

CITY OF GLENDALE
Richard E. Maslowski Community Park –
David Hobbs Honda for the People Community Room
2200 W. Bender Road
Glendale, Wisconsin 53209

AGENDA – LEGISLATIVE, JUDICIARY & FINANCE COMMITTEE

Monday, October 8, 2018

5:45 p.m.

*Please Note LOCATION Change.

1. Call to Order / Roll Call.
2. Adoption of Minutes of meeting held on August 13, 2018
3. Review and consideration of application for Liquor, Beer & Wine License expansion of the premises filed by Pick 'n Save – 6969 N. Port Washington Rd.
4. Review and consideration of license for In-Bounds Training Center. – 2920 W. Vera Ave.
5. Adjourn.

PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR
ATTENDANCE AT THE MEETING SHOULD CONTACT
THE CITY CLERK AT LEAST ONE BUSINESS DAY PRIOR TO THE MEETING

City of Glendale
Official Minutes – Legislative & Judiciary Committee
August 13, 2018

Meeting was called to order at 5:45 p.m.

Roll Call: Present: Alderwoman JoAnn Shaw
 Alderman Richard Wiese
 Alderwoman Tomika Vukovic

Other Officials Present: City Administrator Rachel Reiss; Interim Police Chief Mark Ferguson; and City Attorney John Fuchs.

APPROVAL OF MINUTES

Motion by Ald. Vukovic, seconded by Ald. Wiese, to approve the minutes of the meeting held on June 25, 2018. Motion approved unanimously.

REVIEW AND CONSIDERATION OF LICENSE APPLICATION FOR “NEW SILVER SPRING HOUSE INC.”

The License & Judiciary Committee considered the application for a Class B Alcohol Beverage retail license filed by the New Silver Spring House. City Administrator Reiss stated that the Silver Spring House will be relinquishing their license and the new establishment is applying for an Original Class B. Background checks have been satisfactorily completed.

A Motion was made by Ald. Wiese, seconded by Ald. Vukovic to recommend the Common Council approve the Class B Alcohol Beverage Retail License for the New Silver Spring House, Inc. Motion approved unanimously.

There being no further business, motion passed unanimously to adjourn the meeting at 5:48 p.m.



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Legislative & Judiciary Committee Report and Recommendation on the 2018-2019 Review and Consideration of Application for Liquor, Beer & Wine License Expansion of the Premises Filed by Pick 'n Save – 6969 N. Port Washington Rd.

FROM: Miranda Etzel, City Clerk

MEETING DATE: October 8, 2018

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	Chapter 125
Municipal Code:	7.2

BACKGROUND/ANALYSIS:

The State of Wisconsin requires any business selling alcohol to have an Alcohol Beverage License. Pick 'n Save is requesting an amendment to the premises description on the "Class A" license issued to the store, to encompass the ClickList service in 3 designated parking spaces. The request is to be able to serve the customers that order on-line for pick-up at the store location.

All licenses have been approved for the current location and all background checks have been concluded by the City of Glendale Police Department. The Legislative, Judiciary & Finance Committee previously approved the "Class A" License application for Pick 'n Save.

RECOMMENDATION:

This is new for the City of Glendale. There are no other businesses that have requested this accommodation. Roundy's has assured the City that only licensed operators will be delivering the groceries to the customers in the parking lot and they will be required to check identification.

Staff recommends approval of the expansion of the "Class A" License request for Pick 'n Save with a review after 6 months from the Police Chief of any incidents.

ACTION REQUESTED:

Motion to recommend the Common Council approve the expansion of the "Class A" License request for Pick 'n Save, pending a 6 month review with no incidents.

ATTACHMENTS:

1. Written request from Roundy's Supermarkets, Inc.
2. Site Plan.

ROUNDY'S SUPERMARKETS, INC.

PICK 'N SAVE · COPPS · METRO MARKET · MARIANO'S

PO Box 473
Milwaukee, WI 53201

414-231-5000

September 5, 2018

VIA ELECTRONIC MAIL

Ms. Miranda Etzel
City of Glendale
5909 N. Milwaukee River Parkway
Glendale, WI 53209

Re: Modification to Premise Description

Dear Ms. Etzel:

Mega Marts, LLC, the owner and operator of the Pick 'n Save located at 6969 North Port Washington Road in Glendale (the "Store"), hereby formally requests an amendment to the premise description on the "Class A" license issued to the Store to encompass the ClickList service as described below.

