

CITY OF GLENDALE COMMON COUNCIL

Meeting Minutes

April 27, 2020

Regular meeting of the Common Council of the City of Glendale held via Zoom teleconference/video call.

The meeting was called to order by Mayor Kennedy at 6:00 p.m.

Roll Call: Present: Mayor Bryan Kennedy, Ald. Tomika Vukovic, Jim Daugherty, John Gelhard, Richard Wiese, Steven Schmelzling, and JoAnn Shaw. Absent: None.

Other Officials Present: Rachel Safstrom, City Administrator; John Fuchs, City Attorney; Mark Ferguson, Police Chief; Megan Humitz, City Clerk.

PLEDGE OF ALLEGIANCE.

The members of the Common Council, City staff, and all those present pledged allegiance to the flag of the United States of America.

OPEN MEETING NOTICE.

Administrator Safstrom advised that in accordance with the Open Meeting Law, the local news media was advised on Thursday, April 23, 2020, of the date of this meeting; that the Agenda was posted on the official bulletin board of City Hall, the Glendale Police Department, and the North Shore Library; that copies of the Agenda were made available to the general public in the Municipal Building and the Police Department; and those persons who requested, were sent copies of the Agenda.

Annual Organizational Meeting (Wis. Stat. §62.09).

- I. File No. _____
Annual Review of Council Operational Procedures (Ordinance 2-2-16(f)).

The Council reviewed the Ordinance 2-216. This item was informational only.

- II. File No. _____
Election of Common Council President.

State law requires the members of the Common Council to elect one of their members as Council President. The Council President acts in the absence of the Mayor, however the position has no appointive or veto authority.

Ald. Schmelzling nominated Ald. Vukovic. Mayor Kennedy asked three times if there were any other nominations. No other nominations were received.

Motion was made by Ald. Daugherty, seconded by Ald. Wiese to close nominations. In a roll call vote there were six votes for Ald. Vukovic. Ald. Vukovic was elected Council President for 2020-2021 by open vote.

- III. File No. _____
2020-2021 Common Council Standing Committee Appointments.

Motion was made by Ald. Vukovic, seconded by Ald. Shaw, to approve the appointments submitted by the Mayor. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

IV. File No. _____
Appointments to Various City Committees, Commissions and Boards.

Motion was made by Ald. Gelhard, seconded by Ald. Wiese, to confirm the appointments to the various City committees, commissions and boards as submitted. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried unanimously.

CONSENT AGENDA.

V. File No. _____
Adoption of Minutes of Meeting held on April 13, 2020, Approval of Monthly Reports, and Cancellation of the May 25, 2020 Council Meeting.

Motion by Ald. Vukovic, seconded by Ald. Schmelzling, to adopt the minutes of meeting held on April 13, 2020 with one correction, to approve the Monthly Reports, and to cancel the May 25, 2020 Council Meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

NEW BUSINESS.

VI. File No. _____
Resolution Setting the Time and Date of the First 2020 Board of Review Meeting.

Administrator Safstrom stated the Board of Review's purpose is to hear appeals from property owners regarding their assessments. This year is a maintenance year, and the last full reassessment was in 2019. All appointments were done by phone on April 27, 2020 for Open Book, due to COVID-19. Administrator Safstrom state that Zoom is also a possibility for conducting the Board of Review. Staff recommends approving the resolution to set the date and time of the first 2020 Board of Review Meeting on Monday, June 8, 2020.

Motion by Ald. Gelhard, seconded by Ald. Daugherty, to approve the Resolution Setting the Time and Date of the First 2020 Board of Review Meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

VII. File No. _____
An Ordinance Amending Title 6, Chapter 4, Section 1; Amending Title 6, Chapter 4, Section 2; Amending Title 6, Chapter 4, Section 3; Amending Title 6, Chapter 4, Section 4; Amending Title 6, Chapter 4, Section 5; Amending Title 6, Chapter 4, Section 6; Repealing Title 6, Chapter 4, Section 11; and Amending Title 6, Chapter 4, Section 12 of the Glendale Code Pertaining to Trees and Shrubs.

Administrator Safstrom stated the Ordinance was originally approved on July 22, 2019. Resident Rob Cronwell informed the City of the improper publication of the ordinance. State Statute requires the ordinance be published within 15 days of approval either in its entirety or a summary with additional criteria. Staff recommends approving the ordinance again, with the Clerk's office publishing the ordinance in accordance with State Statute.

