

CITY OF GLENDALE COMMON COUNCIL

Meeting Minutes

March 23, 2020

Regular meeting of the Common Council of the City of Glendale held in the Municipal Building, 5909 North Milwaukee River Parkway, Glendale, Wisconsin.

The meeting was called to order by Mayor Kennedy at 6:00 p.m.

Roll Call: Present: Mayor Bryan Kennedy, Ald. Tomika Vukovic, Jim Daugherty, John Gelhard, Richard Wiese, and Steven Schmelzling. Absent: Ald. JoAnn Shaw

Other Officials Present: Rachel Safstrom, City Administrator; Mark Ferguson, Police Chief.

PLEDGE OF ALLEGIANCE.

The members of the Common Council, City staff, and all those present pledged allegiance to the flag of the United States of America.

OPEN MEETING NOTICE.

Administrator Safstrom advised that in accordance with the Open Meeting Law, the local news media was advised on Thursday, March 19, 2020, of the date of this meeting; that the Agenda was posted on the official bulletin board of City Hall, the Glendale Police Department, and the North Shore Library; that copies of the Agenda were made available to the general public in the Municipal Building and the Police Department; and those persons who requested, were sent copies of the Agenda.

PUBLIC COMMENT.

Rob Cronwell, 7530 N. Applewood Lane commended the Council on use of Facebook Live for broadcasting the meeting. Mr. Cronwell inquired about using video conferencing for future meetings. Administrator Safstrom stated this would be discussed later in the meeting.

CONSENT AGENDA.

- I. File No.
Adoption of Minutes of Meeting held on March 9, 2020; Approval of Monthly Reports; 2020 Arbor Day Proclamation; and Resolution Authorizing the Director of Public Works to sign and submit the Recycling Grant application and annual reports to the WDNR.

Motion by Ald. Wiese, seconded by Ald. Vukovic, to adopt the minutes of meeting held on March 9, 2020, Approval of Accounts Monthly Reports, 2020 Arbor Day Proclamation; and Resolution Authorizing the Director of Public Works to sign and submit the Recycling Grant application and annual reports to the WDNR. Ayes: Ald., Daugherty, Gelhard, Wiese, and Schmelzling. Noes: None. Absent: Ald. Shaw. Abstain: Ald. Vukovic. Motion carried.

NEW BUSINESS.

- II. File No.
Approval Bid Results for the Port Washington Road Intersection Reconstruction Project.

Administrator Safstrom stated three bids were received, reviewed and tabulated for the Port Washington Road Intersection Reconstruction Project. Upon confirmation of the bid documents, Forward Contractors LLC was the low bidder for this project.

Motion by Ald. Vukovic, seconded by Ald. Gelhard, to approve the Bid Results for the Port Washington Road Intersection Reconstruction Project. Ayes: Ald., Vukovic, Daugherty, Gelhard, Wiese, and Schmelzling. Noes: None. Absent: Ald. Shaw. Abstain: None. Motion carried.

- III. File No.
Ordinance Amending Glendale Municipal Code Sections 9.4.3, 9.4.3(a)(3), and creating Section 9.4.3(a)(15) and 9.4.3(a)(16), Pertaining to Wireless Communication Systems; Use of Right-of-Way.

Administrator Safstrom stated City does not currently have fees associated with fiber boring under the Pertaining to Wireless Communication Systems; Use of Right-of-Way. Additionally, Staff time necessary for processing, reviewing, utility locating and inspecting the fiber boring Right-of-Way (ROW) permits averages from two to four people and from approximately one to several days. This all depends on type of work performed and the length of each project. The ordinance presented will be charged to contractors only. This is to allow for the City to recoup costs associated with the requests.

Motion by Ald. Schmelzling, seconded by Daugherty to approve the Ordinance Amending Glendale Municipal Code Sections 9.4.3, 9.4.3(a)(3), and creating Section 9.4.3(a)(15) and 9.4.3(a)(16), Pertaining to Wireless Communication Systems; Use of Right-of-Way as presented. Ayes: Ald., Vukovic, Daugherty, Gelhard, Wiese, and Schmelzling. Noes: None. Absent: Ald. Shaw. Abstain: None. Motion carried.

- IV. File No.
Support of Proclamation to Declare a Glendale City Public Health Emergency Pertaining to the COVID-19 Pandemic.

Administrator Safstrom stated on Thursday, March 12, 2020, the Governor declared a Public Health Emergency. This started the 19 Milwaukee County municipalities began working together on action plans including the community specific declaration of a public emergency. The Proclamation by Mayor Kennedy and myself is in accordance with the City Emergency Operation Plan as well as the North Shore Emergency Operation Plan. This will assist in the City being eligible for FEMA funding to recover costs associated with procedural changes due to COVID-19.

Motion by Ald. Wiese, seconded by Ald. Daughter, to support the Proclamation to Declare a Glendale City Public Health Emergency Pertaining to the COVID-19 Pandemic

signed by Mayor Kennedy and Administrator Safstrom. Ayes: Ald., Vukovic, Daugherty, Gelhard, Wiese, and Schmelzling. Noes: None. Absent: Ald. Shaw. Abstain: None. Motion carried.

V. File No. _____
Discussion and Potential adjustment of City Hall Operations.

Administrator Safstrom updated the Council as to the operational changes at City Hall due to COVID-19.

- North Shore Health Department is the head of the Emergency Operation Center for the North Shore with the Assistance of Chief Whitaker.
- North Shore Managers and Emergency Operation Coordinators are updated daily up to 6 days a week on the issue.
- County-wide EOC has been enacted coordinated by Milwaukee County Office of Emergency Management.
- You can see current statistics for Milwaukee County at the Milwaukee County OEM webpage.

The City of Glendale municipal buildings are closed to the public. Staff is available by appointment only for absentee voting or registration. On-line registration will be available again March 24- March 30. There are split shifts in many departments to ensure our essential functions continue. Staff has worked with the other North Shore Communities to have a unified voice throughout this process.

Election Day procedures are still be developed. Currentl, almost 3,000 or 34% of registered voters have requested absentee ballots. Unless the Governor puts out an order, we have to hold the elections. North Shore Health has agreed that we should keep three polling locations for social distancing reasons. We are struggling to get poll workers. We are short about 35 poll workers of the normal 42 poll workers needed. If each of you could recruit 4-5 people, we would be able to have our election. The poll worker should not have any underlying illness, they can't be sick in the past 2 weeks, or traveled out of state. Younger workers are ideal. They can be as young as 16 years old. Alderpersons are able to work the polls as well.

The next scheduled Council meeting is April 13. The City owns the software with Office 365 and may be able to use Microsoft Teams for video conferencing the meeting. Mrs. Safstrom stated she would schedule a test meeting for March 30 to ensure the Council is able to log into the meeting.

Multiple updates will continue through the upcoming weeks as they are received from the North Shore Health Department and Milwaukee County.

COMMISSION, COMMITTEE AND BOARD REPORTS.

There were several updates from Council members, on the activities of the various Commissions, Committees and Boards on which they serve.

ADJOURNMENT.

There being no further business, motion was made by Ald. Vukovic, seconded by Ald. Schmelzling, to adjourn the meeting. Ayes: Ald., Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: Ald. Vukovic. Abstain: None. Motion carried and adjournment of the Common Council was ordered at 6:38 p.m., until Monday, March 23, 2020, at 6:00 p.m.

Rachel A. Safstrom
City Administrator

Recorded: March 24, 2020.