

CITY OF GLENDALE  
5909 North Milwaukee River Parkway  
Glendale, Wisconsin 53209

AGENDA - COMMON COUNCIL MEETING

Monday, April 25, 2016  
6:00 p.m.

1. Roll Call and Pledge of Allegiance.
2. Adoption of Minutes of Meetings Held on April 11, 2016.
3. Annual Organizational Meeting (State Statute 62.09):
  - a) Annual Review of Council Operational Procedures (Ordinance 2-2-16(f)).
  - b) Election of Common Council President
  - c) Council Re-Appointment of City Attorney
  - d) 2016-2017 Common Council Standing Committee Appointments (Mayor Kennedy).
  - e) 2016-2017 Appointments to Various City Committees, Commission and Boards (Mayor Kennedy).
4. Public Comment. Glendale residents, business owners and property owners are invited to speak to the Council on items that are not on the agenda and are within the City's ability to regulate or control.
5. Communications, Applications, and Petitions: (The public may speak to the Council prior to the beginning of deliberations on these items, provided they have notified their respective Alderperson or the Mayor in advance of this meeting).
  - a) Communication from City Services Director Dave Eastman, re: Review of Bids and Award Contract for 2016 street resurfacing program
  - b) Communication from City Services Director Dave Eastman, re: Review of Bids and Award Contract for water main replacement – N. Atwahl Drive
  - c) Application for Special Gathering Permits filed by Bavarian Soccer Club.
  - d) Application for rezoning from Lubavitch of Wisconsin for property located at 6989-6791 N. Green Bay Avenue, Greensquare
6. Unfinished Business: (The public may speak to the Council prior to the beginning of deliberations on these items, provided they have notified their respective Alderperson or the Mayor in advance of this meeting).
  - a) Ordinance rezoning Milwaukee County Owned Lands Located East of Kletsch Park Falls Tax Key Parcels (161-9942-000, 134-0019-000, and Remnant Gap) from R-7 Residence District to C-1 Conservancy District
7. New Business: (The public may speak to the Council prior to the beginning of deliberations on these items, provided they have notified their respective Alderperson or the Mayor in advance of this meeting).
  - a) Resolution Setting the Time and Date of the First 2016 Board of Review Meeting
  - b) Resolution naming the Nicolet Bender Park
8. Receipt of Monthly Departmental Reports.
9. Commission, Committee, Board Reports: (This is an Opportunity for Council Members to Report on their Respective Committees, Commissions, Boards of which they serve as a Member.)
10. Adjournment.

- Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.

CITY OF GLENDALE -- COMMON COUNCIL

April 11, 2016

Regular meeting of the Common Council of the City of Glendale held in the Municipal Building, 5909 North Milwaukee River Parkway.

The meeting was called to order by Mayor Bryan Kennedy at 6:00 p.m.

Roll Call: Present: Ald. Robert Whitaker, John C. Gelhard, Richard Wiese, Izzy Goldberg and JoAnn Shaw. Absent: Daniel P. Sweeney

Other Officials Present: Rachel Reiss, Assistant City Administrator/Human Resource Director; Tom Czarnyszka, Police Chief, John Fuchs, City Attorney; and Colette Reinke, Assistant City Attorney.

PLEDGE OF ALLEGIANCE.

The members of the Common Council, City staff and all those present pledged allegiance to the flag of the United States of America.

OPEN MEETING NOTICE.

The Assistant City Administrator advised that in accordance with the Open Meeting Law, the local news media was advised on Thursday, April 7, 2016, of the date of this meeting; that the agenda was posted on the official bulletin board of City Hall, the Glendale Police Department, and the North Shore Library; that copies of the agenda were made available to the general public in the Municipal Building and the Police Department, and those persons who requested, were sent copies of the agenda.

ADOPTION OF COUNCIL MINUTES.

Motion was made by Ald. Whitaker, seconded by Ald. Gelhard, approving the minutes of the meeting held on March 28, 2016. Ayes: Ald. Whitaker, Gelhard, Wiese, Goldberg and Shaw. Noes: None. Absent: Ald. Sweeney Motion carried unanimously.

PUBLIC HEARINGS:

A. Proposed Ordinance to Rezone Milwaukee County Owned Lands Located East of Kletzsch Park Falls Tax Key Parcels (161-9942-000, 134-0019-000, and Remnant Gap) from R-7 Residence District to C-1 Conservancy District

Milwaukee County currently owns three small parcels of land east of the Kletzsch Park dam which are currently zoned R-7 Residence District. Milwaukee County has requested that these parcels be zoned C-1 Conservancy District.

John Dargle, Milwaukee County Parks Director, was present to answer any questions or concerns regarding the County's request

Speaking in opposition to the rezoning request were Peter Rhode, 6439 N Sunny Point Lane and Scott Kuesel, 6365 N Sunny Point Lane.

Motion by Ald. Wiese, seconded by Ald. Whitaker to close the hearing. Ayes: Ald. Whitaker, Gelhard, Wiese, Goldberg and Shaw. Noes: None. Absent: Ald. Sweeney. Motion carried unanimously.

Ordinance was laid over for consideration at the April 25, 2016 Council Meeting.

B. Proposed Ordinance 7.1.25 keeping of Domestic Animals and Fowls

A public hearing was held regarding a proposal to prohibit the keeping of domestic animals and fowls in the city limits, specifically, chickens. The following residents spoke on the issue:

Michael Theine, 5386 N Sunny Point Lane, was against the proposed ordinance.  
Carol Pierner, 5505 N Shasta Drive, was in favor of the proposed ordinance.  
Casey Wheeler, 2170 W Marne Avenue, was against the proposed ordinance.  
Carrie Koenig, 2201 W Brantwood Avenue, was against the proposed ordinance.  
Brad Dawson, 6050 N Sidney Place, was against the proposed ordinance.  
Carrie Doss, 6975 N Longview Avenue, was against the proposed ordinance.  
Lawrence Woehlck, 5705 N Sunny Point Road, was against the proposed ordinance.  
Ann Sherman, 7027 N Seneca Avenue, was against the proposed ordinance.  
Jennifer Froemming, 6050 N Sidney Place, was against the proposed ordinance.  
Peter Budnik, 5680 N Sunny Point Road, was against the proposed ordinance.  
John Serman, 7027 N Seneca Avenue, was against the proposed ordinance.  
Lisa Kalldin, 6944 Range Line Road, was against the proposed ordinance.  
Kenneth Karan, 2429 W Daphne Road, was against the proposed ordinance.  
Paul Kranz, 6949 N Bethmaur Lane, was against the proposed ordinance.

Motion by Ald. Whitaker, seconded by Ald. Wiese to close the hearing. Ayes: Ald. Whitaker, Gelhard, Wiese, Goldberg and Shaw. Noes: None. Absent: Ald. Sweeney. Motion carried unanimously.

Ordinance was laid over for consideration at the May 23, 2016 Council Meeting.

PUBLIC COMMENT:

Paul Kranz, 6949 N Bethmaur Lane, wants to know what is going to be done with the old car dealership on Green Bay Road.

Mayor Kennedy stated a developer has purchased the property and the adjacent property, but no plan has been submitted for review at this time.

COMMUNICATIONS, APPLICATIONS AND PETITIONS:

I. File No

Communication from City Services Director, Dave Eastman, re: Payment 1 and Final to VisuSewer, Inc. for work completed on the 2015 Sanitary Sewer Rehabilitation Project

Based on the recommendation of the City Services Director, motion was made by Ald. Whitaker, seconded by Ald. Goldberg, to approve the payment 1 and Final to VisuSewer, Inc. in the amount of \$334,859.70 for work completed on the 2015 Sabutart Sewer Rehabilitation Project. On Roll Call Ayes: Ald. Whitaker, Gelhard, Wiese, Goldberg and Shaw. Noes: None. Absent: Ald. Sweeney. Motion carried unanimously.

II. File No  
Communication from Director of Inspection Services, Collin Johnson, re: Out of State Training

The City's Floodplain Administrator, Collin Johnson, is requesting authorization to attend the 2016 Association of State Floodplain Managers National Conference, which will be held June 19 to 24, 2016 in Grand Rapids, Michigan. The conference will consist of various workshops, plenary sessions, round table and policy discussions on the latest techniques, programs, practices, resources and exhibits associated with floodplain management, mitigation, watershed management, flood insurance, mapping, resilience and regulatory issues. The associated costs totaling \$1,763.00 are included in the 2016 Inspections Department budget.

Motion was made by Ald. Shaw, seconded by Ald. Gelhard, to approve the request of the City's Floodplain Administrator, Collin Johnson, to attend the 2016 Association of State Floodplain Managers National Conference, in Grand Rapids, Michigan from June 19 to 24, 2016. Ayes: Ald. Whitaker, Gelhard, Wiese, Goldberg, and Shaw. Noes: None. Absent: Ald. Sweeney. Motion carried unanimously.

III. File No  
Communication from Administrator, Richard Maslowski, re: Sprecher Brewery Developer Agreement Payment

Reviewed memo from Administrator Maslowski updating the Council on the signed development agreement with Sprecher issuing the development incentive payment.

For informational purposes only.

IV. File No  
Communication from Human Resource Director Rachel Reiss, re: 2015 Annual City Report

On a regular basis, the City receives requests for information regarding the City's operations and departments. Although various departments produce an annual report, they are typically technical and statistical in nature, and difficult for the average reader to comprehend or understand. Human Resources Director Rachel Reiss prepared the 2015 report, which is user friendly and easy to comprehend or understand.

The intent of the annual report is to give a summary of City operations and activities in order that the average reader can get a better understanding of the City as a whole. The report is not meant to be a comprehensive or all inclusive report. If the Council accepts the report, it would be placed on the City's website, as well as distributed to all City, State, County and School Districts elected officials, the Chamber of Commerce, shared service departments, as well as mailed to all citizens who currently serve on the City's various committees, commissions and boards. Copies of the report would also be available at City Hall and, perhaps the North Shore Library, for the general public.

Members of the Council indicated the report achieved its objective of being understandable and readable.

Motion was made by Ald. Gelhard, seconded by Ald. Wiese, to accept the 2015 Annual City Report. Ayes: Ald. Whitaker, Gelhard, Wiese, Goldberg and Shaw. Noes: None. Absent: Ald. Sweeney. Motion carried unanimously

- V. File No \_\_\_\_\_  
Communication from Human Resource Director Rachel Reiss, re: Economic Profile

The City's Economic Profile will be posted on the City's website.

Motion was made by Ald. Goldberg, seconded by Ald. Gelhard, to accept the City's Economic Profile. Ayes: Ald. Whitaker, Gelhard, Wiese, Goldberg, and Shaw. Noes: None. Absent: Ald. Sweeney. Motion carried unanimously.

- VI. File No \_\_\_\_\_  
Application from Transient Merchant Permit filed by John Murphy (Fabian Seafood)-Renewal

Fabian Seafood has been seasonally located at the Mobil gas station at Good Hope and Green Bay for a number of years.

Motion was made by Ald. Wiese, seconded by Ald. Whitaker, to approve the Application for Transient Merchant Permit filed by John Murphy, Fabian Seafood. Ayes: Ald. Whitaker, Gelhard, Wiese, Goldberg, and Shaw. Noes: None. Absent: Ald. Sweeney. Motion carried unanimously.

#### UNFINISHED BUSINESS.

- VII. File No \_\_\_\_\_  
Scheduling Public Hearing for May 9, 2016 at 6:00 p.m. on Milwaukee County's request to Rezone former Railroad property to C-1 Conservancy-Oak Leaf Bike Trail (Plan Commission)

The Plan Commission is recommending the rezoning of former Railroad property to C-1 Conservancy—Oak Leaf Bike Trail. A Public Hearing is required and recommended date and time is Monday, May 9, 2016 at 6:00 p.m.

Motion was made by Ald. Shaw, seconded by Ald. Gelhard to schedule the Public Hearing for Monday May 9, 2016 at 6:00 p.m. on Milwaukee County's request to Rezone former Railroad property to C-1 Conservancy—Oak Leaf Bike Trail. Ayes: Ald. Whitaker, Gelhard, Wiese, Goldberg, and Shaw. Noes: None. Absent: Ald. Sweeney. Motion carried unanimously.

- VIII. File No \_\_\_\_\_  
Amend Class B liquor license filed by Bavarian Bierhaus, 700 W. Lexington Blvd.

(Legislative & Judiciary Committee)

Based upon the recommendation of the Legislative & Judiciary Committee, motion was made by Ald. Shaw, seconded by Ald. Wiese, to approve the Amended Class B liquor license filed by Bavarian Bierhaus, 700 W. Lexington Blvd. Ayes: Ald, Whitaker, Gelhard, Wiese, Goldberg, and Shaw. Noes: None. Absent: Ald. Sweeney. Motion carried unanimously.

NEW BUSINESS.

- IX. File No \_\_\_\_\_  
Proclamation Declaring May, 2016 “Building Safety Month” in the City of Glendale

Motion was made by Ald. Shaw, seconded by Ald. Goldberg, to place this information on file. Ayes: Ald. Whitaker, Gelhard, Wiese, Goldberg and Shaw. Noes: None. Absent: Ald. Sweeney. Motion carried unanimously.

- X. File No \_\_\_\_\_  
Resolution Honoring Alderman Daniel Sweeney

Motion was made by Ald. Shaw, seconded by Ald. Whitaker, to adopt the Resolution Honoring Alderman Daniel Sweeney. On Roll Call: Ayes: Ald. Whitaker, Sweeney, Gelhard, Wiese, Goldberg, and Shaw. Noes: None. Absent: Ald. Sweeney Motion carried unanimously.

- XI. File No \_\_\_\_\_  
Certified Survey Maps for Cousin’s and Oriental Medical Center Site, 5317-33 North Port Washington Road (Plan Commission)

S.F. Acquisitions, LLC seeks approval of a Certified Survey Map to create the single lot required for the Cousins Center revitalization of former Cousin’s Subs and Oriental Medical Center properties. The Plan Commission recommends to the Common Council, the approval of the Certified Survey Map subject to payment of the \$190.00 administrative fee, making the required technical corrections to the document, and payment of City Engineer CSM technical review fees, if any.

Motion was made by Ald. Goldberg, seconded by Ald. Whitaker, to approve the Certified Survey Map, Cousin’s and Oriental Medical Center Site, 5317-33 North Port Washington subject to payment of the \$190.00 Administrative fee, making the required technical corrections to the document, and payment of City Engineer CSM technical review fees, if any. Ayes: Ald. Whitaker, Gelhard, Wiese, Goldberg, and Shaw. Noes: None. Absent: Ald. Sweeney. Motion carried unanimously.

- XII. File No \_\_\_\_\_  
Ordinance request for four way stop signs at Berwyn and Greenwood Roads (Ald. Wiese)

Ald. Wiese has received requests from multiple residents requesting a four way stop intersection at Berwyn and Greenwood Roads instead of a two way stop.

Ald. Wiese informed the Council of numerous accidents as well as speeding violations near this intersection.

Motion was made by Ald. Wiese, seconded by Ald. Gelhard, to approve Ordinance request for four way stop signs at Berwyn and Greenwood Roads. Ayes: Ald. Whitaker, Sweeney, Gelhard, Wiese, Goldberg and Shaw. Noes: None. Absent: Ald. Sweeney. Motion was carried unanimously.

XIII. File No  
Proclamation Honoring Arbor Day—Tree City USA: 18<sup>th</sup> Consecutive Year for Glendale

Arbor Day in Glendale is Friday, April 22, 2016 at 9:00 a.m. The Mayor, along with City staff will plant a tree.