The Store's program named "ClickList" will allow customers to submit an online order for grocery, alcohol and tobacco products. A designated ClickList associate, which is a Store employee, selects the customer's items and generates a receipt. The customer is then notified that the order is available for pickup. The pickup occurs in the designated parking stalls. The associate will load the merchandise into the customer's vehicle. If the order contains alcohol or tobacco product, the customer's age will be verified by the associate prior to the transfer of these products. After the product is loaded into the customer's vehicle, the associate reenters the store and finalizes the transaction.

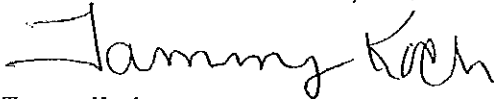
The ClickList service will be available to our customers daily between the hours of 8:00 a.m. and 8:00 p.m. There will be approximately 12-14 employees trained to be shoppers. The shoppers will be 18 years of age or older and hold a City issued bartender's license. A site plan identifying the designated ClickList parking stalls is attached for your review.

The current premise description on the license reads as "6969 N. Port Washington Road – one story retail grocery and liquor store" Please amend the language to read: *6969 N. Port Washington Road – one story retail grocery and liquor store; including the exterior parking stalls specifically designated for the online merchandise order & pickup service and the pathway utilized to access the parking stalls.*

Please contact me with any questions you may have at 414-231-5978 or tammy.koch@rounddys.com.

Very truly yours,

ROUNDY'S SUPERMARKETS, INC.

