

**CITY OF GLENDALE**  
**5909 North Milwaukee River Parkway**  
**Glendale, Wisconsin 53209**

This meeting is in person, but will be broadcast over Zoom to  
accommodate residents with COVID concerns.

Join Zoom Meeting

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Meeting ID: 975 9968 6909

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AGENDA—COMMON COUNCIL MEETING

Monday, May 8, 2023

6:00 p.m.

1. Roll Call and Pledge of Allegiance.
2. Public Comment. Glendale residents, business owners and property owners are invited to speak to the Council on items that are not on tonight's agenda but are within the City's ability to regulate or control.
3. Consent Agenda:
  - a) Adoption of Minutes: Meeting held on April 24, 2023
  - b) Approval: Accounts Payable
  - c) Denial of Claim: Omar Darr
4. Presentations:
  - a) Darrin Madison, 10th Assembly District
  - b) Fundraising for the North Shore Library
  - c) Summary of 2022/23 Snow & Ice Control Operations
5. New Business: (The public may speak to the Council prior to the beginning of deliberations on these items, provided they have notified their respective Alderperson or the Mayor in advance of this meeting).
  - a) Proclamation: Proclaiming May as Bike Month in the City of Glendale
  - b) Review and Potential Action: Acceptance of 2021 Financial Audit
  - c) Review and Potential Action: Recommendation of the Legislative, Judiciary & Finance Committee for Approval of an Application to Change Agent for The Cheesecake Factory, located at 5799 N Bayshore Drive, Glendale, WI 53217
  - d) Review and Potential Action: Acceptance of donation of a Fire Suppression Tool (FST) to the Glendale Police Department
  - e) Review and Potential Action: Authorization to Execute – Agreement with Blaze Landscaping for the demolition of 6130 N. Sunny Point, not to Exceed \$20,000
  - f) Review and Potential Action: Authorization to Execute –Agreement with Workman Enterprises for the demolition of 4118 Hubbard, not to Exceed \$28,340
  - g) Review and Potential Action: Amended and Restated Fox Point, Bayside, Glendale, River Hills Joint Library Agreement
  - h) Review and Potential Action: Resolution – Confirming Obligation to Contribute to North Shore Fire Department's Budget to Pay Debt Service on Bonds Issued by the City of Glendale on Behalf of the North Shore Fire Department

Upon reasonable notice, efforts will be made to accommodate the needs of  
persons with disabilities.

6. Commission, Committee, Board and Staff Reports: (This is an Opportunity for Council Members to Report on their Respective Committees, Commissions, Boards of which they serve as a Member and for Staff and Administrator updates)
7. Adjournment.

3A-3C  
5/8/2023

# CONSENT AGENDA

- a) [Adoption of Minutes: Meeting held on April 24, 2023](#)
- b) [Approval: Accounts Payable](#)
- c) [Denial of Claim: Omar Darr](#)

**SUBJECT:** Review of City 2022-2023 Snow and Ice Operations

**FROM:** Charlie Imig, Director of Public Works

**MEETING DATE:** May 8, 2023

**FISCAL SUMMARY:**

Budget Summary:	General/Capital/Utility
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes:	N/A
Municipal Code:	N/A

**BACKGROUND/ANALYSIS:**

The following is a recap of the 2022-2023 City snow and ice operation season summary. The following are metrics from the season:

**NUMBER OF EVENTS**

- There were 16 snow and ice events that Public Works staff responded to this season. Compared to 22 events last season:
  - December 9, 2022 was the first snowfall and the last event occurred on March 25, 2023
  - 12 of the events were “full-scale”, which means that all 12 staff are called in to clear and treat the roads.
  - Snow and Ice Control events typically last between 12 to 30 hours.
  - 4 events were just salting operations, which means around 4 staff are initially necessary.

**ACCUMULATION**

- The total season snow accumulation was 50.3 inches in the City of Glendale.
  - The average snowfall, prior to 2022/23 was 45.9 inches.
  - This season resulted in fewer events; however, each one was more significant with higher accumulations requiring full-scale plowing

**BRINE AND SALT**

- Approximately 137,000 gallons of brine were used as compared to 102,904 gallons last season.
  - This was the second full season using brine for anti-icing and the pre-wetting of road salt.
  - The brine application vehicles drove a combined total of 2,590 miles this past season.
- Approximately 1,000 tons of salt was used as compared to 1,500 tons last season.

**MILES DRIVEN**

- For 2022/23 a full-scale snow and ice control operation results in approximately 1,300 miles driven by all the operators.
- The season totaled approximately 15,900 miles driven for the full-scale events.