Motion was made by Ald. Whitaker, seconded by Ald. Shaw, to place this information on file. Ayes: Ald. Whitaker, Gelhard, Wiese, Goldberg and Shaw. Noes: None. Absent: Ald. Sweeney. Motion carried unanimously.

XIV. File No  
Safety Improvements in Southeast Glendale (Ald. Whitaker)

Ald. Whitaker has received requests from constituents for speed limit signs on the east and west side of Lydell Avenue just north of Hampton Avenue.

Constituents have also requested a street light behind 4934 N. Mohawk Avenue due to the recent number of auto break-ins.

The cost of the street light is being reported at the next meeting. The approval is not contingent on the cost, the Council want to be aware of the cost.

Motion was made by Ald. Whitaker, seconded by Ald. Goldberg, to approve the requests of speed limit signs on the east and west side of Lydell Avenue, and the request to install a street light behind 4934 N. Mohawk Avenue. Ayes: Ald. Whitaker, Gelhard, Wiese, Goldberg and Shaw. Noes: None. Absent: Ald. Sweeney. Motion carries unanimously.

#### APPROVAL OF ACCOUNTS PAYABLE.

Motion was made by Ald. Gelhard, seconded by Ald. Whitaker, to approve the accounts payable register dated April 6, 2016 for check numbers 36833 to 36883 totaling \$1,352,158.70 and for prepaid checks, numbers 36670 to 36829 and 843 to 863 totaling \$7,063,965.60. On Roll Call: Ayes: Ald. Whitaker, Gelhard, Goldberg, Wiese and Shaw. Noes: None. Absent: Ald. Sweeney. Motion carried unanimously.

#### COMMISSION, COMMITTEE AND BOARD REPORTS.

Several Council members briefly reported on the activities of the various

Commissions, Committees and Boards they serve on.

It was noted that the Milwaukee County Intergovernmental Cooperation Council met earlier that day. There was considerable discussion regarding the County Board Redistricting.

#### CLOSED SESSION

Motion was made by Ald. Shaw, seconded by Ald. Wiese to convene in Closed Session per section 19.85(1)(c) of the Wisconsin Statutes to consider the pending retirement of the Administrator. Ayes: Ald. Whitaker, Gelhard, Wiese, Goldberg and Shaw. Noes: None. Absent: Ald. Sweeney. Motion carried unanimously.

#### RECONVENE OUT OF CLOSED SESSION

Motion was made by Ald. Goldberg, seconded by Ald. Whitaker to reconvene in Open Session. On Roll Call: Ald. Whitaker, Gelhard, Wiese, Goldberg and Shaw. Noes: None. Absent: Ald. Sweeney. Motion carried unanimously.

#### REPORT OF CLOSED SESSION

Motion was made by Ald. Shaw, seconded by Ald. Wiese to approve Resolution regarding continuation and/or possible separation of Employment of City Administrator Richard E. Maslowski. On Roll Call: Ayes: Ald. Whitaker, Gelhard, Wiese, Goldberg and Shaw. Noes: None. Absent: Ald. Sweeney. Motion carried unanimously.

Motion was made by Ald. Shaw, seconded by Ald. Whitaker to approve Resolution Designating Rachel Reiss as Acting Administrator. On Roll Call: Ayes: Ald. Whitaker, Gelhard, Wiese, Goldberg and Shaw. Noes: None. Absent: Ald. Sweeney. Motion carried unanimously.

#### ADJOURNMENT.

There being no further business, motion was made by Ald. Whitaker, seconded by Ald. Shaw, to adjourn the meeting. Ayes: Ald. Whitaker, Sweeney, Gelhard, Wiese, Goldberg, and Shaw. Noes: None. Absent: Ald. Sweeney. Motion carried unanimously and adjournment of the Common Council was ordered at 8:10 p.m. until Monday, April 25, 2016 at 6:00 p.m.

Rachel A. Reiss  
Acting City Administrator

Recorded: April 12, 2016

designee. Approval or passage of any matter of business, resolution, or ordinance submitted as being in conflict with the City's goals and objectives, or mission statements, shall be passed or adopted only upon a legislative finding by the Council that such action is in the public interest and upon a two thirds (2/3) vote of the Council.

**(f) Council Operational Procedures.**

**(1) Council Agenda Items.**

- a. All items for placement on a Council agenda must be received by the City Administrator no later than 12:00 noon the Wednesday prior to the Council meeting date.
- b. A written explanation with background and supporting data must accompany all items for placement on the agenda.
- c. Only items which the City has jurisdiction over or which may affect the City can be placed on the agenda.
- d. The Mayor and Aldermen shall have authority to place matters on the agenda through submission for placement to the City Administrator. Staff member requests shall be referred to their respective department heads, and a request for placement of an item on the agenda shall proceed through the department head to the City Administrator. Citizen requests and concerns shall be referred to the Alderman of the Citizen's district, for consideration for disposition or consideration for placement on the agenda by the respective Alderman.

**(2) Council Standing Committees.**

- a. All items for committee consideration must be referred by the Common Council to the committee for consideration, and committees shall limit their consideration of matters, recommendations, and items to only such matters as properly before them on deferral or authority of the Common Council.
- b. The Legislative and Judiciary Committee shall review applications and appeals as authorized by the applicable state and local laws without specific referral to them by the Common Council.
- c. Since time is of the essence in many reviews and appeals, the Legislative and Judiciary Committee is not required to reduce recommendations to writing in advance if they have not been determined at the time of placement on the agenda.

**(3) Council Agenda Items.** For items placed on the Common Council agenda, written supporting data must be provided to reasonably apprise all interested parties of the matters under review or appeal.

**(4) Citizen Committees.**

- a. Committees have no authority to bind or commit the City to any course of action. Committees have no authority to expend any City funds without the prior approval of the Council. Adoption of a budget is not a license to spend.
- b. Alderman liaisons to committees are responsible to keep the Council and staff informed of all committee recommendations, and

to keep the committee members informed of Council actions, policies and directives.

- (5) Staff Assistance. All requests for routine staff assistance or response to citizen complaints may be directed to the appropriate department head. A request for staff assistance shall be deemed routine if it relates, in the Alderpersons judgment, to the ministerial functions of the department head's duties. Such requests shall not be deemed to abrogate the department head's discretion in prioritizing the work load and function of his/her department. All other requests for staff assistance or response to citizen complaints of a serious nature shall be routed through the City Administrator or his/her designee, who shall then report as soon as reasonably practical the resolution or disposition of the complaint to the Alderperson of the district.
- (6) Council Information. All committee, commission and board agendas and minutes which are public records shall be distributed to all Council members.
- (7) Proceedings. The agenda shall proceed as called by the Mayor, and subsequent to the Clerk announcing the agenda item discussion shall proceed by the Council and members of the public, under the authority of the Mayor as presiding chair, and followed by such dispositive motion as shall be appropriate within the authority of the Council.

#### **2.2.17 PUBLICATION AND EFFECT OF ORDINANCES.**

- (a) All general ordinances of the City and all regulations imposing any penalty shall be published in the official paper of the City once and shall be immediately recorded, with the affidavit of publication, by the City Clerk in a book kept for that purpose. A printed copy of such ordinance or regulation in any book, pamphlet or newspaper and published or purporting to be published therein by direction of the Common Council shall be prima facie proof of due passage, publication and recording thereof.
- (b) All ordinances shall take effect and be in force from and after passage and publication, unless otherwise provided and published copies thereof shall have appended the date of first publication.

State Law Reference: Sec. 62.11(4), Wis. Stats.

#### **2.2.18 CONDUCT OF DELIBERATIONS.**

- (a) A roll call shall be used with all questions, motions, or other matters when so required by local, state or federal law, or when the Mayor or an Alderman requests a vote by roll call. Otherwise, voting may be by voice vote.
- (b) When a vote is taken, the result shall be recorded in the official minutes.

CITY OF GLENDALE  
5909 NORTH MILWAUKEE RIVER PARKWAY  
GLENDALE, WISCONSIN 53209

MEMORANDUM

TO: Mayor and Common Council  
FROM: Rachel Reiss, Acting City Administrator  
DATE: April 14, 2016  
SUBJECT: Election of Common Council President

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Wisconsin Statute 62.09(8)(e) requires the Common Council, at its organizational meeting, to choose from its members a president who, in the absence of the Mayor, presides at the meetings of the Council and during the absence or inability of the Mayor, has the powers and duties of the Mayor except that the Council President does not have veto authority.

The Council President is elected by the six aldermanic members of the Council. A simple majority (4 votes) is required to elect an individual as Council President.

ad

30/4-25-16

# Memorandum

**To:** Mayor and Common Council  
**From:** Rachel A. Reiss, Acting City Administrator  
**Date:** April 15, 2016  
**Re:** Council Re-Appointment of City Attorney

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By Ordinance, the City Attorney is appointed by the Common Council for a 3-year term. John Fuchs has served at the City Attorney since 1987. His current term expires April 30, 2016.

It is recommended that the Council re-appoint John Fuchs for another 3 year term commencing May 1, 2016 through April 30, 2019.

May 2016 - April 2017

**COMMON COUNCIL STANDING COMMITTEES**

**PUBLIC SAFETY/PUBLIC WORKS COMMITTEE**

John Gelhard, Chair  
JoAnn Shaw  
Robert Whitaker

1. Emergency Government
2. Emergency Medical Services
3. Fire Protection
4. Police Protection
5. Public Works
6. Storm Water Management
7. Traffic Safety
8. Utilities (Water, Sanitary)

**LEGISLATIVE, JUDICIARY & FINANCE COMMITTEE**

Izzy Goldberg, Chair  
Richard Wiese  
Jim Daugherty

1. City Budget
2. City Ordinance Recommendations
3. City Personnel
4. City Policy Matters
5. City Property
6. Common Council Rules and Regulations
7. Consideration of Claims against City
8. Licenses and Permits

3e/4-25-16



CITY OF GLENDALE  
ADMINISTRATIVE OFFICES

5909 North Milwaukee River Parkway  
Glendale, Wisconsin 53209-3815  
228-1712

April 25, 2016

Common Council  
City of Glendale

Re: Appointments to Various City Committees, Commissions and Boards

Dear Common Council Members:

Pursuant to City ordinances and applicable State Statutes, I hereby appoint the following to the various City committees, commissions and boards.

**Plan Commission**

I hereby appoint Ald. JoAnn Shaw, 5792 North Argyle Avenue; Karn Cronwell, 7530 North Applewood Lane; and Bruce Cole as Alternate, 6582 North Bethmaur Lane for a three year term.

**Community Development Authority**

I hereby appoint Joshua Wadzinski, 2536 West Wending Drive for a four year term. In addition, I hereby appoint Ald. Jim Daugherty, 801 West Glen River Drive to fill the vacant position that expires in 2017.

**Architectural Review Board**

I hereby reappoint for a one year term Robert Pfauth, 5964 North Sidney Place; Paul Kranz, 6949 North Bethmaur Lane; Kenneth Laur, 5576 North Iroquois Avenue; and Ald. Richard Wiese as Chair. In addition, I hereby appoint John Wahlig, 5631 North Braeburn Lane and Martin Haseman, 2115 West Kendall Avenue, for a one year term and Ald. JoAnn Shaw as Alternate.

**Board of Appeals**

I hereby reappoint Jon Janowski, 2625 West Garden Park Drive for a three year term. In addition, I hereby appoint Joe Graziano, 2116 West Kendall Avenue for a three year term.

**North Shore Library**

I hereby reappoint Dennis Garrett, 6501 North Sunset Lane; and Carol Pierner, 5505 North Shasta Drive for a three year term.

**North Shore Water Commission**

I hereby reappoint for a one year term the City Services Director Dave Eastman and appoint Acting City Administrator Rachel Reiss as the Alternate.

**Glendale Visitors & Convention Bureau**

I hereby appoint Susie Falk, Nicolet High School Foundation representative and Brian Brooks, Holiday Inn representative for a three year term. In addition, I hereby reappoint M.P. Theriault, Bayshore representative and Jason Moskalik, Holiday Inn representative for a three year term.

**Water Utility Board**

I hereby reappoint for a one year term Ald. Richard Wiese and City Services Director Dave Eastman. In addition, I appoint Acting City Administrator Rachel Reiss for a one year term.

**Board of Review**

I hereby appoint Joe Graziano, 2116 West Kendall Avenue for a two year term.

**Music In The Glen**

I hereby reappoint Robert Radke, 7720 North 44<sup>th</sup> Street; Rita Radke, 7720 North 44<sup>th</sup> Street; Lee Johnson, 6000 North Port Washington Road; and Carol Pierner, 5505 North Shasta Drive for a three year term. In addition, I appoint Ald. JoAnn Shaw for a three year term.

I request your confirmation of these appointments.

Sincerely,

CITY OF GLENDALE

*Bryan Kennedy*

Bryan Kennedy  
Mayor

ad

5a/4-25-16

# Memorandum

**To:** Richard Maslowski, City Administrator  
**From:** Dave Eastman, Director of City Services  
**Date:** April 14, 2016  
**Re:** Bid results for the 2016 street resurfacing program. Project Number 528-B-16.

Please find listed below the bid results for the 2016 street resurfacing program. I recommend awarding the contract to Stark Pavement Corporation in the amount of \$277,775.75.

1. Stark Pavement Corp.	\$277,775.75
2. Payne & Dolan, Inc.	\$307,880.31
3. Munson, Inc.	\$375,158.30

**List of streets scheduled for resurfacing in 2016.**

- W. LaSalle Avenue from N. Milwaukee River Parkway to N. River Forest Drive.
- N. River Forest Drive from W. Riverview Drive south to cul-de-sac.
- W. Vera Avenue from N. Seville Avenue to N. Range Line Road.
- W. Vallana Court from W. Rochelle Avenue to N. Seville Avenue.

## FISCAL IMPACT STATEMENT

Item 5a

Amount Requested: \$277,775.75

Budget: \$400,000.00            2016 Capital Budget

Comments: Streets selected for resurfacing due to excess pavement failure. Part of the City's annual capital improvement budget.

Recommendation: Award contract to the low bidder, Stark Pavement Corporation.

Dave Eastman  
Director of City Services

April 18, 2016

5b/4-25-16

# Memorandum

**To:** Richard Maslowski, City Administrator  
**From:** Dave Eastman, Director of City Services  
**Date:** April 14, 2016  
**Re:** Bid results for water main replacement – N. Atwahl Drive. Project Numbers 526-W-16, and 526-B-16.

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Please find listed below the bid results for water main replacement along N. Atwahl Drive from W. Green Tree Road south to W. Brantwood Avenue. I recommend awarding the contract to Buteyn-Peterson in the amount of \$418,946.64.

<b>1. Buteyn-Peterson</b>	<b>\$418,946.64</b>
2. UPI, LLC	\$460,374.50
3. American Sewer Services	\$464,431.25
4. Globe Contractors	\$480,334.00
5. Vinton Construction Company	\$492,160.04
6. Mid City Plumbing	\$497,106.30
7. Heartland Construction	\$525,729.90

## FISCAL IMPACT STATEMENT

Item 5b

Amount Requested: \$418,946.64

Budget: \$635,625.00                      2016 Capital Budget

Comments: Reconstructing W. Edward Lane from N. Green Bay Avenue east to N. Milwaukee River Parkway due to the poor condition of the existing water main. The scope of work for this project includes the installation of new 8-inch water main, storm sewer, curb, gutter, asphalt pavement, concrete driveway approaches, and sidewalk along the south side of the roadway.

Recommendation: Award contract to the low bidder, Buteyn-Peterson Construction Company, Inc.