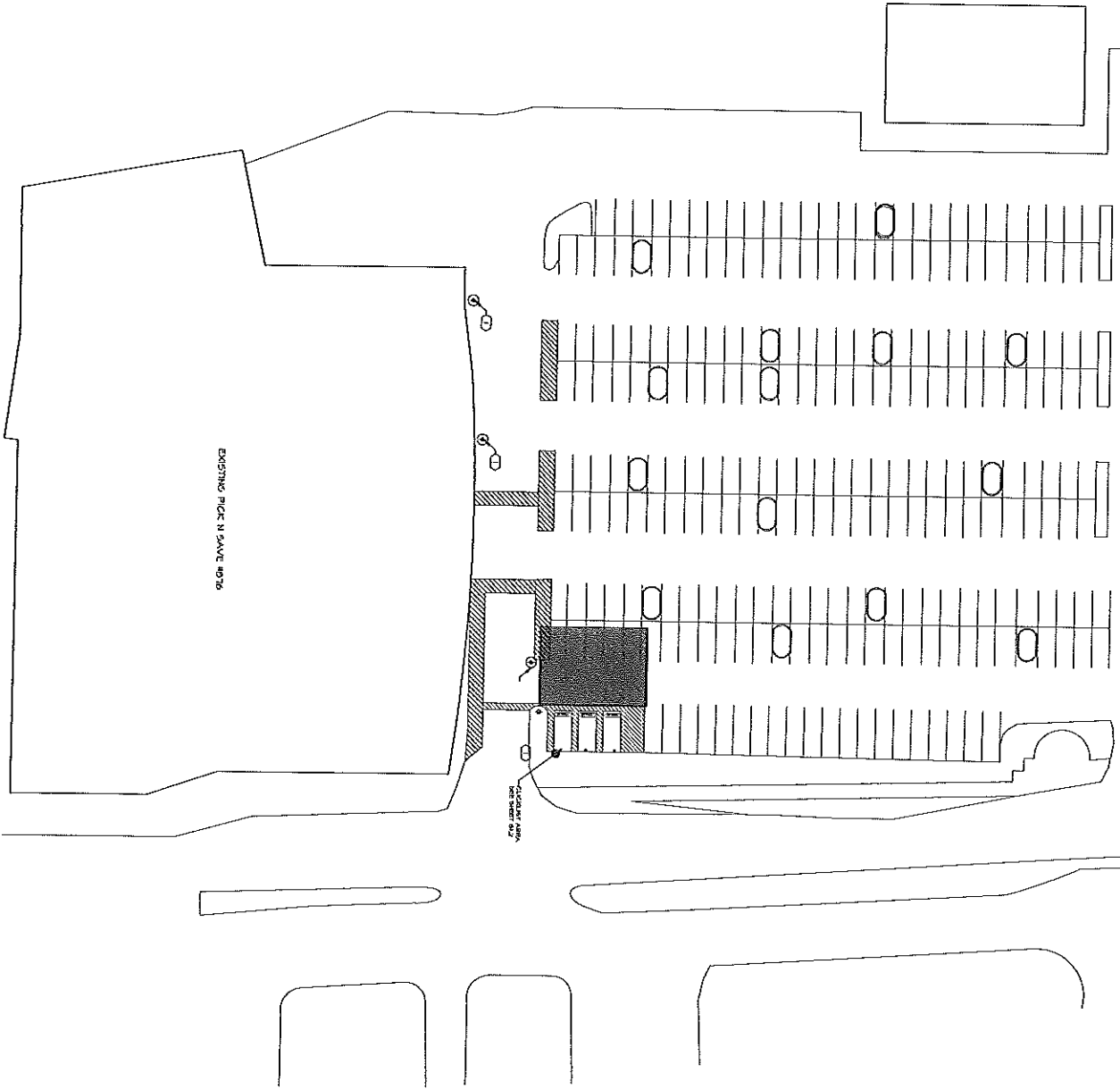


Tammy Koch
Administrative Assistant

Attachments



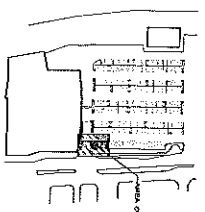
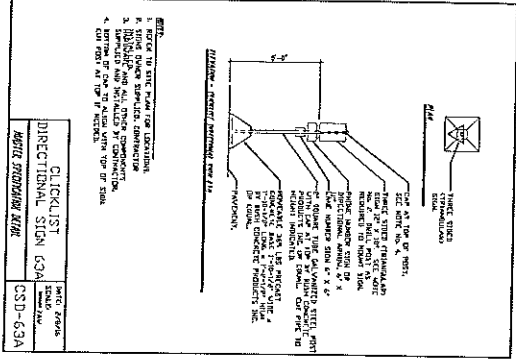
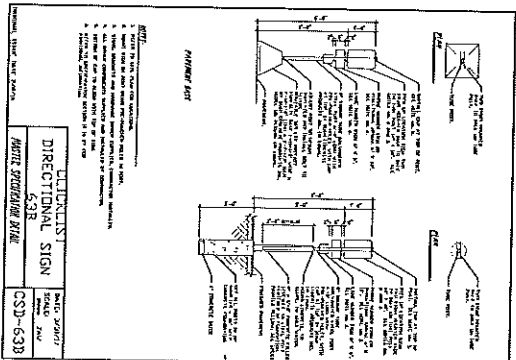
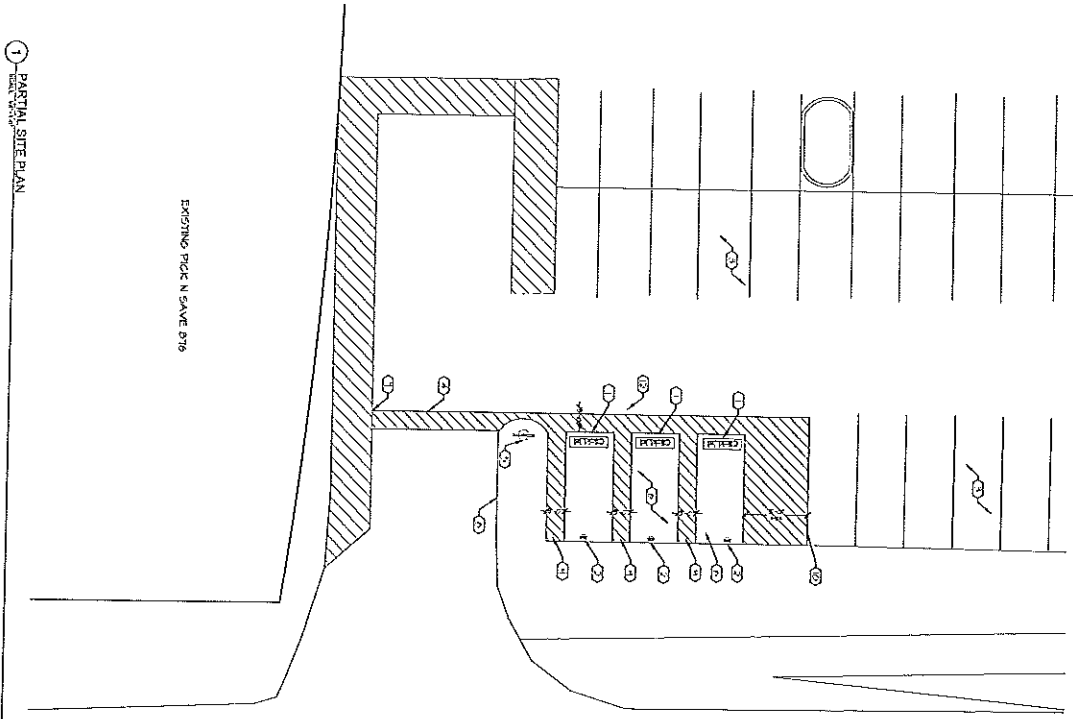
1 SITE PLAN