**MAILBOX REPLACEMENTS**

- As part of snow and ice operations, mailboxes are sometimes knocked down by the snow being pushed from the roads. Heavier, wetter snow makes this outcome more prevalent.
  - This season 14 mailboxes were reported as being knocked down, compared 10 to last season
  - The repairs resulted in the following totals:
    - Approximately 28 staff hours were reported for repairs totaling \$1,260
    - Supply costs totaled \$1,050
    - Vac truck, used to reset repaired/replaced mailboxes, totaled \$1,750

**RECOMMENDATION:**

For informational purposes

**ACTION REQUESTED:**

Informational purposes only

**ATTACHMENTS:**

N/A

**SUBJECT:** A Proclamation Honoring National Bike Month in the City of Glendale

**FROM:** Bryan Kennedy, Mayor

**MEETING DATE:** May 8, 2023

**FISCAL SUMMARY:**

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes:	N/A
Municipal Code:	N/A

**BACKGROUND/ANALYSIS:**

The attached proclamation is to celebrate all the ways people bike during National Bike Month: with a commute during Bike to Work Day, a recreational bike ride around the block, or biking to improve health and well-being. This proclamation encourages everyone to be part of a movement for safer streets, connected communities, a healthier planet, and happier people.

**RECOMMENDATION:**

Approve the proclamation.

**ACTION REQUESTED:**

Motion to approve the proclamation designating the month of May as “National Bike Month” in the City of Glendale.

**ATTACHMENTS:**

1. [Proclamation](#)

**SUBJECT:** Review and Acceptance of 2021 Financial Audit

**FROM:** Karl Warwick, City Administrator

**MEETING DATE:** May 8, 2023

**FISCAL SUMMARY:**

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes:	N/A
Municipal Code:	N/A

**BACKGROUND/ANALYSIS:** The City recently completed the 2021 Financial Audit. Representatives from the City’s Contractual Audit Firm, Clifton, Larson, and Allen will be present to review the results of the 2021 Financial Audit. Representatives from Jefferson Wells, the contractual firm who prepared many of the City’s documents and presented them to CLA will also be present to answer any questions regarding the internal procedures used to prepare and collect the information.

State Law requires that the City Council review and accept the annual financial audit.

**RECOMMENDATION:**

Accept the 2021 Financial Audit.

**ACTION REQUESTED:**

Motion to accept the 2021 Financial Audit.

**ATTACHMENTS:**

- [Audit Presentation](#)
- [2021 Financial Audit](#)

**SUBJECT:** Recommendation of the Legislative, Judiciary & Finance Committee for approval of an Application to Change Agent for The Cheesecake Factory, located at 5799 N. Bayshore Drive, Glendale, WI 53217.

**FROM:** Megan Humitz, City Clerk

**MEETING DATE:** May 8, 2023

**FISCAL SUMMARY:**

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes:	Chapter 125
Municipal Code:	7.2

**BACKGROUND/ANALYSIS:**

The State of Wisconsin requires any business selling alcohol to have an Alcohol Beverage License. The License requires an agent be named to be responsible for all sales. The Cheesecake Factory, located at 5799 N. Bayshore Drive, has requested a change of agent.

All background checks have been concluded by the City of Glendale Police Department.

**RECOMMENDATION:**

All applications are on file in the Clerk's office. The appropriate background checks were completed by the Police Department.

Staff recommends approval of the change of agent to A. Jampole.

**ACTION REQUESTED:**

Motion to approve the Application to Change Agent for The Cheesecake Factory, located at 5799 N. Bayshore Drive, Glendale, WI 53217.

**ATTACHMENTS:**

1. None.





**SUBJECT:** Donation of Fire Suppression Tool  
**FROM:** Mark Ferguson, Police Chief  
**MEETING DATE:** May 8, 2023

**FISCAL SUMMARY:**

Budget Summary:	
Budgeted Expenditure:	N/A
Budgeted Revenue:	

**STATUTORY REFERENCE:**

Wisconsin Statutes:	
Municipal Code:	

**BACKGROUND/ANALYSIS:**

The James M. Hays Masonic Lodge # 331 is donating a Fire Suppression Tool to the Police Department and would like to present it at a Common Council meeting. The Fire Suppression Tool (FST) is a portable, non-pressurized device and is deployed manually by pulling 2 pins which will initiate an internal electronic ignition system. Once the FST is activated a powdered aerosol is generated, which expands volumetrically, flooding the space (up to 5300 cubic feet) for approximately 35 seconds, interrupting the bond between the heat and oxygen molecules thus suppressing the flames.

The FST is a highly effective tool which suppresses fire still contained within a structure. The FST significantly reduces temperatures (up to 1000 degrees within 35 seconds), preventing flash-overs and back-drafts without oxygen depletion. The FST is an environmentally friendly SFE Powdered Aerosol technology, listed on the EPA Halon Alternatives SNAP list (Powdered Aerosol A), designed for total flood fire suppression applications.