Dave Eastman  
Director of City Services

April 18, 2016

5c/4-25-16

STATE OF WISCONSIN

Milwaukee County }  
 } ss.  
 City of Glendale }

Permit Fee Paid \$ 10.00 Receipt # 159040  
 Date Issued \_\_\_\_\_ Permit # \_\_\_\_\_

**APPLICATION FOR SPECIAL GATHERING PERMIT**

*Auxiliary Questionnaire on the reverse side of this application must also be completed!*

**Note:** The Glendale Police Auxiliary no longer provide security services for events licensed under the Special Class "B" provision of the Glendale Code. Event sponsors and organizers should consider contracting with a private security provider after taking into account the time, place, number of persons, impact upon traffic and public safety and the nature and type of gathering.

THE UNDERSIGNED HEREBY APPLY TO THE CITY OF GLENDALE FOR A SPECIAL GATHERING PERMIT:

Applicant is (check one):  Individual  Partnership  Corporation  L.L.C.  L.L.P.  
 Other (explain):

Name(s) of Individual; All Partners; OR Corporate Officers (Full First, Middle & Last Name)	Title	Home Address	Post Office & Zip Code	Date of Birth	Phone Number
Peggy Ellen Boris	President/ Member	4514 Bartlett, Shorewood WI	53211-5601	3-12-65	414 708 7802
Cathy PIERER	Vice-Pres./ Member	5565 Shoreland <sup>53211</sup>	53217 WI	5-13-65	312-375-3171
Cathy Slaw	Secretary/ Member	6917 N. Barnett Ln.	53217 FOX	7-19-67	414-228-5318
Michael Sikorski	Treasurer/ Member	5330 W. Harvard Pr.	53132 Meck	1-9-75	414-429-4614
Guenther Behre	Premises Manager	7735 N. Berwyn Ave.	53209 Glendale	4-7-35	414-915-6554

Trade Name: Bavaria soccer Club Telephone Number: 414-915-6554

Address of Licensed Premises: 700 W. Lexington Blvd. Glendale

Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? Yes  No

Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No

Describe building or buildings where alcohol beverages are to be served. You must include all rooms, including living quarters, if used, for the sales, service and/or storage of alcohol beverages are records:

101

Date of Event:	Starting Time:	Ending Time:	# of Persons Expected to Attend
April 30th 2016	10AM	8PM	60+

Subscribed and sworn to before me this 18th day of April, 2016

Notary Public: Linda A. DeLoraine

My commission expires: 9-21-18

Signature of President, Partner or Individual: Guenther Behre

Signature of Secretary or Partner: \_\_\_\_\_

Signature of Agent or Additional Partner: \_\_\_\_\_

STATE OF WISCONSIN

Milwaukee County }  
 } ss.  
 City of Glendale }

Permit Fee Paid \$ <u>10.00</u>	Receipt # <u>159040</u>
Date Issued _____	Permit # _____

### APPLICATION FOR SPECIAL GATHERING PERMIT

**Auxiliary Questionnaire on the reverse side of this application must also be completed!**

**Note:** The Glendale Police Auxiliary no longer provide security services for events licensed under the Special Class "B" provision of the Glendale Code. Event sponsors and organizers should consider contracting with a private security provider after taking into account the time, place, number of persons, impact upon traffic and public safety and the nature and type of gathering.

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Applicant is (check one):  Individual  Partnership  Corporation  L.L.C.  L.L.P.  
 Other (explain):

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Cathy Pieper	Vice-Pres./Member	5565 Shoreland <sup>53211</sup>	53217 WR	3-13-65	312-375-3171
Cathy Slaw	Secretary/Member	6917 N. Barnett Ln.	53217 FOX	7-19-67	414-228-5318
Michael Sikorski	Treasurer/Member	5332 W Harvard Pt.	53132 Meck	1-9-75	414-429-4614
Guenther Behre	Premises Manager	7735 N. Berwyn Ave.	53209 Glendale	4-7-35	414-915-6554

Trade Name: Bavarian Soccer Club Telephone Number: 414-915-6554

Address of Licensed Premises: 700 W. Lexington Blvd. Glendale

Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? Yes  No

Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No

Describe building or buildings where alcohol beverages are to be served. You must include all rooms, including living quarters, if used, for the sales, service and/or storage of alcohol beverages are records:

106

Date of Event:	Starting Time:	Ending Time:	# of Persons Expected to Attend
May 1 2016	10 am	8 PM	60*

Subscribed and sworn to before me this 18th  
 day of April, 2016  
 Notary Public: Linda A. DiFranco  
 My commission expires: 9-21-18

Signature of President, Partner or Individual: Guenther Behre  
 Signature of Secretary or Partner: \_\_\_\_\_  
 Signature of Agent or Additional Partner: \_\_\_\_\_

Milwaukee County }  
 } ss.  
 City of Glendale }

Permit Fee Paid \$ <u>10.00</u>	Receipt # <u>158040</u>
Date Issued _____	Permit # _____

### APPLICATION FOR SPECIAL GATHERING PERMIT

**Auxiliary Questionnaire on the reverse side of this application must also be completed!**

**Note:** The Glendale Police Auxiliary no longer provide security services for events licensed under the Special Class "B" provision of the Glendale Code. Event sponsors and organizers should consider contracting with a private security provider after taking into account the time, place, number of persons, impact upon traffic and public safety and the nature and type of gathering.

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 Other (explain):

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Chix Pieper	Vice-Pres./Member	5545 Shoreland <sup>53211</sup>	53217 WI	3-13-65	312-375-3171
Cathy Slaw	Secretary/Member	6917 N. Barnett Ln.	53217 FOX	7-19-67	414-228-5318
Michael Sikorski	Treasurer/Member	5332 W. Harvard Dr.	53132 Meck	1-9-75	414-429-4614
Guenther Behre	Premises Manager	7735 N. Berwyn Ave.	53209 Glendale	4-7-35	414-915-6554

Trade Name: Bavarian Soccer Club Telephone Number: 414-915-6554

Address of Licensed Premises: 700 W. Lexington Blvd. Glendale

Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? Yes  No

Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No

Describe building or buildings where alcohol beverages are to be served. You must include all rooms, including living quarters, if used, for the sales, service and/or storage of alcohol beverages are records:

101

Date of Event:	Starting Time:	Ending Time:	# of Persons Expected to Attend
May 14-15	10 AM	8 PM	60+
20-16			

Subscribed and sworn to before me this 18th  
 day of April, 2016  
 Notary Public: Linda A. DeFrances  
 My commission expires: 9-21-18

Signature of President, Partner or Individual: Guenther Behre  
 Signature of Secretary or Partner:  
 Signature of Agent or Additional Partner:

STATE OF WISCONSIN

Milwaukee County }  
 } ss.  
 City of Glendale }

Permit Fee Paid \$ <u>10.00</u>	Receipt # <u>159040</u>
Date Issued _____	Permit # _____

## APPLICATION FOR SPECIAL GATHERING PERMIT

***Auxiliary Questionnaire on the reverse side of this application must also be completed!***

**Note:** The Glendale Police Auxiliary no longer provide security services for events licensed under the Special Class "B" provision of the Glendale Code. Event sponsors and organizers should consider contracting with a private security provider after taking into account the time, place, number of persons, impact upon traffic and public safety and the nature and type of gathering.

THE UNDERSIGNED HEREBY APPLY TO THE CITY OF GLENDALE FOR A SPECIAL GATHERING PERMIT:

Applicant is (check one):  Individual  Partnership  Corporation  L.L.C.  L.L.P.  
 Other (explain):

Name(s) of Individual; All Partners; OR Corporate Officers (Full First, Middle & Last Name)	Title	Home Address	Post Office & Zip Code	Date of Birth	Phone Number
Peggy Ellen Boris	President/Member	4514 Bartlett, Shorewood WI	53211-5609	3-12-65	414 708 7802
Chix Pieper	Vice-Pres./Member	5545 Shoreland <sup>53211</sup>	53217 WB	5-13-65	312-375-3171
Cathy Slaw	Secretary/Member	6917 N. Barnett Ln.	53217 FOX	7-19-67	414-228-5318
Michael Sikorski	Treasurer/Member	5332 W. Harvard Pt.	53132 Meck	1-9-75	414-429-4614
Guenther Behre	Premises Manager	7735 N. Berwyn Ave.	53209 Glendale	4-7-35	414-915-6554

Trade Name: Bavarian Soccer Club Telephone Number: 414-915-6554

Address of Licensed Premises: 700 W. Lexington Blvd. Glendale

Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? Yes  No

Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No

Describe building or buildings where alcohol beverages are to be served. You must include all rooms, including living quarters, if used, for the sales, service and/or storage of alcohol beverages are records:

101

Date of Event:	Starting Time:	Ending Time:	# of Persons Expected to Attend
<u>May 20-22</u> <u>2016</u>	<u>8 AM</u>	<u>8 PM</u>	<u>90+</u>

Subscribed and sworn to before me this 18th  
 day of April, 2016  
 Notary Public: Linda A. Frances  
 My commission expires: 9-21-18

Signature of President, Partner or Individual: Guenther Behre  
 Signature of Secretary or Partner: \_\_\_\_\_  
 Signature of Agent or Additional Partner: \_\_\_\_\_

STATE OF WISCONSIN

Milwaukee County }  
 } ss.  
 City of Glendale }

Permit Fee Paid \$ <u>10.00</u>	Receipt # <u>159040</u>
Date Issued _____	Permit # _____

### APPLICATION FOR SPECIAL GATHERING PERMIT

**Auxiliary Questionnaire on the reverse side of this application must also be completed!**

**Note:** The Glendale Police Auxiliary no longer provide security services for events licensed under the Special Class "B" provision of the Glendale Code. Event sponsors and organizers should consider contracting with a private security provider after taking into account the time, place, number of persons, impact upon traffic and public safety and the nature and type of gathering.

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Cathy Pieper	Vice-Pres./ Member	5545 Shoreland <sup>53211</sup>	53217 WB	5-13-65	312-375-3771
Cathy Slaw	Secretary/ Member	6917 N. Barnett Ln.	53217 FOX	7-19-67	414-228-5318
Michael Sikorski	Treasurer/ Member	5332 W Harvard Dr.	53132 Meck	1-9-75	414-429-4674
Quenthe Behre	Premises Manager	7735 N. Berwyn Ave.	53209 Glendale	4-7-35	414-915-6554

Trade Name: Bavarian Soccer Club Telephone Number: 414-915-6554

Address of Licensed Premises: 700 W. Lexington Blvd. Glendale

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Describe building or buildings where alcohol beverages are to be served. You must include all rooms, including living quarters, if used, for the sales, service and/or storage of alcohol beverages are records:

Date of Event:	Starting Time:	Ending Time:	# of Persons Expected to Attend
<u>June 3-5</u>	<u>8 AM</u>	<u>9 PM</u>	<u>60+</u>
<u>2016</u>			<u>1</u>

Subscribed and sworn to before me this 18th

day of April, 2016

Notary Public: Linda A. DeFrances

My commission expires: 9-21-18

Signature of President, Partner or Individual: Quenthe Behre  
 Signature of Secretary or Partner: \_\_\_\_\_  
 Signature of Agent or Additional Partner: \_\_\_\_\_

STATE OF WISCONSIN

Milwaukee County }  
 } ss.  
 City of Glendale }

Permit Fee Paid \$ <u>10.00</u>	Receipt # <u>159040</u>
Date Issued _____	Permit # _____

### APPLICATION FOR SPECIAL GATHERING PERMIT

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Cathy Slaw	Secretary/Member	6917 N. Barnett Ln.	57217 FOX	7-19-67	414-228-5318
Michael Sikorski	Treasurer/Member	5332 W. Harvard Pr.	53132 Medi	1-9-75	414-429-4614
Quentha Behre	Premises Manager	7735 N. Berwyn Ave.	53209 Glendale	4-7-35	414-915-6554

Trade Name: Bavarian Soccer Club Telephone Number: 414-915-6554

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Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No

Describe building or buildings where alcohol beverages are to be served. You must include all rooms, including living quarters, if used, for the sales, service and/or storage of alcohol beverages are records:

101

Date of Event:	Starting Time:	Ending Time:	# of Persons Expected to Attend
<del>June 18</del> 2016 June 19	9 AM	6 PM	90+

Subscribed and sworn to before me this 18th day of April, 2016  
 Notary Public: Denise A. DeLancey  
 My commission expires: 9-21-18

Signature of President, Partner or Individual: Quentha Behre  
 Signature of Secretary or Partner: \_\_\_\_\_  
 Signature of Agent or Additional Partner: \_\_\_\_\_

STATE OF WISCONSIN

Milwaukee County }  
 } ss.  
 City of Glendale }

Permit Fee Paid \$ 10.00 Receipt # 159040  
 Date Issued \_\_\_\_\_ Permit # \_\_\_\_\_

**APPLICATION FOR SPECIAL GATHERING PERMIT**

*Auxiliary Questionnaire on the reverse side of this application must also be completed!*

**Note:** The Glendale Police Auxiliary no longer provide security services for events licensed under the Special Class "B" provision of the Glendale Code. Event sponsors and organizers should consider contracting with a private security provider after taking into account the time, place, number of persons, impact upon traffic and public safety and the nature and type of gathering.

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Applicant is (check one):  Individual  Partnership  Corporation  L.L.C.  L.L.P.  
 Other (explain) :

Name(s) of Individual; All Partners; OR Corporate Officers (Full First, Middle & Last Name)	Title	Home Address	Post Office & Zip Code	Date of Birth	Phone Number
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Chir Pieper	Vice-Pres./ Member	5565 Shoreland	53217 WB	5-13-65	312-375-3171
Cathy Slonow	Secretary/ Member	6917 N. Barnett Ln.	53217 FOX	7-19-67	414-228-5318
Michael Sikorski	Treasurer/ Member	5332 W. Harvard Pr.	53132 Meck	1-9-75	414-429-4674
Guenther Behre	Premises Manager	7735 N. Berwyn Ave.	53209 Glendale	4-7-35	414-915-6554

Trade Name: Bavarian Soccer Club Telephone Number: 414-915-6554

Address of Licensed Premises: 700 W. Lexington Blv. Glendale

Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? Yes  No

Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No

Describe building or buildings where alcohol beverages are to be served. You must include all rooms, including living quarters, if used, for the sales, service and/or storage of alcohol beverages are records:

101

Date of Event:	Starting Time:	Ending Time:	# of Persons Expected to Attend
July 13 2016	6 PM	9 PM	60+

Subscribed and sworn to before me this 18th  
 day of April 2016

Notary Public: Sandra C. DiFranco

My commission expires: 9-21-18

Signature of President, Partner or Individual: Guenther Behre  
 Signature of Secretary or Partner: \_\_\_\_\_  
 Signature of Agent or Additional Partner: \_\_\_\_\_

# Memorandum

**To:** Mayor and Common Council  
**From:** Rachel A. Reiss, Acting City Administrator  
**Date:** April 20, 2016  
**Re:** Application for Change of Zoning

---

Rabbi Mendel Shmotkin of Lubavitch of Wisconsin is requesting a rezoning of 6789-6791 N. Green Tree Road (Greensquare). The property is currently zoned B4 – Office. The request is to rezone the property to PD-Planned Unit Development.

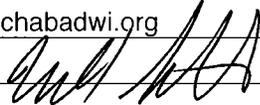
Staff recommends that the Council refer this request to the Plan Commission for review and recommendation.