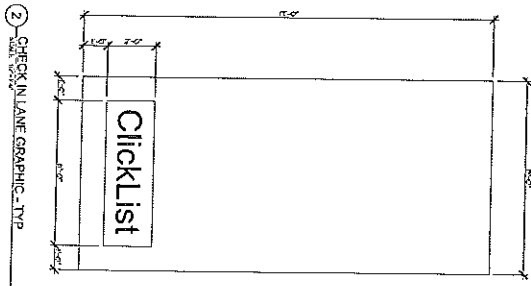
- PARTIAL SITE PLAN GENERAL NOTES:**
- A. VISITOR AND CONTRACTOR TO CAREER FOR THEM, TO BE PROVIDED BY CONTRACTOR. VISITORS FOR OTHERS AND CONTRACTORS TO BE PROVIDED BY VISITOR'S EMPLOYER.
 - B. ALL CONSTRUCTION TO BE IN ACCORDANCE WITH ALL APPLICABLE ORDINANCES AND REGULATIONS.
 - C. ALL WORK TO BE DONE IN ACCORDANCE WITH ALL APPLICABLE ORDINANCES AND REGULATIONS.
 - D. ALL CONSTRUCTION TO BE DONE IN ACCORDANCE WITH ALL APPLICABLE ORDINANCES AND REGULATIONS.
 - E. ALL CONSTRUCTION TO BE DONE IN ACCORDANCE WITH ALL APPLICABLE ORDINANCES AND REGULATIONS.
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 - Z. ALL CONSTRUCTION TO BE DONE IN ACCORDANCE WITH ALL APPLICABLE ORDINANCES AND REGULATIONS.
- KEY NOTES:**
1. ALL CONSTRUCTION SHALL BE DONE IN ACCORDANCE WITH ALL APPLICABLE ORDINANCES AND REGULATIONS.
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<p>G11</p>	<p>WITHIN THE WALLS- INTERIOR REMODEL</p> <p>PICK n SAVE 876</p> <p>6969 N. PORT WASHINGTON ROAD GLENDALE, WI 53217</p>	 <p>Kroger</p> <p>WE'RE OPEN 365 DAYS A YEAR</p> <p>WE HAVE EVERYTHING YOU NEED</p> <p>FOR YOUR STORE</p>	<p>ROUNDY'S</p> <p>ROUNDY'S SUPERMARKETS, INC.</p> <p>DIVISION - THE KROGER CO.</p> <p>475 EAST PROSPECT</p> <p>MILWAUKEE, WI 53212</p>	 <p>API ARCHITECTS</p> <p>210 S. PULASKI AVENUE</p> <p>MILWAUKEE, WI 53212</p> <p>OFF: 973-6264</p> <p>FAX: 973-6264</p>
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1 PARTIAL SITE PLAN



- PARTIAL SITE PLAN GENERAL NOTES:**
1. VERIFY AND CORRECTIVE BY OWNER AND ITEMS TO BE INSTALLED BY CONTRACTOR.
 2. ALL CONSTRUCTION TO MEET EXISTING SITE CONDITIONS AND DISCONTINUE.
 3. PROTECT EXISTING UTILITIES AND STRUCTURES FROM THE CONSTRUCTION.
 4. ALL EXISTING UTILITIES AND STRUCTURES SHALL BE MAINTAINED AND PROTECTED THROUGHOUT THE CONSTRUCTION.
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2 CHECK IN LANE GRAPHIC - TYP

WITH-IN THE WALLS - INTERIOR REMODEL

PICK n SAVE 876

6969 N. PORT WASHINGTON ROAD
GLENDALE, WI 53217

GENERAL OFFICE
FACILITY ENGINEER

ROUNDS SUPERMARKETS, INC.

THE KROGER CO.

675 EAST WISCONSIN
MILWAUKEE, WI 53212

2515 PLUM AVE
MILWAUKEE, WI 53212

G12



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Legislative & Judiciary Committee Report and Recommendation on the Review and Consideration of "Class B" Alcohol Beverage Retail License for In-Bounds Training Center – 2920 W. Vera Ave.

FROM: Miranda Etzel, City Clerk

MEETING DATE: October 8, 2018

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	Chapter 125
Municipal Code:	7.2

BACKGROUND/ANALYSIS:

The State of Wisconsin requires any business selling alcohol to have an Alcohol Beverage License. All other licenses have been approved for the current location and all background checks have been concluded by the City of Glendale Police Department.

RECOMMENDATION:

All applications are on file in the Clerk's office. The appropriate background checks were completed by the Police Department.

Staff recommends approval of the "Class B" Alcohol Beverage Retail License.

ACTION REQUESTED:

Motion to recommend the Common Council approve the "Class B" Alcohol Beverage Retail License for In-Bounds Training Center.

ATTACHMENTS:

1. None