Motion by Ald. Wiese, seconded by Ald. Shaw to approve the An Ordinance Amending Title 6, Chapter 4, Section 1; Amending Title 6, Chapter 4, Section 2; Amending Title 6, Chapter 4, Section 3; Amending Title 6, Chapter 4, Section 4; Amending Title 6, Chapter 4, Section 5; Amending Title 6, Chapter 4, Section 6; Repealing Title 6, Chapter 4, Section 11; and Amending Title 6, Chapter 4, Section 12 of the Glendale Code Pertaining to Trees and Shrubs as presented. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

VIII. File No. _____
Bid Results for the Catch Basin Cleaning Services Project.

Administrator Safstrom stated the City of Glendale has approximately 2.760 catch basins throughout the City. The Department of Public Works is responsible for these basins. A plan has been implemented to clean and inspect the bins, which will be accomplished in a three-year cycle with a combination of City personnel and private contractors. The bid proposal and specification is for the private contractor portion of cleaning and inspecting catch basins with sumps for a period of three (3) years.

Administrator Safstrom stated three bids were received, reviewed, and tabulated for the Cath Basin Cleaning Services Project, with Globe Contractors, Inc. as the low bidder for \$303,612.00. Staff recommends awarding the contract to the low responsible bidder, Globe Contractors, Inc.

Ald. Wiese raised the question as to whether City staff could clean out the catch basins, and Globe Contractors, Inc. would be responsible for repairs only. Administrator Safstrom stated the machine used for cleaning the basins is also utilized for sewers, which have taken up a lot of the staff time lately, and cleaning the basins would be more than the machine and staff are capable of doing.

Motion by Ald. Daugherty, seconded by Ald. Vukovic, to accept the Bid Results for the Catch Basin Cleaning Services Project and award the contract to Globe Contractos, Inc. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

IX. File No. _____
Encroachment Permit with WE Energies for City of Glendale Community Garden.

Administrator Safstrom stated that the community garden group in the City of Glendale started in 2018. The location of the gardens is a property owned by WE Energies at the north end of North Sydney Place at the Oak Leaf Trail entrance. WE Energies requires the City to enter into an annual agreement allowing access to the site. The community garden group has agreed to maintain the site and are aware of the restrictions of the agreement. The agreement is the same as it was in 2019.

Motion by Ald. Vukovic, seconded by Ald. Shaw, to approve the Encroachment Permit with WE Energies for City of Glendale Community Garden as presented. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

X. File No.

Consideration of a special texture of pattern not available to the panel manufacturer, for the noise barrier wall between Glendale Avenue and the Milwaukee River, as part of WisDOT's improvement project on I-43 from Capitol Drive to 2100' north of Hampton Avenue.

Administrator Safstrom stated the Wisconsin Department of Transportation is proposing an improvement project on I-43 from Capitol Drive to 2100' north of Hampton Avenue. As part of the project, the Department will replace the existing noise barrier between Glendale Avenue and the Milwaukee River.

As a result of 2015 Wisconsin Act 55, the Department's ability to fund community sensitive solutions considered to be aesthetic treatments has been restricted. IF the public and local unit of government desire a special texture or pattern not available to the noise barrier panel manufacturer, the local unit of government would be responsible for the total costs for non-participating items, which equals \$53,000. Staff is not recommending a special texture or pattern not available to the noise barrier panel manufacturer, for the noise barrier wall. The projected cost is not budgeted, and the City would be tasked as the maintaining authority for the aesthetic treatment, which is an additional unknown, unbudgeted amount.

Motion by Ald. Vukovic, seconded by Ald. Schmelzling, to accept the recommendation of staff to not add a special texture or pattern not available to the noise barrier panel manufacturer, for the noise barrier wall between Glendale Avenue and the Milwaukee River, as part of the WisDOT's improvement project on I-43 from Capitol Drive to 2100' north of Hampton Avenue. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

XI. File No.

Consideration of providing a roll-off dumpster for bulk waste drop-off whilst Advanced Disposal has suspended pick up, in response to Governor Evers' "Safer at Home" Order.

Administrator Safstrom stated that Staff has received several calls from residents regarding bulk waste pick up. Currently, Advanced Disposal has suspended pick-up in response to Governor Evers' SAFER AT HOME ORDER, and do not anticipate resuming until the order is lifted.

Staff reached out to Advanced and discussed the option of delivering roll-off dumpster(s) to the DPW yard for residents to drop off these items. As a stipulation, it would require being managed to keep order and prevent illegal items from being disposed and non-residents from participating. The empty dumpster(s) would be dropped off on Fridays and picked up on Monday. The DPW yard would be open for at least four (4) Saturdays in May from 7am to 1pm for drop off. The service would be free to residents and no additional cost to the City. However, an expenditure of staff hours to manage the exercise would be necessary at a cost of approximately

\$1700.

Ald. Wiese raised the question as to why bulk waste pick up was suspended as a result of the order. Administrator Safstrom stated it for the safety of Advanced Disposal staff to not be required to touch personal items. The rest of their job is almost entirely automated. Ald. Daugherty and Ald. Schmelzling stated the drop off hours would be a good compromise and option for residents.