**CITY OF GLENDALE**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
 5909 NORTH MILWAUKEE RIVER PARKWAY  
 GLENDALE, WISCONSIN 53209-3815  
 PHONE: (414) 228-1704 or (414) 228-1742  
 FAX: (414) 228-1725  
 WWW.GLENDALE-WI.ORG

**APPLICATION FOR CHANGE OF ZONING**  
**Application Fee: \$250 (\$500 for Planned Development)**

**APPLICANT INFORMATION**

Name of Applicant: Rabbi Mendel Shmotkin  
 Name of Business Owner (if different from applicant): Armin Nankin  
 Business Name: Lubavitch of Wisconsin  
 Address of Applicant: 3109 N. Lake Drive  
 City, State, Zip: Milwaukee, WI 53211  
 Office Phone Number: 414.961.6100 Cell: 414.477.7717 Fax: 262.364.2149  
 Applicant E-Mail: rms@chabadwi.org  
 Applicant Signature:  Date: 4/20/16

**PROPERTY INFORMATION**

(Please use additional application forms if re-zoning more than one parcel)  
 Current Zoning of Property: B4 Proposed Zoning of Property: PD  
 Current Use of Property: Office Proposed Use of Property: Office, Institutional, Religious  
 Property Address (or addresses): 6789-6791 N. Green Tree Rd., Glendale, WI 53209  
 Property Owner (s) (if different from applicant): Greensquare LLC  
 Property Owner Address: 6789 N. Green Tree Rd.  
 City, State, Zip: Glendale, WI 53209  
 Property Owner Phone: 414.247.1625 Cell: 414.208.1628 Fax: 414.292.3901  
 Tax Key Number: 134-9002-000  
 Lot Size: Depth: 252.68' Width: 390.20' Area: 81,657

**PROPOSAL INFORMATION**

Type of Business: Bader Hillel High School  
 Reason for Seeking a Change In Zoning: Property is currently zoned B4, which is zoned for Office - Research - Service Business. Would like to have the property rezoned to PD, Planned Development District, which would have the flexibility to accommodate Institutional and Religious use along with Office or Commercial use.  
 Who is the Primary Contact for This Project: Rabbi Mendel Shmotkin  
 Contact Phone Number: 414.961.6100 Cell: 414.477.7717 Fax: 262.364.2149  
 Contact E-Mail: rms@chabadwi.org

***Please See Reverse Side of Application for Additional Submittal Requirements***

**CITY OF GLENDALE USE ONLY**

Total Fee: \_\_\_\_\_ Application Date: \_\_\_\_\_ Hearing Date: \_\_\_\_\_ Time: \_\_\_\_\_

6a/4-25-16

ORDINANCE NO. \_\_\_\_\_

Ordinance to Rezone Milwaukee County Owned Lands  
Located East of Kletzsch Park Falls  
(Tax Key Parcels 161-9942-000, 134-0019-000, and Remnant Gap)  
From R-7 Residence District to C-1 Conservancy District

The Mayor and the Common Council of the City of Glendale, Milwaukee County, Wisconsin, do herewith ordain as follows, to-wit:

SECTION I. The Use District as shown on the Zoning Map attached to the Zoning Ordinance of the City of Glendale is herewith amended to change the zoning from R-7 Residence District to C-1 Conservancy District as follows:

Parcel 161-9942-000: COM 363' W OF NE COR OF NE1/4 SEC 30-8-22 TH S 62D W 140.25' NWLY ALG RIVER 107.25' TH E TO BEG

Parcel 134-0019-000: ASSESSMENT SUBD #80 SE1/4 SEC 19 & SW1/4 SEC 20-8-22E LOT 16 BLK 2

Remnant Gap: Narrow land adjacent to the south edge of Tax Key Parcel 161-9942-000.

SECTION II. All ordinances or parts of ordinances contravening the terms and conditions of this ordinance are hereby to that extent repealed.

SECTION III. This ordinance shall take effect upon passage and publication as provided by law, subject to the Plan Commission review and approval of the final development plans including a signed development agreement between the City and the developer. The City Clerk shall amend the Code of Ordinances of the City of Glendale, and shall indicate the date and number of this amending ordinance.

PASSED AND ADOPTED by the Common Council of the City of Glendale, this 11<sup>th</sup> day of April, 2016.

CITY OF GLENDALE

\_\_\_\_\_  
Bryan Kennedy, Mayor

Countersigned:

\_\_\_\_\_  
Karen L. Couillard, City Clerk

STATE OF WISCONSIN    ::    CITY OF GLENDALE    ::    MILWAUKEE COUNTY

\*\*\*\*\*

**RESOLUTION**

**SETTING THE TIME AND DATE OF THE  
FIRST 2016 BOARD OF REVIEW MEETING**

\*\*\*\*\*

**WHEREAS**, Section 70.47(3)(b) of the Wisconsin Statutes permits the Common Council, by ordinance or resolution, to set the time and date of the first Board of Review meeting provided that the Board must be in session for at least two hours between 8:00 a.m. and 12:00 midnight; and

**WHEREAS**, a notice must be published in the official city newspaper at least fifteen (15) days before the first meeting of the Board of Review.

**NOW, THEREFORE, BE IT RESOLVED** that the City Clerk be directed to publish in the official city newspaper, at least fifteen (15) days before the first meeting of the Board of Review, that the time, date and place of the Board of Review will be Monday, July 11, 2016 in the City Hall Council Chambers beginning at 4:00 p.m.

**PASSED AND ADOPTED** by the Common Council of the City of Glendale this 25<sup>th</sup> of April, 2016.

CITY OF GLENDALE

By \_\_\_\_\_  
Bryan Kennedy  
Mayor

Countersigned:

\_\_\_\_\_  
Karen Couillard  
City Clerk

STATE OF WISCONSIN

CITY OF GLENDALE

MILWAUKEE COUNTY

---

**A RESOLUTION NAMING THE NICOLET BENDER PARK IN HONOR OF CITY  
ADMINISTRATOR RICHARD E. MASLOWSKI**

---

WHEREAS, the Common Council acknowledges that Richard E. Maslowski has served as City Administrator for the City of Glendale with excellence and distinction for 36 years, and

WHEREAS, the Mayor and Common Council of the City of Glendale acknowledge the extraordinary contributions and dedication of Richard E. Maslowski, and

WHEREAS, the Common Council has determined that it is fitting and appropriate that Richard E. Maslowski be publically recognized for his service to the City of Glendale,

NOW, THEREFORE, BE IT RESOLVED that the City owned lands currently under development as the Nicolet Bender Park project shall be dedicated to and named in his honor, and that the park shall hence forth be known as the Maslowski Community Park.

PASSED AND ADOPTED by the Common Council this 25th day of April, 2016.

CITY OF GLENDALE

---

Bryan Kennedy, Mayor

---

Robert C. Whitaker  
1st District Alderperson

---

James C. Daugherty  
2nd District Alderperson

---

John C. Gelhard  
3rd District Alderperson

---

Richard W. Wiese  
4th District Alderperson

---

Isadore Goldberg  
5th District Alderperson

---

JoAnn Shaw  
6th District Alderperson

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---

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WHEREAS, the Mayor and Common Council of the City of Glendale acknowledge the extraordinary contributions and dedication of Richard E. Maslowski, and

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PASSED AND ADOPTED by the Common Council this 25th day of April, 2016.

CITY OF GLENDALE

---

Bryan Kennedy, Mayor

---

Robert C. Whitaker  
1st District Alderperson

---

James C. Daugherty  
2nd District Alderperson

---

John C. Gelhard  
3rd District Alderperson

---

Richard W. Wiese  
4th District Alderperson

---

Isadore Goldberg  
5th District Alderperson

---

JoAnn Shaw  
6th District Alderperson

# Monthly Permit Report

March 2016

## Building

Permit #	Owner	Address	Est Cost	Fee Total	Project Description
PB16-0047	Bar Louie	5750 N Bayshore Dr D-200	100,000.00	\$400.00	Plan Review & Plan Entry Fee
PB16-0053	Sky Residential Services, Inc.	2240 W Hemlock Rd	7,000.00	\$84.00	Res. Remodel
PB16-0054	Peter Cunningham	2350 W Florist Ave	26,000.00	\$350.00	Plan Review & Plan Entry Fee
PB16-0055	Port Washington 5464 LLC	5464 N Port Washington RD H	3,500.00	\$140.00	Commercial Remodel
PB16-0056	Ron Beatty, DVM	2311 W Good Hope Rd	55,445.00	\$620.98	Commercial Remodel
PB16-0057	Backus Properties, LLC	4841 N Mohawk Ave	8,600.00	\$63.00	Reroof/Tear Off
PB16-0058	Elizabeth & David Carroll	6512 N Elm Tree Rd	1,200.00	\$63.00	Fence
PB16-0059	Daniel & Mary Aussem	6142 N Apple Blossom Ln	1,000.00	\$84.00	Res. Remodel
PB16-0060	Phillip Mattix & Shelila Stafford	835 W Acacia Rd	10,905.00	\$106.88	Res. Remodel
PB16-0061	George Grubisic	6428 N Pine Shore Dr	35,000.00	\$343.00	Res. Remodel
PB16-0062	Virginia Nevels	7665 N Berwyn Ave	28,690.00	\$562.32	Other
PB16-0063	Fred & Amber Parham	1865 W Daisy LN	9,000.00	\$63.00	Fence
PB16-0065	Bar Louie	5750 N Bayshore Dr D-200	165,379.00	\$1,852.24	Commercial Remodel
PB16-0066	William & Barbara Moeser	613 W Riverview Dr	1,218.00	\$63.00	Other
PB16-0067	Cal & Patricia Chapman	6563 N Crestwood Dr	850.00	\$63.00	Reroof/Tear Off
PB16-0068	Alvera Peters	5798 N Argyle Ave	1,500.00	\$63.00	Reroof/Tear Off
PB16-0069	Richard & Karen Steggeman	5483 N Shasta DR	3,500.00	\$84.00	Foundation Repair
PB16-0070	Marius & Julija Kupstas	6715 N Braeburn Ln	4,000.00	\$63.00	Reroof/Tear Off
PB16-0072	Brad & Kerry Holeman	6839 N Braeburn Ln	3,000.00	\$63.00	Siding
PB16-0073	Brian & Julie Niznansky	6812 N Range Line Rd	5,000.00	\$63.00	Fence
PB16-0074	Mark & Maureen Uy	7030 N Braeburn Ln	10,631.00	\$63.00	Reroof/Tear Off
PB16-0075	Peter Cunningham	2350 W Florist Ave	26,000.00	\$147.84	Commercial Remodel
PB16-0076	Greg Schneider	6970 N Green Bay AVE	18,000.00	\$176.40	Res. Remodel
PB16-0077	Ryan & Elizabeth Sberna	2125 W Greenwood Rd	3,500.00	\$84.00	Res. Remodel
PB16-0078	Mohammad Helwany	1805 W Woodbury Ln	15,000.00	\$63.00	Reroof/Tear Off
PB16-0079	Marilyn Wilson	2036 W Silver Spring Dr	1,000.00	\$63.00	Reroof/Tear Off
PB16-0080	Laurin & Leslie Miller III	2140 W Raleigh Ave	6,000.00	\$63.00	Reroof/Tear Off
PB16-0081	Thomas & Cather Cielak	6950 N Green Bay Ave	8,000.00	\$63.00	Reroof/Tear Off
PB16-0082	Thomas Block	7150 N Range Line Rd	10,000.00	\$98.00	Res. Remodel
PB16-0084	John & Jeanie Standard	5445 N Navajo Ave	15,000.00	\$147.00	Res. Remodel
PB16-0085	John & Jeanie Standard	5445 N Navajo Ave	17,000.00	\$63.00	Reroof/Tear Off
PB16-0087	Matthew & Susana Schiesel	1108 W Montclair Ave	9,000.00	\$63.00	Reroof/Tear Off
PB16-0090	George & Marilyn Jelich	6770 N Range Line RD	8,998.00	\$63.00	Reroof/Tear Off
PB16-0091	Steven & Gail Adams	1830 W Daisy Ln	13,475.00	\$63.00	Reroof/ 2nd Layer
PB16-0092	Lawrence & Sharon Stadler	1838 W Brantwood Ct	23,000.00	\$63.00	Reroof/Tear Off
PB16-0093	George Strick	6921 N Ardara Ave	8,995.00	\$63.00	Reroof/ 2nd Layer
PB16-0095	Daniel & Sara O'Neil	2521 W Wending Dr	100,000.00	\$980.00	Res. Remodel
PB16-0096	Earl & Terry Maes	6655 N Elm Tree Rd	1,000.00	\$63.00	Reroof/Tear Off

Building

**Total Estimated Cost: \$765,386.00**  
**Total Fees For Type: \$7,583.66**  
**Total Permits For Type: 38**

# Electrical

Permit #	Owner	Address	Est Cost	Fee Total	Project Description
PE16-0074	Virginia Nevels	7665 N Berwyn Ave	1,500.00	\$56.00	Res. Remodel
PE16-0075	Olshan Properties	5712 N Centerpark Way O-111	16,000.00	\$103.60	Electrical
PE16-0076	Ernesto & Estrelita Lizarondo	4820 N Mohawk Ave	645.00	\$56.00	Electrical
PE16-0077	Amy Thomas	4836 N Navajo Ave	700.00	\$56.00	Electrical
PE16-0078	Clifford & Hilary Henrickson	7905 N Rockledge Ave	750.00	\$56.00	Electrical
PE16-0079	Stephnen & Martha Cushman	810 W Acacia Rd	4,000.00	\$67.20	Res. Remodel
PE16-0080	Dolores Kuffel	6210 N Sunny Point RD	300.00	\$56.00	Wire Dishwasher
PE16-0081	Jamie Concoran	7020 N Rockledge Ave	1,900.00	\$56.00	Service Upgrade
PE16-0082	Sonny & Brooke Zuliani	6531 N Bethmaur Ln	195.00	\$56.00	Electrical
PE16-0083	Robert & Delores Jacobs	2133 W Daphne Rd	200.00	\$56.00	Wire Furnace
PE16-0084	Jeffrey & Jennifer Joy	6904 N Ironwood Ln	200.00	\$56.00	Wire Furnace
PE16-0085	Albert & Barbara Simon	6697 N Green Bay Ave	1,650.00	\$56.00	Res. Remodel
PE16-0086	Phillip Mattix & Shelila Stafford	835 W Acacia Rd	1,100.00	\$56.00	Kitchen Remodel
PE16-0087	Avie & Julie Judes	229 W Lexington Blvd	300.00	\$56.00	Electrical
PE16-0088	Pamela Rasche	912 W Daphne Rd	3,000.00	\$56.00	Wire Furnace & A/C
PE16-0089	Erik Herbst	2520 W Hemlock Rd	300.00	\$56.00	Wire A/C
PE16-0090	David & Judith Dorner	849 W Montclair Ave	500.00	\$56.00	Wire Furnace & A/C
PE16-0091	Mark Mock	5691 N Sievers Pl	375.00	\$56.00	Wire Furnace & A/C
PE16-0092	Ryan & Elizabeth Sberna	2125 W Greenwood Rd	3,000.00	\$56.00	Bath Remodel
PE16-0093	Betty Podolske	2331 W Kenboern Dr	2,670.00	\$75.60	Service Upgrade
PE16-0094	Oncourse Info. Services, Inc.	4066 N Port Washington Rd	35,000.00	\$70.00	Commercial, Fire Alarm
PE16-0095	Douglas & Regina Weber	6421 N Hyacinth Ln	4,000.00	\$70.00	Kitchen Remodel
PE16-0096	Ron Beatty, DVM	2311 W Good Hope Rd	11,000.00	\$89.04	Commercial, Remodel
PE16-0097	David Armstong & Brittany Fr	1928 W Mill Rd	450.00	\$56.00	Electrical Disconnect
PE16-0098	Sheldon & Suzanne Derzon	2225 W Applewood Ln	130.00	\$56.00	Wire Furnace
PE16-0099	Thomas Block	7150 N Range Line Rd	2,500.00	\$110.60	Res. Remodel
PE16-0100	George Grubisic	6428 N Pine Shore Dr	3,700.00	\$56.00	Kitchen Remodel
PE16-0101	Sarah Peck & Thomaqs Vande	460 W Brentwood Ln	3,500.00	\$74.76	Kitchen Remodel
PE16-0102	Port Washington 5464 LLC	5464 N Port Washington RD H	200.00	\$140.00	Electrical
PE16-0103	Paula Wilson	720 W Monrovia Ave	150.00	\$56.00	Wire Furnace
PE16-0104	Patricia Berge	7147 N Navajo Ave	2,000.00	\$56.00	Bath Remodel
PE16-0105	Martin Triplett	5916 N Sidney Pl	3,560.00	\$67.20	Wire Hydro Massage Tub
PE16-0107	Shari Ellen Malofsky-Weingrod	6575 N Green Bay AVE 109	200.00	\$56.00	Electrical
PE16-0108	Vita Kakulis	1717 W Green Tree RD 201	200.00	\$56.00	Electrical Disconnect
PE16-0109	Bar Louie	5750 N Bayshore Dr D-200	10,000.00	\$70.00	Commercial, Remodel