The FST is valued at approximately \$900, the Department currently has two Fire Suppression Tools.

**RECOMMENDATION:**

Recommend accepting the donation of a Fire Suppression Tool.

**ACTION REQUESTED:**

Motion to accept the donation of a Fire Suppression Tool from Masonic Lodge #331.

**ATTACHMENTS:** None

**SUBJECT:** Authorization to Execute – Agreements for the Demolition of two Homes Owned by the City

**FROM:** Bryan Kennedy, Mayor

**MEETING DATE:** April 24, 2023

**FISCAL SUMMARY:**

Budget Summary:	N/A
Budgeted Expenditure:	\$
Budgeted Revenue:	N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes:	N/A
Municipal Code:	N/A

**BACKGROUND/ANALYSIS:** The City recently purchased two single-family residential properties. The property on Sunny Point was purchased through our relationship with MMSD to remove properties from the floodway. The other property on Hubbard was purchased as part of other residential properties on Hubbard to create a larger location for potential industrial development.

In accordance with the Glendale Purchasing Policy and State Law, staff and our consultants obtained competitive quotes for the demolition of both properties.

The lowest qualified quote for the demolition of 4118 Hubbard is \$28,340. Including the removal of hazardous materials, and disconnection of utilities, the total cost of demolition is \$43,860. This demolition is higher in cost because the property includes a large concrete garage. Staff is asking the City Council to authorize the execution of an agreement with Workman Enterprise in an amount not to exceed \$28,340 for the demolition of 4118 Hubbard.

The lowest qualified quote for the demolition of 6130 N. Sunnypoint Road is \$20,000. Including the removal of hazardous materials, and disconnection of utilities, the total cost of demolition is \$27,870. Staff is asking the City Council to authorize the execution of an agreement with Workman Enterprise in an amount not to exceed \$20,000 for the demolition of 6130 N. Sunnypoint. Under our agreement with MMSD, the City's costs will be 100% reimbursed for acquisition and demolition costs.

**RECOMMENDATION:** Authorize the execution of two agreements authorizing the demolition of a property on Hubbard and a property on Sunny Point.

**ACTION REQUESTED:**

Motion to authorize the execution of an agreement with Blaze Landscaping for the demolition of 6130 N. Sunny Point, not to Exceed \$20,000.

Motion to authorize the execution of agreement with Workman Enterprises for the demolition of 4118 Hubbard, not to Exceed \$28,340

**ATTACHMENTS:**

[Proposals for the demolition of 6130](#)

[Proposals for the demolition of 4118](#)

**SUBJECT:** Amended Library Agreement

**FROM:** Bryan Kennedy, Mayor

**MEETING DATE:** May 8, 2023

**FISCAL SUMMARY:**

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes:	N/A
Municipal Code:	N/A

**BACKGROUND/ANALYSIS:** The current Joint Library Agreement has nine Board members for the Library Board, with four reserved for Glendale. One of Glendale’s representatives is a member of Nicolet High School. State Law permits that the school district where the library is located (for joint library districts) can appoint a representative that does not count towards the host community’s representatives on the Library Board. The amended agreement increases the number of representatives on the Library Board from nine to ten to create a representative for Nicolet that does not count towards Glendale’s four representatives.

The revised agreement also cleans up various language that does not impact anything else in the agreement.

**RECOMMENDATION:** Approve the revised Joint Library Agreement

**ACTION REQUESTED:** Authorize Mayor Kennedy to execute the Amended and Restated Fox Point, Bayside, Glendale and River Hills Joint Library Agreement

**ATTACHMENTS:**

[Joint Library Agreement](#)

# NORTH SHORE FIRE/RESCUE

## Office of the Fire Chief

Robert Whitaker

To: North Shore Fire Department Member Boards/Council  
Date: April 25, 2023  
Subject: Final General Obligation Bond Resolutions

The final step in approving repayment of general obligation bonds for reconstruction of Fire Station 82 in Glendale is for each of the seven municipalities that make-up the North Shore Fire Department to approve a final resolution authorizing repayment to the City of Glendale of the respective municipalities portion of the borrowing for the project.

On April 24, the City of Glendale sold \$8,740,000 of General Obligation Bonds on behalf of the North Shore Fire Department. At the Fire Department Board of Directors meeting on April 25, the Board unanimously approved a resolution recommending each of the seven municipalities that make-up the North Shore Fire Department approve their specific resolution for repayment of their respective portion of the debt to the City of Glendale.

Specific percentages of the total debt for repayment by each municipality is calculated by the North Shore Fire Department Fire Services Agreement Funding Formula and detailed in Exhibit A attached to this memo.

[Attached is a resolution that can be used by each municipality for consideration.](#)