisor, so he'll be in charge of security during the day of 7/4/17. Lt. Hinman will start at 3 pm.

Minutes for last meeting were approved.

Children's parade

Ann summarized what she does for the Children's parade, and Stacie mentioned that Jet's Pizza will contribute to goody bags. Ann asked if we should have a contest and, if so, there were volunteers who would help with it. Trinny said she'd help beforehand, but not day of. Robin said she'd help with this (including the day of).

Fundraising

Shawn talked about our booklet and how the ad sales are our main fundraiser (usually around \$10,000). Liisa brought up the fact that she hasn't received this and is willing to help with distribution. Jenna said she's help with soliciting ads. Omar also volunteered to help with fundraising. Trinny said she'd help a little (5%).

Bryan mentioned that Chubby's Cheesesteaks, Jet's pizza, Cousin's Subs and Noodle's & Co. are all businesses that are new to Glendale (or reopening) and should be contacted for ads. Lt. Hinman suggested getting a list of businesses from the city and sending out a letter; there are businesses you'd never expect would donate that do.

### Promotions

On behalf of Stacy, Jenna talked about promotions. We discussed how, in addition to the booklet, we should be on social media, Glendale schools' websites, and maybe be more prominent on the city's website. Omar volunteered to help with promotion.

Lt. Hinman talked about security/parking. Parking in neighborhoods surrounding the park (especially during the fireworks) is crazy. There will be no changes in how the PD handles things. There will still only be handicapped parking at the Dam lot and volunteer/vendor parking on the grass. Ann, Trinny and Bethanie volunteered to help with shuttles/parking.

### Grounds

Eric summarized what we do for grounds. We mostly need help on 7/3/17. We don't need to have a subcommittee, at least not until June.

### Volunteers

Bethanie talked about how she coordinates volunteers and said she would like the help of a computer-literate person who could help track the volunteers for recognition, contact info, etc. Jill volunteered to help with this.

### Parade

Bryan talked about the parade and Jill volunteered to help with this. Bryan said he'd be traveling a lot this year and will need a lot of help. Bryan can organize the parade itself, but he needs someone to contact the acts. MaryLynn will help on the day of. Liisa has some bands she is interested in. She will look into them and contact Trinny (for stage acts) and Bryan (for parade) about this.

### Food Vendors

Bethanie talked about how we are inviting the same vendors from last year back again plus Jet's Pizza. Bobbie and Stacie volunteered to help with this.

### Music Stage

Trinny talked about the goals of the entertainment for the day (Glendale showcasing Glendale) and making sure the whole committee is on the same page about this. Omar suggested that we get acts from Glendale schools. Trinny talked about the results of her survey. Stacie and Liisa volunteered to help with this.

### Children's activities and Community Stage

Jenna talked about what she does for this and Trinny suggested that the helpers of the Music Stage would take on organizing both stages. Jenna agreed.

Administrator

Jenna talked about how we need someone to just figure out meeting dates, forms, etc. Shawn volunteered himself and Anna from the City of Glendale.

New Ideas

Robin suggested volleyball.

Jenna asked that we invite a fireworks person to our next meeting. Shawn will follow up.

2017 Budget

Shawn distributed and talked about our budget and the itemized sources of income and itemized expenses. Motion to accept the budget as shown in Shawn's handout passed.

Meeting was adjourned at 8:00 pm. Our next meeting will be on Wednesday, February 8<sup>th</sup> at 6:30 at City Hall.

Respectfully submitted,

Secretary  
Eric Zentner