Electrical

**Total Estimated Cost: \$115,875.00**  
**Total Fees For Type: \$2,282.00**  
**Total Permits For Type: 35**

# HVAC

Permit #	Owner	Address	Est Cost	Fee Total	Project Description
PH16-0035	Robert & Delores Jacobs	2133 W Daphne Rd	4,776.00	\$56.00	Furnace / Boiler
PH16-0036	Jeffrey & Jennifer Joy	6904 N Ironwood Ln	2,200.00	\$56.00	Furnace / Boiler
PH16-0037	David & Judith Dorner	849 W Montclair Ave	13,300.00	\$56.00	A/C
PH16-0038	Pamela Rasche	912 W Daphne Rd	8,750.00	\$98.00	Furnace & A/C
PH16-0039	Albert & Barbara Simon	6697 N Green Bay Ave	600.00	\$56.00	Duct Work
PH16-0040	Erik Herbst	2520 W Hemlock Rd	7,837.00	\$98.00	Furnace & A/C
PH16-0041	Mark Mock	5691 N Sievers Pl	7,400.00	\$98.00	Furnace & A/C
PH16-0042	Olshan Properties	5712 N Centerpark Way O-111	18,000.00	\$173.60	Rooftop Unit
PH16-0043	Sheldon & Suzanne Derzon	2225 W Applewood Ln	3,400.00	\$56.00	Furnace / Boiler
PH16-0044	Ron Beatty, DVM	2311 W Good Hope Rd	4,860.00	\$70.73	Furnace, A/C, & Ductwork
PH16-0046	Paula Wilson	720 W Monrovia Ave	3,000.00	\$56.00	Furnace / Boiler
PH16-0047	John Slater	4679 N Ironwood Ln	4,300.00	\$56.00	Furnace / Boiler
PH16-0048	Benjamin Sanfelippo & Nicole	6175 N Bridgewood Ln	4,000.00	\$56.00	Furnace / Boiler

HVAC

**Total Estimated Cost: \$82,423.00**  
**Total Fees For Type: \$986.33**  
**Total Permits For Type: 13**

# Plumbing

Permit #	Owner	Address	Est Cost	Fee Total	Project Description
PP15-0464	Jason Engelmann	810 W Bender Rd	1,200.00	\$56.00	Water Heater
PP16-0059	Elite Sports Club - River Hills L	2001 W Good Hope Rd	1,500.00	\$93.80	Plumbing
PP16-0063	Garland Enterprises	6100 N Baker Rd	5,000.00	\$92.40	Commercial, Remodel
PP16-0064	Olshan Properties	5756 N Bayshore Dr Q- 101	400.00	\$70.00	Plumbing
PP16-0065	Doris Toenjes	7022 N Range Line Rd	952.00	\$56.00	Water Heater
PP16-0066	Ronland & Shirley Keuler	720 W Fairfield Ct	1,200.00	\$56.00	Water Heater
PP16-0068	Sarah Peck & Thomaqs Vande	460 W Brentwood Ln	4,200.00	\$77.00	Res. Remodel
PP16-0069	Ron Beatty, DVM	2311 W Good Hope Rd	10,195.00	\$70.00	Remodel
PP16-0070	Ryan & Leanne Steiner	2505 W Wending Dr	2,556.00	\$56.00	Plumbing
PP16-0071	Seemann Family LLC	6000 N Port Washington Rd	150.00	\$70.00	Plumbing
PP16-0072	Fred & Amber Parham	1865 W Daisy LN	1,800.00	\$72.80	Plumbing
PP16-0073	Albert & Barbara Simon	6697 N Green Bay Ave	2,150.00	\$116.20	Remodel
PP16-0074	Edward & Michal Rosenthal	6541 N Bethmaur Ln	1,000.00	\$56.00	Water Heater
PP16-0075	Daniel & Mary Aussem	6142 N Apple Blossom Ln	0.00	\$56.00	Res. Remodel
PP16-0076	Silver Spring Acquisition, LLC	1300 W Silver Spring Dr	1,000.00	\$70.00	Water Heater
PP16-0077	Ryan & Nicole Miller	5811 N Ames Ter	1,500.00	\$56.00	Water Heater
PP16-0078	Paul Sandvick	6923 N Seneca Ave	1,700.00	\$56.00	Water Heater
PP16-0079	Greg Schneider	6970 N Green Bay AVE	2,000.00	\$92.40	Res. Remodel
PP16-0080	GPH Glendale, LLC	1616 W Bender Rd	4,000.00	\$133.00	Plumbing
PP16-0081	Ryan & Elizabeth Sberna	2125 W Greenwood Rd	500.00	\$56.00	Res. Remodel
PP16-0082	Margaret Lewin	5747 N River Forest Dr	1,008.00	\$56.00	Water Heater
PP16-0083	David & Sherry Blumberg	1860 W Woodbury Ln	950.00	\$56.00	Water Heater
PP16-0084	David Armstong & Brittany Fr	1928 W Mill Rd	450.00	\$56.00	Dishwasher
PP16-0085	John (Jr) & Mary Kuhmuench	2600 W Hunter CIR	1,100.00	\$56.00	Water Heater
PP16-0086	Philip & Beth Leyrer	7007 N Longview Ave	500.00	\$56.00	Dishwasher
PP16-0087	Patricia Berge	7147 N Navajo Ave	3,400.00	\$56.00	Remodel
PP16-0088	Peter Cunningham	2350 W Florist Ave	3,000.00	\$70.00	Plumbing
PP16-0089	Port Washington 5464 LLC	5464 N Port Washington RD H	800.00	\$140.00	Plumbing
PP16-0090	Joint H.S.District	6701 N Jean Nicolet Rd	14,000.00	\$91.00	Plumbing
PP16-0091	Hans & Elizabeth Klijnsmit	1100 W Bender Rd	700.00	\$56.00	Plumbing
PP16-0092	Ruth Pond	7139 N Seneca Ave	1,500.00	\$56.00	Water Heater
PP16-0093	Daniel & Sara O'Neil	2521 W Wending Dr	2,000.00	\$56.00	Remodel
PP16-0094	Shari Ellen Malofsky-Weingrod	6575 N Green Bay AVE 109	450.00	\$56.00	Dishwasher
PP16-0095	Vita Kakulis	1717 W Green Tree RD 201	450.00	\$56.00	Dishwasher
PP16-0096	Michael & Rosemary Reyes	7435 N Redwood RD	500.00	\$56.00	Water Heater
PP16-0097	Ron Beatty, DVM	2311 W Good Hope Rd	10,195.00	\$280.00	Commercial, Remodel
PP16-0098	Odyssey Hotels	7003 N Port Washington RD	540,000.00	\$4,812.99	Commercial, New Building
PP16-0099	Glendale Hotel, LLC	5485 N PORT WASHINGTON Rd	400.00	\$70.00	Plumbing
PP16-0100	E L K V H, L.L.C.	102 W Capitol DR	120,000.00	\$98.00	Storm Sewer
PP16-0101	Sidney & Holly Williamson, III	4625 N Elm Tree Rd	1,805.00	\$56.00	Water Heater

Plumbing

**Total Estimated Cost: \$746,211.00**  
**Total Fees For Type: \$7,751.59**  
**Total Permits For Type: 40**

# Sign

Permit #	Owner	Address	Est Cost	Fee Total	Project Description
PS16-0009	Ron Beatty, DVM	2311 W Good Hope Rd	12,000.00	\$75.00	Monument
PS16-0010	Olshan Properties	5712 N Centerpark Way O-111	0.00	\$100.00	Wall
PS16-0011	Sprecher Brewing Company	725 W Glendale Ave	0.00	\$50.00	Other

Sign

**Total Estimated Cost: \$12,000.00**  
**Total Fees For Type: \$225.00**  
**Total Permits For Type: 3**

## Report Summary

Population: All Records

Permit.DateIssued Between 3/1/2016 12:00:00 AM AND 3/31/2016 11:59:59 PM

**Estimated Construction Cost: \$1,721,895.00**

**Total Fees: \$18,828.58**

**Total Permits Issued: 129**

# Enforcement List

04/19/2016

Enforcement Number	Address/ Parcel Number	Category	Date Filed	Status	Next Action	Next Action Date	Date Closed
EEN16-0001	5858 N Green Bay Ave 1689020	Paint - Exterior	02/08/2016	Letter Sent	Re-inspection	06/03/2016	
EEN16-0002	5776 N Bel Aire Dr 1690307	Property Clean-Up	02/08/2016	Appeal Pending	Re-Inspection	04/01/2016	
EEN16-0003	7260 N Green Bay Ave 1009997	Ongoing Construction	02/12/2013	Summons & Complaint	Re-Inspection	05/02/2016	
EEN16-0004	2200 W Kenboern DR 0899000	Fence - Repair	02/18/2014	Closed - Reopened Un		04/01/2016	04/19/2016
EEN16-0005	1115 W Kendall Ave 1670163	Exterior Repairs	08/19/2014	Summons & Complaint	Initial Appearan	04/01/2016	
EEN16-0006	7047 N Navajo Ave 1280505	Grass & Weed Overgro	02/08/2016	Summons & Complaint	Re-inspection	04/01/2016	
EEN16-0007	4626 N River Park Blvd 2331023	Property Clean-Up	09/24/2015	Letter Sent	Reinspection	05/02/2016	
EEN16-0008	2110 W Brantwood Ave 1350169	Property Clean-Up	02/08/2016	Summons & Complaint	Initial Appearan	06/09/2016	
EEN16-0009	2870 W Mill Rd A-H 1369000004	Fence - Repair	09/11/2015	Letter Sent	Re-Inspection	03/01/2016	
EEN16-0010	6578 N Bethmaur Ln 1350227	Uninhabitable - Fire Loa	02/08/2016	Summons & Complaint	Court Review	05/12/2016	
EEN16-0011	1850 W Daisy Ln 0991075	Chickens - Keeping	11/12/2015	Referred to Zoning De			01/11/2016
EEN16-0012	6310 N Port Washington Rd 1630048	Exit Door - Repair/Repl	02/08/2016	Compliance	Initial Appearan	03/10/2016	03/10/2016
EEN16-0013	545 W Luebbe Ln 0918000	Overhead Garage Door -	12/08/2015	Citation	Reinspection	04/01/2016	
EEN16-0014	6408 N Sunny Point RD 1339011	Property Clean-Up	11/03/2015	Letter Sent	Reinspection	05/02/2016	
EEN16-0015	6655 N Green Bay Ave 1349979001	Roofing - NO PERMIT	02/09/2016	Closed - Compliant	Follow-up	02/15/2016	02/15/2016
EEN16-0016	6408 N Sunny Point RD 1339011	Invasive Species - Veget	02/12/2016	Closed - Advisory Acti			02/12/2016

# Enforcement List

04/19/2016

Enforcement Number	Address/ Parcel Number	Category	Date Filed	Status	Next Action	Next Action Date	Date Closed
EEN16-0017	5485 N Port Washington Rd 1968990001	Fire and Life Safety	02/16/2016	Corrections In-Process	Inspection	03/08/2016	
EEN16-0018	808 W Glendale Ave 2331084	Sump Discharge - Sidew	02/18/2016	Compliance	Re-Inspection	02/29/2016	02/29/2016
EEN16-0019	2620 W Custer Ave 1942098	Fire and Life Safety	02/19/2016	Citation	Re-inspection	03/25/2016	
EEN16-0020	6201 N Sunny Point Rd 1620059	Illegal Vehicle	02/22/2016	Referred to Police Dept	Re-inspection	03/11/2016	
EEN16-0021	7080 N PORT WASHINGTON 1288008	Fence - Repair	03/01/2016	Letter Sent	Inspection	05/02/2016	
EEN16-0022	2036 W Silver Spring Dr 1690502	Roofing - NO PERMIT	03/15/2016	Letter Sent	Follow-up Inspe	03/22/2016	
EEN16-0023	567 W Fransee Ln 0911004	Exterior Repairs	03/15/2016	Referred to City Attorn	Inspection	04/01/2016	
EEN16-0024	5470 N PORT Washington Rd 104500	Fence - Repair	03/15/2016	Repair Order Issued	Inspection	04/29/2016	
EEN16-0025	5705 N Crestwood Blvd 1690318	Construction - No Permi	04/15/2016	Letter Sent	Follow up	04/20/2016	
EEN16-0026	2200 W Kenboern DR 0899000	Fence - Repair	04/19/2016	Repair Order Issued	Reinspection	05/27/2016	

**Records: 26**

Population: All Records

Enforcement.CodeOfficer = Collin Johnson

2016-04-19 10:00 AM

# Memorandum

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**To:** Richard Maslowski, City Administrator  
**From:** Dave Eastman, Director of City Services  
**Date:** April 19, 2016  
**Re:** March Monthly Report

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**Water Main Leak Detection** – A crew from the American Leak Detection Company completed a city-wide water main survey in an effort to locate underground water main leaks.

**Pothole Repairs** – A DPW crew continues to repair street and alley potholes.

**Water Main Breaks** – Crews repaired broken water mains at 7020 N. Green Bay Avenue (2 breaks), and W. Acacia Road/N. Crestwood Drive.

