

CITY OF GLENDALE — PLAN COMMISSION
Tuesday, May 5, 2020

Regular meeting of the City of Glendale Plan Commission held via Zoom teleconference/video call.

The meeting was called to order by Mayor Kennedy at 6:00 p.m.

Roll Call: Present: Mayor Bryan Kennedy, Commissioners Kyle Mack, Karn Cronwell, Fred Cohn, Phillip Bailey, Josh Wadzinski, and Amanda Seligman.

Other Officials Present: Rachel Safstrom, City Administrator; Todd M. Stuebe, Director of Community Development; Megan Humitz, City Clerk.

In accordance with the Open Meeting Law, the North Shore NOW, the City's official newspaper, was advised on Thursday, April 30, 2020, of the date and time of this meeting, the agenda was posted to the official bulletin board of City Hall, the Glendale Police Department, and the North Shore Library; that copies of the agenda were made available to the general public in the Municipal Building and the Police Department, and those persons who requested were sent copies of the agenda.

PLEDGE OF ALLEGIANCE.

The Members of the Plan Commission, City staff, and all those present pledged allegiance to the flag of the United States of America.

MATTERS TO BE CONSIDERED.

Adoption of Minutes from the March 3, 2020 and March 10, 2020 Plan Commission Meetings.

Motion was made by Commissioner Cronwell, seconded by Commissioner Wadzinski, to adopt minutes from the March 3, 2020 and March 10, 2020 Plan Commission meetings, with changes previously submitted by Commissioner Seligman. Motion carried unanimously.

Plan Commission Review, Napleton Northshore Imports, LLC (Lexus of Milwaukee), 1415, 1433, and 1515 West Silver Spring Drive. Review and approve proposed changes to exterior façade.

Napleton Northshore Imports, LLC representative Robert Bowman gave a brief review of the applicant request for Plan Commission to review and approve proposed changes to exterior façade. The proposal makes changes to the existing Lexus Building located at 1433 West Silver Spring Drive, and are predominantly to the exterior of the building, to include signage and minor site work adjacent to the building. There will not be any significant changes to existing site landscaping. There will not be any site lighting work or operations changes.

Mr. Bowman stated all changes will be to conform with Lexus building standards, and include new metal panels, painting, and raising the glazing line on the building to fifteen feet. A sidewalk will also be added. Mr. Bowman confirmed that all three requirements recommended by Staff will be met upon permit application and inspection.

Commissioner Wadzinski questioned if the glass being used in is a Lexus standard. Mr. Bowman confirmed that the glass is opaque and utilized per Lexus building standards.

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Commissioner Cohn questioned what the building to the west of the main Lexus building will be utilized for. Mr. Bowman stated that Napleton is analyzing the best use for the building, and any potential changes will be address with Staff at a later date.

Motion was made by Commissioner Bailey, seconded by Commissioner Cohn, to approve proposed changes to exterior façade, at Napleton Northshore Imports (Lexus of Milwaukee), 1415, 1433, and 1515 West Silver Spring Drive, with the following requirements: 1. All signs required to conform with the Glendale Sign Code; 2. All City of Glendale building, fire, and public health codes being carried out to the satisfaction of the Building Inspector, the North Shore Fire Department, and the North Shore Health Consortium; 3. Compliance with State of Wisconsin requirements for ADA parking. Motion carried unanimously.

Certified Survey Map, UW Credit Union, 6016 and 6040 North Port Washington Road.

Review and recommend Common Council approval of the proposed CSM that will assemble 6016 and 6040 North Port Washington Road into a single parcel.

Administrator Safstrom gave a brief review of the proposed CSM that will assemble 6016 and 6040 North Port Washington Road into a single parcel. UW Credit Union has been located at 6016 North Port Washington Road since approximately 2002. They acquired the parcel at 6040 North Port Washington Road, which has been a Pizza Hut for many years. The UW Credit Union will bring back their plans for the combined parcel and building changes in June or July.

Motion was made by Commissioner Cohn, seconded by Commissioner Cronwell, to grant approval of the proposed CSM that will assemble 6016 and 6040 North Port Washington Road into a single parcel, with requirements of payment of the \$175 administrative fee, making any required technical corrections to the document to include pertinent information about all existing public utilities and Utility easements and/or agreements, and mapping and dedication of all necessary public Utility Easements, and payment of City Engineer CSM technical review fees, and other required fees, if any.

ADJOURNMENT.

There being no further business, motion was made by Commissioner Cohn seconded by Commissioner Bailey, to adjourn the meeting. Motion carried and adjournment of the Plan Commission was ordered at 6:15 p.m., until Tuesday, May 2, 2020 at 6:00 p.m.

Megan Humitz, City Clerk

Recorded: May 6, 2020