Motion by Ald. Wiese, seconded by Ald. Shaw, to accept the recommendation of staff to approve the expenditure for staff hours necessary to maintain additional operating hours of the DPW yard for bulk waste drop off. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

XII. File No.

Request of the North Shore Library to reduce fees at the Richard E. Maslowski Community Park.

Administrator Safstrom state the North Shore Library is planning a children's event over a three day period in July. The Library Staff has a plan to allow children to participate and continue to be socially distant. The North Shore Library recognizes that the park is normally an entity that charges for facility usage. A request to reduce the fees from \$1,485.00 to \$360 for all three days has be submitted. Additionally, the Library Director has indicated the North Shore Library will cover the fees associated with having staff assist with the sound at the facility. Staff recommends approval of the fee reduction, but has requested statements from Council.

Ald. Daugherty raised the question as to how we determine who can receive a fee reeducation. Administrator Safstrom stated that technically the North Shore Library is part of the City of Glendale municipal structure.

Ald. Shaw requested a stipulation be added that the balance is paid in full in order to use the facility. Administrator Safstrom stated this is considered an operating cost for the North Shore Library, and the reduction in fees is a one-time occurrence.

Ald. Vukovic raised concern over the City of Glendale taking on the financial burden, while other North Shore communities do not. Mayor Kennedy stated there is a new financial formula that has been approved which will benefit the City of Glendale in recouping costs. Ald. Daugherty was in agreement with Ald. Vukovic regarding the lack of credit the City receives for services provided. Ald. Wiese stated that this is an opportunity for good exposure for the Community Park.

Motion by Ald. Gelhard, seconded by Ald. Schmelzling, to reduce fees at the Richard E. Maslowski Community Park for use by the North Shore Library during a three day event in July, 2020. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

XIII. File No.

Support of the Intergovernmental Cooperation Agreement for Procuring Personal Protection Equipment and other Necessary Sanitation and Medical Supplies in

Response to COVID-19 Public Health Emergency.

Administrator Safstrom stated Milwaukee County municipalities have been working with Milwaukee County on an agreement for procurement of personal protection equipment and other sanitary supplies. This agreement allows the City to participate in acquiring needed supplies in bulk purchases and the City pays as items are received. Due to the time sensitive nature of the agreement, Administrator Safstrom signed the agreement in order to ensure participation in the first round of ordering.

Motion by Ald. Daugherty, seconded by Ald. Schmelzling, to accept the recommendation of staff to affirm the City Administrator signature on the Intergovernmental Cooperation Agreement for Procuring Personal Protection Equipment and other Necessary Sanitation and Medical Supplies in Response to COVID-19 Public Health Emergency. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

XIV. File No.

Discussion of City Operations and Cancellations related to COVID-19.

Administrator Safstrom stated on March 12, 2020 the Governor declared a Public Health Emergency, and on March 14, 2020 Mayor Kennedy and Administrator Safstrom developed a proclamation declaring a City Public Health Emergency. Since that time, weekly calls have occurred with the North Shore Managers, Emergency Operation Managers, Milwaukee County officials, and League of Wisconsin Municipalities for updates and protocols.

At the time of this meeting, the Governor's order was extended until May 26, 2020 and is being challenged in the Courts. There have been no staff diagnosed with COVID-19, and at the recommendation of the North Shore Health Department, the City Hall is closed to the public until the end of the "Safer at Home" order. City Hall staff continue to work collecting taxes, processing permits, and answering phone calls.

The Music in the Glend and Fourth of July Committees have cancelled 2020 events. At this time, Root Beer Bash and the Police Department Run/Walk have not been cancelled.

Mayor Kennedy stated that guidelines will be created for businesses when they are able to reopen. Ald. Schmelzling raised the question as to whether or not the City can have its own stipulations and rules once the order is lifted. Mayor Kennedy and Administrator Safstrom stated that we are under the emergency declaration until the order has been withdrawn. Additionally, the North Shore Health Department wants to remain unified with the County in its practices, and the City of Glendale will follow the North Shore Health Department ruling.

Administrator Safstrom stated there are currently 26 active cases in the North Shore, down from 70. There have been 6 deaths as a result of COVID-19 in the North Shore.

This item was for information purposes only.

COMMISSION, COMMITTEE AND BOARD REPORTS.

There were several updates from Council members, on the activities of the various Commissions, Committees and Boards on which they serve.

ADJOURNMENT.

There being no further business, motion was made by Ald. Schmelzling, seconded by Ald. Shaw, to adjourn the meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried and adjournment of the Common Council was ordered at 6:55 p.m., until Monday, May 11, 2020, at 6:00 p.m.

Megan E. Humitz
City Clerk

Recorded: April 28, 2020.