**DEPARTMENT OF PUBLIC WORKS  
OVERTIME AND SICK LEAVE RECORD  
FOR THE MONTH OF  
MARCH 2016**

**Public Works / Street Maintenance**

<u>Employee</u>	<u>O.T. Hours This Month</u>	<u>Yearly O.T. Hours</u>	<u>Sick Hours</u>
J. Faul	18.96	69.8	5.00
D. Fisher	28.98	86.84	24.00
W. Giddings	11.58	46.53	28.00
T. Mathis	26.78	81.50	0.00
R. Rebernick	18.51	91.12	0.00
W. Willis	20.78	100.89	16.00
D. Wilson	11.50	46.11	16.00
<b>Subtotal:</b>	<b>137.09</b>	<b>522.79</b>	<b>89.00</b>

**Water / Sewer Utility**

S. Schedldroup	35.50	150.67	0.00
M. Schiesel	64.15	160.14	5.00
W. Sharlow	23.13	110.23	16.00
B. Versh	22.58	94.92	32.00
<b>Subtotal:</b>	<b>145.36</b>	<b>515.96</b>	<b>53.00</b>
<b>GRAND TOTAL:</b>	<b>282.45</b>	<b>1038.75</b>	<b>142.00</b>



Jessica Ballweg  
Senior Administrative Assistant

<b>SUMMARY OF HOURS:</b>	
Maint Trans	97.79
Sanitary Sewers	2.33
Snow & Ice Control	147.21
Street Lighting	14.98
Street Maint./Mowing	2.33
Trans Lines	9.82
Tree Maint.	7.99
<b>TOTAL:</b>	<b>282.45</b>

**TO THE HONORABLE MAYOR, COMMON COUNCIL and MR. MASLOWSKI:**  
**CASH REPORT FOR THE MONTH OF MARCH, 2016**

		<u>GENERAL FUND</u>	<u>BANK</u>
Balance Checking Account February 29, 2016:		\$852,995.29	\$1,199,588.77
Add Receipts March 1-31, 2016:	General	\$7,913,418.29	
	Taxes	<u>\$7,410,382.52</u>	\$15,323,800.81
Deposits per Bank:			<u>\$15,326,841.13</u>
		<u>\$16,176,796.10</u>	\$16,526,429.90
Deduct Disbursements March 1-31, 2016:	Payroll	\$598,084.57	
	Vouchers	<u>\$7,236,755.74</u>	(\$7,834,840.31)
Disbursements per Bank:			<u>(\$8,147,475.03)</u>
		<u>\$8,341,955.79</u>	\$8,378,954.87
Outstanding Checks:			(\$38,348.02)
Bank Service Charge March 2016:		(\$528.75)	
Bank Service Charge February 2016:		(\$798.96)	
Credit Card Deposit in Transit			\$163.80
Credit Card Payment in Transit			(\$5.97)
Credit Card Payment in Transit			<u>(\$136.60)</u>
		<u>\$8,340,628.08</u>	<u>\$8,340,628.08</u>

**SUMMARY:**

	<u>Interest Rate</u>	<u>Balance</u>
Checking Account:		\$8,340,628.08
Petty Cash:		\$500.00
Money Market:	0.429%	\$9,339,054.90
State of Wis. Investment Pool:	0.410%	\$600.62
State of Wis. Investment Pool Debt Reserve:	0.410%	\$93,171.89
Temporary Cash Investments:	See Attachment	<u>\$34,857,500.00</u>
Total Cash Available for debt retirement and general obligations as of March 31, 2016:		<u>\$52,631,455.49</u>

Respectfully submitted,

  
 \_\_\_\_\_  
 Linda DiFrances, City Treasurer



# Mueller Communications

PUBLIC AFFAIRS • INTEGRATED MARKETING COMMUNICATIONS • CRISIS COMMUNICATIONS

## City of Glendale Summary of Services Provided – February 2016

**Client Team** – H. Carl Mueller, Lori Richards, Natalie Verette,  
Lexi Lozinak and Rachel Berkowitz

Dear Dick:

In February, Mueller Communications, LLC continued our work with the Glendale Convention and Visitors Bureau (GCVB). We look forward to continuing our work in identifying new and exciting marketing options to promote Glendale and its events and attractions as a top travel destination in Wisconsin.

### ***Program Management and Development:***

We continued to work with the GCVB members throughout the month on various efforts related to Glendale tourism, including:

- Follow-up with key Glendale businesses to secure information regarding news and events in Glendale, which were updated on the website and shared on Glendale's Twitter account and Facebook page;
- Management of the Glendale contact database, adding new contacts secured from email inquiries and direct outreach;
- Management of the Glendale Facebook page, posting updated to a total of 1,154 followers;
- Management of the Glendale Twitter account, posting daily tweets to a total of 726 followers; and
- Addition of new items to the website's calendar and feature deals page.

In February, we carried out our Valentine's Day social media contest. We generated great momentum on social media (see below), and the winner was thrilled with her Edible Arrangement prize. In total, the contest reached 3,638 people.



**Welcome to Glendale**

Published by Julia Marie Markun · February 9

Comment below between now and Friday, February 12 with your ideal date night in Glendale to be entered into a raffle to win a Love Bouquet from Edible Arrangements #1236 Bayshore Milwaukee, WI



3,636 people reached

[View Results](#)

[Like](#) [Comment](#) [Share](#)

[Julia Marie Markun, Natalio Verotte and 38 others](#) [Top Comments](#)

2 shares



Write a comment.



**Sara Welty Strunk** Dinner at The Brick, then over to a movie at iPic, then late night happy hour at Sprocher. A great date night in Glendale!

[Unlike](#) [Reply](#) [See Response](#) · 3 · February 8 at 4:43pm

**Welcome to Glendale** Hi Sara-- You are the winner of the Valentine's Day raffle. Please email us at [welcometoglendale@gmail.com](mailto:welcometoglendale@gmail.com) in order to obtain your delicious prize!

[Like](#) [Reply](#) · Commented on by Rachel Berkowitz · February 15 at 4:24pm



**Mary Wilson** My perfect date night would be...May 29...okay, channeing Miss Congeniality, dinner and a movie, followed by a walk along the beach or the streets of Bayshore.

[Unlike](#) [Reply](#) · 3 · February 8 at 5:35pm

[View 41 more comments](#)



**Welcome to Glendale**

Published by Rachel Berkowitz ·

[Like This Page](#) · February 15

Thank you to everyone who participated in our Valentine's Day raffle! There were mentions of Devon Seafood + Steak Milwaukee, Kopps, Wisconsin Bear Lovers Festival, Neroji Salon & Spa, La Coppa Artisan Gelato, The Brick Pub and Grill, Bar Louie, iPic Glendale, HOM Wood Fired Grill, Bayshore Town Center, Sprecher Brewery, Sprecher's Restaurant and Pub - Glendale and more. We're lucky to have such great options for date nights in our city!

We will be drawing the winner this afternoon...stay tuned!

[Tag Photo](#) [Add Location](#) [Edit](#)

[Like](#) [Comment](#) [Share](#)

[17](#) [Top Comments](#)



**Welcome to Glendale** Congratulations to Sara Welty Strunk! Please email us at [welcometoglendale@gmail.com](mailto:welcometoglendale@gmail.com) in order to obtain your delicious prize.

[Like](#) [Reply](#) · 4 · Commented on by Rachel Berkowitz · February 15 at 4:23pm



**Katie Luck Nelson** Sara Welty Strunk- congrats!!!!

[Like](#) [Reply](#) [Message](#) · February 18 at 12:39pm



Write a comment.

We also completed a final draft of the 2016 Welcome to Glendale Toolkit this month. We look forward to sharing it with you and the rest of the committee.

**Glendale Events: Wisconsin Beer Lovers Festival**

Additionally, we continued planning for the 2016 Wisconsin Beer Lovers Festival. This involved an initial planning call, as well as obtaining restaurant and ticket information from Trevor. We also sent along contact information for the Bavarian Bierhaus to ensure that the festival includes all local restaurants that have interest in participating.

At Mueller Communications, we pride ourselves on being available 24-hours a day, seven days a week to help you manage any challenges that may arise for Glendale. We greatly value the relationship we have established and look forward to continuing our work with you and your team.

Sincerely,



H. CARL MUELLER  
CEO/Chairman



NATALIE VERETTE  
Project Team Leader

## MEMORANDUM

To: Mayor and Common Council  
From: Rachel Reiss, Acting City Administrator  
Date: April 20, 2016  
Subject: Duty-Incurred Injuries

---

Attached please find copy of the Duty-Incurred Injuries Report.

This covers accidents on the job for the period covering January 01, 2016 through March 31, 2016.

If you have any questions, please let me know.

**CITY OF GLENDALE**

**DUTY-INCURRED INJURIES**

**January 1, 2016 - March 31, 2016**

<u>NAME</u>	<u>DEPT.</u>	<u>INJURY DATE</u>	<u>INJURY DESCRIPTION</u>	<u>DAYS LOST</u>
L. Slamann	PD	1/1/2016	Knee Injury	16
J. Musialowski	PD	1/20/2015	Twisted Ankle	0
E. Guse	PD	1/29/2016	Back Injury	0
D. Wilson	PW	2/16/2016	Slipped on sidewalk	0
W. Schieffer	PD	2/18/2016	Knee Injury	0
K. Noonan	PD	3/8/2016	Knee Injury	0
K. DeJonge	PD	3/18/2016	Sprained Finger	0

**CITY OF GLENDALE  
INTER-OFFICE MEMORANDUM**

**TO:** Mayor & Common Council  
**FROM:** Rachel Reiss, Acting City Administrator  
**CC:** R.Maslowski, D. Eastman, T. Czarnyszka, S. Lanser  
**DATE:** April 20, 2016  
**SUBJECT:** Employee Status Report

---

Attached is a copy of the Employee Status Report. This report shows sick and vacation balances, and the dollar values of sick days of employees with eligible years of service as of March 31, 2016.

CITY OF GLENDALE  
EMPLOYEE STATUS REPORT  
CITY HALL  
January 1, 2016 - March 31, 2016

NAME	*** YTD VACATION HOURS ***			*** YTD SICK HOURS ***			*** SICK PAYOUT ***		
	ACCRUED	TAKEN	AVAILABLE	ACCRUED	TAKEN	AVAILABLE	RATE	ELIGIBLE HOURS	ESTIMATED PAYMENT
BARTEN, Andrew	82.25	9.75	72.50	80.00	0.00	80.00			
COUILLARD, Karen	80.00	24.50	55.50	94.25	1.25	93.00			
DIFRANCES, Linda	248.00	20.50	227.50	<b>2,463.00</b>	1.00	2,462.00	28.77	816.00	\$ 23,476.32
DEGROFF, Anna	0.00	0.00	0.00	80.00	2.00	78.00			
LANSER, Shawn	180.00	15.50	164.50	806.25	9.50	796.75			
MASLOWSKI, Richard	240.00	0.00	240.00	<b>3,080.00</b>	56.00	3,024.00	69.16	816.00	\$ 56,434.56
REISS, Rachel	152.00	40.00	112.00	248.75	4.75	244.00			
STEVENS, Mary	139.00	22.50	116.50	596.25	31.25	565.00			

\*Not eligible due to years of service or contract.  
Bold numbers are frozen at or above the maximum.

**CITY OF GLENDALE  
EMPLOYEE STATUS REPORT  
CITY SERVICES  
January 1, 2016 - March 31, 2016**

NAME	***YTD VACATION HOURS ***			***YTD SICK HOURS ***			*** SICK PAYOUT ***		
	ACCRUED	TAKEN	AVAILABLE	ACCRUED	TAKEN	AVAILABLE	RATE	ELIGIBLE HOURS	ESTIMATED PAYMENT
EASTMAN, Dave	252.00	32.00	220.00	1,689.00	0.00	1,689.00	46.93	816.00	\$38,294.88
BALLWEG, Jessica	120.00	32.00	88.00	90.00	46.50	43.50	*Not eligible		
JOHNSON, Collin	128.00	16.00	112.00	145.75	32.00	113.75	*Not eligible		
RITTER, Tia	80.00	47.00	33.00	137.00	137.00	0.00	*Not eligible		
STUEBE, Todd	200.00	20.00	180.00	696.50	46.00	650.50	41.07	650.50	\$26,716.04
FAHL, John	160.00	18.00	142.00	252.00	34.50	217.50	*Not eligible		
FISHER, Dennis	120.00	56.00	64.00	80.25	68.00	12.25	*Not eligible		
GIDDINGS, William	120.00	8.00	112.00	80.25	68.00	12.25	*Not eligible		
MATHIS, Terrell	120.00	0.00	120.00	86.50	4.00	82.50	*Not eligible		
REBERNICK, Russell	160.00	0.00	160.00	1,171.50	8.00	1,163.50	*Not eligible		
SCHELDROUP, Steve	161.25	33.25	128.00	377.88	5.75	372.13	25.86	372.13	\$9,623.28
SCHIESEL, Matthew	80.00	0.00	80.00	198.25	27.75	170.50	*Not eligible		
SHARLOW, Walter Jr.	80.00	0.00	80.00	98.25	24.00	74.25	*Not eligible		
VERSH, Brian	120.00	104.00	16.00	80.00	75.00	5.00	*Not eligible		
WILLIS, William II	80.00	8.00	72.00	189.50	32.00	157.50	*Not eligible		
WILSON, Don	160.00	83.00	77.00	80.00	72.00	8.00	25.86	8.00	\$206.88

\*Not eligible due to years of service or contract.

Bold numbers are frozen at or above the maximum.

CITY OF GLENDALE  
EMPLOYEE STATUS REPORT  
POLICE DEPARTMENT  
January 1, 2016 - March 31, 2016

NAME	*** YTD VACATION HOURS ***			*** YTD SICK HOURS ***			*** SICK PAYOUT ***		
	ACCRUED	TAKEN	AVAILABLE	ACCRUED	TAKEN	AVAILABLE	RATE	ELIGIBLE HOURS	ESTIMATED PAYMENT
BERSCH, Mary	80.00	0.00	80.00	258.50	8.00	250.50	*Not eligible		
BLUST, Michael	0.00	0.00	0.00	80.00	8.00	72.00	*Not eligible		
BRAUER, Daniel	212.50	0.00	212.50	1,144.00	54.00	1,090.00	43.78	867.00	\$ 37,957.26
BUTLER, William	238.00	34.00	204.00	829.00	25.50	803.50	40.67	803.50	\$ 32,678.35
CZARNYSZKA, Thomas	240.00	8.00	232.00	86.75	15.00	71.75	*Not eligible		
EICHHORN, Christopher	212.50	0.00	212.50	1,543.50	10.50	1,533.00	40.67	867.00	\$ 35,260.89
FERGUSON, Mark	240.00	0.00	240.00	<b>1,696.00</b>	0.00	1,696.00	46.70	816.00	\$ 38,107.20
FUGMAN, Rhett	170.00	0.00	170.00	949.00	0.00	949.00	39.36	816.00	\$ 32,117.76
HAFFNER, Donald	255.00	34.00	221.00	311.00	17.00	294.00	*Not eligible		
HERLACHE, Daniel	256.00	72.00	184.00	1,585.25	8.00	1,577.25	43.78	816.00	\$ 35,724.48
HINMAN, David	238.00	59.50	178.50	1,277.75	8.75	1,269.00	43.78	867.00	\$ 37,957.26
MORRIS, Michael	229.50	0.00	229.50	1,576.50	0.00	1,576.50	40.67	867.00	\$ 35,260.89
RICE, LISA	160.00	24.00	136.00	1,123.75	8.00	1,115.75	24.75	816.00	\$ 20,196.00
SLAMANN, Lorenc	238.00	17.00	221.00	<b>1,835.50</b>	9.50	1,826.00	40.67	867.00	\$ 35,260.89
TREDER, Thomas	212.50	0.00	212.50	994.50	17.00	977.50	40.67	867.00	\$ 35,260.89
AYALA, Josue	110.50	0.00	110.50	204.00	0.00	204.00	*Not eligible		
BICHLER, Bryan	255.00	34.00	221.00	<b>1,530.00</b>	42.00	1,488.00	38.17	1,360.00	\$ 51,911.20
BONNVILLE, Abby	85.00	17.00	68.00	192.00	28.00	164.00	*Not eligible		
BRATEL, Jordyn	0.00	0.00	0.00	85.00	0.00	85.00	*Not eligible		
BRUNO, Michael	255.00	34.00	221.00	1,327.75	0.00	1,327.75	34.30	1,327.75	\$ 45,541.83
BURKHART, David	170.00	17.00	153.00	570.25	18.00	552.25	34.30	552.25	\$ 18,942.18
CHAPMAN, Joseph	127.50	25.50	102.00	726.00	36.00	690.00	*Not eligible		
COSTIGAN, Patrick	170.00	0.00	170.00	1,042.00	8.50	1,033.50	34.30	1,033.50	\$ 35,449.05
DEJONGE, Kelly	170.00	0.00	170.00	465.50	14.25	451.25	34.30	451.25	\$ 15,477.88
DHEIN, Joel	240.00	8.00	232.00	1,375.50	21.00	1,354.50	34.30	1,354.50	\$ 46,459.35
DOSS, Carrie	255.00	85.00	170.00	776.75	49.00	727.75	34.30	727.75	\$ 24,961.83

NAME	*** YTD VACATION HOURS ***			*** YTD SICK HOURS ***			*** SICK PAYOUT ***		
	ACCRUED	TAKEN	AVAILABLE	ACCRUED	TAKEN	AVAILABLE	RATE	ELIGIBLE HOURS	ESTIMATED PAYMENT
ELBERT, William	212.50	25.50	187.00	301.50	2.50	299.00	*Not eligible		
GALBRAITH, Brian	85.00	0.00	85.00	305.00	10.50	294.50	*Not eligible		
GREENE, Ashley	85.00	0.00	85.00	88.75	8.50	80.25	*Not eligible		
GUSE, Eric	204.00	0.00	204.00	861.00	4.50	856.50	34.30	856.50	\$ 29,377.95
HOFFMAN, Nathan	85.00	0.00	85.00	161.50	0.00	161.50	*Not eligible		
JOHNSON, Erik	229.50	0.00	229.50	420.07	87.00	333.07	34.30	333.07	\$ 11,424.30
KRENN, Samuel	93.50	0.00	93.50	365.50	0.00	365.50	*Not eligible		
LANG, Amanda	127.50	8.50	119.00	338.75	40.50	298.25	*Not eligible		
LYNCH, Todd	170.00	0.00	170.00	788.25	0.00	788.25	34.30	788.25	\$ 27,036.98
MAIER, David	289.00	17.00	272.00	<b>1,530.00</b>	3.00	1,527.00	23.88	1,190.00	\$ 28,417.20
MARTINEZ, Miguel	85.00	17.00	68.00	161.50	42.50	119.00	*Not eligible		
MUSIALOWSKI, Jeffrey	255.00	59.50	195.50	<b>1,530.00</b>	11.00	1,519.00	34.30	1,360.00	\$ 46,648.00
NOONAN, Kevin	127.50	17.00	110.50	442.75	17.00	425.75	*Not eligible		
O'KEEFE, Michael	255.00	51.00	204.00	1,103.50	14.00	1,089.50	34.30	1,089.50	\$ 37,369.85
PARISH, Rollan	161.50	0.00	161.50	900.50	0.00	900.50	*Not eligible		
PAULUS, Debra	85.00	0.00	85.00	230.00	19.00	211.00	*Not eligible		
PURTELL, Scott	170.00	51.00	119.00	750.50	42.50	708.00	34.30	708.00	\$ 24,284.40
REIN, Rachel	127.50	34.00	93.50	85.00	17.00	68.00	*Not eligible		
SANDLER, Heather	127.50	17.00	110.50	313.50	17.00	296.50	*Not eligible		
SCHIEFFER, William	170.00	68.00	102.00	638.00	109.50	528.50	34.30	528.50	\$ 18,127.55
VONBANK, Andrew	0.00	0.00	0.00	85.00	0.00	85.00	*Not eligible		
WALL, Adam	170.00	34.00	136.00	312.00	8.50	303.50	34.30	303.50	\$ 10,410.05

\*Not eligible due to years of service or contract.

Bold numbers are frozen at or above the maximum.



CITY OF GLENDALE  
POLICE DEPARTMENT

---

5909 North Milwaukee River Parkway  
Glendale, Wisconsin 53209-3815  
(414) 228-1753  
Fax (414) 228-1707  
Email: [police@glendale-wi.org](mailto:police@glendale-wi.org)

April 1, 2016

Mayor and Common Council  
City of Glendale  
5909 N. Milwaukee River Pkwy.  
Glendale, Wisconsin 53209

Dear Mayor and Common Council,

Attached is the Glendale Police Department monthly report for March 2016. This report tabulates the total number of calls handled and provides an overview of our monthly activity.

Officers responded to a total of 1206 calls for service in this period. There were 9 Crimes Against Persons reported and 58 Crimes Against Property investigated.

Should you have any questions regarding this report, or additional suggestions, please don't hesitate to call on me.

Sincerely,

Thomas E. Czarnyszka  
Chief of Police

Reporting Period: 3/1/2016 12:01:55AM - 3/31/2016 11:08:57PM

Hourly Breakdown

	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
SUSP - Suspicious Activity	65	3	3	5					1	6	2	4	5	2	1	1	3	2	4	5	2	4	5	3	4
TELE - Telephone Complaint	5											2							1		1	1			
THEFT - Theft Complaint	22	1					1				1	1	1	1		4		4	2	2	2	1		1	
TRES - Trespassing	4												2								1	1			
TRU - Truancy	1										1														
TS - Traffic Stop	303	10	23	29	11	2	4	11	8	2	16	15	10	5	15	14	4	15	18	11	14	25	21	12	8
UTIL - Utilities	3							1						1				1							
V - Vandalism	1											1													
WARR - Warrant Pick UP	5	1														2			1						1
WEAP - Weapons Complaint	1																				1				
WELF - Welfare Check	21	1							1			1	1	1	1	3	2	1	1	2	1	2	2	1	
ZRIDESCH - *Ride Schedule-GLPD ONLY*	34								1			1				1								15	16

Reporting Period: 3/1/2016 12:01:55AM - 3/31/2016 11:08:57PM

Hourly Breakdown

	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
MISSING - Missing	6	1									1			1		1					1	1			
MO - Mental Health	3											1	2												
MVT - Motor Vehicle Theft	6													1			2			1	1	1			
NOISE - Noise Complaint	16	3	3	2				1				1									1	2	1	2	
NT - Neighbor Trouble	3									1									2						
OPEN - Open Door	3		1						1													1			
OWI - Operating While Intoxicated	4			2	2																				
PAID - Police Mutual Aid	1			1																					
PARK - Parking Complaint	9				1						1		1	1	1				1	1	1		1		
PI - Accident/PI	11						1									1		3		1		1	3		1
PP - Probation and Parole Req	1													1											
PRIS - Prisoner Transport	29	3	2		2	1		2	1	1	1			2	1	1	1	2	1	1		2	1	3	1
PROP - Property Damage-Unintentional	1																			1					
RECV - Recovered Stolen Veh	2		1																						1
RFP - Request for Police	60	3	1		1				2	2	5	4	3	2	1	9	5	1	5	3	6	1	2	3	1
ROBB - Robbery	2	1																		1					
RORD - Restraining Order	1																			1					
RTHFT - Retail Theft	43											1	4		4	9	5	2		8	5	4		1	
SHOTS - Shots Fired	3																					1	1		1
SOLIC - Solicitor Complaint	5														2	1		2							
SPAS - Special Assignment	3																				1	2			
STAT - STAT Alert	1									1															

Reporting Period: 3/1/2016 12:01:55AM - 3/31/2016 11:08:57PM

Hourly Breakdown

	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
DEATH - Death Investigation	3									1	2														
DIST - Disturbance	10			2		1					1			1	1			1	1	1	1				
DISV - Disabled Vehicle	33	1	3	2						1	3		4		1	3	3		2	3	2	3	1	1	
DRIVE - Driving Complaint	23	1			1					1	3			3		2		1	1	2	1	2	2	2	1
DRUG - Controlled Substance	12		2							1			1	1		1	1				1		2	1	1
DV - Domestic Violence	3	1						1									1								
EIP - Entry in Progress	1																							1	
ESC - Escort	3													1		1				1					
EV - Entry to Vehicle	9								3	1		2	1		1										1
FDCALL - Fire Call - PD	16			1		1			2	1	1		1	1			6				1			1	
FI - Subject Stop for FI	40	4	2	6	3		1	2	1		1	3		2			1			2		4	3	3	2
Fight - Fight	6			1													1	2					1		1
FPROP - Found Property	3												1			1				1					
FRAUD - Fraud	17	1								1		1	1	4	1		3		3	1	1				
FT - Family Trouble	13										1					1		2	3	1				3	2
HALM - Hold Up Alarm	2													1		1									
HAZ - Road Hazard - PD	12										2	2		2	1		1	1	2				1		
HR - Hit and Run	10											3	2	1		1		1	1		1				
JUV - Juvenile Complaint	25	1		1							2	3	1	2	4	1		1	1	1	1	1	3	2	
LOCK - Lock Out	6	1							1	1				1	1						1				
LOCKOUT - Auto Lockout	21		1							1		1		1	2	4	2		1	2	2	3	1		
LPROP - Lost Property	2												1												1



Glendale Police Department  
 5909 N Milwaukee River Parkway | Glendale, WI 53209 | Phone: (414) 228-1753

Friday, April 1, 2016  
 8:25:03 am

CFS Tally by Hour

\*\* For official use only \*\*

Reporting Period: 3/1/2016 12:01:55AM - 3/31/2016 11:08:57PM

Hourly Breakdown

City of Glendale

	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
<b>Total</b>	1,206	42	50	56	24	9	11	22	32	29	54	57	57	52	51	83	59	53	73	68	60	76	70	68	50
911 - 911 Hang up/error	64	1		1			2		4	1	1	4	3	5	7	6	5	2	3	5	5	3	4		2
AC - Animal Complaints	17							1				1	2	1	2			2	3	3	1		1		
ACPD - Accident - PDO	42			1				2	1		2	3	3	2	1	4	2	3	8	2	2	1	4	1	
AOA - Assist Other Agency	21		4		1		1				1	1		1		2	2		2			1	3	2	
ASBT - Assault/Battery	2																				1		1		
AV - Abandoned Vehicle	10					1					1		1	3		2	1						1		
BA - Burglar Alarm	27	1	2	1		1	1	1		3	2		1	1	3		1	1				2	1	2	3
BURG - Burglary	8	1							1	1						1	2	1				1			
CDTP - Property Damage	6									1			1					2					1	1	
CHAP - Chapter 51 Commitment	3										1						1				1				
CHECK - Vacation/Business Checks	4																			1		2		1	
CODE - Code Violations	2								1								1								
CONV - Conveyance	7				1	1			2		1				1							1			
DC - Disorderly Conduct	45	2	2	1	1	1			1	1	1	1	4		1	4	2	2	4	3	1	2	3	6	2



Monthly Activity Overview

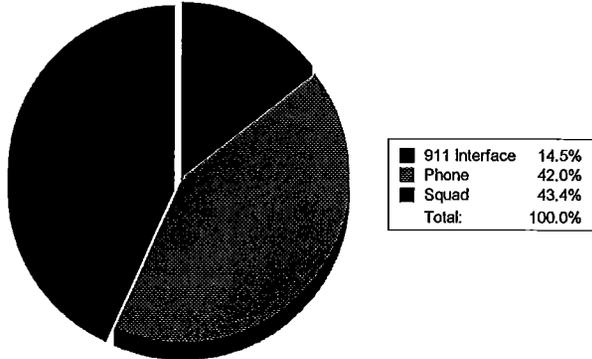
\*\* For official use only \*\*

For Reporting Period: 03/01/16 - 03/31/16

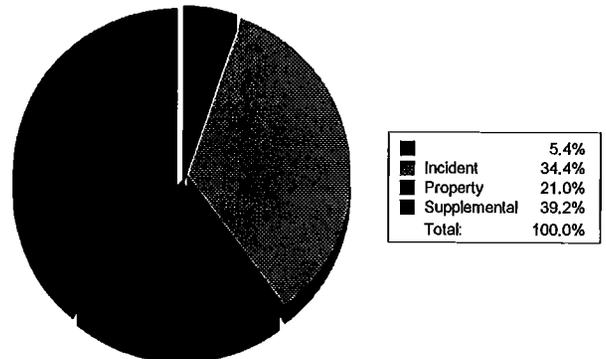
Patrol Area: ALL

NOTE: This report cannot be run based on individual officer - It is based on unique Incident. This report is for specific overview purposes & counts. For individual Officer activities, please refer to Officer Activity Count reports.

Calls



Reports

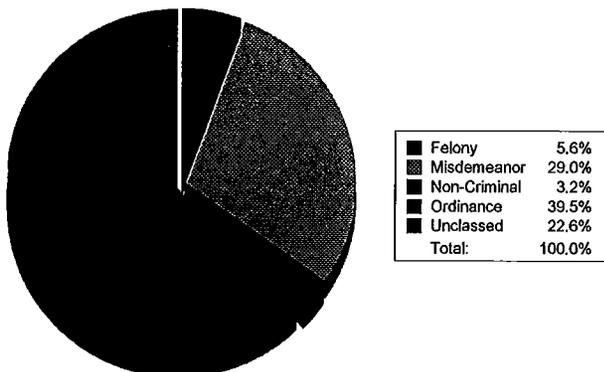


Reports are selected based upon Dttm report is written and selected if Dttm falls within date range above-specified.

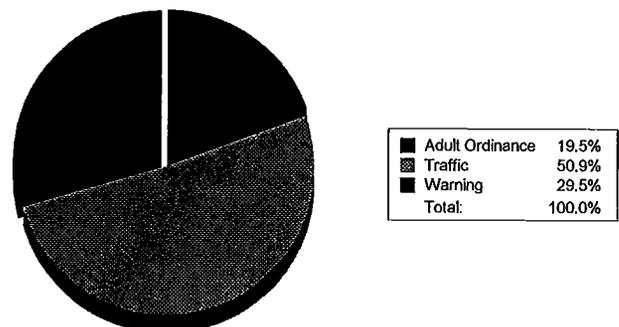
		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Calls	Total	1,206	246	442	518
	911 Interface	175	22	78	75
	Phone	507	62	224	221
	Squad	524	162	140	222

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Reports	Total	576	92	316	168
		31	5	24	2
	Incident	198	35	90	73
	Property	121	18	69	34
	Supplemental	226	34	133	59

Arrests



Citations





Glendale Police Department  
 5909 N Milwaukee River Parkway | Glendale, WI 53209 | Phone: (414) 228-175

Friday, April 1, 2016  
 8:27:17 am

Monthly Activity Overview

\*\* For official use only \*\*

For Reporting Period: 03/01/16 - 03/31/16

Patrol Area: ALL

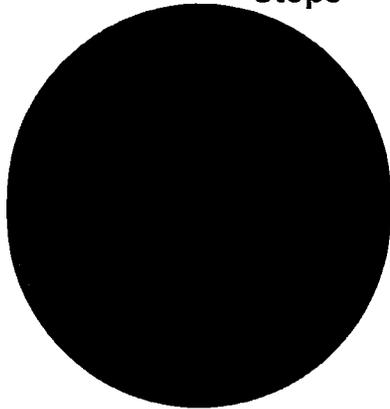
Arrests are selected based upon the charge type. Therefore if an arrest was made wherein three charges with different types are noted, the arrest will count under EACH charge type.

Citations are counted by Citation Type alone.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
<b>Arrests</b>	<b>Total</b>	124	34	54	36
	Felony	7	1	5	1
	Misdemeanor	36	18	15	3
	Non-Criminal	4	2	1	1
	Ordinance	49	4	26	19
	Unclassed	28	9	7	12

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
<b>Citations</b>	<b>Total</b>	217	53	95	69
	Adult Ordinance	43	2	22	19
	Traffic	112	37	43	32
	Warning	62	14	30	18

Field Interview Stops



Loitering 100.0%  
 Total: 100.0%

Field Interview Stops are counted by reason for stop.

		Total	0001 0800 Hours
<b>FIST</b>	<b>Total</b>	1	1
	Loitering	1	1



## Bayside Communications Center

2015

## Annual Report



## Communications Staff

Liane Scharnott

Scott Grahn

Louise Lusty

Andrea Krantz

Jessica Jakubiak

John Haas

Todd Bolton

Kellie Minikel

Tammie Kochevar

Bridget Miscichoski

Kathy Kasten

Troy Kasten

Olga Salerno

Brittany Savee

Melissa Fassbender

Mary Rauenbuehler

Danelle Jankowski

Gabriel Herrera

Lonnie Gannett

Ashley Parks

Hannah Miller

Angela Sayeg

Timothy Lemke



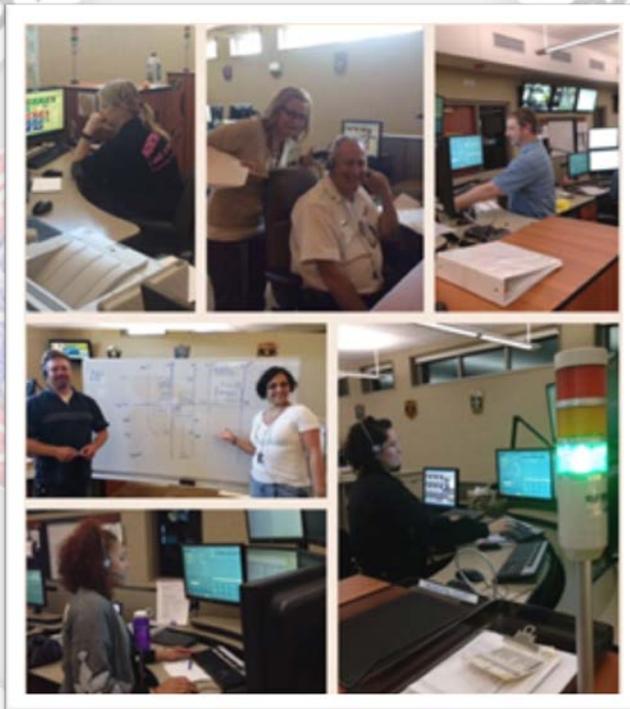
## 2015 Highlights

Bayside Communications Center placed significant emphasis in 2015 on training, policy development, and refining standards for the Center, including the introduction of a formal call review process. This will pave our way into 2016/2017 when we seek formal accreditation. The success we experienced in 2015 was largely associated with this and other initiatives in the center, here are some highlights:

- **Commendations/Awards**-Received an award from the National Center for Missing and Exploited Children in recognition of their dedication, training and policies in preparation for any calls of missing/exploited children.
- **Dispatch Sit-Along program**-Instituted the Sit-Along program, and has continued to expand on this by branching out to North Shore agencies and businesses. This program assigns personnel to shadow a dispatcher and has been highly effective by providing a better understanding of dispatcher's job duties and encouraging cooperation and teamwork throughout the North Shore.
- **Supervisor Training**- Director Scharnott attended Incident Command/IED detection class sponsored through the Department of Homeland Security (DHS) in Alabama. Training Coordinator Andrea Krantz attended an Instructor Training Certification program through DHS, at Fort McClellan in Alabama.
- **Fire Fridays**- Implemented "Fire Friday" training each week. This program has been highly effective at providing dispatchers with scenario based training as well as training specific to fire protocol.
- **Police Training**- Training in 2015 focused on bomb threats, pursuits, Suburban Mutual Assistance Response Team training, missing & exploited children, dispatcher stress, Incident command, and many other aspects and functions of dispatching.
- **Active Shooter/Lockdown Drill**-BCC staff participated in a lock down drill at University School in River Hills, in coordination with River Hills PD and area North Shore departments.
- **Community Outreach**- Working with numerous facilities and infrastructure in the North Shore to set up site tours to familiarize dispatch personnel with both sites, which is crucial to dispatching.
- **Dispatcher Assisted CPR**- This initiative kicked off in June, in cooperation with NSFD/Milwaukee County EMS. The initiative is aimed at improving cardiac arrest survivability in the county, by providing CPR instructions to those on scene.

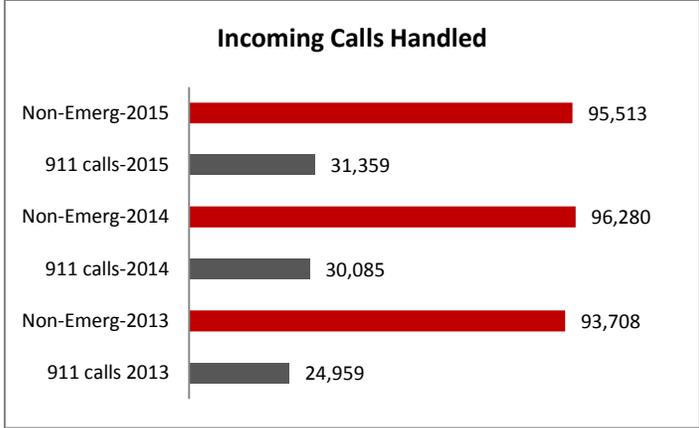
- **Information Technology:**

- Upgraded the connectivity between the seven North Shore communities, Milwaukee and Waukesha counties. This project utilized primarily fiber optic connections which provided increased bandwidth, speed and reliability. In addition to these improvements, significant cost savings were realized.
- Enhanced uniformity among the agencies by converting all supported agencies to Netmotion Mobility, which serves as a joint mobile virtual private network solution enhancing CAD/RMS connectivity to the mobile computers used in police vehicles and fire apparatus.

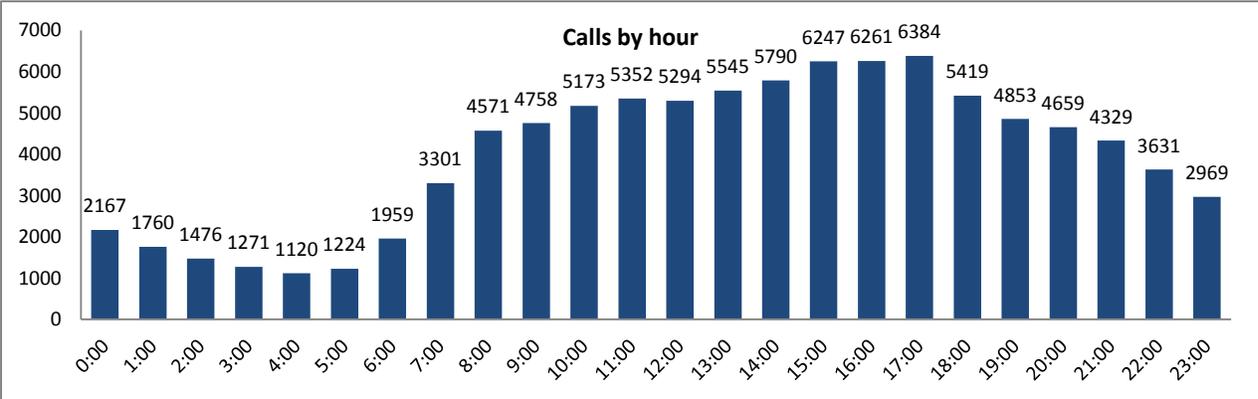


### **911 Calls**

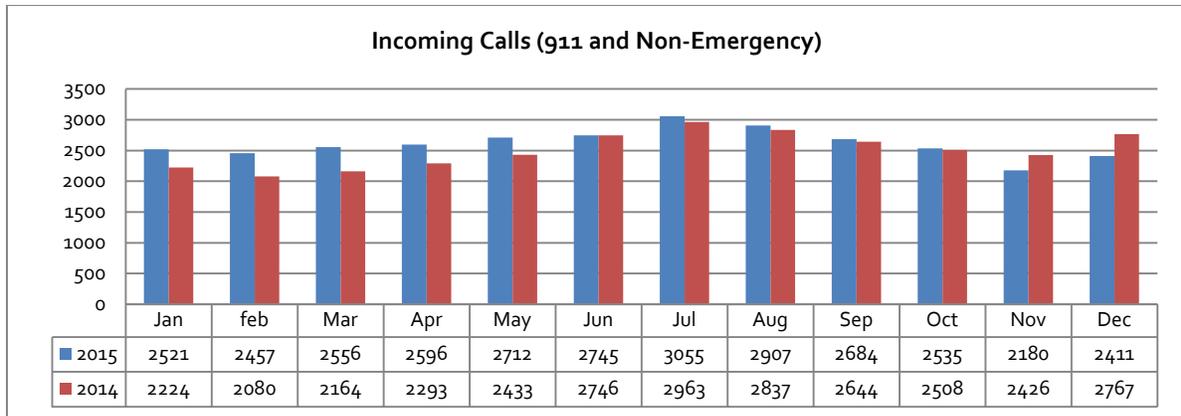
In 2015, the Center received 31,359 emergency 911 calls, which is an increase of 4.2% from the previous year. Below is a comparison over a three year period.



While there is no exact science utilized to predict emergencies, the chart below clearly illustrates the fluctuation in volume of 911 calls throughout the course of a year. The center proactively uses tools such as call volume, crime trends, weather and other pertinent factors to dictate staffing levels to ensure that the center is staffed to handle any emergency 24/7.

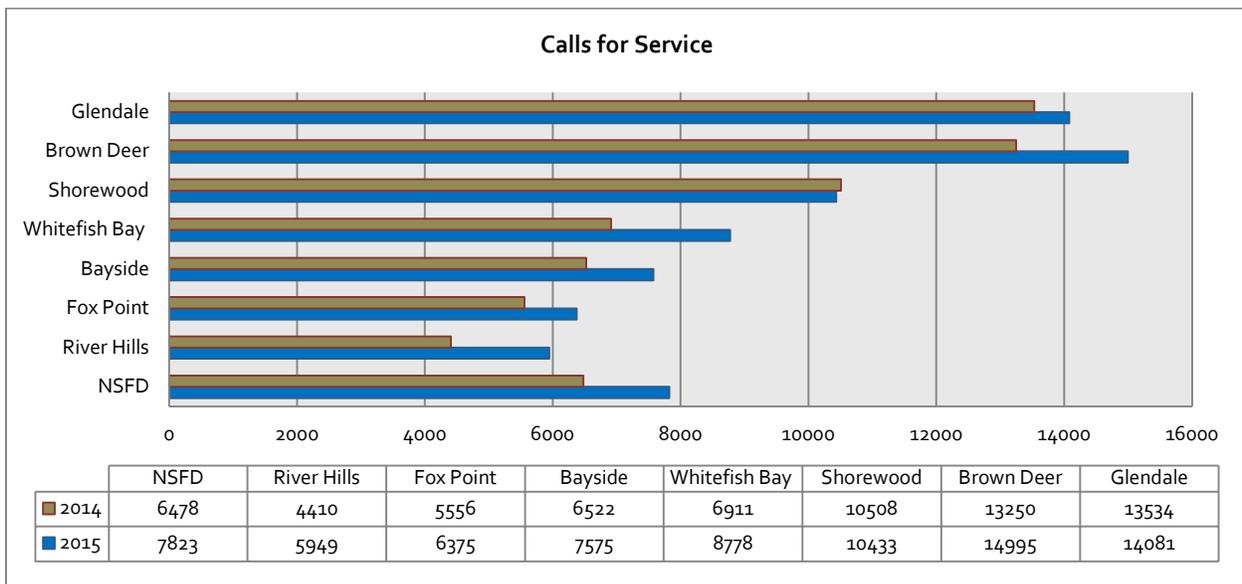


In 2015, the Center received a total of 95,513 phone calls, both emergency and non-emergency in nature. This was an increase of .09% when compared to 2014. Due to the large number of calls that the center receives, telecommunicators are trained to ask several follow up questions to quickly determine the nature of the call as well as which resources are needed.



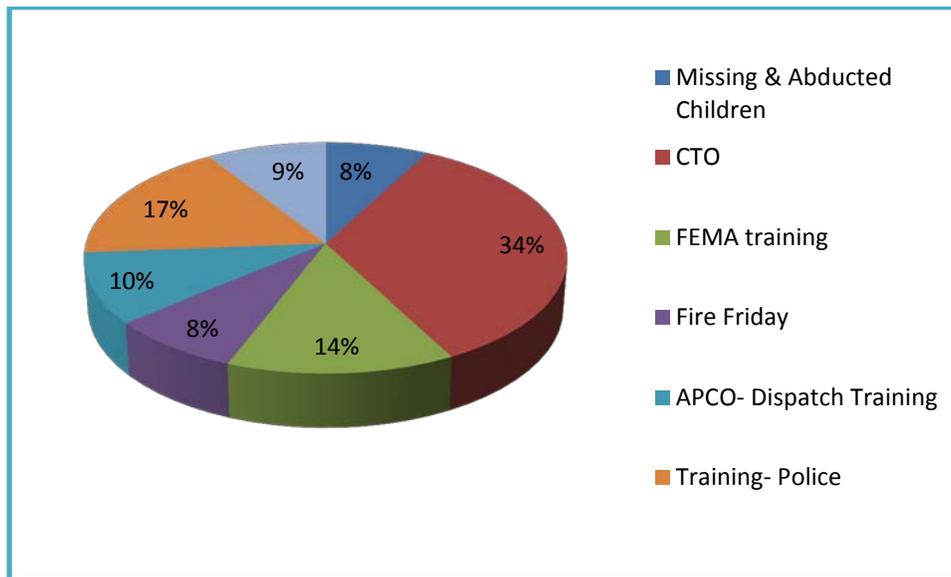
## Calls for Service

Dispatchers are trained to determine the jurisdiction, based on the CAD program and dispatch the closest most appropriate unit based on the nature of the incident and the circumstances involved. The center is responsible for gathering information and utilizing the radio to dispatch police, fire, or EMS units. Below are the 2015 calls for service, broken down by agency, that were dispatched by the Center.



## Training

In 2015, the Center shifted its focus to an emphasis on training. The Center completed 1219.4 hours of training throughout the year which included classroom, online, conferences, as well as local and out of state seminars. The Center maintains minimum training requirements for all telecommunicators of 24 hours and increased minimums for supervisory staff. We have had 100% success in meeting these targets, which has had a significant positive impact on the center. The chart below is a breakdown of how these training hours were attained by staff in 2015.



## Areas of specialized Training

- Director Scharnott was selected to attend Incident Command/IED detection training through the Center for Domestic Preparedness (CDP), at Fort McClellan in Alabama.
- Dispatch supervisors attended FEMA Incident Command training at Oak Creek Fire Department
- Training Coordinator Andrea Krantz was selected to attend Instructor Training Certification, through CDP, at Fort McClellan in Anniston, Alabama.
- Implemented a Certified Training Officer Program, designed to set minimum training standards for new hires. In addition, (2) telecommunicators completed training to become CTO trainers to assist with this program development.

## Communications Center Goals-2016

- Complete necessary requirements for APCO Training Program Certification. This would involve a detailed examination of the CTO program that the Bayside Communications Center implemented for the training of new hires.
- Expand the Dispatch Sit-Along program to all the North Shore agencies to enhance teamwork, cooperation and a better understanding of functionalities and capabilities of BCC.
- Develop North Shore Active Shooter policy and implement training in coordination with North Shore Police and Fire departments.
- Continue to enhance training efforts for telecommunicators within the center through scenario based simulations and building relationships with businesses in the communities we serve.
- Development of an Employee Assistance Program that will provide valuable resources for dispatchers due to the stressful nature of the job.
- Development and refinement of the call taking and dispatch protocol measures utilized to shape efficiency in the center through random evaluations, feedback and continued training.
- Continue to expand on building relationships within the communities through education and training with staff, as well as site tours to familiarize BCC staff with North Shore landmarks.
- Continue training with North Shore departments on pertinent topics that are critical to this environment, such as in progress call taking, pursuits, and specific call processing procedures based on the nature of the incident.

